Welcome to Barclay College and the Online Education Program! Since the fall of 2008, Barclay has provided a way for students to earn their degree by taking classes online. Students entering into the online program with at least 50-60 college credit hours can earn a degree in as little as 18-24 months. Student evaluations continue to highlight the fact that classes are not only academically challenging but also provide great community. Many students that enter into the Barclay College Online Program are surprised by the personal attention given by the online team and professors. Most classes will have a maximum of fifteen students with an average class size of seven to ten students. The Barclay Online Student body is made up of students of all ages ranging from recent high school graduates to retirees. At times, campus students elect to take online courses to accelerate their degree path or to add additional classes to their campus schedules. Regardless of your geographical location, whether at home in the United States or abroad, the Online Program is able to provide a biblically-based education that will prepare you for effective Christian living, service, and leadership.

Barclay College Online classes are asynchronous, meaning students may join a class at any time throughout the day or night to participate. Students join class by using a computer or laptop with high speed internet. Each class is conducted within a secure website which provides access to a student’s online classes, schedules, academic resources, and additional help items. In a standard class, 95% of the class interaction will take place on a discussion board. The discussion board is where students submit assignments, read and respond to the work of other students, and connect with the instructor. The discussion board is fully integrated into the online portal and does not require additional software.

Barclay Online students are required to take and pass the Online Orientation course (OBC101), with a grade of B or above in order to take online courses. The Online Orientation course is a two-week course designed to encourage student success in the online environment. The Online Orientation is provided at no cost or obligation.

This catalog is intended to fairly represent Barclay Online programs and policies in effect when this volume was printed. Although every effort has been made to ensure accuracy, information in this catalog is subject to change at the discretion of the Barclay College Trustees, Administration, and Faculty.

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INTRODUCING BARCLAY COLLEGE

ORIGINS AND HISTORY

Barclay College was founded in Haviland, Kansas, in 1917 as the Kansas Central Bible Training School under the leadership of an outstanding Friends teacher and evangelist, Scott T. Clark. Born out of a desire for a strong evangelistic emphasis, the College immediately became a center for the training and preparation of pastors and missionaries.

A Friends academy (1892) had preceded the Bible school, and in 1925 a two-year junior college course was added. To reflect the growing mission of the institution, the name was changed to Friends Bible College in 1930. The academy and junior-college programs served the College well until the 1960's, when it was felt that the purposes of the College and its supporters could best be realized by closing the academy and by emphasizing the four-year Bible college program.

Consequently, the academy was laid down in 1968 and the College embarked on a vigorous effort to secure the necessary faculty and facilities for the new program. This effort resulted in widespread support from the community and the college constituency and received general recognition in 1975 with the granting of full accreditation by the American Association of Bible Colleges. (AABC is now the Association for Biblical Higher Education, ABHE.)

The ABHE reaffirmed the College’s accreditation in 1985, 1996, and in 2006. In the spring of 1990, the College changed its name from Friends Bible College to Barclay College. The new name honors Robert Barclay, the first Quaker theologian.

Today the College continues to promote and enlarge upon the emphasis that gave it birth -- a warm personal relationship with the living Christ and a firm commitment to the Bible as the final authority for life, faith, and practice. The College closed out the 1990’s and entered the twenty-first century with many exciting developments, including a new adult degree completion program begun in 1996 which is now an online program, new majors in the traditional program, a larger faculty, a new residence halls for men and women, a large addition to the dining commons, the renovation of the existing men’s residence hall, continually improving technology resources for students and instructors, greatly expanded access to online library resources, and many other improvements to the campus and to the College’s programs and services.

The major thrust of the College has been the preparation of Christian servant-leaders. Barclay College graduates serve with mission organizations such as Evangelical Friends International, OMS, World Gospel Mission, and Youth for Christ; minister in churches in various denominations; and provide Christian testimony and influence around the world as educators, counselors, musicians, and business people. The College supports and contributes to the need for Christians to penetrate society through a wide variety of callings. Successful farmers, nurses, denominational leaders, and a wide variety of other profes-
sionals have been grounded in Christian work and living through the biblically-centered education they received at Barclay College.

Barclay College has always been home to students from many denominations. At present, Evangelical Friends comprise 32% of the total student body. Other denominations represented include Assembly of God, Baptist, Church of Christ, Evangelical Methodist, Free Methodist, Mennonite, United Methodist, and many more. Graduates serve an equally wide range of denominations.

Barclay College is committed to the principle that there need be no division between members of the body of Christ who are committed to excellence in spirit, mind, and labor. The College welcomes all students and supporters whose desire is to bring honor and glory to our Lord and Savior, Jesus Christ.

STATEMENT OF FAITH

The Holy Bible
We believe that the Holy Scriptures were given by the inspiration of God; that there can be no appeal from them to any other authority whatsoever; that they are fully sufficient to make one wise unto salvation through faith that is in Jesus Christ; that the Holy Spirit who inspired the Scripture must ever be its true interpreter as He works through the disciplined and dedicated minds of those within His Church; that any professed guidance that is contrary to these Scriptures must be counted as a delusion.

God
We believe in one God, revealed through the Holy Bible in the person of Jesus Christ; that He is both the creator and preserver of all things visible and invisible; that He alone is worthy of worship both now and forevermore; and that in the unity of the Godhead there exist three persons, Father, Son, and Holy Spirit, inseparable in divinity, power, glory and eternity.

Jesus Christ
We believe Jesus Christ to be the only-begotten Son of God; that He was conceived by the Holy Spirit and born of the virgin Mary; that He is the express image of the invisible God; and that He combines within Himself both the nature of God and the nature of man in one perfect and indivisible personality; fully God and fully man.

1 Adapted from the Statement of Faith of the Evangelical Friends Alliance, and approved by the Barclay Board in 2014.
We believe that He was crucified as an atonement for the sins of the whole world, making provision whereby humanity could find the forgiveness of sins and the power for a new life and be brought back into a perfect relationship with the Father.

We believe that He arose from the dead and then ascended to the right hand of God. He is now making intercession for us and will come to earth again to receive His Church unto Himself and to judge the world in righteousness.

Holy Spirit
We believe the Holy Spirit to be the third person of the Godhead, proceeding from both Father and Son, but equal with them in authority, power, and glory. He convicts the world of sin, imparts life to the penitent believer, sanctifies the child of God, and enables one by His indwelling presence to love God supremely.

Humanity
We believe that God created humans in His own image; that they enjoyed unbroken fellowship with their Maker; and that their whole life is centered in the person of God. We believe that humans fell from this original state by an act of transgression; that in this fall they suffered the immediate loss of their perfect relationship to God, making self the center of life; and that in this act they suffered immediate spiritual death. In this disposition to sin, all people are born. We own no principle inherent naturally in people by which they may be saved, except by the grace of our Lord Jesus Christ as a provision for all humanity.

Salvation
We believe that by the grace of our Lord Jesus Christ and by the direct and immediate agency of the Holy Spirit, a person may be recovered from the fallen state through divine enlightenment, forgiveness of sin, regeneration and sanctification of affections, and the final glorification of the body; that in this life a person may love God with all one’s heart, soul, mind, and strength; that one may live in victory over sin and enjoy unbroken fellowship with the Father; and that once more one’s whole life may center in and revolve around one’s Creator and Father.

We believe sanctification to be both a crisis and a process. As a crisis, sanctification is accomplished by the baptism with the Holy Spirit in the life of a dedicated and believing child of God, in which the heart is cleansed from an imperfect relationship and state. As a process, sanctification continuously disciplines the life into paths of holiness. We believe that the baptism with the Holy Spirit (entire sanctification) is the work of God’s grace by which the affections of people are purified and exalted to a supreme love of God, and the believer is empowered to witness to the living Christ.

We believe that, by the grace and power of God, through faith in the crucified Christ, the believer is assured of eternal life with the Triune God, and that no power on earth or in heaven can sever that rela-
tionship against the will of the believer. We believe, however, that by willful choice a child of God can return to that sinful state from which he or she had been lifted. Such apostasy destroys not only his fellowship with God, but also the eternal life with which he had been endued, so that for him remains only the eternal death of the unbeliever. However, such is the grace of God that, so long as life in the body remains, the prodigal may, through repentance, confession and renewed faith, return to “the Father’s house” and be fully restored to eternal life and fellowship with Him.

The Church
We believe that all those persons who repent of their sins and believe in Jesus Christ as their Savior are born again into His kingdom by the Holy Spirit. These constitute the Church universal of Jesus Christ. This Church we believe to be spiritual in nature, universal in scope, holy in character, and redemptive in her life and purpose.

We believe that wherever two or three are gathered together in the name of Christ, He is truly present in the person of the Holy Spirit and that such an assembly is a local church, the visible expression of His body, and the Church universal.

We believe that every believer should be attached to the local and visible body of Christ, being fitly framed together with others into a holy temple in the Lord and built for a habitation of His Spirit.

Christian Work
We believe that in the church, the believer is committed to both the worship and the work of God. This work involves not only personal righteousness as the fruit of a new life, but also the ministry of evangelism and teaching. The commission of Christ for every believer involves the stewardship of the kingdom, which is fulfilled only by faithful service in and through the fellowship of His Church. This work is continuous until Christ comes again calling the Church unto Himself. We believe that all Christians are called upon to witness by word and deed within a sinful world, not returning evil for evil, but, like Christ, demonstrating love, forgiveness, and the way of peace.

We believe that in the fellowship of His body, the Holy Spirit gives to every member gifts of ministry to be exercised for the mutual advantage of every other member in the body, and for the influence of the Church upon those outside. There is a ministry that is such a gift given to certain ones whom God calls and ordains for leadership in His Church.

Resurrection and Judgment
We believe in the second coming of Christ: that at His coming the dead shall be resurrected, some to everlasting glory and others to everlasting shame; that we shall all stand before the judgment seat of Christ to receive recompense for the things done in the flesh. The judgment of the blessed shall be life everlasting in heaven, and the judgment of the lost life everlasting in hell. Judgment is in the hands of our compassionate Redeemer, who does all things after the counsel of His wisdom, love, and holiness.
MISSION STATEMENT

Barclay College prepares students in a Bible-centered environment for effective Christian life, service, and leadership.

To accomplish this mission, Barclay College has been established as a Christian institution of higher education which challenges students to explore, understand, and acquire the skills necessary to respond to the call of God upon their lives.

INSTITUTIONAL GOALS

Two primary goals guide the development and practices of Barclay College’s educational and ancillary programs. Both goals are reflected in elements of the College’s mission statement, as noted below.

*Prepare students in a Bible-centered environment* indicates that the primary undertaking of the College is education with an integrated biblical perspective. Barclay College strives for academic and spiritual excellence by providing an environment that encourages higher levels of inquiry and learning. Bible instruction, the integration of biblical principles across the curriculum, general education, and professional preparation are emphasized to ensure that the College accomplishes the first major goal: **assisting each student in developing a Christian world view and a collegiate level of knowledge appropriate to college graduates generally and to their chosen field specifically.**

*Effective Christian life, service, and leadership* means that Barclay College views its mission as broader than simple preparation for a career or helping students acquire knowledge. Rather, the College desires to assist students in knowing God, and from that relationship constructing meaning and understanding that will inform all of life’s endeavors. The second major goal of the College, then, is **graduating men and women who can be generally characterized as biblically literate, prayerful, mission-minded, servant-oriented, evangelical Christians who are able to provide leadership to the church at large and in various professional fields.**

PHILOSOPHY OF EDUCATION

The College believes that true education must begin with God and His direct revelation to humanity through the Bible. Understanding that all that is has proceeded from God gives meaning and coherence to all other inquiry. Education, then, is a process directed by God in which the individual acquires knowledge or skills that contribute toward a greater understanding of, and ability to accomplish, the purposes of God for the individual and for humanity generally. We believe that effective education contributes to all areas of the individual’s life, giving the educated person increased ability to live a life that is orderly, peaceful, purposeful, productive, and in harmony with God. Education should reveal to the student that God’s involvement with humanity and with the physical creation is comprehensive and personal. The formation of this coherent Christian world view produces individuals who are increasingly characterized by a Christ-like love for all people and a desire to be involved as a steward in work which
contributes to the management and care of the physical creation and the physical and spiritual welfare of humanity.

**SPECIFIC OUTCOMES**

In keeping with Barclay College’s mission statement, goals, and philosophy of education, specific outcomes are expected which provide both a framework for the design and evaluation of the College’s programs and practices, and a basis for assessing student progress. These outcomes are grouped into three areas, as noted below:

**Christian Life and Character**

- Students will understand the need for, meaning of, and practice of a personal relationship with God through Jesus Christ.
- Students will exhibit a developing and increasingly coherent Christian world view that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
- Students will have the basic knowledge and ability to minister to others in their own cultural group and across cultural boundaries.

**Biblical and Theological Literacy**

- Students will have a working knowledge of the Bible and essential Christian doctrine.
- Students will be equipped with the skills necessary for personal Bible-study and spiritual growth.

**Personal and Professional Abilities**

- Students will be able to find, process, and apply information; thus having the foundation for becoming a life-long learner.
- Students will demonstrate the ability to work productively both independently and in teams.
- Students will communicate articulately in written and verbal forms.
- Students will use technology to learn and to be productive.
- Students will demonstrate initiative and the ability to think critically.
- Students will possess current, baccalaureate-level knowledge and skills in their chosen professional field.

**MANAGEMENT**

The College is owned and managed by a Board of Trustees. Barclay College was incorporated under the laws of the State of Kansas in 1917, and is authorized by the State of Kansas to grant degrees.

Any person, church or organization interested in supporting the work of the College may become a member of the Barclay College Association by subscribing to its statement of faith, paying an annual membership fee, and being admitted to the Association.
ACCREDITATION AND AFFILIATIONS

Barclay College is accredited by the Association for Biblical Higher Education (ABHE), a national accrediting agency recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA). ABHE may be contacted by writing to the Association for Biblical Higher Education; 5850 T.G. Lee Blvd., Ste. 130; Orlando, FL 32822; by calling (407) 207-0808; or through their website at www.abhe.org.

In a continuing effort to improve in the fulfillment of its mission and academic excellence, Barclay College has pursued regional accreditation through the Higher Learning Commission (HLC), receiving candidacy status in 2014. This position was reaffirmed in 2016. A comprehensive visit and evaluation occurred in April 2018, with a final determination for full accreditation anticipated in late 2018.

The College is listed in the current edition of the Higher Education Directory and is approved for the training of veterans. Barclay College is a member of the Association of Christian Schools International (ACSI). Other offices and personnel on campus maintain membership in a wide variety of professional organizations appropriate to their work.

The Barclay College Education K-6 education program is approved by ACSI for the ACSI certificate and the program is also approved by the Kansas Department of Education (KSDE) for licensure.

Barclay College graduates have found acceptance into leading seminaries and graduate schools. The documents describing the College's accreditation and licensing may be viewed in the Business Office where they are on display. Those desiring further information regarding the accreditation of the college should contact the Vice President for Registration and Records at (620) 862-5252 or visit the Accreditation page on the College’s website: http://www.barclaycollege.edu/about/accreditation/.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Barclay College protects the rights of students as stipulated in the Family Educational Rights and Privacy Act of 1974 (FERPA). This Act gives college students the right to inspect, review, and challenge the content of their educational record and prohibits the release of educational records without the student’s prior written consent except in specific circumstances.

The following categories of personally identifiable information have been designated as public and are a matter of directory to be shared with the College community and with the general public as needed: name, local and permanent address, campus email address, phone number, date and place of birth, marital status, state and county of residence, home church, class, major field of study, dates of attendance, degrees and awards (including scholarships) received, participation in officially recognized activities and sports, and weight and height of members of an athletic team.
Students currently enrolled may withhold disclosure of information in any category by requesting this in writing at the Academic Office. Written request for non-disclosures will be honored for a maximum of one year. Barclay College assumes that failure to complete the request indicates approval for disclosure.

Grade point averages, course grades, and records of probation will be released only to the student and appropriate members of the administration and faculty as needed as part of a College program. Transcripts require the student’s signature before they can be released. More detailed information concerning access to records and procedures for students to follow are outlined in the annual Barclay College Student Handbook.

LOCATION AND REGIONAL FACILITIES
Barclay College’s main campus is located in south-central Kansas in the town of Haviland, immediately north of US Highway 54/400 between Dodge City and Pratt. The location combines the advantages of a very friendly, safe, small-town environment with easy access to larger-town services about ten to twenty minutes from the campus.

The area is well-served by numerous churches of various denominations, several medical clinics, two hospitals, local radio, cable and satellite TV, restaurants and cafés, national retail and grocery chains, and local businesses. Wichita, the nearest major city, is approximately 90 miles east of the campus, and provides air transportation as well as numerous cultural and sporting events and a wide variety of shopping and restaurants. The College often provides transportation services to area towns and cities for students who are without personal vehicles.

HAVILAND CAMPUS FACILITIES
Barclay College is blessed with an attractive, open campus of approximately seventeen acres and nine major buildings:

- **Broadhurst Student Center**, containing the dining commons, student lounge, bookstore, Bear’s Den snack bar, game room, and mailboxes.
- **Lemmons Hall**, and the Binford House providing women’s residence facilities, laundry, and Student Council offices.
- **Lewis Hall** and **Coppock Hall**, housing men’s residence facilities and laundry.
- **Worden Memorial Library**, housing the library collection, student computer lab, faculty offices, instructional media center, and classrooms The Barclay College Tutoring Center and the Barclay College Writing center are situated in the library.
- **Hockett Auditorium**, which serves as the center for the Barclay Bear’s athletic programs, containing the gymnasium/auditorium, performance stage, concession center, and locker rooms.
- **Jackson Hall**, containing classrooms, science lab facilities
• **Phillips Hall**, holding administrative offices, the business office, office of admissions, external studies offices, yearbook offices, music department offices, practice rooms, and classrooms

• **Ross-Ellis Center for Arts & Ministry**, the newly-built Ross-Ellis center boasts a beautiful auditorium, classroom space, and rehearsal rooms for performing arts.

**Inquiries**

This publication is a supplement to the full Barclay College Catalog, and is designed especially for the Barclay Online program. More details of the traditional college program and about the college itself can be found in the Academic Catalog. If you have questions related to Barclay College programs or policies please direct them as follows:

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The Barclay College Online Program

Barclay College developed the Barclay Online program to meet the educational and training needs of adults who:

- Want to complete a degree with a flexible schedule
- Have successfully completed approximately 40-50 hours of previous college credit
- Are highly motivated to finish a degree
- Can schedule their free time carefully and discipline themselves to meet the rigorous demands of the program.
- Want to complete a degree in a Christian setting with faculty and staff who are sincerely interested in the students and their future.

Note: Students with less than 40 earned hours may begin to build up sufficient hours to enter the degree-completion program by enrolling in the associates of arts degree program online.

Students in the Barclay Online program will be able to:

- Complete a bachelor’s degree in 18-24 months (depending on previous college hours).
- Complete each six week course module online by completing assignments as determined by the faculty instructor, all designed for the adult learner with consideration given to prior learning, work schedules, and family responsibilities.
- Improve communication and other leadership skills, strengthening their position in the job market.
- Meet in a virtual format and benefit from the varied experiences and ideas of classmates from across the country and around the world.
- Participate in small classes and develop a student-scholar community with a focus on ministry and a practical application of learning.
- Receive individualized instruction and specific attention to problem areas.
- Complete a Bachelor’s Degree in Biblical studies, Business Management, Christian Ministry Leadership, Psychology, or Elementary Education K-6. Students with no previous college credit may begin as an associate’s degree student.
- Gain satisfaction from fulfilling an educational goal.

Barclay graduates have gone on to graduate school, changed occupations, received job promotions, and found success and effectiveness in Christian life, service, and leadership.
Structure And Faculty

Instructional Modules
The Barclay Online program is built around a series of online instructional classes that replace the traditional college course schedule. Each class is six weeks in length, with students responding to course requirements as outlined by the instructor. After successful completion of an online class with a score of 80 or higher, students may take two courses in any six week module. Course methodology is intended to be learner-centered and require a high degree of learner participation and feedback. Semesters are designed to follow traditional fall and spring semesters. Over four consecutive semesters a student can complete the Barclay Online degree completion format in approximately 20 months.

A normal full-time load for a student is twelve to eighteen credit hours per semester. Most classes are 3 credit hours. New students may take additional hours with special permission from the Vice President for Registration and Records. Permission will be given in consultation with the Associate Vice President for Academic Services – Distance Education and will be based on high school or transfer college grade point averages along with current performance in the online program. Returning students are permitted additional hours at the time of enrollment based on their grade-point average from the preceding semester and their workload. Permission to do more than 18 hours requires a written signature of the advisor and the Vice President for Registration and Records. Students residing in the College residence halls are generally required to be full-time students.

Instructional Faculty
Barclay Online faculty all hold at least a master’s degree in their respective fields and have been oriented to online learning communities, making each class an exciting and valuable learning experience. Some faculty members are full-time personnel from the traditional on-campus program of Barclay College, while others are adjunct faculty carefully chosen for their educational preparation and professional expertise. Each adult student is also viewed as a contributing member to the learning process who has much to offer fellow students.

Admission Requirements
Applicants for the Barclay Online degree completion program must meet the following requirements:

- Prior completion of approximately 40-50 semester credits from an accredited college or post-secondary institution: only courses which carry a grade of “C” or better will be accepted for transfer.
- Cumulative college GPA of 2.0.
- Completion of the Barclay Online application form.
- Submission of an official high school transcript or GED certificate.
- Submission of official transcripts from all colleges or post-secondary institutions
• previously attended.
• Submission of two satisfactory personal references (one work-related, e.g. a supervisor; and one personal, e.g. an educator, minister, civic organization or community leader).

Interested students who do not meet all of the normal requirements for admission may be admitted on a provisional basis at the discretion of the college. Those with less than 40 hours may enroll in the Associate of Arts degree program to build up sufficient hours.

Academic Advising
An advisor will assist the adult student in choosing classes needed to fulfill the requirements outside of the core Barclay Online courses, but it is ultimately the responsibility of the student to ensure that all requirements are met. Online students are encouraged to visit with their advisor on a regular basis.

Application Process
To apply, take the following steps:

1. Complete an Application for Admission. Forms are available online at https://www.barclaycollege.edu/forms/OnlineApply.aspx and may be completed online or downloaded. They are also available by mail directly from the College. To request an application packet, call toll free (800) 862-0226, or write to Barclay College Online, 607 N. Kingman, Haviland, KS 67059.

2. Send a Request for Official Transcript form to your high school and each college or post-secondary institution attended requesting them to send your transcripts to the Barclay College Registrar at the address above. Check with the registrar from each institution for the appropriate transcript fee.

3. Send two personal reference forms to the appropriate persons and ask them to mail them directly to the address above when completed. Reference forms can be completed at http://www.barclaycollege.edu/forms/online-reference.html.

Financial Information

Tuition and Fees
A Current Tuition/Fee Schedule is located at the back of the catalog. First semester tuition is due at registration/orientation, prior to the first class session. Subsequent tuition fees are due at the time the student registers for classes during any given semester. Different payment plans are available and are also noted on the tuition and fee schedule.

Full payment for classes is necessary for Barclay College to continue to offer this program. We are currently reducing the cost from the $400+ that it actually costs us to generate a credit hour to $295 a credit hour (2015-2016 rate) plus a $25 technology fee per credit hour. We are able to do this through the
generous support of our donors who provide thousands of dollars each year. In order to continue to offer this very generous discount, it is essential that we have full payment of the amount each student owes.

1. Each student is to pay in full for their class(es) prior to the beginning of each session. If a student is receiving financial aid and this award has been confirmed prior to the beginning of class, we will allow that student to register for class as long as the difference between the financial aid award and the balance due is paid in full prior to the beginning of class. Students should also remember that the amount to be covered by financial aid that is not paid prior to the beginning of classes is loaned to the student by Barclay College until the financial aid arrives. Student must also keep in mind that if they change the number of classes taken and are no longer eligible for the financial aid, the total amount owed will become immediately due.

2. No student will be allowed to take classes in any session if there is a balance due on their account from a previous session.

3. Students can choose the payment plan to pre-pay so that funds are available when the next session starts. Please note: Using the payment plan does not change the fact that the cost of classes and books are to be paid prior to starting that class.

Classes are convened two days before they are scheduled to start. Students are invited to the classes on the Saturday prior to the start of class. Those students who have confirmed their desire to take a class, have paid for the class(es), and are current on their account balance will be invited. If you are still working on resolving these issues, it must be done no later than the Wednesday after class begins (third day of class). Day Three is the last day students can be invited to class for that session.

Please contact us immediately if you have any questions or if you need to make payment arrangements. Remember, we are able to take credit card payments over the phone: (620) 862-5252 or 1-800-862-0226.

Application Fee
There is currently no application fee for the Barclay College Online degree completion program.

Financial Aid

Types of Financial Aid
Federal Financial Aid - There are two types of federal financial aid available to Barclay Online students: the Federal Pell Grant and Federal Stafford Loans. In order to be eligible for either one, a student must be a U.S. citizen or eligible non-citizen and have a valid Student Aid Report (SAR) on file in the Financial Aid Office. The Pell Grant and the Subsidized Stafford Loan are need-based while the Unsubsidized Staff-
ford Loan is not need-based. Maximum annual loan eligibility will be contingent upon a student’s number of hours completed at the time of application.

The final regulations governing the Student Assistance General Provisions (published in the Federal Register in April 29, 1994) modified earlier regulations, which provided that, an institution must establish a maximum timeframe in which a student must complete his or her educational objective. The modification provides that the maximum timeframe can be no longer than 150% of the published length of the education program for a full-time student. The 150% can be calculated using credit hours, clock hours, academic years, or any other reasonable measure. (Reference GEN-94-42)

NOTE: As the published length of the Barclay Online Program is 128 credit hours; students may not receive financial aid after they exceed 192 credit hours.

Veteran Benefits - Barclay College is approved to offer education to veterans eligible to receive Veteran’s Benefits. Applications may be obtained from the Financial Aid Office.

Private Financial Assistance - Barclay College encourages students to seek sources of financial assistance from local, regional and/or national organizations.

Applying for Financial Aid

1. Complete the current Free Application for Federal Student Aid (FAFSA). Students should use completed tax returns from their most recent filing to complete the FAFSA. Keep a copy of the FAFSA just in case it’s lost in the mail.
2. You can complete the FAFSA by logging onto fafsa.ed.gov.
3. The output document of the FAFSA is called a Student Aid Report (SAR). When your SAR arrives, if all the information is correct, mail all the pink pages to Barclay College’s Financial Aid Office. If any of the information is incorrect, phone the Financial Aid Office for information on how to proceed in the most expeditious manner.
4. If your SAR states that your application has been selected for review in a process called “verification,” please mail a copy of your most recent, signed federal income tax return to Barclay College’s Financial Aid Office with your SAR.
5. Upon receipt of your valid SAR, the Financial Aid Office will send an award letter, which will indicate your Pell Grant and Loan eligibility. Please sign the award letter and return it to the Financial Aid Office.
6. A Federal Stafford Loan application will be available for you on Barclay’s website advantage.barclaycollege.edu (click on Financial Aid). If you wish to borrow funds from this program, complete the application/promissory note. If you have any questions, please contact the Financial Aid office.
Satisfactory Academic Progress

Federal regulations require the College to establish and apply reasonable standards of satisfactory progress for the purpose of the receipt of financial assistance under the programs authorized by Title IV of the Higher Education Act. The law requires institutions to develop policies regarding satisfactory academic progress (SAP) for each degree program and the consequences to the student if progress is not achieved. Barclay students who wish to be considered for financial aid must maintain satisfactory progress in their selected course of study as set forth in this policy.

Institutional Policy

The Financial Aid Office evaluates student academic progress at the beginning of each award year. Students are evaluated on the basis of grade point average (GPA), credit hour completion, and maximum timeframe limitation.

Grade Point Average

<table>
<thead>
<tr>
<th>With a completion of</th>
<th>1-24 hours</th>
<th>25-55 hours</th>
<th>56 or more hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum GPA of</td>
<td>1.75</td>
<td>1.90</td>
<td>2.00</td>
</tr>
</tbody>
</table>

Credit Hour Completion

Students are also required to meet a measure of incremental progress. Students must: maintain a cumulative grade point average of at least 67% (courses used here will be those in which the student is enrolled at the official reporting date (20th class day).

Maximum Time Frame Limitation (Degree Completion)

Students are also subject to a quantitative measure of progress. Students must: maintain a cumulative maximum timeframe of at least 67% (courses used here will be those in which the student is enrolled at the official reporting date (20th class day).

Institutional Procedures

Students are notified of the Satisfactory Academic Policy (SAP) in the Barclay Academic Catalog. In addition, a SAP policy letter is mailed to aid recipients with each award letter.

1. **Denial** A student will be denied assistance if any of the following occurs:
2. The student’s GPA is below the minimum requirements as defined above
3. The student does not make the incremental progress as described above.
4. The student reaches the maximum time frame for completion of his/her program as defined above.
Probation
A student will be placed on probation if the cumulative grade point average is not met or if the cumulative maximum timeframe is not achieved. A student seeking to reestablish eligibility of financial aid may do so by:

1. Achieving the required GPA.
2. Appealing the financial aid decision.

Appeal Process
Any student denied financial aid that can prove special circumstances pertaining to his/her case, may appeal the decision denying aid.

Consequences of Denial
Students who do not maintain satisfactory academic progress lose eligibility for aid for the entire academic year. Exceptions must be approved and documented in the student's file.

Withdrawal and Refund Policy
_Tuition and general fee_ refunds may be granted. Students withdrawing before the first day of classes of a semester (all references to “semester” in this policy refer to a Barclay Online semester) will receive a 100 percent refund. Students withdrawing during the semester will receive a prorated refund, less an administrative charge of $100.00. The student’s account will be charged by day of official withdraw (submission of Honorable Dismissal Form available from advisor), as follows:

<table>
<thead>
<tr>
<th>When a student withdraws...</th>
<th>Amount refunded to the student</th>
<th>Amount retained by the college</th>
</tr>
</thead>
<tbody>
<tr>
<td>On or before the 3rd day after the first class meeting</td>
<td>90%</td>
<td>10%</td>
</tr>
<tr>
<td>On or before the 6th day after the first class meeting</td>
<td>75%</td>
<td>25%</td>
</tr>
<tr>
<td>On or before the 9th day after the first class meeting</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>On or after the 12th day after the first class meeting</td>
<td>25%</td>
<td>75%</td>
</tr>
<tr>
<td>On or after the 13th day after the first class meeting</td>
<td>0%</td>
<td>100%</td>
</tr>
</tbody>
</table>
For example, if a Barclay Online semester begins on Thursday, August 1, the student would receive a 90% refund on or before August 4. The student would receive a 75% refund on or before August 7. The student would receive a 50% refund on or before August 10. The student would receive a 25% refund on or before August 13. They would receive no refund on or after August 14.

When said student has previously made all the necessary arrangements to settle his or her school bill, then all scholarships already awarded will be prorated in the same manner as tuition and general fees. Official withdrawal is only permitted prior to the 4th week for Online students. A student may not withdraw after that point and will receive a grade of "F" for the class if he/she fails to attend. Failure to attend classes will not constitute withdrawal. Tuition will not be refunded, and grades will be recorded as "F" for a student who stops attending class without going through the formal withdrawal process.

An Online student desiring to withdraw from a course should contact his/her Online advisor (800-862-0226). The Online office will process the withdrawal and will confirm the withdrawal with the Online student, at which point the withdrawal becomes official.

**Note:** If a student fails to enter an online class, they will be dropped with notice from the course after the first week. The dropped student is responsible for the financial aid impact of the drop.

**Additional Explanation**

Withdrawing from a class can affect your financial aid and may result in you owing additional money for the class or classes. In some cases, it may mean owing money for a class taken in a previous session. Before withdrawing, you **must** talk with your advisor and the Financial Aid office.

**Online Process for Withdrawing from a Class**

**Campus students** taking an online class must see the Registrar to withdraw from a class.

**Online students** wishing withdraw from an online class need to follow the procedures listed below:

1. You MUST submit the withdrawal in writing to your Barclay College Online advisor.
2. Then, call and talk with your adviser at 1-620-862-5252, 1-800-862-0226. If you call and leave a message on voice mail, this **WILL NOT** constitute a withdrawal from your class(es). The withdrawal will not be complete until the student has counseled with their advisor. This counseling will include a review of how the student's financial aid will be impacted. Where money is owed, the student must acknowledge an understanding of this in writing (email) before the withdrawal is complete.
3. Within one business day, you should receive a confirmation that you have been withdrawn from the class(es). The confirmation should include the date the withdrawal was official and the amount of refund you will receive. If you do not receive this confirmation, you should contact
your advisor immediately. If you have any questions, you should contact your advisor immediately.

You should keep a copy of the confirmation for your records and in case your refund is not properly credited to your account. You must be able to support your concerns with the confirmation.

**PLEASE NOTE:** Any email messages received after 4:00 PM Central Time will be recorded on the next business day. The effective time for an official withdrawal will be after a student has counseled with their advisor. As such, the last day to withdraw from a class will be 4:00 PM Central Time on Friday the end of week three. If you have any questions, please feel free to contact the Online Education office.

A class must be dropped by the last day of the period indicated in order to receive the refund indicated for that period. For example, if a class is dropped on day 3 from the start of class, there will be a 100% refund. However, if the class is dropped on day 4, the refund will only be 75%. (Requests for withdrawal will be recorded on the next business day if received after 5:00 PM Mountain time.) The refund amounts **WILL NOT** include the Technology Fee.

**ONCE AGAIN, PLEASE NOTE:** Withdrawing from a class can affect your financial aid and may result in you owing additional money for the class. Before withdrawing, you **must** talk with your advisor and the Financial Aid office.

1. Students receiving financial aid will be required to acknowledge an understanding of what dropping a class will do to their financial aid before the class can be dropped. They will also be required to make a payment of any money owed as a result of withdrawing from the class at the time of withdrawal.

2. **Other fees** are not refundable.

3. The total charges for withdrawing students will never exceed the total amounts (tuition and fees, etc.) charged for the term. Any financial aid refund not due to the Title IV programs will be mailed to the student’s home address. Credit balances resulting from other than withdrawal will be retained on the account or refunded in accordance with the student’s request.

4. In accordance with federal and state regulations, when Title IV funds are involved, refunds are first apportioned among the various types of aids (institutional, state and federal) and then to the student. Refunds to the federal aid programs are allocated in the following order: Federal SLS Loan; Unsubsidized Federal Stafford Loan; Subsidized Federal Stafford Loan; Federal PLUS Loan; Federal Pell Grant; FSEOG; Other Title IV Aid programs; other state, private, or institutional aid; and the student.

5. Students suspended from the college for academic or disciplinary reasons will receive a refund (per above) and will not be charged an administrative charge.

6. There are no refunds for incomplete independent studies.
Orientation and Enrollment

Students register for classes each semester on a rolling basis. First time students also register for the online orientation class. All students must complete and pass an orientation session before they begin their online work. The orientation is conducted online and runs for two weeks before the beginning of the session. Students must successfully complete the orientation before they are allowed to take their first online class.

Enrollment for online classes is arranged through the Vice President for Registration and Records usually through contact by email. When the acceptance letter is sent, it is accompanied by information for completing the Bible Knowledge Exam during Orientation, instructions for accessing the enrollment area of the Student Portal, and by an enrollment form that the student returns. Students are allowed to enroll in classes one level above their standing. Thus a freshmen may take a 200 level (sophomore standing) class, and a sophomore (200 level) may take a 300 level class. Students needing to be full-time must enroll for 12 hours. A failed class or a class with a score of less than C- must be re-enrolled at the first opportunity.

Students wishing to withdraw from a class need to contact the Vice President for Registration and Records via email or through the Add/Drop link in the online portal and request to be removed from the class.

Each semester is arranged in four segments. The first segment is one course, the second segment is one course, the third segment is one course, and the fourth segment is one course. This format allows the student to ease into the online environment and become familiar with the work load in a more measured manner. Students may take two classes in any one segment only after they have successfully completed at least one online class.

**Remember:** One class requires 15-20 hours of student engagement per week. Two classes require about 30-40 hours of student engagement per week. This course schedule is very difficult for most students to complete successfully.

Attendance Policy for Online Courses

Because a Barclay College education assumes that significant learning takes place in the virtual classroom, regular class attendance is required.

Students are required to attend the virtual classroom at least four out of seven days each week. **Any absences may result in the loss of points as detailed in the class syllabus.**

Two missed required days of attendance in any given week or four missed required days of participation during the six-week course will result in the reduction of one grade step (e.g., "B" to "B-"). No credit and a grade of "F" will be given after a student misses more than a total of nine required days of participation in a class, or if a student fails to participate in any given week.
Failure to attend class, both on campus and online, will not constitute withdrawal. Tuition will not be refunded and grades will be recorded as "F" for a student who stops attending class without going through the formal withdrawal process.

*Additional Explanation:* Students are expected to attend the virtual BC online classroom by logging on and submitting **at least two substantive notes on at least 4 out of every 7 days of each week.** This is measured by recording the date of each note you post in the class discussion – whether it is the submission of an assignment, a response to one of the assignments, a comment on the work of another, or a question to the group or to the professor. (Please see the material on Very Important Attendance Information below.) Notes sent to a personal email or notes posted outside of the class assignment area do not count for attendance.

To meet the criteria of 4 of 7 days contact, we use the dates recorded when the notes are received on our server. This is how we “take roll.”

An absence does not excuse the student from the responsibility of participation, assigned work, and/or testing.

*Please Note:* Because of the nature of the online delivery system, consistent attendance is absolutely necessary for education to take place. The attendance and participation requirements will be strictly enforced.

*Very Important Attendance Information:* In an effort maintain consistent expectations among faculty and students, the Barclay College faculty has agreed that attendance in our Online Virtual Classroom will not be counted unless there is a **substantive note** from the student. Notes such as "I'm here", "I'm reading the books", or "Just checking in" will not be counted as attendance for the day. Participation in discussions outside of the class assignment area will not be counted as participation notes. Participation notes must contain material that is related to the class and contributes to the educational process of the class. Please read your class syllabus for clarification of the professor's expectations.

*One Additional Item:* Attendance and Participation are not the same thing. Attendance credit is given for any **substantive note** sent to the class as described above. Participation does not include assignments or questions. Participation notes must be substantive **dialog notes in response to material in the class.** Please check with your instructor for additional information on what they consider to be a participation note.

**Earning Additional Credit**

Many Barclay Online students will need to earn some additional credit beyond what is contained in the Barclay Online core in order to qualify for a degree. To earn additional credit, students may take traditional or special college courses through Barclay College or other colleges and transfer them into the
program. Students needing to complete courses outside of the degree core classes should work closely with their advisor to complete all the coursework needed for graduation.

Life Experience Credit
Adult, non-traditional students enrolled in the college’s degree completion program or on the main campus may seek college credit for learning acquired through significant experiences in employment or other non-traditional educational experiences. The Life Experience Credit program is designed to benefit adult learners who are returning to college after several years of professional experience.

To apply for credit, students submit a an application for Life Experience Credit, including a Life Experience Credit Essay and a portfolio demonstrating learning that is substantially equivalent to that gained from taking a similar college-level course. Portfolios will be considered for academic credit according to the following criteria:

1. Experiences for which credit is requested are compatible with the College’s purpose and program.
2. The subject area is one in which the College has existing curriculum. For example, Barclay would not award LEC for work in engineering, but might grant credit for work toward a general science class.
3. The learning experience was a personal experience from which the adult can demonstrate the learning of generalized truth and the application of the knowledge gained.
4. The breadth and depth of learning is substantially equivalent to or exceeds the scope of a traditional college-level course in the same subject.
5. The credit requested does not already appear on the student’s college transcripts.

An application form and information packet is available from the Academic Office. Send a request to the Registrar at registrar@barclaycollege.edu. The completed application/proposal needs to be submitted to the VP for Academic Services.

Once the proposal is approved, the student may proceed with writing the Life Experience Credit Essay and may submit a portfolio that includes documentation of the experience. The Essay is generally considered to be a 14-16 page paper describing the student’s learning from the experience.

The appropriate non-refundable fees and the Life Experience Credit Application Form, which lists the course/subject of college credit the adult is applying for, must accompany the completed portfolio.

An evaluation of the portfolio will be carried out by the VP for Academic Services and a faculty person in the subject area. This process will evaluate the learning achieved as well as the presentation. A maximum of 30 hours of credit can be earned through Life Experience Credit. Generally, no more than three hours of credit can be earned by one essay. If the application for Life Experience Credit is approved, the appropriate credit will be posted to the student’s transcript.
Academic Integrity

Cheating in any form is considered a serious offense at Barclay College. Academic dishonesty is inconsistent with a Christian testimony and may be considered adequate cause for immediate suspension or dismissal from the College. Barclay’s policy on academic dishonesty assures due process and provides guidelines for action in instances where the proper academic relationships and attitudes have broken down.

Students enrolling in the Barclay Online Program accept the College’s stipulations concerning academic integrity and the procedures they entail. Specific examples of dishonesty include:

1. The giving or receiving of information or aid during an examination.
2. The use of materials during an examination, which have not been expressly authorized by the instructor.
3. The acquisition of advance information about the nature or content of an examination that was not released by the instructor and which could not be inferred from the content of the course.
4. Plagiarism – the use of all or part of an author’s published or non-published materials, un-referenced information pulled from ANY internet location, or the work of a present or former student without proper acknowledgement so that such work is left to appear as the student’s original composition. This is a serious offense at Barclay and can result in immediate dismissal.

The minimum penalty for cheating on an examination or paper is an F for the assignment (for all parties); maximum penalty is dismissal from the College. In a second proven instance of academic dishonesty, suspension or dismissal from the College is automatic. Students who are suspended or dismissed may appeal to the Discipline Committee.

Some cases of plagiarism arise from carelessness or haste. Violators often attempt to excuse themselves by saying that they were not told of the nature of plagiarism. However, plagiarism is fully presented to each student during the Online Orientation, giving students no excuse for plagiarism, cheating, or stealing the work of others.

Please remember: Plagiarism and cheating will endanger an entire career!

Academic Probation

The entire college academic record, including withdrawn failing, is used to determine probation status. Any student who does not meet the standard listed below will be placed on probation for the following semester.

<table>
<thead>
<tr>
<th>Hours Completed</th>
<th>1-24</th>
<th>25-55</th>
<th>56 and up</th>
</tr>
</thead>
</table>

28
Failure to achieve the minimum acceptable cumulative GPA during a probationary semester normally results in academic suspension, which involves complete separation from the College for at least a subsequent semester. Students may be granted permission by the faculty to continue on academic probation if they have made satisfactory progress toward achieving the required minimum cumulative GPA. The possibility remains as long as the GPA is improved. If it is lowered or remains unchanged, the academic suspension will be enforced.

Students who have been suspended for academic reasons, but wish to be considered for readmission, must apply through the office of the Vice President of Academic Services at Barclay College.

Graduation Requirements

Bachelor’s Degree Requirements
1. Have completed the required hours. At least 60% of the major hours and 30% of the total hours must be completed through Barclay College.
2. Have a minimum cumulative GPA of 2.3 for all courses taken through Barclay College (cumulative and major). Students must earn a grade of “C” or above in the core Barclay Online courses (2.3 GPA). A grade of “D” or lower will require the student to retake the core course (the student is charged for the course retake).
3. Complete 12 clock hours of satisfactory Christian community service each semester. Community service guidelines are distributed to students at registration time. These practical service activities are valuable in the college experience, applying what is learned in the classroom in service to others. A variety of volunteer activities can qualify for this requirement.
4. Obtain approval of character by Barclay College Online faculty.

Associate’s Degree Requirements
1. Have completed the required hours.
2. Have a minimum cumulative GPA of 2.3.
3. Complete 12 clock hours of satisfactory Christian community service each semester. Community service guidelines are distributed to students at registration time. These practical service activities are valuable in the college experience, applying what is learned in the classroom in service to others. A variety of volunteer activities can qualify for this requirement.
4. Obtain approval of character by Barclay College Online faculty.
Bible Knowledge Exam

A Bible Knowledge Examination is given to all students coming into the program during the Online Orientation. The same examination is taken again just after the completion of the core classes. This examination is a standardized exam with 135 multiple choice questions covering Bible, theology, and Church history topics. It is used to gauge what students know as they enter the program and to assess what they have learned in the program. It is also a way to compare Barclay graduates with graduates from other ABHE accredited colleges.

Passing the examination is not a pre-requisite for the program, nor is a pass required for graduation. It is an assessment tool utilized by the college. The exam is part of the Online Orientation class. Most students require an hour or slightly more to complete it.
Barclay Online Program Requirements

The following pages contain a list of the courses necessary to complete the Associates degree or a Bachelor’s degree in each of the majors offered through Barclay Online. In addition to the core classes for each major there are general education classes offered as part of the classes available for the associates. All other courses required have either already been earned through previous college experience or will need to be completed before a degree can be granted. Please see the section above on Earning Additional Credit for some options as to how courses outside the Barclay Online core may be completed.

Division of General Studies

Purpose
The purpose of the Division of General Studies is to equip students with an essential foundation in general knowledge that all college graduates may be expected to know. This equipping not only provides the required knowledge base, but also prepares students for further study, gives them the ability to relate to others on a variety of topics, and provides insight into how people think and feel. Such awareness increases students’ ability to communicate across cultural boundaries and effectively operate in and minister to contemporary society.

Outcomes
As a result of completing the General Studies portion of their curriculum, students will:

1. Demonstrate an essential foundation of thinking, study, and research skills.
2. Demonstrate the ability to be articulate in both written and verbal forms.
3. Demonstrate the ability to use technology to learn and to be productive.
4. Demonstrate the ability to work productively both individually and in teams.
5. Have a working knowledge of God’s physical creation as described through the sciences and mathematics, and understand how those fields contribute to technological innovation and influence society.
6. Understand at an introductory level the broad range of human thought, endeavor, accomplishment, and struggle as expressed in history, philosophy, art, music, literature, and family and other social and political systems.
7. Demonstrate a working knowledge of the many diverse attempts to explain the human experience both within and outside evangelical Christianity.

Associate of Arts – General Studies
The Associate of Arts in General Studies is designed:
1. To provide a two year course for the student not desiring or able to complete a four year degree but wishing to have training in Bible and general college studies in order to render competent service as lay persons in a local church, to broaden and deepen their thinking, and to prepare for vocational positions requiring an associate’s degree.

2. To provide Bible College coursework for the student wishing to gain a strong biblical foundation before transferring to another institution to complete a major not offered at Barclay College.

Specific Program Outcomes

1. Demonstrate the skills and knowledge appropriate to Associate-level college graduates.
2. Possess the skills and knowledge needed to continue in baccalaureate work at Barclay College, or to transfer to another institution.
3. Meet the outcomes of the Division of Bible and Ministry.

Course Requirements

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>OBI205</td>
<td>Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>OCM107</td>
<td>Survey of Ministry</td>
<td>3</td>
</tr>
<tr>
<td>OCM322</td>
<td>World Christian Perspectives</td>
<td>3</td>
</tr>
<tr>
<td>OCM323</td>
<td>Advanced Spiritual Formation</td>
<td>3</td>
</tr>
<tr>
<td>OEN101</td>
<td>College Writing</td>
<td>3</td>
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<tr>
<td>OEN202</td>
<td>Research and Writing</td>
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<td>General Education Electives</td>
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<td>New Testament Survey</td>
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<td>ONT241</td>
<td>Synoptic Gospels</td>
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<td>OOT101</td>
<td>Old Testament Survey</td>
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<td>OPH205</td>
<td>Introduction to Philosophy</td>
<td>3</td>
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<tr>
<td>OPY103</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>OPY204</td>
<td>Marriage and Family</td>
<td>3</td>
</tr>
</tbody>
</table>
### AA Course Descriptions

**OBI205 Bible Study Methods (3)**

A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course.

**OCM107 Survey of Church Ministry (3)**

An introduction to the biblical nature and purpose of the body of Christ, this course is designed to help each student recognize the wide range of ministries that have been entrusted to the Christian church and the critical importance of each member’s contribution to its work. Some of these ministries include leadership, discipleship, preaching, worship, fellowship, prayer, stewardship, evangelism and world missions.

**OCM208 Intercultural Ministry (3)**

A study of the modern missionary movement - its history and motives; qualifications and problems of missionaries; departments of work; the indigenous church; relationships with local congregations; and contemporary developments and practices of missions.

**OCM323 Advanced Spiritual Formation (3)**

An advanced course designed to strengthen the devotional life of each student in order to enhance spiritual growth and establish lasting patterns of spiritual formation and discipleship. Through the reading of devotional classics, practice of spiritual disciplines, participation in small group fellowship and completion of spiritual projects, students will be encouraged to develop a deeper and more intimate relationship with God.

**OCM346 Church History (3)**

A history of the Christian Church, including theology and mission, from apostolic days to the present.
OEN101 College Writing (3)
An introductory writing course that provides students the opportunity to read, respond to, and analyze a broad range of texts on various issues. Students will develop the capability to write informatively for specific purposes and audiences. Particular attention will be paid to the organization of material and adopting effective strategies for the writing process. Students must achieve at least a grade of C in order to pass this course.

OEN202 Research and Writing (3)
A foundational research and writing course. The main focus of the class will be formulating arguments through the writing of research papers. Students will focus on what evidence to choose, what organizational patterns to employ, and what tone and style to use.

OMA101 Mathematical Concepts (3)
A course designed to acquaint the student with the philosophy, nature, significance, and use of mathematics from early times to the present. The concepts of a mathematical system and their application in problem solving will be emphasized.

OMU111 Music Appreciation (3)
A non-technical course aimed at increasing the enjoyment and appreciation of music by the listener with little or no previous music background. Includes a brief survey of music history and the basic principles of musical form as illustrated by masterworks. (Designed for the non-music major.)

ONT102 New Testament Survey (3)
A survey of the key persons, events, and distinctive facts for each of the twenty-seven books of the New Testament; an understanding of the political, cultural, and religious environment of Christianity, and memorization of selected verses and of chapter locations for special topics.

ONS101 General Biology (3)
This general biology course includes: the biological and philosophical foundations of life science, life within the environment, life within organisms, and life within the cell. Emphasis is placed on understanding how all living systems show an amazing degree of God's creative engineering.

ONT241 Synoptic Gospels (3)
A survey of the New Testament account of Christ's life, based on the synoptic gospels (Matthew, Mark, and Luke). The unique contributions each gospel writer makes to the understanding of Christ is explored. Skill is developed at studying individual passages so that the gospels might provide a life-time of guidance and inspiration.

OOT101 Old Testament Survey (3)
A survey of the entire Old Testament with emphasis on the key persons basic information about each of the books, facts of the intertestamental period helpful in understanding the New Testament, memoriza-
tion of representative verses, map study for awareness of geographic features, and approximate political boundaries.

OOT252 Old Testament Poetry (3)
A study of the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention will be given to understanding the literary forms of Hebrew poetry (laments, songs of thanksgiving, wisdom sayings, etc.). The ethical and spiritual themes of each book will be explored, noting the relationships of these teachings to contemporary problems. Selected passages will be chosen for in-depth study.

OPH205 Introduction to Philosophy (3)
A survey of the history and issues of philosophy, with attention given to the teachings of some of the great philosophers, and to the problems of epistemology, metaphysics, and religious values, etc. The entire study is viewed from the perspective of the Christian religion with a view to establishing a Biblical world-view.

OPY103 General Psychology (3)
A study of the fundamental principles of behavior with attention to: maturation, motivation, emotions, thinking and the learning process. An introductory course designed to provide knowledge and tools whereby the principles of psychology may be applied to meaningful life experiences.

OPY204 Marriage and Family (3)
This course will address the Biblical foundation for covenant relationships within the family. Included is the study of the dynamics of the family life cycle.

OSO211 Introduction to Sociology (3)
An introductory study of humanity and its institutions, social changes, and developments with attention given to present day social problems.

OSP201 Fundamentals of Speech (3)
A study in the basic principles of speech and in the preparation and delivery of speeches. Interpretation in reading, principles of group work, the psychological aspects of communication, and some attention to articulation and diction are included. Extemporaneous speaking practice forms the core of the course.

OTH302 Doctrine of Holiness (3)
A survey of the history, biblical context, and contextualization of the doctrine of holiness.
Division of Bible and Ministry

Purpose
The purpose of the Division of Bible and Ministry is to equip all Barclay College students with an essential awareness of biblical content and the skills necessary to use the Bible for a lifetime of personal inspiration, growth, guidance, and ministry to others. In addition, the division provides students who desire to major in Bible or Ministry the professional expertise, knowledge, and skills necessary to minister effectively in contemporary society.

Outcomes
The outcomes for the Division of Bible and Ministry are that students will:

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible study, prayer, and devotional life which can sustain and empower one’s personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one’s Christian life and ministry through the exercise of both critical and creative thinking.

Bachelor of Science – Biblical Studies
The Bible is God’s inerrant, direct communication to all humanity, and theology has been called “the greatest science.” The Biblical Studies Major is designed for students whose desire is to know and develop an understanding of God, the Bible, the Christian world view, and God’s work in the world; and to take that understanding into society in order to evangelize, disciple, and live as an example of God’s provision for humanity through Jesus Christ. The Biblical Studies major is appropriate for students with a variety of vocational goals, including teaching the Bible in various ministry or Christian school settings, service with Christian para-church agencies, or simply a desire to witness effectively while engaged in
another business or professional career. The program can also serve as an excellent foundation for those who plan to continue their education at the seminary level.

Outcomes
Students who complete the Biblical studies major will meet the outcomes of the Division of Bible and Ministry, as well as the following outcomes specific to this major.

Division Outcomes
1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian world view that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible study, prayer, and devotional life which can sustain and empower one’s personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one’s Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Outcomes
1. Apply several methods of Bible study.
2. Recognize major historical-critical theories of Biblical interpretation.
3. Develop a foundation in biblical studies on which to build further learning through graduate school.
4. Meet the outcomes of the Division of General Studies.

Course Requirements

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Credit Hours</th>
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|        | OCM323 Advanced Spiritual Formation | 3 |}
|        | OCM346 Church History          | 3      |
|        | OMI322 World Christian Perspective | 3 |}
|        | ONT241 Synoptic Gospels        | 3      |
|        | ONT333 Writings of John        | 3      |
|        | ONT343 Pauline Epistles        | 3      |
|        | OOT252 Old Testament Poetry    | 3      |
|        | OOT341 Pentateuch              | 3      |
|        | OOT351 Old Testament Prophets  | 3      |
|        | OTH304 Apologetics             | 3      |
|        | OTH308 Teachings of Friends    | 3      |
|        | OTH341 Systematic Theology 1   | 3      |
|        | OTH342 Systematic Theology 2   | 3      |
| **Total** |                                | **128** |
BS Core Course Descriptions

OBI205 Bible Study Methods (3)
A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course.

OBI306 Hermeneutics (3 hours)
A course designed to give attention to the history and laws of interpreting and applying the Bible. Students will practice the use of sound Biblical hermeneutics on selected passages.

OCM323 Advanced Spiritual Formation (3)
An advanced course designed to strengthen the devotional life of each student in order to enhance spiritual growth and establish lasting patterns of spiritual formation and discipleship. Through the reading of devotional classics, practice of spiritual disciplines, participation in small group fellowship and completion of spiritual projects, students will be encouraged to develop a deeper and more intimate relationship with God.

OCM346 Church History (3)
A history of the Christian Church, including theology and mission, from apostolic days to the present.

OMI322 World Christian Perspectives (3)
A study of the modern missionary movement - its history and motives; qualifications and problems of missionaries; departments of work; the indigenous church; relationships with local congregations; and contemporary developments and practices of missions.

ONT241 Synoptic Gospels (3)
A survey of the New Testament account of Christ’s life, based on the synoptic gospels (Matthew, Mark, and Luke). The unique contributions each gospel writer makes to the understanding of Christ is explored. Skill is developed at studying individual passages so that the gospels might provide a life-time of guidance and inspiration.

ONT344 Pauline Epistles (3)
A study of each of Paul’s epistles, except Romans (a separate course). Paul’s life and times will be examined, as well as the major purpose for each epistle. Students will learn how to interpret Pauline epistles and to apply them to contemporary living. Selected passages will be chosen for in-depth study.

ONT356 Writings of John (3)
A study of the major theological themes found in the gospel of John and the three letters from John. Special attention will be given to the unique devices John uses to emphasize his themes (I AM sayings, dialogue, contrast, etc.)
ONT322 Church Planting and Evangelism (3)
A biblical and practical study of how churches evangelize the community in which they exist with models drawn from the Gospels and from the Book of Acts.

OOT252 Old Testament Poetry (3)
A study of the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention will be given to understanding the literary forms of Hebrew poetry (laments, songs of thanksgiving, wisdom sayings, etc.). The ethical and spiritual themes of each book will be explored, noting the relationships of these teachings to contemporary problems. Selected passages will be chosen for in depth study.

OOT351 Old Testament Prophets (3)
A study of the books of Isaiah through Malachi (the “major” and “minor” prophets). Students will be introduced to the social, political, and religious conditions during the times of the prophets. Attention will be given to the purpose and structure of each book. The value of modern messages from ancient writers will be emphasized. Selected passages will be chosen for in depth study.

OOT321 Pentateuch (3)
A study of the content, theological significance, and practical applications of the first five books of the Bible. Attention is given to origins, to the founding of the nation of Israel and to God’s covenant relationships with humanity. Hermeneutics as well as problems of authorship and literary setting will be considered.

OTH304 Apologetics (3)
A systematic study of the relationship between Christianity and culture and the proofs for Christian truth. Major emphasis is given to recognizing and constructing a Biblical response to philosophical systems which are not compatible with evangelical Christianity.

OTH308 Teachings of Friends (3)
A study of Biblical teachings as interpreted by Friends, with special consideration given to Friends' distinguishing beliefs. These teachings will be enhanced with a study of the Quaker movement in its historical, social, and religious setting, including contemporary trends.

OTH341 Systematic Theology I (3)
An in-depth study of the evangelical doctrines of the Christian faith, including the existence and nature of God, creation, revelation and inspiration, humanity, and sin. This course is intended to be taken in conjunction with Systematic Theology II.

OTH342 Systematic Theology II (3)
An in-depth study of the evangelical doctrines of the Christian faith, including Christ, salvation, the Holy Spirit, the church, Christian ethics, and eschatology. Prerequisite for OTH342: OTH341 Systematic Theology I. This course is intended to be taken in conjunction with Systematic Theology I.
Bachelor of Science Christian Ministry Leadership

God has chosen to do His work through the local church. The major in Christian Leadership is designed for the student who is called to local church ministry and leadership. A student who has completed the program will demonstrate the basic qualifications for serving as pastor of a local church and the foundation for a lifetime of developing ministerial skills.

Outcomes

Students who complete the Leadership in Ministry curriculum will meet the outcomes of the Division of Bible and Ministry, as well as the following outcomes specific to this major.

Division Outcomes

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible study, prayer, and devotional life which can sustain and empower one’s personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one’s Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Outcomes

1. Understand their personal call into ministry, and explain the biblical purpose of the local church and the role of the pastor within the local church.
2. Use lessons from church history and current methods of Leadership in Ministry to develop a sound philosophy of local church ministry.
3. Develop an understanding of how one discerns God’s vision for the future for a local congregation, how that vision is communicated, and how to mobilize the congregation for implementing activities by which the vision may be realized.
5. Craft and deliver sermons which help listeners apply biblical principles to the problems and possibilities they face in the twenty-first century.
6. Conduct specialized worship ceremonies such as weddings, funerals, dedications, baptisms and communion.
7. Meet the outcomes of the Division of General Studies.

Course Requirements

<table>
<thead>
<tr>
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<tbody>
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<td>Introduction to the Bible</td>
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<tr>
<td>OBL311</td>
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<td>OBM341</td>
<td>Financial Management</td>
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<tr>
<td>OCM314</td>
<td>Communication</td>
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<td>Advanced Spiritual Formation</td>
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<td>OCM333</td>
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<td>ONT322</td>
<td>Church Planting and Evangelism</td>
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<tr>
<td>ONT344</td>
<td>Pastoral Principles</td>
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<td>OOT343</td>
<td>OT Models of Leadership</td>
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<td>OTH304</td>
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<td><strong>Total</strong></td>
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### Core Course Descriptions

**OBI205 Bible Study Methods (3)**

A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course.

**OBI321 Introduction to the Bible I (3)**

Introduces the Bible to the student. Discusses the origin of the Bible, an overview of Bible history and Bible personalities, and biblical values and worldview.

**OBL311 Life Assessment/Self-Management (3)**

An introduction to personal assessment and management with consideration of learning styles, spiritual gifts, a biblical worldview, and a personal mission statement. A short history of the college is included as well as training in research and the use of library resources.

**OBM341 Financial Management (3)**

An introductory course that examines finance from the viewpoint of internal management of a non-profit, religious organization. The course emphasizes the conceptual and quantitative tools used in cash budgeting, statement analysis, short and long term financing, and capital budgeting.

**OCM314 Communication (3)**

An exploration of the dynamics of communication in public and private forums. Focus is given to improving skills in listening, speaking, and written communications.
OCM323 Advanced Spiritual Formation (3)
An advanced course designed to strengthen the devotional life of each student in order to enhance spiritual growth and establish lasting patterns of spiritual formation and discipleship. Through the reading of devotional classics, practice of spiritual disciplines, participation in small group fellowship and completion of spiritual projects, students will be encouraged to develop a deeper and more intimate relationship with God.

OCM333 Leadership I (3)
An exploration of the dynamics of leadership in the broad spectrum of ministry. The first module focuses on planning, organizing, and staffing.

OCM334 Leadership II (3)
A continuation of OCM 333, dealing with control and change. Explores ways leaders set and maintain standards and initiate and manage change in the ministry setting.

OCM346 Church History (3)
A history of the Christian Church, including theology and mission, from apostolic days to the present.

OMI322 World Christian Perspectives (3)
A study of the modern missionary movement - its history and motives; qualifications and problems of missionaries; departments of work; the indigenous church; relationships with local congregations; and contemporary developments and practices of missions.

ONT322 Church Planting and Evangelism (3)
A biblical and practical study of how churches evangelize the community in which they exist with models drawn from the Gospels and from the Book of Acts.

ONT344 Pastoral Principles from the Pastoral Epistles (3)
A study of the task of Leadership in Ministry in the local congregation with examples drawn from the Pastoral Epistles.

OOT343 Old Testament Models of Leadership (3)
A study of the book *Nehemiah* with consideration given to the leadership styles of Nehemiah. Spiritual lessons for leaders will be drawn from the text.

OPY312 Techniques of Counseling (3)
Familiarizes students with the basic concepts and theories of effective guidance and counseling. Includes laboratory experiences.

OTH302 Doctrine of Holiness (3)
A survey of the history, biblical context, and contextualization of the doctrine of holiness.
OTH304 Apologetics (3)
A systematic study of the relationship between Christianity and culture and the proofs for Christian truth. Major emphasis is given to recognizing and constructing a Biblical response to philosophical systems which are not compatible with evangelical Christianity.

OTH324 Foundational Theology (3)
A brief survey and examination of the basic doctrines of the Christian religion. Emphasis is given to how Christian communities live out their Biblical faith.
Division of Arts and Sciences

Purpose
The purpose of the Division of Arts and Sciences is to equip the students of Barclay College who major within the division with the knowledge necessary for ministry within a particular vocation or career field that is outside the scope of what has been traditionally called “full-time Christian service.” There are two primary emphases: developing the skills necessary for professional competence, and understanding how a Christian uses those skills and his or her biblical knowledge and relationship with God to influence others for Christ and effect positive change in the working environment.

Outcomes
The outcomes for the Division of Arts and Sciences are that students shall be able to:

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one’s chosen field integrate with or critique “secular” knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Bachelor of Science — Business Management
The Business Management curriculum builds a general background in business and integrates this with Christian principles. It is designed to equip the student to serve the Lord in business or a business-related ministry.

Outcomes
Upon completion of the program, the student will meet the outcomes of the division of Arts and Sciences, as well as additional outcomes particular to this major.

Division Outcomes
1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one’s chosen field integrate with or critique “secular” knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Specific Program Outcomes
1. Explain the nature, scope, and importance of the business system, and how a business is owned and operated.
2. Apply Biblical ethics and stewardship practices to sound business management principles.
3. Describe the influence of supply and demand, circular flow of income, the business cycle, inflation, interest rates, and taxes on the economy of an area or nation.
4. Describe the basics of business law as it pertains to contracts, sales, employment, risk-bearing, real property, negotiable instruments, and business structure.
5. Outline procedures for establishing and operating a small business, including the development and implementation of a business plan.
6. Demonstrate ability to work with personnel in areas such as recruitment, selection, orientation, training, development, evaluation, and compensation.
7. Describe how managers plan, organize, lead, and control in order to achieve organizational goals.
8. Explain how product development, pricing policies, distribution, and promotion influence the marketing process.
9. Organize and maintain financial records through the accounting cycle for a service or merchandising business.
10. Prepare, analyze, interpret, and make decisions with financial information, including pro-forma statements and operating, capital, and cash budgets.
11. Pursue graduate studies in the business field.
12. Meet the outcomes of the Division of Bible and Ministry.
13. Meet the outcomes of the Division of General Studies.

Course Requirements

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<tr>
<td>OBM390</td>
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<td>OBM393</td>
<td>Legal Environment of Business</td>
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<tr>
<td>OBM394</td>
<td>Contemporary Economic Issues</td>
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<td>OBM396</td>
<td>Marketing Management</td>
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<td><strong>Total</strong></td>
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</tbody>
</table>
BM Core Course Descriptions

OBI205 Bible Study Methods (3)
A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course.

OBL311 Life Assessment/Self-Management (3)
An introduction to personal assessment and management with consideration of learning styles, spiritual gifts, a biblical worldview, and a personal mission statement. A short history of the college is included as well as training in research and the use of library resources.

OBM341 Financial Management (3)
An introductory course that examines finance from the viewpoint of internal management of a non-profit, religious organization. The course emphasizes the conceptual and quantitative tools used in cash budgeting, statement analysis, short and long term financing, and capital budgeting.

OBM390 Financial Accounting (3)
A study of the tools for interpreting, analyzing, and understanding accounting data used for setting plans and objectives, controlling operations, and making management decisions. The course begins with a brief survey of Financial Accounting principles.

OBM393 Legal Environment of Business (3)
A study of the principles and rules of business law which can be applied in everyday business transactions, including contracts, property, sales, negotiable instruments, agency, business organization, and insurance.

OBM394 Contemporary Economic Issues (3)
A course designed to aid students in understanding economic principles in relation to current economic problems and forces within the framework of a free enterprise economy. Students are introduced to resources that are relevant to those problems and controversies.

OBM396 Marketing Management (3)
A study of the marketing concept and the coordinated management of product, price, distribution and promotional strategies. Attention is also given to the marketing of services of non-profit organizations.

OBM398 Human Resource Management (3)
An introduction to the elements, which contribute to the human dimension of an organization. Concepts of recruitment, selection, training, evaluation, discipline, dismissal, and compensation will be covered.

OCM314 Communication (3)
An exploration of the dynamics of communication in public and private forums. Focus is given to improving skills in listening, speaking, and written communications.
OCM333 Leadership I (3)
An exploration of the dynamics of leadership in the broad spectrum of ministry. The first module focuses on planning, organizing, and staffing.

OCM334 Leadership II (3)
A continuation of OCM 333, dealing with control and change. Explores ways leaders set and maintain standards and initiate and manage change in the ministry setting.

OCM346 Church History (3)
A history of the Christian Church, including theology and mission, from apostolic days to the present.

OMA399 Statistical Research (3)
A study in rational decision-making. Attention will be given to collecting, analyzing, interpreting, and presenting data.

ONT343 Pauline Epistles (3)
A study of each of Paul’s epistles, except Romans (a separate course). Paul’s life and times will be examined, as well as the major purpose for each epistle. Students will learn how to interpret Pauline epistles and to apply them to contemporary living. Selected passages will be chosen for in-depth study.

ONT392 Models of Conflict Management: Philippians & Acts (3)

OOT343 Old Testament Models of Leadership (3)
A study of the book Nehemiah with consideration given to the leadership styles of Nehemiah. Spiritual lessons for leaders will be drawn from the text.

OTH302 Doctrine of Holiness (3)
A survey of the history, biblical context, and contextualization of the doctrine of holiness.
BACHELOR OF SCIENCE—PSYCHOLOGY

The study of Psychology prepares students to better understand the nature and causes of behavior, feelings, and thoughts, as well as effective techniques for maintaining psychological and social health. The Barclay College program in psychology offers students the opportunity to become acquainted with the principles of psychology in an environment which specifically encourages the critical evaluation of those principles in light of the Bible and God’s desire for man’s redemption and holiness.

The Barclay College Psychology major offers an emphasis in family systems, equipping the graduate for ministry to modern families. Graduates from the Barclay program will find themselves with an excellent foundation for careers in various ministries, social service institutions, or other occupations where psychological or interpersonal skills are particularly required or valuable. Upon completion of the Bachelor’s degree from Barclay College, students who are interested in pursuing the full range of possibilities for careers in Psychology will want to pursue graduate studies. A graduate degree opens the possibilities of a career in counseling centers, education, industry, and health agencies, or, at the doctoral level, opportunities ranging from private practice to teaching or research.

OUTCOMES

Upon completion of the Psychology program, the student will meet the outcomes of the Division of Arts and Sciences, as well as additional outcomes particular to this major.

Division Outcomes

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one’s chosen field integrate with or critique “secular” knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Specific Program Outcomes

1. Articulate the complimentary nature of biblical thought and the study of psychology.
2. Display a broad knowledge of the history and origins of psychological thought and practice.
3. Understand and be competent in basic psychological theory, technique, and practice.
4. Demonstrate the ability to serve in ministry or career roles that emphasize interpersonal relationships and development.
5. Possess the skills and background knowledge required to enter graduate school to pursue further studies in psychology or other fields.
6. Meet the outcomes of the Division of Bible and Ministry.
7. Meet the outcomes of the Division of General Studies.

### Course Requirements

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<th>Course Number</th>
<th>Course Name</th>
<th>Credit Hours</th>
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<td>Bible Electives</td>
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<td>OEN101</td>
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<td>Science Elective</td>
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<td>OSP202</td>
<td>Fundamentals of Speech</td>
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<td>Social Science Electives</td>
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<td>OTH302</td>
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<td>Unrestricted Electives</td>
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<td>OBI205</td>
<td>Bible Study Methods</td>
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<td>Family Systems</td>
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<td>Theories of Personality</td>
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<td>OPY333</td>
<td>Social Psychology</td>
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<td>OPY337</td>
<td>Integration of Psychology and Christianity</td>
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<tr>
<td>OPY341</td>
<td>Abnormal Psychology</td>
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</table>
Course Descriptions

OBI205 Bible Study Methods (3)
A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course.

OBI321 Introduction to the Bible I (3)
Introduces the Bible to the student. Discusses the origin of the Bible, an overview of Bible history and Biblical values and worldview.

OCM346 Church History (3)
A history of the Christian Church, including theology and mission, from apostolic days to the present.

OMA399 Statistical Research (3)
A study in rational decision-making. Attention will be given to collecting, analyzing, interpreting, and presenting data.

OPY312 Techniques of Counseling (3)
An introduction to the practice and skills involved in counseling, including practical exercises in the development of the basic skills used in the development of the helping relationship.

OPY314 Family Systems (3)
A study of family systems theory and its application to counseling with families. Includes family assessment and evaluation.

OPY322 Theories of Personality (3)
A study of the theories of development, structure, and dynamics of the human personality. These theories are compared and contrasted and studied along with Biblical concepts related to the nature of humanity and the psyche.

OPY323 Developmental Psychology (3)
A survey of the theoretical and research-based concepts of physical, cognitive, moral, spiritual, and psychosocial development throughout the lifespan.
OPY332 Models of Research Design (3)
An introduction to and examination of techniques commonly used in research on families. Subjects covered will include research literature, Internet uses, quantitative and qualitative methods, sampling, scales and indices, analysis, evaluation, secondary analysis, and ethics. Students will learn to write APA style reports.

OPY333 Social Psychology (3)
A scientific study of the nature and causes of individual behavior and thought in social situations. Reciprocal, ethical, motivational and attitudinal changes caused by interpersonal influences are considered.

OPY334 Human Sexuality (3)
A study of the physical, emotional, moral and relational aspects of human sexuality. Biblical perspectives related to human sexuality are integrated throughout.

OPY341 Abnormal Psychology (3)
An overview of various areas of human psychopathology. Emphasis is on terminology, classification, etiology and treatment of major psychological disorders. Faith based responses to disorders are considered.

OPY342 Cognition (3)
A study of the fundamental elements of human cognition. Attention will be given to areas including perception, attention, memory, reasoning, problem solving, and language. Traditional views as well as current research findings will be discussed.

OPY343 Psychology of Religion (3)
An introduction to the role of religion in human thought and behavior. Provides an overview of both current Christian and current selected non-Christian religions and their influence on individual and cultural conceptualization of God, the world, humanity, and personal beliefs. The course includes an introduction to empirical studies on psychology of religion.

OPY344 Tests and Measurements (3)
A study of the principles and practice related to the measurement and appraisal of psychological variables. Attention is given to the history and philosophy of measurement, test development, interpreting and using test scores, test analysis, standardized tests, and testing programs.

OPY401 Senior Forum Fall (2) and OPY402 Senior Forum Spring (1)
A seminar designed to integrate all facets of psychology into a comprehensive perspective on human behavior. The student's understanding of human behavior will be supported by research of psychological theories. The resulting study will become the capstone project for the major. Two hours credit OPY401 and 1 hour credit OPY402.
OTH302 Doctrine of Holiness (3)
A survey of the history, biblical context, and contextualization of the doctrine of holiness.

OTH308 Teachings of Friends (3)
A study of Biblical teachings as interpreted by Friends, with special consideration given to Friends' distinguishing beliefs. These teachings will be enhanced with a study of the Quaker movement in its historical, social, and religious setting, including contemporary trends.
ONLINE CERTIFICATE PROGRAMS

Four different Online Certificate programs are offered by Barclay College for students who have completed at least 24 undergraduate hours (thus eligible to do upper division classes.) Each of the certificates requires 24 hours of course work (60% must be completed through the core curriculum requirements for each major) completed in the online program. The 24 hours must be completed through Barclay College. Certificates are offered for Biblical Studies, Business Management, Christian Leadership, and for Psychology.

Upon completion of the required hours, the College grants a Certificate. Courses are offered every year and students can enter the program at the beginning of any session. Students are required to successfully complete the online orientation class before entering their first class. All students must have successfully completed a college-level English composition class or demonstrate a proficiency in writing skills to be admitted to the certificate program.

Certificate in Biblical Studies
To receive the certificate in Biblical Studies, students must complete any eight classes from the online courses (at least five of the eight must be from the online Biblical Studies Core).

Certificate in Business Studies
To receive the certificate in Business Studies, students must complete any eight classes from the online courses (at least five of the eight must be from the online Business Management Core).

Certificate in Christian Ministry
To receive the Certificate in Christian Ministry, students must take any eight classes from the online courses (at least five of the eight must be from the online Christian Ministry Leadership Core).

Certificate in Psychology
To receive the Certificate in Psychology, students must complete any eight classes from the online courses (at least five of the eight must be from the online Psychology Core).

Friends Ministry Training Certificate
To earn the Friends Ministry Training certificate, students must complete the following classes:

<table>
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<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Credit Hours</th>
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<tr>
<td>OCM100</td>
<td>Introduction to Evangelism, Missions, and Church Growth</td>
<td>3</td>
</tr>
<tr>
<td>OHI100</td>
<td>Quaker History</td>
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</tbody>
</table>
OBJECTIVES

Students who complete the certificate curriculum will meet some of the objectives of the Division of Bible and Ministry and some specific to the certificate programs, as noted below:

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one’s personal life and ministry to others.
4. For the ministry certificate, demonstrate a basic level of knowledge related to encouraging and supporting members of local church congregations.

Graduation Requirements – Barclay College Certificates

In order to be graduated with the Barclay College Certificate a student must:

1. Have completed the required hours.
2. Have a minimum cumulative GPA of 2.3 for all courses taken through Barclay College. Students must earn a grade of “C” or above in all required courses (2.3 GPA). A grade of “D” or lower will
require the student to retake or replace the course (the student is charged for the course re-
take).

3. Obtain approval of character by Barclay College Online faculty.
DIRECTORY INFORMATION

Barclay College
www.barclaycollege.edu
607 N. Kingman
Haviland, KS 67059
800.862.0226

General Information Email: distancelearning@barclaycollege.edu
Admissions Office Email: admissions@barclaycollege.edu
Financial Aid Email: financialaid@barclaycollege.edu
Registrar’s Office Email: registrar@barclaycollege.edu
Learning Management System: barclaycollege.instructure.com/

Faculty

Lee Anders | V.P. for Business Services, Chair of Business | B.S. Barclay College; B.S. McPherson College; M.B.A. (Business Administration) Emporia State University.

Derek Brown | Director of M.A. Pastoral Ministries & Transformational Leadership | B.A. Barclay College; M.A.R. Liberty Baptist Theological Seminary; Ph.D. (Leadership Studies) Johnson University.

Josh Bunce | Chair of Bible/Theology | B.S. Barclay College, M.Div. (Ministry) George Fox Evangelical Seminary.

Cheryl Couch | Chair of Elementary Education | B.S.E. Oklahoma Christian University; Elementary Education Certificate Kansas Newman University; M.S (Early Childhood Special Education) Wichita State University.

David Kingrey | Director of M.A. Spiritual Formation & Quaker Studies | B.A. Earlham College; M. Div. and D. Min. (Ministry/Bible/Theology) Earlham School of Religion; Post Grad Studies, Purdue University.

Royce Frazier | President | B.S. Barclay College; B.S. Emporia State University; M.S. (Family Therapy) Friends University; M.A. (Clinical Psychology) Ph.D. (Psychology) Fielding Institute.

Ryan Haase | V.P. for Student Services | B.S. and M.A. (Transformational Leadership), Barclay College.

Adrian Halverstadt | Chancellor, Chair of Online Bible/Ministry | B.S. Fort Wayne Bible College; M.A. (Ministry) Huntington University; Ph.D. (Philosophy/Concentration Theory Conflict Management) Trinity College.
Tim Hawkins | Associate V.P. for Academic Services, Chair of English, Literature, | B.A. Central Christian, M.A. (English) Kansas State University, M.F.A. (Creative Writing) University of Alaska.

Steven King | Science/Mathematics Chair | M.A. (Vertebrate Paleontology) Bowling Green State University; Graduate Certificate in Mathematics, Emporia State University (in process).

Glenn Leppert | Greek, History, Bible | B.A. Northwest Nazarene University; M.A.R. (Biblical Studies/Greek) George Fox Evangelical Seminary; M.A. (History) Fort Hays State University; Ph.D. (History) Kansas State University.

Jim Le Shana | Vice President for Academic Services, Director of Graduate Studies | B.A. George Fox University; M.A. (Theology and Marriage and Family Ministries) Fuller Theological Seminary; M.Div. (Ministry) Azusa Pacific University; M.A. (History) University of California, Riverside; Ph.D. (History) University of California, Riverside.

Larry Lewis | V.P. for Institutional Advancement, Chair of Sports and Recreation | B.S. Fort Wayne Bible College; B.S. Friends University; M.S. (Physical Education) Wichita State University.

Kevin Mortimer | Chair of Missions | B.A. Barclay College; M.A. (Christian Ministry) Friends University; M.Div. (Ministry) Houston Graduate School of Theology; Ph.D. (Theology & Religion) University of Aberdeen (in process).

Jesse Penna | Chair of Youth Ministry | B.A. Friends University; MACM (Ministry) Friends University.

Jared Ross | Chair of Worship Arts | B.S. Friends University; M.M.E. (Music Education) Wichita State University; Ph.D. (Worship Studies) The Robert E. Weber Institute.

Jeannie Ross | Director of Library Services | M.L.S. (Library Science) Emporia State University (in progress).

Kayleen Stevens | Chair of Online Business | B.S. Emporia State University; M.A. (Business Administration).

Keith White | Chair of Psychology and Family Studies | B.S, Barclay College; MRE, Nazarene Theological Seminary; Ph.D. (Educational Psychology and Research) University of Kansas.

Shelby Williams | Chair of Online Psychology | B.S. Barclay College; M.S. (Family Therapy) Friends University.

Adjunct Faculty

Matthew Chesnes | Bible and Ministry | D. Min. (Ministry) Fuller Theological Seminary.

Paul Cochrane | Bible and Ministry | D. Min (Ministry) Fuller Theological Seminary.

Brockie Follette  | Bible and Ministry  | M.A. (Family Ministry) Barclay College

Greg Hinshaw  | History  | Ed.D. (School Administration/History) Ball State University.

Arden Kinser  | Bible and Ministry, D. Min. (Marriage & Family) Palmer Theological Seminary.

Jason Le Shana  | Bible and Ministry  | M.Div. Azusa Pacific University.

Jeanine LeShana  | Music (Voice/Piano)  | B.A. George Fox University.

David Mabry  | Bible and Ministry  | D.Min. (Transformational Leadership) Ashland Theological Seminary.

Mark Miller  | Worship Arts  | M.M. (Conducting) Azusa Pacific University.

David Phillips  | Bible and Ministry  | D.Min. (Leadership/Spirituality) Fuller Seminary.

Anissa Potter  | English; Elementary Education  | M.A. (Secondary Education – Business) Southwestern College.

Laurie Reinhart  | Business Administration  | M.S. (Human and Org. Development) Azusa Pacific University.

Michael Sanders  | Elementary Education  | M.A. (School Leadership) Friends University.

Randi Shetly  | Drama  | B.A. Wichita State University

Linda Snyder  | Psychology  | M.A. (Human Services Counseling) Regent University.

Aaron Stokes  | Director, Distance Education  | M.A. (Quaker Studies) Barclay College.

Mark Triplett  | Business  | M.B.A. (Business Administration) Wichita State University.

Kay Unruh  | Elementary Education  | M.Ed. (Master Teacher/Reading Specialist) Emporia State University.

Gary Wright  | Bible and Ministry  | M.A. Trinity Divinity School (in process)

Carol Wright  | Bible and Ministry  | M.A. (Spiritual Formation and Leadership) Spring Arbor University.

Faculty Emeriti

Fred Johnson  | B.A. Northwest Nazarene College; M.Div. Asbury Theological Seminary; M.S. Fort Hays State University; Ph.D. Kansas State University. Barclay College 1965-2008

James Leininger  | B.S. Chadron State College; M.S. Kansas State Teachers College. Barclay College 1972-1994

Roberta Leininger  | B.A. Friends University; M.S. Kansas State Teachers College; MLS. Emporia State University. Barclay College 1972-1994.
<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Jonathan Bridges</td>
<td>Friendswood, Texas</td>
</tr>
<tr>
<td>DeWayne Bryan</td>
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<tr>
<td>Richard Carlson</td>
<td>Rock Springs, Wyoming</td>
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<tr>
<td>Sheldon Carpenter (honorary member)</td>
<td>Pratt, Kansas</td>
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<td>Linda Clarkson</td>
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<td>Jim Day</td>
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<td>Bob Harvey</td>
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<td>Dave Hickman</td>
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<td>Sheila Hinshaw</td>
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<td>John Lemmons (honorary member)</td>
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<td>Duane Morford</td>
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<td>Carolyn Taylor</td>
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<td>Marjorie Thompson</td>
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</table>
William Wells Wichita, Kansas
Keith Whitney Fowler, Kansas
Kathy Wiebe Wichita, Kansas

Administration and Staff

President’s Office and Cabinet
Royce Frazier, M.E., Ph.D., President
Lee Anders, M.B.A., Vice President for Business and Support Services
Jim Le Shana, Ph.D., Vice President for Academic Services
Adrian Halverstadt, Ph.D., Chancellor
Larry Lewis, M.A., Vice President for Institutional Advancement
Ryan Haase, B.S., Vice President For Student Services

Academic Services
Jim Le Shana, Ph.D., Vice President for Academic Services
Mark Miller, M.A., Registrar
Tim Hawkins, M.F.A., Associate Vice President for Academic Services – Campus
Aaron Stokes, M.A., Director of Distance Education

Student Services
Ryan Haase, B.S., Vice President For Student Services
Shelly Barber, B.S., Shelly Barber, B.S., Associate Vice President for Student Services Online
Justin Kendall, B.S., Director of Admissions
Shandy Brodhead, B.A., Admissions Counselor

Business Services
Lee Anders M.B.A., Vice President for Business and Support Services
Ginger Maggad, B.A., Accounts Receivable/Human Resources
Justin Dahmer, B.S., Director of Financial Aid
Gayle Mortimer, B.S., Accounts Payable/Payroll