

BARCLAY COLLEGE

Haviland, Kansas



Teacher Education Preconditions

Barclay College is a private institution of faith, established in 1917. Barclay College strives for academic and spiritual excellence by providing an environment that encourages higher levels of inquiry and learning.

The mission of Barclay College is to **“prepare students in a Bible-centered environment for effective Christian life, service, and leadership.**”

Submitted to the Kansas State Department of Education
in preparation for Teacher Education Accreditation.

2013

Barclay College Teacher Education Advisory Council

Member	Position	Business/Industry	Location
Sheldon Carpenter	Board of Trustees Barclay College	Barclay College	Pratt, KS
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Jim Le Shana	Vice President Academics Barclay College	Barclay College	Haviland, KS
Tim Hawkins	Assoc. VP Undergraduate Studies & English Instructor	Barclay College	Haviland, KS
Jerry Simmons	Division Chair: General Education & Math/Science Instructor	Barclay College	Haviland, KS
Cheryl Couch	Assoc. VP Distance Learning & Teacher Education Chair	Barclay College	Haviland, KS
Royce Bryan	Physical Education Instructor & Athletic Director	Barclay College	Haviland, KS
Stacey Wheeler	English Instructor	Barclay College	Haviland, KS
Ray Anderson	Social Science Instructor	Barclay College	Haviland, KS
Misty Martin	Director of Hugoton Christian Academy	Hugoton Christian Academy	Hugoton, KS
Lynnette Krieger-Zook	Early Childhood Specialist	Hutchinson Public Schools	Buhler, KS
Vernon Gilliland	High School Biology Instructor	Liberal High School	Liberal, KS
Michael Couch	Supt of Schools USD 474	Haviland School District	Haviland, KS
Janae McCartney	Senior Christian School Elementary Education Student	Barclay College	Haviland, KS
Keaghan Auer	Junior Christian School Elementary Education Student	Barclay College	Haviland, KS
Kaelin Shuck	Junior Christian School Elementary Education Student	Barclay College	Haviland, KS
Samantha Haskin	Sophomore Student	Barclay College	Haviland, KS
Samantha Kegley	Freshman Student	Barclay College	Haviland, KS
Staci Derstein	Principal Greensburg Elementary & Middle School	Greensburg USD 422	Greensburg, KS
Becca Flowers	Principal Skyline Elementary & Middle School	Skyline USD	Pratt, KS
Brad Lingafelter	Community Representative	SCKSEC	Haviland, KS
Anissa Riggs	Writing Center Director, Masters of Arts in Teaching Student SW	Barclay College	Haviland, KS
Larry Lewis	Assistant Principal of Friends Christian Academy	Friends Christian Academy	Yorba Linda, CA

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PRECONDITION 1

A letter from the President of Barclay College designating the unit having the primary authority and responsibility for preparation of educators---with the identified person who has been assigned the authority and responsibility for the unit’s overall administration and operations.

1.1 LETTER FROM PRESIDENT OF BARCLAY COLLEGE

A letter from the President of Barclay College designating the Teacher Education program as having the primary authority and responsibility for the preparation of its educators. The Director of Teacher Education has been hired and assigned the authority and responsibility for the unit’s overall administration and operations.

See attached documentation at Barclay College’s secure website for [KSDE Assistance](#):

- *1.1 LETTER OF DESIGNATION*
- *1.1 JOB DESCRIPTION OF THE CHAIR OF TEACHER EDUCATION*
- *1.1 POSITION DESCRIPTION FOR PROFESSOR OF ELEMENTARY EDUCATION K-6*

1.2 Professional Education Programs

Narrative list of all professional education programs offered for the preparation of educators. If the unit’s offerings include programs at other sites, a separate chart or narrative should be prepared for each location.

Precondition 1.2				
Initial Certification				
Name of Program	Degree Awarded	Where Program is Administratively Housed	Structure for Oversight	Accrediting Body
Elementary Education (K-6)	Bachelor of Science in Education Initial Certification	Division of Arts & Sciences	Department of Teacher Education	*ABHE *ACSI

The unit does not offer programs at any other site at this time; however, we will be placing the approved program online in the near future.

*ABHE: Association of Biblical Higher Education

*ACSI: Association of Christian Schools International

1.3 Organizational Charts

This organizational chart depicts the professional education unit and indicates the unit's relationship to other administrative units within Barclay College.

See attached documentation at Barclay College's secure website for [KSDE Assistance](#):

- *1.3 ORGANIZATIONAL STRUCTURE OF BARCLAY COLLEGE*

Precondition 2

Attached are the written policies and procedures guide to the operations of the unit and include published criteria for admission to and exit from our teacher education program.

2.1 UNIT POLICIES AND PROCEDURES

Click link to connect to unit policies and procedures such as the Teacher Education Handbook and Student Teacher Handbook. All documents can be viewed from the secure website [KSDE: Assistance](#)

INSTITUTION:

- [Barclay College Website](#)
- [Barclay College Library](#)
- [The Purpose of Barclay College](#)
- [State Authorizations](#)

PERSONNEL:

- Administrator and Staff [Handbook](#)
- Barclay College Adjunct [Contract](#)
- Barclay College Faculty [Contract](#)
- Barclay College Faculty [Handbook](#)
- Barclay College Performance [Evaluation](#)
- Barclay College Termination [Form](#)

ACADEMIC PROGRAMS:

- *Advantage!* [Catalog](#)
- Barclay College Campus [Catalog](#)
- Barclay College Online [Catalog](#)
- Barclay College Student [Handbook](#)
- Home College [Catalog](#)

TEACHER EDUCATION PROGRAM:

- Admission Requirements for Teacher Education
- Crucial Milestones for Teacher Education
- Barclay College Teacher Education Handbook
- Barclay College Student Teaching & Cooperating Teachers Handbook
- Barclay College Student Teaching Workbook

2.2 PUBLIC LISTINGS

View these documents at the secure website KSDE: Assistance for public listings of the requirements for entry to, retention in, and completion of educator preparation programs. This unit does not have any alternative, distant learning, or off campus programs at this time, however plans are being made to offer Elementary Education (K-6) and Early Childhood Education (Birth – 8 years) through distance learning once the programs are approved through the accreditation process.

- Teacher Education Handbook
- Student Teacher Handbook
- Student Teacher Workbook

See attached documentation at Barclay College's secure website for [KSDE Assistance](#):

- 2.2 Admission Requirements for Teacher Education
- 2.2 Crucial Milestones for Teacher Education
- 2.2 Time Action Results for Teacher Education

PRECONDITION 3

Not Required in Kansas