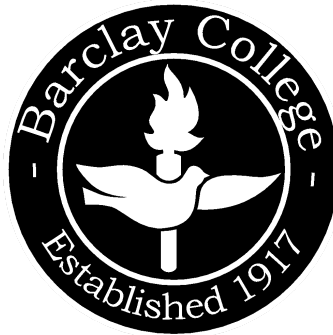


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# CAMPUS ACADEMIC CATALOG

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2022 – 2023 | Barclay College



Barclay College  
607 N. Kingman St.  
Haviland, KS 67059  
620-862-5252  
Fax 620-862-5242

**Student Admissions:**

1-800-862-0226

[www.barclaycollege.edu](http://www.barclaycollege.edu)

[admissions@barclaycollege.edu](mailto:admissions@barclaycollege.edu)

**Volume 71 (Revised July 2022)**

This catalog describes Barclay College's programs and policies in effect when this volume was printed, and primarily represents the main campus in Haviland, Kansas. Although every effort has been made to ensure accuracy, information in this catalog is subject to change at the discretion of the Barclay College Trustees, Administration, and Faculty. This document is for general information purposes only and does not constitute an agreement or contract. For more detailed information concerning programs available by distance learning or at extension sites, please consult additional publications available from the Academic Office.

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## ***GREETINGS FROM THE PRESIDENT***

Jesus prepared himself well to do that for which God had sent him. Although being in the imperfect state, can we do less?

“Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.”

II Timothy 2:15 NIV

Barclay College, located in Haviland, Kansas, is a uniquely special place. Barclay is not a very large college and Haviland is not a booming metropolis. To some people, Barclay appears to be a very ordinary college, located in a small community indistinctive among many others in rural Kansas.

Most who have come here as students and then embarked on a life of Christian service, though, will tell you that Barclay College and the community of Haviland are very special. They will tell you that they met God in a very special way during a prayer meeting or a chapel service, during a worship service at a local church, while strolling the quiet streets of the community, or while fellowshiping in the home of one of the many Christians here.

Barclay is looking for those students who are serious about an education, particularly one that will prepare them to serve the Lord according to the call that God is placing on their lives. Every student who graduates has an opportunity to have life's answers at his or her fingertips through a firm foundation of Bible study.

While each graduate of a four-year degree has a degree in Biblical Studies, students also earn a professional degree. Whatever path of study you elect to pursue, you will find Barclay to be “committed to excellence in Christian education,” a caring community with a faculty who are experts in their fields and committed to the purpose and person of Jesus Christ. Our college has individuals, serving in all capacities, who will care about you and assist you in making your journey at Barclay a very special one.

If the Lord is leading you to help fulfill “The Great Commission,” Barclay should receive your serious consideration. A visit will sometimes help with your decision, so please consider this my personal invitation for you to visit our campus.

May the Lord give you wisdom and clear guidance as you prayerfully consider this important decision. If you are faithful, He will direct your path.

“Be still, and know that I am God.”

Psalm 46:10 NIV

Dr. Royce Frazier  
President



*(adapted from the vol.56 greeting)*

# **WELCOME TO BARCLAY COLLEGE!**

This catalog has been prepared to introduce you to Barclay College. You may have specific questions that the catalog does not answer. We invite you to call or write to us about any questions you may have.

<b>FOR QUESTIONS ABOUT...</b>	<b>ASK...</b>	<b>LOCATED IN...</b>
Academic advising	Faculty Advisors	Faculty Offices
Academic issues: Classes, CLEP exams, registration, schedules, graduation, grades, GPAs, transcripts, majors, etc.	Registrar	Phillips Hall, 2 <sup>nd</sup> floor
Academic policy or curriculum	VP for Academics	Phillips Hall, 3 <sup>rd</sup> floor
Admissions	Admissions Office	Phillips Hall, 1 <sup>st</sup> floor
Athletic program	Athletic Director	Phillips Hall, 3 <sup>rd</sup> floor
Campus life, student employment, work-study, counseling and health matters, food service, student policies and student services	VP for Student Services	Phillips Hall, 1 <sup>st</sup> floor
Chapel	College Chaplain	Phillips Hall, 3 <sup>rd</sup> floor
Christian Service	VP for Student Services	Phillips Hall, 1 <sup>st</sup> floor
Computer help, Internet services	Network Administrator	Phillips Hall, Basement
Finances, student accounts, charges, making change (hours posted)	Business Office	Phillips Hall, 1 <sup>st</sup> floor
Financial aid, work-study	Financial Aid Director	Phillips Hall, 1 <sup>st</sup> floor
Independent study classes	VP for Academic Services	Phillips Hall, 3 <sup>rd</sup> floor
Internships and practicums	Faculty advisors	Faculty Offices
Library/Reference help, study hours, reserved books	Librarian	Worden Memorial Library
Residence Hall Issues	Head Residents or VP for Student Services	Resident apartments or Phillips Hall, 1 <sup>st</sup> floor
Student Government	VP for Student Services	Phillips Hall, 1 <sup>st</sup> floor

Persons listed above may be contacted by phone at 800-862-0226, by email at [barclaycollege@barclaycollege.edu](mailto:barclaycollege@barclaycollege.edu), by fax at 620-862-5242, or by writing to Barclay College, 607 N. Kingman, Haviland, KS 67059.

# 2022-2023 ACADEMIC CALENDAR

<b>FALL 2022</b>	August 10	Dorms open for new students
	August 10-12	Student registration
	August 15	First full day of classes
	August 26	Last day to add a class
	August 26	End of No Record/No Charge drop period
	October 5-7	Midterm exams
	October 10-14	Fall Break
	October 21	End of Penalty-Free Withdrawal period
	November 23-25	Thanksgiving break
	December 5	Last day of classes
	December 6	Exam Preparation Day
	December 7-9	Final exams
	December 12– January 2	Christmas Break
	December 15	Final grades due in Registrar's Office
<b>SPRING 2023</b>	January 9	Registration for spring semester
	January 9	First evening classes
	January 10	First full day of classes
	January 16	Last day to add a class
	January 20	End of No Record/No Charge drop period
	March 1-3	Midterm exams
	March 24	End of Simple Withdrawal period
	March 13-17	Spring Break
	April 7	Good Friday recess
	May 1	Last day of classes
	May 2	Exam preparation day
	May 3-5	Final exams
	May 5	Last day of Semester
	May 7	Baccalaureate and Commencement
May 12	Final grades due in Registrar's Office	

**For more detail and current updates to the college calendar, please refer to the calendar posted on Populi: [www.barclay.populiweb.com](http://www.barclay.populiweb.com)**



# ***INTRODUCING BARCLAY COLLEGE***

## **ORIGINS AND HISTORY**

Barclay College was founded in Haviland, Kansas, in 1917 as the Kansas Central Bible Training School under the leadership of an outstanding Friends teacher and evangelist, Scott T. Clark. Born out of a desire for a strong evangelistic emphasis, the College immediately became a center for the training and preparation of pastors and missionaries.

A Friends academy (1892) had preceded the Bible school, and in 1925 a two-year junior college course was added. To reflect the growing mission of the institution, the name was changed to Friends Bible College in 1930. The academy and junior-college programs served the College well until the 1960's, when it was felt that the purposes of the College and its supporters could best be realized by closing the academy and by emphasizing the four-year Bible college program.

Consequently, the academy was laid down in 1968 and the College embarked on a vigorous effort to secure the necessary faculty and facilities for the new program. This effort resulted in widespread support from the community and the college constituency and received general recognition in 1975 with the granting of full accreditation by the American Association of Bible Colleges. (AABC is now the Association for Higher Biblical Education, ABHE.)

The ABHE reaffirmed the College's accreditation in 1985, 1996, 2006, and 2017. In the spring of 1990, the College changed its name from Friends Bible College to Barclay College. The new name honors Robert Barclay, the first Quaker theologian.

Today the College continues to promote and enlarge upon the emphasis that gave it birth -- a warm personal relationship with the living Christ, and a firm commitment to the Bible as the final authority for life, faith, and practice. The College closed out the 1990's and entered the twenty-first century with many exciting developments, including a new adult degree completion program begun in 1996 which is now an online program, new majors in the traditional program, a larger faculty, a new men's and women's residence hall, a large addition to the dining commons, the renovation of the existing men's residence hall, improved computer lab facilities for students, greatly expanded access to on-line library resources, and many other improvements to the campus and to the College's programs and services.

The major thrust of the College has been the preparation of Christian servant-leaders. Barclay College graduates serve with mission organizations such as Evangelical Friends International, OMS, World Gospel Mission, and Youth for Christ; minister in churches in various denominations; and provide Christian testimony and influence around the world as educators, counselors, musicians, and business persons. The College supports and contributes to the need for Christians to penetrate society through a wide variety of callings. Successful farmers, nurses, denominational leaders, and a wide variety of other professionals have been grounded in Christian work and living through the Biblically-centered education they received at Barclay College.

Barclay has always been home to students from many denominations. At present, Evangelical Friends comprise a little more than 30% of the total student body. Other denominations represented include Assembly of God, Baptist, Church of Christ, Evangelical Methodist, Free Methodist, Mennonite, United Methodist, and many more. Graduates serve an equally wide range of denominations.

Barclay College is committed to the principle that there need be no division between members of the body of Christ who are committed to excellence in spirit, mind, and labor. The College welcomes all students and supporters whose desire is to bring honor and glory to our Lord and Savior, Jesus Christ.

## **STATEMENT OF FAITH**

### **The Holy Bible**

We believe that the Holy Scriptures were given by the inspiration of God; that there can be no appeal from them to any other authority whatsoever; that they are fully sufficient to make one wise unto salvation through faith that is in Jesus Christ; that the Holy Spirit who inspired the Scripture must ever be its true interpreter as He works through the disciplined and dedicated minds of those within His Church; that any professed guidance that is contrary to these Scriptures must be counted as a delusion.

### **God**

We believe in one God, revealed through the Holy Bible in the person of Jesus Christ; that He is both the creator and preserver of all things visible and invisible; that He alone is worthy of worship both now and forevermore; and that in the unity of the Godhead there exist three persons, Father, Son, and Holy Spirit, inseparable in divinity, power, glory and eternity.

### **Jesus Christ**

We believe Jesus Christ to be the only-begotten Son of God; that He was conceived by the Holy Spirit and born of the virgin Mary; that He is the express image of the invisible God; and that He combines within Himself both the nature of God and the nature of man in one perfect and indivisible personality; fully God and fully man.

We believe that He was crucified as an atonement for the sins of the whole world, making provision whereby humanity could find the forgiveness of sins and the power for a new life and be brought back into a perfect relationship with the Father.

We believe that He arose from the dead and then ascended to the right hand of God. He is now making intercession for us and will come to earth again to receive His Church unto Himself and to judge the world in righteousness.

### **Holy Spirit**

We believe the Holy Spirit to be the third person of the Godhead, proceeding from both Father and Son, but equal with them in authority, power, and glory. He convicts the world of sin, imparts life to the penitent believer, sanctifies the child of God, and enables one by His indwelling presence to love God supremely.

### **Humanity**

We believe that God created humans in His own image; that they enjoyed unbroken fellowship with their Maker; and that their whole life is centered in the person of God. We believe that humans fell from this original state by an act of transgression; that in this fall they suffered the immediate loss of their perfect relationship to God, making self the center of life; and that in this act they suffered immediate spiritual death. In this disposition to sin, all people are born. We own no principle inherent naturally in people by which they may be saved, except by the grace of our Lord Jesus Christ as a provision for all humanity.

### **Salvation**

We believe that by the grace of our Lord Jesus Christ and by the direct and immediate agency of the Holy Spirit, a person may be recovered from the fallen state through divine enlightenment, forgiveness of sin, regeneration and sanctification of affections, and the final glorification of the body; that in this life a person may love God with all one's heart, soul, mind, and strength; that one may live in victory over sin and enjoy unbroken fellowship with the Father; and that once more one's whole life may center in and revolve around one's Creator and Father.

We believe sanctification to be both a crisis and a process. As a crisis, sanctification is accomplished by the baptism with the Holy Spirit in the life of a dedicated and believing child of God, in which the heart is cleansed from an imperfect relationship and state. As a process, sanctification continuously disciplines the life into paths of holiness. We believe that the baptism with the Holy Spirit (entire sanctification) is the work of God's grace by which the affections of people are purified and exalted to a supreme love of God, and the believer is empowered to witness to the living Christ.

We believe that, by the grace and power of God, through faith in the crucified Christ, the believer is assured of eternal life with the Triune God, and that no power on earth or in heaven can sever that relationship against the will of the believer. We believe, however, that by willful choice a child of God can return to that sinful state from which he or she had been lifted. Such apostasy destroys not only his fellowship with God, but also the eternal life with which he had been endued, so that for him remains only the eternal death of the unbeliever. However, such is the grace of God that, so long as life in the body remains, the prodigal may, through repentance, confession and renewed faith, return to "the Father's house" and be fully restored to eternal life and fellowship with Him.

### **The Church**

We believe that all those persons who repent of their sins and believe in Jesus Christ as their Savior are born again into His kingdom by the Holy Spirit. These constitute the Church universal of Jesus Christ. This Church we believe to be spiritual in nature, universal in scope, holy in character, and redemptive in her life and purpose.

We believe that wherever two or three are gathered together in the name of Christ, He is truly present in the person of the Holy Spirit and that such an assembly is a local church, the visible expression of His body, and the Church universal.

We believe that every believer should be attached to the local and visible body of Christ, being fitly framed together with others into a holy temple in the Lord and built for a habitation of His Spirit.

### **Christian Work**

We believe that in the church, the believer is committed to both the worship and the work of God. This work involves not only personal righteousness as the fruit of a new life, but also the ministry of evangelism and teaching. The commission of Christ for every believer involves the stewardship of the kingdom, which is fulfilled only by faithful service in and through the fellowship of His Church. This work is continuous until Christ comes again calling the Church unto Himself. We believe that all Christians are called upon to witness by word and deed within a sinful world, not returning evil for evil, but, like Christ, demonstrating love, forgiveness, and the way of peace.

We believe that in the fellowship of His body, the Holy Spirit gives to every member gifts of ministry to be exercised for the mutual advantage of every other member in the body, and for the influence of the Church upon those outside. There is a ministry that is such a gift given to certain ones whom God calls and ordains for leadership in His Church.

### **Resurrection and Judgment**

We believe in the second coming of Christ: that at His coming the dead shall be resurrected, some to everlasting glory and others to everlasting shame; that we shall all stand before the judgment seat of Christ to receive recompense for the things done in the flesh. The judgment of the blessed shall be life everlasting in heaven, and the judgment of the lost life everlasting in hell. Judgment is in the hands of our compassionate Redeemer, who does all things after the counsel of His wisdom, love, and holiness.

## **MISSION STATEMENT**

*Barclay College prepares students in a Bible-centered environment for effective Christian life, service, and leadership.*

To accomplish this mission, Barclay College has been established as a Christian institution of higher education which challenges students to explore, understand, and acquire the skills necessary to respond to the call of God upon their lives.

## **INSTITUTIONAL GOALS**

Two primary goals guide the development and practices of Barclay College's educational and ancillary programs. Both goals are reflected in elements of the College's mission statement, as noted below.

*Prepare students in a Bible-centered environment* indicates that the primary undertaking of the College is education with an integrated biblical perspective. Barclay College strives for academic and spiritual excellence by providing an environment that encourages higher levels of inquiry and learning. Bible instruction, the integration of biblical principles across the curriculum, general education, and professional preparation are emphasized to ensure that the College accomplishes

the first major goal: **assisting each student in developing a Christian worldview and a collegiate level of knowledge appropriate to college graduates generally and to their chosen field specifically.**

*Effective Christian life, service, and leadership* means that Barclay College views its mission as broader than simple preparation for a career or helping students acquire knowledge. Rather, the College desires to assist students in knowing God, and from that relationship constructing meaning and understanding that will inform all of life's endeavors. The second major goal of the College, then, is **graduating men and women who can be generally characterized as biblically literate, prayerful, mission-minded, servant-oriented, evangelical Christians who are able to provide leadership to the church at large and in various professional fields.**

## **PHILOSOPHY OF EDUCATION**

The College believes that true education must begin with God and His direct revelation to humanity through the Bible. Understanding that all that is has proceeded from God gives meaning and coherence to all other inquiries. Education, then, is a process directed by God in which the individual acquires knowledge or skills that contribute toward a greater understanding of, and ability to accomplish, the purposes of God for the individual and for humanity generally. We believe that effective education contributes to all areas of the individual's life, giving the educated person increased ability to live a life that is orderly, peaceful, purposeful, productive, and in harmony with God. Education should reveal to the student that God's involvement with humanity and with the physical creation is comprehensive and personal. The formation of this coherent Christian world view produces individuals who are increasingly characterized by a Christ-like love for all people and a desire to be involved as a steward in work which contributes to the management and care of the physical creation and the physical and spiritual welfare of humanity.

## **INSTITUTIONAL OUTCOMES**

In keeping with Barclay College's mission statement, goals, and philosophy of education, specific outcomes are expected which provide both a framework for the design and evaluation of the College's programs and practices, and a basis for assessing student progress. Upon graduation from Barclay College, our graduates should be able to:

1. Exhibit immersion in the Father, Son and Holy Spirit.
2. Model the Life and Teachings of Jesus Christ.
3. Discern their ministry calling within and outside their culture.
4. Articulate the distinct path of Friends.
5. Interpret and apply Scripture.
6. Critically evaluate diverse perspectives.
7. Form and answer questions to advance knowledge.
8. Communicate effectively in written and oral forms.
9. Team with others to accomplish goals.

## **MANAGEMENT**

The Board of Trustees exercises full control and authority over Barclay College, Inc. as amended in 2013 and originally incorporated under the laws of the State of Kansas in 1917.

Officers of the Board of Trustees are Chairman, Vice-Chairman, Secretary, President of the College, and such other officers that may become necessary. These officers, with the addition of the chairman of each of the standing committees, constitute the Executive Committee of the Board of Trustees.

## **ACCREDITATION AND AFFILIATIONS**

Barclay College is accredited by the Association for Biblical Higher Education (ABHE), a national accrediting agency recognized by the US Department of Education and the Council for Higher Education Accreditation (CHEA). ABHE may be contacted by writing to Association for Biblical Higher Education; 5850 T.G. Lee Blvd., Ste. 130; Orlando, FL 32822; by calling (407) 207-0808; or through their website at [www.abhe.org](http://www.abhe.org).

Barclay College is accredited by the Higher Learning Commission (HLC), a regional accrediting agency recognized by the US Department of Education and the Council for Higher Education Accreditation (CHEA). HLC may be contacted by writing to HLC; 230 S. La Salle St., Ste. 7-500; Chicago, IL 60604; by calling (800) 621-7440; by email at [info@hlcommission.org](mailto:info@hlcommission.org); or through their website at [www.hlcommission.org](http://www.hlcommission.org).

Barclay College's Teacher Education program received full accreditation by the Kansas State Department of Education (KSDE) with approval of its Elementary Education licensure unity and program in December 2017. Graduates of the Teacher Education program at Barclay College are teaching in elementary, middle school, and special education classrooms in Kansas and several other states. The program is also fully accredited by the Association of Christian Schools International (ACSI) which allows graduates to teach in Christian schools both in the United States and abroad. Barclay College is listed in the current edition of the Higher Education Directory and is approved for the training of veterans. Other offices and personnel on campus maintain membership in a wide variety of professional organizations appropriate to their work.

In May 2022, the Higher Learning Commission (HLC) approved Barclay College to offer an online RN-to-BSN nursing program; this was shortly followed by approval from the Association for Biblical Higher Education (ABHE). In June 2022, the Kansas State Board of Nursing approved Barclay College to offer an on-campus Bachelor of Science in Nursing (BSN) program. Barclay College is currently applying to the HLC and ABHE for approval to offer the BSN program (the final steps before officially offering the program to students).

Barclay College graduates have found acceptance into leading seminaries and graduate schools. The documents describing the College's accreditation and licensing may be viewed in the Business Office where they are on display. Those desiring further information regarding the accreditation of the college should contact the Registrar at (620) 862-5252 or visit the Accreditation page on the College's website: [www.barclaycollege.edu/about/accreditation/](http://www.barclaycollege.edu/about/accreditation/).

## **VETERAN'S BENEFITS**

Barclay College works with the U.S. Department of Veterans Benefit to provide funding for education. Students who have served in the armed forces or are a relative may be eligible for financial assistance through the GI Bill.<sup>1</sup>

Students need to contact our School Certifying Officer (SCO) to work through the following details.

- Veterans may apply for educational benefits at <https://benefits.va.gov/gibill/>
- The VA determines eligibility and sends the student a Certificate of Eligibility (COE)
- Veteran provides copy of the COE to the SCO at Barclay
- SCO in conjunction with the advisor and Business Office certifies enrollment, tuition, and fees through VA ONCE
- VA makes payments to the school on behalf of the student

Barclay College recognizes the Veterans Benefits and Transition Act of 2018 and in accordance with Section 103, assures that all students eligible for VA Educational Benefits will not incur any penalty, including the assessment of late fees, the denial of access to classes, libraries or other institutional facilities or the requirement that a Chapter 31 or Chapter 33 recipient borrow additional funds to cover the individual's inability to meet his or her financial obligations due to the delayed disbursement of payment by the U.S. Department of Veterans Affairs.

## **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT**

Barclay College protects the rights of students as stipulated in the Family Educational Rights and Privacy Act of 1974 (FERPA). This Act gives college students the right to inspect, review, and challenge the content of their educational record and prohibits the release of educational records without the student's prior written consent except in specific circumstances.

The following categories of personally identifiable information have been designated as public and are a matter of directory to be shared with the College community and with the general public as needed: name, local and permanent address, campus email address, phone number, date and place of birth, marital status, state and county of residence, home church, class, major field of study, dates of attendance, degrees and awards (including scholarships) received, participation in officially recognized activities and sports, and weight and height of members of an athletic team.

Students currently enrolled may withhold disclosure of information in any category by requesting this in writing at the Academic Office. Written request for non-disclosures will be honored for a maximum of one year. Barclay College assumes that failure to complete the request indicates approval for disclosure.

Grade point averages, course grades, and records of probation will be released only to the student and appropriate members of the administration and faculty as needed as part of a College

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<sup>1</sup> 'GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.

program. Transcripts require the student's signature before they can be released. More detailed information concerning access to records and procedures for students to follow are outlined in the annual Barclay College *Student Handbook*.

## **LOCATION AND REGIONAL FACILITIES**

Barclay College's main campus is located in south-central Kansas in the town of Haviland, immediately north of US Highway 54/400 between Dodge City and Pratt. The location combines the advantages of a very friendly, safe, small-town environment with easy access to larger-town services about ten to twenty minutes from the campus.

The area is well served by numerous churches of various denominations, several medical clinics, two hospitals, local radio, cable and satellite TV, restaurants and cafés, national retail and grocery chains, and local businesses. Wichita, the nearest major city, is approximately 90 miles east of the campus, and provides air transportation as well as numerous cultural and sporting events and a wide variety of shopping and restaurants. The College often provides transportation services to area towns and cities for students who are without personal vehicles.

## **HAVILAND CAMPUS FACILITIES**

Barclay College is blessed with an attractive, open campus of approximately seventeen acres and contains the following major buildings:

**Broadhurst Student Center**, containing the dining commons, student lounge, bookstore, Bear's Den restaurant, game room, and mailboxes.

**Lemmons Hall**, and the **Binford House** providing women's residence facilities, laundry, and Student Government offices.

**Lewis Hall** and **Coppock Hall**, housing men's residence facilities and laundry.

**Worden Memorial Library**, housing the library collection, student computer lab, faculty offices, and teacher education program space. The Barclay College Academic Success staff and the Barclay College Writing Center are also situated in the library.

**Hockett Auditorium**, which serves as the center for the Barclay Bear's athletic programs, containing the gymnasium/auditorium, performance stage, concession center, and locker rooms.

**Jackson School of Nursing**, containing a simulation hospital, skills lab, and classrooms.

**Phillips Hall**, holding administrative offices, the business office, admissions and recruiting offices, financial aid, athletic offices, external studies offices, yearbook offices, faculty offices, and other miscellaneous offices.

**Ross-Ellis Center for Fine Arts and Ministry**, houses an auditorium, classrooms, music department offices, and practice rooms.



# ADMISSIONS AND REGISTRATION

## ADMISSIONS

Barclay College exists to prepare students to be effective Christians. Our admissions standards and qualifications give attention to prospective students' academic potential and to their Christian spiritual commitment. Barclay College actively recruits all students who want to acquire their college education in a climate that is decidedly Christian, Bible-centered, academic, and committed to preparing students for effective Christian service.

## APPLICATION

Interested students are invited to apply online from the college website. Barclay College Admissions can be contacted by phone, email, or mail with any questions.

### **Toll-Free Call:**

1-800-862-0226

### **E-Mail:**

www.barclaycollege.edu  
admissions@barclaycollege.edu

### **Conventional Mail:**

Admissions Office  
Barclay College  
607 N. Kingman  
Haviland, Kansas 67059

In order to apply, visit <https://www.barclaycollege.edu/admissions/campus/>

- I. Submit our easy, free application
- II. Complete On-Campus requirements:
  - A. Provide a character reference
  - B. Send us your transcripts
  - C. Complete your FAFSA
- III. Stand by for a decision: We'll usually have a decision within 48 hours after your interview

The Application for Admission also serves as the application form for most institutional financial aid, but an additional form is needed to apply for federal financial aid. (Please see the Financial Aid section of this catalog beginning on page 20.) If you have any questions about the application procedure, please call and ask for additional information. Barclay College operates on a rolling admissions basis. As soon as all of your materials are received, you will be contacted to set up a personal interview. A decision will then be made on your admission, and you will be notified of your status.

## STANDARDS

Barclay College admits students based on academic record and abilities, Christian commitment, and agreement with the established purposes of the College. Admission and attendance at Barclay College is a privilege and not a right of any student. Barclay College does not discriminate on the basis of sex, race, color, national or ethnic origin, age or physical disability in the administration of any of its programs or policies. Regular admission to the college will be granted to students who meet all of the college's admissions standards, have completed high school or achieved a GED, and have a cumulative high school grade point average of 2.3 or better. Certain programs

of the College may have additional admissions requirements, and admission to the college does not guarantee admission to a particular course of study.

Students who do not meet the requirements for regular admission may be permitted to attend the College under conditional admissions standards. These include a limit on the number of hours per semester, required study halls, remedial courses, or additional requirements designed to help the student make the transition to college life and succeed in college studies.

## **HOME SCHOOL STUDENTS**

Many home school students have found a warm welcome and inviting community at Barclay College. Some of the college staff are homeschool parents, so the unique aspects of homeschooling are understood and appreciated on the Barclay Campus. Home school students are eligible for all financial aid and other programs normally provided to students. The College has the same admissions requirements for home school students as for all others – documented completion of a high school curriculum with a cumulative grade point average of 2.3 or better, and scores of at least 430 on the Writing section of the SAT or 18 or better on the ACT English test, which is the preferred exam. Home school transcripts or portfolios can be used to document the student's course of study, and a graduation date should be included. If grades are not used, portfolios or other work samples can be used to determine achievement levels. The academic office will be very happy to help homeschool parents prepare records if desired: please call (620) 862-5252 and request the Vice President for Academic Services office if we can be of assistance.

As with other students, home school students who do not meet the normal admissions criteria may be considered for admission on a conditional basis as explained in the section above.

## **INTERNATIONAL STUDENTS**

Regular Admission to the college will be granted to students who meet all of the college's admissions standards: a high school diploma or GED equivalent; have cumulative high school or college grade point averages of 2.3 or better; and who have TOEFL scores of at least 80 on the iBT (with preferred scores of at least 20 on each section) or 550 on the paper-based test, or a score of at least 105 on the Duolingo English test.

International students are required to demonstrate proof of ability to finance their college education prior to acceptance being granted. The necessary financial declaration forms will be emailed to the student after the initial contact process.

## **TRANSFER STUDENTS**

Barclay College welcomes transfer students. Those desiring to transfer to Barclay must complete an application for admission and should furnish a transcript of all college work previously taken for credit. Students who have not completed one semester as full-time college students must furnish a high school transcript. Normally, transfer students are accepted only with evidence of an honorable withdrawal.

In the acceptance of transfer credits, the college will be guided by the policies of its accrediting bodies.

Credits are accepted for relevant subjects from institutions accredited by recognized regional, national, and professional agencies on the basis of the equivalency for work of a C grade or

higher. Credits from non-accredited, non-member schools are accepted only on the basis of sound validation. Final validation of transcripts of transfer students from non-accredited schools will be withheld until satisfactory completion of approximately 30 semester hours at Barclay College.

### **RE-ADMISSION**

Students who have previously attended Barclay College and have not enrolled for at least one semester, must re-apply for acceptance. Contact the Admissions Department for details.

### **REGISTRATION**

Registration and enrollment is held each semester on scheduled days, and all students should plan to register at those times. A late fee of \$20.00 will be charged for registration any time after the announced registration period. No enrollments are permitted after two weeks of the semester have elapsed without special permission from the Vice President for Academic Services. Registration is not complete until tuition and fees have been paid. Students will receive credit only for those courses for which they are officially enrolled in the Registrar's office.

Changes in course enrollment during the first two weeks of classes will not appear on the student's permanent record.

Those who drop courses may enroll in another course within the first two weeks of the semester provided approval is given by the Vice President for Academic Services and the instructor. Such changes are to be made in the Registrar's office. A charge is assessed for all changes made after the first two weeks.

### **ACADEMIC ADVISING**

Each student on the campus is assigned an advisor. The advisor will assist the student in choosing classes and sequences that will successfully complete the student's chosen degree requirements. Still, it is ultimately the responsibility of the student to ensure that all requirements are met. The early choice of vocational outcomes will aid in meeting requirements within the minimum time interval. Success in meeting degree requirements is enhanced by following course outlines provided in this catalog and by examining degree audits provided by Populi. Students are encouraged to visit with their advisors on a regular basis.

### **AUDIT**

Students who audit a course are permitted to attend class sessions but are not required to take tests or examinations. They receive no credit. Permission to audit a course is given by the Registrar and the instructor of the course. Students cannot change from credit to audit after the sixth week of the semester.

### **WITHDRAWAL**

To withdraw from a class, students must speak with their advisor first and if approved the advisor will contact the Registrar who will make the necessary notation in the SIS and contact the Business Office to assess the \$20 fee. No student is officially withdrawn from a class until this procedure is completed. Refunds and transcript entries will be calculated from the last date of class attended but will not be computed until all paperwork is returned to the Registrar.

No record is kept of courses dropped during the first two weeks of a semester. During the next eleven weeks, courses dropped will show on the record as "W." No withdrawals are allowed during the final 4 weeks of the semester.

# EXPENSES AND FINANCIAL AID

## TUITION AND FEES

Barclay College offers quality education, comfortable housing, an excellent meal plan, and associated student services at the lowest possible cost to the student. Every student attending Barclay College pays only a part of the actual cost of their education since the tuition and fees collected amount to less than the college's actual costs of providing the educational experience. Income from contributions, earnings on the endowment, grants, and other sources offset the total cost of a student's education.

Following are summaries of annual expenses a student might incur. Charges shown are for the academic year beginning Fall 2022. The College reserves the right to adjust tuition and fee schedules from year to year as necessary. Students may find some variation from the charges listed depending on course schedules, housing and meal plans, etc.

## APPROXIMATE ANNUAL COST<sup>2</sup>

### ON CAMPUS

	Fall 2022	Spring 2023	Academic Year
Tuition	\$9,500	\$9,500	\$19,000
General Fees	\$2,600	\$2,600	\$5,200
Room & Board	\$5,500	\$5,500	\$11,000
Technology Fee	\$395	\$395	\$790
Total*	\$17,125	\$17,125	\$35,990
Less Full Tuition Scholarship	-\$9,500	-\$9,500	-\$19,000
<b>Grand Total</b>	<b>\$8,495</b>	<b>\$8,495</b>	<b>\$16,990</b>

\* Note: On-campus total cost includes tuition (12-18 hours), room (with roommate), board (20 meal plan), and general fees.

### OFF CAMPUS

	Fall 2022	Spring 2023	Academic Year
Tuition	\$9,500	\$9,500	\$19,000
General Fees	\$2,550	\$2,550	\$5,200
Technology Fee	\$375	\$375	\$790
Total *	\$12,495	\$12,495	\$24,990
Less Tuition Scholarship	-\$4,200	-\$4,200	-\$8,400
<b>Grand Total</b>	<b>\$8,295</b>	<b>\$8,295</b>	<b>\$16,590</b>

<sup>2</sup> These costs can change from year to year. See the Barclay College website under "Financial Aid" for the most recent costs.

\* Note: Off-campus total cost includes tuition (12-18 hours), and general fees.

The approximate total cost does not include personal expenses such as textbooks, personal transportation, etc. Some students may incur some additional expense as noted below under "Other Fees." Admission to most campus activities, a yearbook, and other services that many schools list under a separate fee structure are included in Barclay College's general fees.

## **TUITION PER CREDIT HOUR**

Students enrolled in 6 through 11 hours, tuition and fees are billed at \$595.00 per credit hour. There are no additional fees charged; the rate is inclusive of all campus services available to part-time students. Students may still incur additional personal expenses such as textbooks. For students with fewer than 6 hours or more than 18 hours tuition is billed at \$395 per credit hour.

## **OTHER FEES**

ACT Residual	\$53.00
Audit	1/2 tuition, per hour
Choir uniforms (1 <sup>st</sup> time choir students)	per music department
Drop Class / Change Class	\$20.00
Graduation Fee	\$125.00
Independent Study, per hour	\$100.00
Returned Check	\$15 .00
Housing Deposit (Required of all 1 <sup>st</sup> time dorm students)	\$100.00
Transcript Request (1 <sup>st</sup> free, then)	\$5.00

## **PAYMENT PLANS**

There are two payment plans for Fall and Spring semester:

1. Semester Plan: The entire balance due is paid on or before Registration Day.
2. Monthly Payment Plan: A monthly payment plan is available. Information detailing the monthly payment plan is available through the college business office.

All existing bills must be paid in full before a student can register for the next semester or session.

## **REFUND AND WITHDRAWAL POLICY**

The College maintains a refund and withdrawal policy in accordance with Department of Education guidelines as outlined below:

REFUND POLICY for students withdrawing from the College:

Other fees paid are not refundable on or after the first day of classes of a semester. Students withdrawing before the first day of classes of a semester will receive a 100 percent refund of fees paid with the exception of the application fee. For the purposes of determining when a Statutory Pro Rata Refund Calculation is required, the College defines a "first-time student" as one who is in their first semester of attendance at Barclay College.

Refunds on tuition, general fees, room rental, and board charges will be granted according to the following schedule.

	Refund to Student	Retained by College
Before the first day of semester.	100%	0%
Within the first 10 calendar days.	90%	10%
Within calendar days 11-25	75%	25%
Within calendar days 26-50.	50%	50%
Between calendar days 51-75.	25%	75%
After the 75 <sup>th</sup> day.	0%	100%

Note: Scholarships will be prorated as the above table.

A student has not withdrawn from college by simply failing to attend class. To be eligible for any refund, students must complete official withdrawal forms which are available in the Registrar's office. Refunds will be calculated based upon last day of class attendance, last night in dormitories, and last meal eaten as long as completed withdrawal forms are received in the Registrar's office within two weeks of any of those dates. Students who fail to submit completed withdrawal forms within the two-week period will have any refund for which they are eligible calculated from the day the completed forms are received.

The total refunds for withdrawing students will never exceed the total amounts (e.g., tuition, fees, room and board, etc.) charged for the term. Any financial aid refund not due to the Title IV programs will be mailed to the student's home address. Credit balances resulting from anything except for withdrawal from the College will be retained on the account or refunded in accordance with the student's request.

In accordance with federal and state regulations, when Title IV funds are involved, refunds are first apportioned among the various types of aid (institutional, state and federal) and then to the student. Refunds to the federal aid programs are allocated in the following order: Federal SLS loan; Unsubsidized Federal Stafford Loan; Subsidized Federal Stafford Loan; Federal PLUS Loan; Federal Pell Grant; FSEOG; Other Title IV Aid programs; other state, private, or institutional aid; and finally, the student.

Students suspended or dismissed from the college for academic or disciplinary reasons will receive a refund (per above) and will not be charged an administrative charge.

No refunds are given for incomplete independent study courses.

Additional refund policies as noted below apply when a student stays enrolled in the college but withdraws from certain classes during the course of a semester.

Tuition may be credited to the student's account if the withdrawal from class reduces the hours for the semester to or below the threshold level of full-time maximum (18 hours). The same adjustment may be made if a withdrawal should result in a student dropping below the full-time minimum of 12 hours. Tuition may be credited according to the following schedule:

	Refunded to Student	Retained by College
Within week 3	100%	0%
Within week 4	90%	10%
Within week 5	25%	75%
After week 5	0%	100%

The usual drop/add fee is charged independently of these computations.

## FINANCIAL AID

Financial aid programs offer support to students in the form of scholarships, grants, loans, and employment. Generally, scholarships and grants are considered "gift" aid, and loans and employment are considered "self-help" aid. Currently, over 90% of Barclay's students receive "gift" aid, and all full-time students are eligible to receive some form of "self-help" aid. Sources of financial aid which are available from Barclay College include the federal government, state programs, and local or private sources.

Federal financial aid is awarded primarily on the basis of financial need. Financial need is defined as the difference between the cost of attending Barclay College and the expected family contribution (EFC).

The Free Application for Federal Student Aid (FAFSA) is used by the federal government to determine the EFC. The output document produced from the FAFSA is the Student Aid Report (SAR). In order for a student to receive any financial aid from Barclay College, the College must receive a valid SAR each school year. This means that students and their families must complete a FAFSA form each year either from a printed form or on-line (see [www.fafsa.ed.gov](http://www.fafsa.ed.gov)). The college code is 001917. FAFSA forms are available in the Student Financial Services Office at Barclay College, as well as at most high school guidance offices. You may also complete the FAFSA on-line at [www.barclaycollege.edu/Finances](http://www.barclaycollege.edu/Finances).

Most aid programs require that a student be enrolled full-time (minimum of 12 credit hours per semester). Students who plan to enroll on a part-time basis should contact the Financial Aid Director about the availability of financial aid.

## FINANCIAL AID AT BARCLAY COLLEGE

The various types of financial aid and scholarships available at Barclay College are represented below. Since financial aid programs and available scholarships change from time to time, students should view the following pages as a general guide and rely on their personal contact with the Barclay College Student Financial Services Office for the most accurate and current information.

### ON CAMPUS

Barclay College will award all full-time on-campus students with a yearly scholarship of \$19,000.

Your application for admission serves as your scholarship application.

After completing and processing all relevant financial aid application forms, an official financial aid award letter is sent to each student.

## OFF CAMPUS

Barclay College will award all full-time campus students with a yearly scholarship of \$8,400.

Your application for admission serves as your scholarship application.

An official financial aid award letter is sent to each student after completion and processing of all relevant financial aid application forms.

## FEDERAL AND STATE GRANT AND LOAN PROGRAMS

The Federal Pell Grant and the Kansas State Scholar programs award funds to students on the basis of eligibility standards set by federal and state regulations. The Federal Supplemental Educational Opportunity Grant is funded by the federal government and awarded according to eligibility standards set by the government and Barclay College. Funds from these programs are available only to students who demonstrate financial need. Barclay College students are also eligible for aid through the federal student loan program. Students will use the Free Application for Federal Student Aid (FAFSA) form to apply for federal financial aid programs.

## STUDENT EMPLOYMENT

Interested in employment on the Barclay College campus? Students may qualify for employment through the College by completing the FAFSA. Students with the greatest amount of determined financial need will be given preference for institutional employment. Employment positions are available throughout the College.

Students interested in seeking employment on campus should first contact the Student Financial Services Office. Employment may be awarded as part of their financial aid package. Students are generally assigned to service-oriented positions in the food service, grounds, custodial services, library, or maintenance department. These areas provide vital services for the daily operation of the College and require a number of student workers in order to run effectively. Hours are usually limited to seven per week. Paychecks are issued to students each month for hours worked.

Federal Work Study students must maintain satisfactory academic progress and they must receive an acceptable student employment evaluation to remain eligible for the Federal Work Study program.

## HOW TO APPLY FOR FINANCIAL AID

Apply for admission to Barclay College. A financial aid package will not be awarded until acceptance is finalized. The application for admission is also the application for institutional merit-based financial aid, but not for need-based or federal financial aid.

Complete the Free Application for Federal Student Aid (FAFSA). The FAFSA can be obtained from high school counselors or by writing or phoning Barclay's Student Financial Services Office (607 N. Kingman, HaviLand, KS 67059, 1-800-862-0226). It can also be completed on-line by going to [www.barclaycollege.edu/Finances](http://www.barclaycollege.edu/Finances) and following the FAFSA links. Some financial aid sources have limited funding; therefore, it is important to complete this application early.

Students with any college credit, regardless of whether or not financial aid was received at the college, must request that a Financial Aid Transcript be sent to Barclay College.



## OTHER IMPORTANT INFORMATION

The Student Financial Services Office may be required by the federal government to request income tax information from some students and their parents.

Students are encouraged to energetically pursue all sources of aid. High school counselors, libraries, and Barclay's Financial Aid Director can provide students with information on available grants and scholarships.

## SATISFACTORY ACADEMIC PROGRESS

Federal regulations require the College to establish and apply reasonable standards of satisfactory progress for the purpose of the receipt of financial assistance under the programs authorized by Title IV of the Higher Education Act. The law requires institutions to develop policies regarding satisfactory academic progress (SAP) for each degree program and the consequences to the student if progress is not achieved. BC students who wish to be considered for financial aid must maintain satisfactory progress in their selected course of study as set forth in this policy.

### *Institutional Policy*

The Financial Aid Office evaluates student academic progress at the beginning of each award year. Students are evaluated on the basis of grade point average (GPA), credit hour completion, and maximum time frame limitation.

#### 1. Grade Point Average

With the completion of	1-24 hours	25-55 hours	56 or more hours
Minimum GPA of	1.75	1.90	2.00

#### 2. Credit Hour Completion

Students are also required to meet a measure of incremental progress. Students must earn satisfactory grades in a minimum of 67% of cumulative attempted credits ("credits" used here refer to those courses in which the student is enrolled at the official reporting date, the 20<sup>th</sup> class day). This percentage is calculated by dividing the number of successfully completed credits by the total number of attempted credits. This includes transfer credits, which will count as completed and attempted credits, according to their standing.

#### 3. Maximum Time Frame Limitation (Degree Completion)

Students are also subject to a quantitative measure of progress. Students may receive financial aid for a maximum of 150% of the timeframe of the degree program in which they are enrolled. For example, the typical bachelor's degree program at Barclay College takes four years to complete, which means a student may receive aid for a maximum of six years (4 x 1.5 = 6 years).

### *Institutional Procedures*

Students are notified of the Satisfactory Academic Policy (SAP) in the BC Academic Catalog. In addition, a SAP policy letter is mailed to aid recipients with each award letter.

**1. Denial**

A student will be denied assistance if any of the following occurs:

1. The student's GPA is below the minimum requirements as defined above.
2. The student does not make the incremental progress as described above.
3. The student reaches the maximum time frame for completion of his/her program as defined above.

**2. Probation**

A student will be placed on probation if the cumulative grade point average is not met or if the cumulative maximum time frame is not achieved.

A student seeking to reestablish eligibility of financial aid may do so by:

1. Achieving the required GPA.
2. Appealing the financial aid decision.

***Appeal Process***

Any student denied financial aid that can prove special circumstances pertaining to his/her case, may appeal the decision denying aid.

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**NEED MORE INFORMATION?**

Information regarding all financial aid programs available to Barclay College students may be obtained by emailing or phoning the Student Financial Services Office: [financialaid@barclaycollege.edu](mailto:financialaid@barclaycollege.edu); 800-862-0226 (toll-free); 620-862-5252 (local); 620-862-5403 (fax).

# *STUDENT LIFE AND ACTIVITIES*

## **STUDENT LIFE**

Students at Barclay College are part of a unique Christian community of learners. Membership in that community brings both responsibilities and privileges that make student life on the Barclay campus a very meaningful and rich part of the student's college experience. Student activities and relationships outside the classroom can contribute significantly to the student's understanding of and preparation for an effective Christian life.

Prior to the beginning of classes, orientation activities are planned to help freshmen and transfer students enter into the life of the College. Student and faculty presentations, tests, social activities, and devotionals are all a part of orientation.

Special events on the campus each year include Homecoming, the annual Christmas Banquet, concerts, athletic events, films, etc. These events range from formal to casual, but in each event the College strives to uphold and promote wonderful fellowship in a Christian setting.

## **STUDENT GOVERNMENT**

The Student Government (STUGO) serves as the organization of student government and organizes the governmental structure for classes, approves student fund-raising projects, supervises student elections, authorizes student publications, and shares with the faculty and administration the responsibility for the social life of the campus. STUGO officers are elected each year by the student body as a whole. Other Student Government members are elected as class and organization representatives. An advisor to the Student Government is appointed by the college administration. Various events and activities are organized by STUGO during the academic year.

## **ATHLETICS**

Barclay College competes in intercollegiate soccer, cross country, and basketball for men, and in volleyball, cross country, and basketball for women. The college is a member of the Midwest Conference of Christian Colleges (MCCC) and the National Christian College Athletic Association (NCCAA). The friendly, personal atmosphere of the campus extends to the athletic program, and many students who had not originally planned to be involved in college sports find they are welcome members of Barclay's teams.

Intramural sports also play an important role on the Barclay campus. Volleyball, tennis, basketball, flag football, ultimate Frisbee, and other sports attract active participation from the student body.

## **SPIRITUAL EMPHASIS**

Barclay College is an emphatically Christian institution. Learning, living, service to others—everything that we are and do we regard as worship and stewardship before God. The emphasis on campus is our walk with God through Jesus Christ, and our growing understanding

of how that relationship is lived out on a daily basis is the real heart of Barclay College. Spiritual understanding and growth on campus is addressed in classes, in small groups, informally with faculty and friends, in chapel, and in Christian Service and other ministry opportunities.

One special means for emphasizing our relationship with Christ and the Barclay community is through the weekly chapel services. During chapel, students, faculty, staff, and administrators join together to worship God, learn to follow Him, and minister more effectively. Students frequently say, “God changed my life during a special chapel service.” Attendance at the twice-weekly chapel service is required of all students. Student-led services are also held regularly at which attendance is optional.

Chapel serves as part of the college's overall educational and spiritual mission, and so has several functions. The purpose of the chapel program at Barclay College is fourfold:

1. Chapel provides a time for the campus community to worship and pray together.
2. The chapel services provide an opportunity for spiritual teaching common to everyone on campus.
3. Chapel services provide an opportunity to teach and practice different styles of worship, teaching, and preaching; thus, more fully preparing Barclay students to function as leaders in many diverse worship settings.
4. Chapel services can function as a practical, meaningful laboratory in which students on campus can practice and enhance their ministry skills through music, drama, reading, preaching, public prayer, and personal testimony.

In addition to regular chapel services, the College sponsors two separate conferences during the year that provide an intensive focus on particular aspects of Christian life and ministry. Each fall a Missional Leadership Conference is held on campus that offers an opportunity to hear from guest speakers and interact with a wide variety of cross-cultural missionaries as they challenge us to become fully engaged in the work of the Great Commission both here at home and around the world. The College also hosts a Spiritual Formation Conference each spring during Holy Week which provides an ideal context for the development of a deeper and more intimate relationship with Christ through participation in various spiritual disciplines and exercises. Both of these conferences are open to the public and are offered completely free of charge. Attendance is required for all students. The Missional Conference often includes a day of community service in which students complete various service projects in the local community.

## **MUSIC MINISTRY**

Barclay College emphasizes the ministry of music. The concert choir is the principal concert group of the college. The choir ministers to local churches on various Sundays during the school year and schedules a concert tour to various regions of the country each spring. Participation in choir is open to all students regardless of major, but is by audition only.

In addition to the large choir, various small ensembles are formed during the school year. The BC Singers, a special group of select voices, and other ensembles including trios and quartets, provide inspirational music for churches, service clubs, and schools by means of their outstanding music and Christian testimony. Participation in each of these groups is done by audition through the Worship Arts Department.

## STUDENT SERVICES

Some of the services available to students of Barclay College are highlighted below:

**On-campus employment** is available in maintenance, grounds keeping, secretarial, clerical, and other areas. Off-campus employment is also available in the area in construction, farm work, childcare, retail, clerical work, and much more. The College maintains a bulletin board which lists current employment opportunities. Employment programs are administered through the Financial Aid or the Vice President for Student Services offices. Students who want to work find plenty of opportunities in Haviland and the surrounding communities.

**Medical care** is available off-campus at area clinics and hospitals. Both Pratt (about 25 minutes east) and Greensburg (about 10 minutes west) have fine modern hospitals. Greensburg is home to one family practice clinic, while several general practice and specialty clinics are located in Pratt.

**Housing and Boarding:** All unmarried, full-time students aged 22 and under who are not living at home are required to live in college housing and eat in the college dining hall. The dining commons features a variety of nutritious, professionally-prepared main dishes at each meal, with complimentary salad, sandwich, drink, and dessert bars. The Bear's Den restaurant rounds out the food services on campus. Faculty and staff often eat the noon meal with students in the cafeteria, providing additional opportunity for informal camaraderie and discussion. The dorms and cafeteria are open every day during the academic term, with the exception of Thanksgiving Break, Christmas Break, and Spring Break.

**Recreation** is available on campus and in the surrounding area. On campus, the gymnasium is kept open for indoor sport at convenient hours, and the student center lounge with large-screen TV and nearby game room are available as well. Intramural or informal sports activities are scheduled on the soccer field or in the gym throughout the year. Tennis courts and a weight room are available for Barclay student's use at the local school district buildings about a five-minute walk from campus. Within ten to thirty minutes of the campus are additional tennis courts, outdoor public swimming pools, movie theaters, shopping, two public golf courses, outdoor sports facilities, and attractive parks. Students wishing to venture a little further away will find lakeside camping, nature trails, urban sports venues, extensive shopping, theater, museums, and other attractions within an hour or two's drive from the campus.

There is Wi-Fi internet access throughout campus. Students on the campus also have access to **computer and Internet services** in the library and the computer lab. A variety of productivity software is available for use, as are specialized programs connected to the curriculum. Students receive a college email account and password privileges to an extensive collection of research and other learning resources managed by Worden Memorial Library. Laser printers and other quality peripherals support student work.

Students planning beyond graduation will want to take advantage of the college's **career planning services**. Tips on résumé writing, job seeking, and prospective employer files are provided to assist students with employment searches following graduation.

## LIFESTYLE STANDARDS

At Barclay College we seek earnestly for that quality of life which manifests the fruit of the Spirit: “love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. Against such things there is no law.” (Galatians 5:22-23 NIV)

All members of the college community are expected to be in regular attendance at chapel services on campus and at Sunday services at the church of each person’s choice. It is expected that each member of the campus community will strive to live in a way which enhances the campus environment for all, as the Bible instructs in the letter to the Philippians: “Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others.” (Philippians 2:3-4 NIV)

Any community which agrees to live together in Christian love faces the necessity of providing for itself a framework of rules which will outline the purposes and practices which it finds acceptable or unacceptable. Based on various biblical principles and considering the need to maintain a clear Christian testimony before the world at large, the Barclay College community prohibits the use of tobacco, illegal drugs, alcoholic beverages, profanity, gambling, and sexual activity outside of traditional heterosexual marriage.

Dishonesty, disrespect for other members of the college community, or behavior which is consistently inconsiderate of others on campus is unacceptable. Cheating in any form is considered a serious offense at Barclay College. Academic dishonesty is inconsistent with a Christian testimony and may be considered adequate cause for immediate suspension or dismissal from the College.

Barclay College is a private institution, and association with the college is a privilege and not the right of any campus community member. The *Student Handbook* further details college policy regarding student standards and behavior. Students who enroll in the College are given a copy of the *Handbook* and are expected to be familiar with its contents. Members of the campus community are also expected to be in compliance with local, state, and federal statutes which may affect actions on the campus, including, but not limited to, respect for copyright and discrimination or harassment laws. Violations of standards relating to college policy are handled through the Vice President for Student Services’ or Vice President for Academic Services’ offices and may result in various forms of punitive measures up to and including suspension or dismissal from the college. Violations of civil law are referred to local law enforcement authorities.

# ***POLICIES AND INFORMATION***

## **ACADEMIC LOAD**

A normal full-time load for a student is twelve to eighteen credit hours per semester. Most classes are for 3 credit hours and meet twice each week in 75-minute sessions or three times each week in 50-minute sessions. Students desiring to take more than eighteen credit hours are encouraged to first discuss this with their major advisor.

Students residing in the College residence halls are generally required to be full-time students.

## **BIBLE REQUIREMENT**

Each full-time student is required to enroll in a minimum of one course in Bible or Theology each semester, unless the minimum credit hours required in the program has been met. Only courses listed with BI, NT, OT, or TH designations will satisfy this requirement.

## **CLASS ATTENDANCE**

The interaction of students and professors in the classroom is a vital part of the educational process at Barclay College. Students are expected to attend all the sessions of each course. Each professor publishes a clear class attendance policy for each course, and students should refer to each class syllabus for details concerning attendance.

## **PREREQUISITES**

Some classes carry prerequisites, or courses that must be completed before enrolling in the class in question. Prerequisites are listed in the course descriptions. Students may not take classes for which they have not met the prerequisite unless they obtain special permission from the instructor.

## **COURSE NUMBERING**

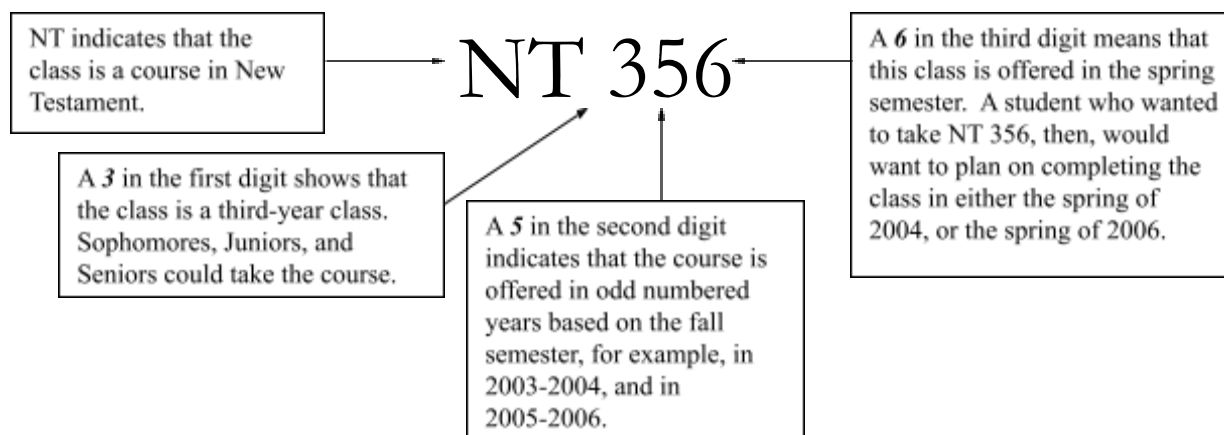
Courses are numbered according to a system designed to provide important information to students and their advisors when planning course schedules. The letters in the course number indicate the area of study: BI for Bible, BA for Business, NT for New Testament, TH for Theology, etc.

The first digit in the course number indicates the course level, or approximate year for which the class is appropriate. Numbers in the 100's are courses intended primarily for freshmen, 200's for sophomores, 300's for juniors, and 400's for seniors. Students are allowed to take classes one level above their classification.

The second digit of the course number designates which year the course will be offered. If the second digit is "0," the course is offered every year; if it is an even number, it is offered in the even years; and if it is odd, the course will be offered in odd-numbered years based on the fall semester. If the second digit is "9," the course is offered only on demand.

The third digit of a course number designates the semester the course is offered. If the final digit is odd, the course is offered in the first semester, and if it is even, it is offered in the second semester. A 9 as the third digit indicates courses that may be offered any semester (e.g., a practicum). If the third digit is 0, the course is offered every semester.

A fourth digit, when present, represents the number of credit hours in the course. Below is a sample indicating how students and advisors can interpret course numbers:



## CREDIT BY EXAMINATION

Barclay College offers students the opportunity to receive up to 30 hours credit by examination, mostly through the College Level Examination Program (CLEP) where achievement can be measured against national norms. As an alternative educational route to classroom instruction, credit by examination enables on-campus students to open up the possibility of a minor, accelerate progress through a degree program, or otherwise add flexibility to their schedules.

The Barclay College faculty approves the courses for which CLEP exams may be taken, establishes prerequisites, if any, and posts the minimum score acceptable for credit.

A list of courses approved for credit by examination at Barclay College is available through the Registrar's office. Students wishing to earn credit by examination in a certain subject should inquire with the Registrar for details and should apply before the semester in which they would normally enroll for the particular course so that if credit is not achieved, they may take the course in sequence.



## ACADEMIC CREDIT AND GRADES

Academic credit is awarded for classes completed with a passing grade (D- or higher). Grading and grade point values are shown below:

### Affecting one's GPA:

A=Superior	4.0 points
A-	3.7 points
B+	3.3 points
B=Good	3.0 points
B-	2.7 points
C+	2.3 points
C= Adequate	2.0 points
C-	1.7 points
D+	1.3 points
D=Minimal	1.0 point
D-	0.7 points
F=Inadequate	0 points
WF=Withdrawn, not passing	0 points
I=Incomplete	0 points

### Not Affecting one's GPA:

WP=Withdrawn passing	0 points
W=Withdrawn	0 points
P= Pass	0 points
NP= No pass	0 points

Mid-semester and semester grades are issued to all students enrolled for credit.

The grade-point average (GPA) is computed by dividing the total number of grade points earned by the number of hours taken. Because "F" and "WF" grades do not add points to the dividend they count as a penalty. The minimum cumulative GPA which must be achieved in order to continue in good standing is as follows:

Hours completed	Required GPA
1-24	1.75
25-55	1.90
56 and up	2.00

A copy of a statement "Satisfactory Academic Progress" is available in the Financial Aid Office. This outlines the relationship between the student's academic standing and the possibility of financial aid.

**Definition of Grades:** The meaning of the various grades assigned at Barclay College is outlined below:

A grade of **A** represents:

- Superior understanding of course material evidenced by almost no errors in fact, and the ability to analyze that material critically, synthesize creatively, and evaluate carefully.
- Complete, sound techniques of scholarship in all projects.
- Creativity, imagination, and intellectual curiosity in relating the course material to other courses and thoughts. Clear, effective ability to communicate concepts, implications, analysis, synthesis, and evaluation from the course to other students and faculty.
- Evaluative ability that specifically includes sound judgment grounded in biblical principles and precepts.

A grade of **B** represents:

- Good understanding of course material evidenced by very few errors in fact, and the ability to state generalizations and implications from the material learned.
- Understanding of and consistent application of techniques of scholarship in all projects.
- The ability to communicate concepts and implications from the course to other students and faculty.
- Evidence of increasingly sophisticated ability to evaluate the course material from a biblical perspective.

A grade of **C** represents:

- Adequate understanding of course material demonstrated by few errors in fact or internal connections when discussing or testing on course material.
- Adequate competence in techniques of scholarship: reasonable logic, consistent effort to document sources, reasonably clear writing, etc.
- Satisfaction of the minimum standards for the course in terms of reading, preparation, and class participation. The student can articulate several main themes from the course material.
- Evidence of ability to evaluate the broad themes of the class in light of general biblical concepts.

A grade of **D** represents:

- Minimal understanding of course material demonstrated by periodic errors in fact or internal connections when discussing or testing on course material.
- Minimal competence in techniques of scholarship.
- Less than adequate reading, preparation, and participation in and for the course. The student has difficulty articulating major themes or concepts from the course material.
- Has difficulty applying biblical principles to course material.

A grade of **F** represents:

- Inadequate understanding of course material demonstrated by frequent errors in fact or internal connections when discussing or testing on course material.
- Inability to use sound techniques of scholarship: plagiarism (accidental or intentional), irrational or fatally flawed logic, inability to communicate in writing, etc.

- Failure to meet the course standards. The student cannot articulate major themes and concepts. There is minimal or no evidence of increased or changed knowledge, skills, attitudes, or behavior.
- Inability to connect biblical principles to course material.

## **INCOMPLETES**

Incomplete grades must be removed within one calendar month counting from the last day of the semester in which they were given. Incompletes not completed within the month automatically become failing grades (F).

## **REPEATED COURSES**

A student who fails a required course must enroll in that course at its next offering. When such a course is repeated, the latest grade is used in determining the GPA.

## **ACADEMIC HONORS**

At the close of each semester, the names of all students whose semester GPA is a 3.5 or higher for a minimum of twelve hours of credit are published on the Dean's List.

Honors are awarded at graduation according to final cumulative grade-point averages, as follows:

3.90 – 4.0 *Summa Cum Laude*

3.70 – 3.89 *Magna Cum Laude*

3.50 – 3.69 *Cum Laude*

To qualify for these honors a student must complete a minimum of three semesters (or thirty-six semester hours) at Barclay College. For transfer students the GPA will be computed from the grades earned at Barclay College provided the student has completed thirty-six credit hours as a full-time student at Barclay College.

A limited number of seniors may be nominated by the faculty to membership in Delta Epsilon Chi, the honor society sponsored by the Association of Biblical Higher Education.

## ACADEMIC PROBATION OR SUSPENSION

The student's entire college academic record is used to determine academic status. Any student who does not meet the standard of minimum acceptable progress will be placed on probation for the following semester. The chart below shows the minimum cumulative GPA students must achieve after a number of credit hours completed.

Hours Completed	Probation Cumulative GPA
1-24	1.75
25-55	1.90
56 and up	2.00

Consequences of Academic Probation:

- The student will be automatically enrolled Academic Success interventions.
- The student may not be eligible for varsity sports or choir touring.
- The probationary semester's enrollment is limited to 12 – 13 hours.
- In some circumstances, hours for student employment may be limited so students have more time for their students.

Failure to achieve the minimum acceptable cumulative GPA during a probationary semester normally results in academic suspension, which means complete separation from the College for at least a subsequent semester. A student may be granted permission by the faculty to continue on academic probation if he or she has made satisfactory progress toward achieving the required minimum cumulative GPA. This possibility remains as long as the GPA is improved. If the GPA is lowered or remains unchanged, the student will be placed on academic suspension.

A student who has been suspended for academic reasons but wishes to be considered for readmission must apply through the Admissions Office. Students who are granted readmission following an academic suspension are re-enrolled in the college under the following conditions:

1. The maximum enrollment for the student is 12-13 semester hours.
2. Such students may not represent the College except for Choir and local Christian Service assignments.
3. The student must achieve satisfactory academic progress during the first semester of re-enrollment, which means that academic progress must be measurably better than the student's previous experience at the College.
4. Students who fail to achieve satisfactory academic progress during the first semester of re-enrollment will receive an academic dismissal from the College and will not be eligible for readmission for a period of two academic years following the dismissal. Following the two-year period, the student could reapply through the admissions office and be admitted as a regular student.

## CLASSIFICATION OF STUDENTS

Classification is based upon a student's academic standing in terms of credit at the beginning of each semester.

Freshman (Fr.):	students with 1-24 credit hours
Sophomore (Sm.):	students with 25-55 credit hours
Junior (Jr.):	students with 56-86 credit hours
Senior (Sr.):	students with 87 or more credit hours
Special (Spec.):	post-graduate and students enrolled in five hours or less.

### ***CAMPUS MAJORS (Different For Online Program):***

Division of Bible and Ministry (Bachelor's degrees)	Division of General Education (Associate's degrees)	Division of Arts and Sciences (Bachelor's degrees)
Bible/Theology (BT) Intercultural Studies (IS) Pastoral Ministry (PM) Worship Arts (WA) Youth Ministry (YM)	Associates in General Studies (AAGS)	Business Administration (BA) Elementary Education K-6 (ED-K6) Psychology and Family Studies (PYFS) Sports Management (SM)

### ***MINORS:***

Business Administration (BAm)  
Camping Ministry (CPm)  
Intercultural Studies (ISm)  
Music (MUm)  
Psychology (PYm)  
Theater Minor (Thm)  
Worship Arts (WAm)  
Youth Ministry (YMm)

Some majors may have their own procedures for admission. These may include entrance interviews, midpoint evaluations, and exit examinations. Students are responsible for familiarizing themselves concerning these requirements. Information may be obtained from advisors, program chairs, Registrar, or Vice President for Academic Services.

## LIBRARY AND OTHER LEARNING RESOURCES

Barclay College offers a full-service library program to all of the college's students and employees. Worden Memorial Library contains approximately 62,972 volumes and 174 periodical subscriptions that support Barclay's curriculum.

In addition, Worden Memorial Library provides many Internet services to students and has access to the Kansas Library catalog which contains the holdings of most of the libraries in Kansas. Through the Kansas State Library and the state's regent's universities, Barclay students

have access to a number of online databases, such as OCLC's Firstsearch, Gale Group's InfoTrac, and EBSCOHost, and other electronic-based resources. Put together, these links provide Barclay College students with access to over one million full-text or abstracted titles.

Full print and electronic reference works are also available to library patrons. Other individualized electronic resources that support specific courses are also available.

Worden Memorial Library offers bibliographic instruction and research assistance to all patrons. The library is accessible from the Internet via Barclay's homepage and offers quality links to websites that will assist Barclay students with their research.

Barclay students also benefit from a computer lab that is open to all students. The lab features a range of productivity tools including word-processing, database, spreadsheet, and Bible software, as well as Internet access. The campus network provides file storage space and file backup for each student, as well as email service. Network and Internet access data ports are available throughout the library building and in all classrooms and the residence halls. Wi-Fi access is also available throughout the campus.

## **DEGREES AWARDED**

The College awards three undergraduate degrees: Bachelor of Arts, Bachelor of Science, and Associate of Arts. An Associate of Arts degree may be earned in General Studies and normally requires two years to complete. Campus programs of study leading to the granting of a bachelor's degree usually require a minimum of four years to complete. Four-year degrees may be earned in any of the major fields of study listed: Bible/Theology, Business Administration, Elementary Education K-6, Intercultural Studies, Pastoral Ministry, Psychology and Family Studies, Sports Management, Worship Arts, and Youth Ministry. Each major requires a concentration of Bible studies, the completion of the core curriculum and additional hours in general studies, and the professional courses for the major.

## **DIFFERENTIATING B.A. AND B.S. DEGREES**

Both the Bachelor of Arts and the Bachelor of Science degrees at Barclay College should have the following four components present:

1. A major providing depth of preparation in an academic or professional field.
2. The approved General Education core.
3. Electives chosen to fit the student's preferences or needs. (It is recognized that the number of these electives may be fewer in some degrees because of accreditation requirements, but the inclusion of some electives is important.)
4. The minimum biblical studies and theology credits as required by ABHE.

### **Bachelor of Arts Degree**

1. Is noted for its emphasis on humanities or language requirements (at Barclay College this is primarily expressed in the biblical studies and theology course requirements for each program).
2. Requires a minimum of 120 credit hours for the degree, a minimum of 30 credit hours are required in the major, of which a majority are at the 300-400 level.

3. Is often less specialized than a B.S., and with more electives that allow students to study a broader range of topics (though not always).

### **Bachelor of Science Degree:**

1. Is typically centered on technical fields and usually involves more math, science, lab work, or major courses (as opposed to humanities or elective courses in the B.A. degree).
2. Requires a minimum of 120 credit hours; a minimum of 39 credit hours are required in the major, of which a majority are at the 300-400 level.

Choice of degree and major field of study may be made in consultation with the respective department chairperson, the student's advisor, the Vice President for Academic Services, or the Registrar during the freshman or sophomore year. Students are advised to choose a program of study early in their educational career.

A degree audit that outlines the program of study that leads to a degree can be found on students' respective Populi page, their academic advisor, or the Registrar's office.

Students who have already been granted a bachelor's degree at Barclay College or another institution may earn a second bachelor's degree in another major at Barclay College. This normally requires at least one additional year of study. Transfer of credits from other institutions may be allowed, and will follow normal transfer policy, including the completion of most of the upper division courses in the second major at Barclay College. For the second bachelor's degree, students must meet the following criteria:

1. Give the Registrar written notice of intent to complete the second degree two semesters before the intended date of graduation.
2. Obtain approval from the Registrar to pursue the course of study.
3. Complete all the catalog requirements for the second major.
4. Complete a minimum of 30 credit hours beyond the number required for the first degree.

## **PRACTICUMS AND INTERNSHIPS**

All students of Barclay College have experiential learning included in the curriculum for their major as a practicum or internship, or both. In cooperation with their advisor, students will plan a field experience that will provide meaningful practice and additional learning in the student's chosen course of study. The timing of the practicum or internship will depend on the rest of the student's schedule and progress through the curriculum.

Many students will wish to fulfill the hands-on requirements for internships and practicums during the summer months. Students have two enrollment options: Internship or practicum courses may be included as part of the previous spring semester or as part of the following fall semester. The student and his or her advisor will determine how best to schedule the course in question. Students wishing to enroll in a practicum or internship that contains a summer component should consult their advisor during the fall of the previous year and should enroll at the beginning of the spring semester preceding the summer in question. If the student and advisor determine that it is best to enroll for the course for the following fall, then the student should register for the course toward the end of the spring semester preceding the fall in question. In any case, students should note that they must have a plan for the practicum or

internship approved and on file with their advisor and have notified the Registrar's office well before leaving school for the summer. Students will not be permitted to use summer experience to fulfill the requirements for a practicum or internship if they did not consult with their advisor and register with the college before the summer began.

## CHRISTIAN SERVICE

The Christian Service Department provides practical experience in Christian ministry that correlates academic knowledge with in-service training. In the Christian Service Department, learning and training occur by doing, as students practice ministry and compassion skills and attitudes in local youth groups, Sunday schools, nursing homes, neighborhoods, jails, etc. Students are required to participate in Christian Service each semester, since Christian Service is considered an integral portion of the total program and eight Christian Service units are needed to meet graduation requirements. The Christian Service office, located in the office of the Associate Vice President for Student Services, provides assistance and guidance for students in scheduling their ministry activities.

## GRADUATION REQUIREMENTS

Each senior must formally apply for graduation during Fall registration in his or her final year. The responsibility of fulfilling all requirements for graduation belongs to the student, although the Vice President for Academic Services, the Registrar, and advisors are available for counsel. Students who leave campus before meeting graduation requirements must maintain continuous enrollment by paying for one credit hour per semester until the semester when all work is completed and filed with the Registrar.

**To qualify for graduation, a student must meet the following requirements:**

1. Complete the minimum semester hours required in the program of study with the minimum cumulative GPAs noted in the table below:

Program	Cum GPA	Bible GPA	Major GPA
Bible/Ministry Majors – BT, PM, MI, MIB (NU), SR, YM, WA	2.00	2.5 one D allowed*	2.5 no D allowed
Arts/Science Majors – BA, PY	2.00	2.3 one D allowed	2.5 no D allowed
Elementary Education, need a 3.00 in General Education	2.0	2.3	2.5 no C- or lower
Online, all majors	2.30		2.3 no D allowed
Associates Degrees	2.00		

\* refers to the number of D grades permitted in the student's Bible coursework or Major coursework only.

2. Complete at least 60% of the major hours and 30% of the total hours at Barclay College. For campus students, complete at least 30 semester hours in residence study, including 24 of the final 30 or 50 of the final 60.
3. Complete at least one unit of Christian Service for each semester enrolled at Barclay College.



4. Settle one's financial obligations to the college.
5. Complete all academic work required by the appropriate deadlines established by professors, or absolutely no later than 5:00 PM on the Friday prior to commencement exercises. Students who wish to include independent study courses in their graduation plans must submit the completed course work to their instructor, no later than **two weeks prior to graduation**.
6. Demonstrate a maturing Christian life, as assessed by the faculty. A maturing Christian life is one that reflects Scriptural standards of ethical integrity in personal and professional spheres. This is characterized through honest, respectful, and caring relationships and responsible conduct in all areas of life.

All requirements noted above must be met before students are issued a diploma. Generally, students must also meet all requirements for graduation before being permitted to participate in commencement exercises. However, students who will complete their studies shortly after the commencement exercises are held may petition to participate in the ceremony. **Students who wish to petition must submit the request in writing to the Registrar's office at least six weeks prior to the expected graduation date.** The Registrar's office will consider petitions in accordance with the current policy, and students will be notified regarding the outcome of their petition. Students whose petition is granted will be allowed until the following September 1<sup>st</sup> to complete requirements. Students who fail to meet the September 1<sup>st</sup> deadline, and who wish to complete their degree, must reapply for admission to the college; seek admission to the major again; reapply for graduation, including the appropriate fee; and complete their major under the current issue of the college catalog, regardless of their previous standing.

## **TRANSCRIPTS**

Students who desire a transcript of their college work should complete the Transcript Request form found under ALUMNI on the college website. Upon the first request, one copy of the transcript is furnished to the student without charge. Each additional copy requested thereafter costs five dollars (\$5.00). The fee should accompany the request. A transcript will not be issued to or for a student who is indebted to the College.

Requests for transcripts must be made through Transcript Request form on the website and include the required fee; the years of attendance at Barclay College; previous name, complete address of Institution, date of birth, and email address.

## **COURSE CHANGES**

The College reserves the right to withdraw courses for which there is insufficient enrollment, to add courses for which there is a demand, to revise teaching and time assignments, and to regulate class size.

## **COOPERATIVE AND SPECIAL PROGRAMS**

Barclay College has working arrangements with other institutions and organizations that provide additional opportunities for students to broaden their education during their years at Barclay. Some of these are noted below:

***International Ministry Trips:*** Barclay College students have the opportunity to participate in international ministry trips each year. The College's **Juniors Global** program offers Barclay students the opportunity to participate in a cross-cultural, missional experience. Students travel to various locations for 2-4 weeks. Prior to the trip, students will spend the spring semester preparing for cross-cultural communication and service, and study location-specific material. Eligible juniors will have a portion of their trip subsidized. The destination varies, and in recent years has included Belize, Brazil, Cambodia Greece, Ireland, and Kenya, College credit is available for these trips.

## **NON-TRADITIONAL EDUCATION**

Barclay recognizes that not everyone is able to move to Haviland to take classes in the traditional format. The College is serving the needs of people who want to obtain college education without disrupting their work and family commitments through a growing program of non-traditional methods. Each of the following programs offers college-level education in flexible forms.

### **CREDIT BY EXAMINATION**

Barclay College offers students the opportunity to receive up to 30 hours credit by examination, mostly through the College Level Examination Program (CLEP) where achievement can be measured against national norms. As an alternative educational route to classroom instruction, credit by examination enables on-campus students to open up the possibility of a minor, accelerate progress through a degree program, or otherwise add flexibility to their schedules.

The Barclay College faculty approves the courses for which CLEP exams may be taken, establishes prerequisites, if any, and posts the minimum score acceptable for credit.

A list of courses approved for credit by examination at Barclay College is available through the Registrar's office. Students wishing to earn credit by examination in a certain subject should inquire with the Registrar for details and should apply before the semester in which they would normally enroll for the particular course so that if credit is not achieved, they may take the course in sequence.

### **BARCLAY COLLEGE ONLINE PROGRAM**

The College offers most of its academic programs online. Further information can be found in the Barclay College Online Catalog.

To request further information about the online program, contact the College at the address below:

Angie Wetmore, Associate Vice President of Distance Education  
800-862-0226  
[angie.wetmore@barclaycollege.edu](mailto:angie.wetmore@barclaycollege.edu)  
607 N. Kingman  
Haviland, KS 67059

## **LIFE EXPERIENCE CREDIT**

Adult, non-traditional students enrolled in the College may seek college credit for learning acquired through significant experiences in employment or other non-traditional educational experiences. The Life Experience Credit program is designed to benefit adult learners who are returning to college after several years of professional experience.

To apply for credit, students submit portfolios and applications demonstrating learning that is substantially equivalent to that gained from taking a similar college-level course. Application forms are available from the Vice President of Academic Services. Portfolios will be considered for academic credit according to the following criteria:

1. Experiences are compatible with the College's purpose and program.
2. The subject area is one in which the College has existing curriculum. For example, Barclay would not award LEC for work in engineering, but might grant credit for work toward a general science class.
3. The learning experience was a personal experience from which the adult can demonstrate the learning of generalized truth and the application of the knowledge gained.
4. The breadth and depth of learning is substantially equivalent to or exceeds the scope of a traditional college-level course in the same subject.
5. The credit requested does not already appear on the student's college transcripts.

## **DOUBLE COUNTING POLICY**

Students can use one course to meet more than one requirement between their major and general education requirements or their minor and general education requirements. Except in special circumstances, students cannot use the same course to fulfill a requirement in more than one major, or a major and a minor, or in more than one minor. All such substitutions must be filed with the Registrar's Office and approved by the Vice President for Academic Services. (Approved 4/22/22)

# ACADEMIC PROGRAMS

## THE ACADEMIC PROGRAM

The campus undergraduate curriculum at Barclay College is organized in three divisions: Bible and Ministry, General Studies, and Arts and Sciences. The chairperson of each division works with the appropriate faculty to ensure that the goals of both the division and the College are being met. Each division is responsible for its associated majors and offers advising for students. The structure of the curriculum and associated majors are shown below.

## BIBLICAL STUDIES DOUBLE MAJOR

A curriculum grounded in the study of Scripture and theology reflects the heritage of Barclay College as a ministry training institution, helps maintain its accreditation with the Association of Biblical Higher Education (ABHE), and sustains its mission of educating students in a Bible-centered environment. As such, it is an institutional assumption and ethos that matriculated students will have received a baccalaureate-level education in biblical studies and theology during a traditional four year degree (minimum thirty (30) hours of biblical studies and theology credits). To communicate this institutional distinctive and highlight the unique course of study students have completed (compared to other institutions), baccalaureate graduates of the traditional campus bachelor's degree earn majors in both Biblical Studies and an additional subject of the student's choice. This major is earned by completing the Bible and Ministry core found in each degree, along with any additional Biblical Studies/Theology courses required by the major. To avoid repetition throughout the catalog, the words "Biblical Studies and" have been omitted from the major titles.

### I. Division of Bible and Ministry

<i>Certificate Programs:</i>	Bible/Ministry
<i>Bachelor Degree Programs:</i>	Bible/Theology Intercultural Studies Pastoral Ministry Youth Ministry Worship Arts
<i>Minors:</i>	Camping Ministry Intercultural Studies Worship Arts Youth Ministry

### II. Division of General Studies

<i>Associate Degree Program:</i>	General Studies
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### III. Division of Arts and Sciences

*Bachelor Degree Programs:*

Business Administration  
Elementary Education K-6  
Sports and Recreation Leadership  
Psychology and Family Studies

*Minors:*

Business Administration  
Psychology  
Music

## ***DIVISION OF BIBLE AND MINISTRY***

### *Certificate Programs*

Bible/Ministry

### *Bachelor of Arts/Science*

Bible/Theology

Intercultural Studies

Pastoral Ministry

Youth Ministry

Worship Arts

### *Minors*

Camping Ministry

Intercultural Studies

Youth Ministry

Worship Arts

### **PURPOSE**

The purpose of the Division of Bible and Ministry is to equip all Barclay College students with an essential awareness of biblical content and the skills necessary to use the Bible for a lifetime of personal inspiration, growth, guidance, and ministry to others. In addition, the division provides students who desire to major in Bible or Ministry the professional expertise, knowledge, and skills necessary to minister effectively in contemporary society.

The Division of Bible and Ministry contains the following Biblical Studies or Theology core courses in which all students of the College are required to enroll:

### **BIBLE AND MINISTRY DIVISION CORE**

<b>Part I. Bible Concentration:</b>	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	

NT356 Writings of John (3 hours)

<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours
	<b>29 hours total</b>

In addition to the core, students in each major will take additional classes from the Division of Bible and Ministry in order to meet the specific Biblical Studies and Theology requirements for their major. All non-transfer students matriculating through a four year bachelor's degree are required to complete a minimum of 30 hours of biblical studies and theology courses (in order to earn their additional Biblical Studies major). The course requirements listed with each major on the following pages detail the additional classes or electives required.

## **BACHELOR OF ARTS: BIBLE/THEOLOGY**

The Bible is God's inerrant, direct communication to all humanity, and theology has been called "the greatest science." The Bible/Theology Major is designed for students whose desire is to know and develop an understanding of God, the Bible, the Christian worldview, and God's work in the world; and to take that understanding into society in order to evangelize, disciple, and live as an example of God's provision for humanity through Jesus Christ. The Bible/Theology major is appropriate for students with a variety of vocational goals, including teaching the Bible in various ministry or Christian school settings, service with Christian para-church agencies, or simply a desire to witness effectively while engaged in another business or professional career. The program can also serve as an excellent foundation for those who plan to continue their education at the seminary level.

### **Program Outcomes: Students will**

1. Apply several methods of Bible study.
2. Recognize major historical-critical theories of biblical interpretation.
3. Develop a foundation in biblical studies on which to build further learning through graduate school.
4. Organize and analyze the major theological paradigms within Christianity.
5. Examine important historical events and corresponding theological movements within their contextual frameworks.
6. Theologically design and construct new contextual structures for Christian life, service, and leadership.

## **BIBLE/THEOLOGY REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

#### **Part I. Bible Concentration:**

	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	



NT356 Writings of John (3 hours)

<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours
<b>II. Additional Bible/Theology (17 hours)</b>	
BI306 Hermeneutics	3 hours
NT201 Using New Testament Greek I	3 hours
NT202 Using New Testament Greek II	3 hours
TH304 Apologetics	2 hours
TH341 Systematic Theology I	3 hours
TH342 Systematic Theology II	3 hours
<b>III. Bible/Theology Program Core (37 hours)</b>	
CM307 Ministry Leadership and Administration	3 hours
HI447 Church History and Thought I	3 hours
HI448 Church History and Thought II	3 hours
IS316 World Religions and Ideologies	3 hours
14 hours unrestricted electives	14 hours
11 hours Bible electives	11 hours
<b>IV. General Studies Core (30 Hours)</b>	
<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours

Science Electives + Lab (4 hours)

**V. Additional Requirements (7 hours)**

BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours

**VI. Unrestricted Electives (8 hours)**

8 hours chosen from classes in any division	8 hours
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**128 hours total**

## **BACHELOR OF ARTS: INTERCULTURAL STUDIES**

Many have said of missions that it expresses the heart of God, and surely there is no greater task than to bring the message of hope in Jesus Christ to the world. The Intercultural Studies major is designed to give students a comprehensive understanding of the biblical principles and cultural, social, and personal issues related to being an effective witness for Christ in the twenty-first century. Students who complete the program will demonstrate the basic qualifications to serve as a Christian missionary, either on a home or foreign field.

### **Program Outcomes: Students will**

1. Articulate the Biblical basis of world missions and the role of the Church in missions, and exhibit a broad knowledge of history, geography, peoples, and governments.
2. Prove their ability to research and report on the historical, ethnic, religious, social, cultural, and political background of the areas in which they may serve through assigned research projects and area studies.
3. Display a broad knowledge of the history of the development of missions and the state of the Church and missionary status in foreign countries.
4. Demonstrate their personal commitment to missions by discerning and testifying to what they believe to be God's specific will for them.
5. Communicate Biblical truths in a cross-cultural setting and distinguish between Christian faith and human culture.
6. Reveal a competency in and understanding of missionary principles and practices as a result of course requirements in the Intercultural Studies curriculum and manifest the ability to adapt to a different culture through a practicum program.
7. Demonstrate their ability to relate effectively and intelligently to supporting churches.

## **INTERCULTURAL STUDIES REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

#### **Part I. Bible Concentration:**

	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	

NT356 Writings of John (3 hours)

<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

## II. Additional Bible/Theology (18 hours)

BI306 Hermeneutics	3 hours
NT201 Using New Testament Greek I	3 hours
NT202 Using New Testament Greek II	3 hours
TH304 Apologetics	2 hours
TH205 Basic Beliefs	2 hours
TH333 Theology of Missions	2 hours
3 hours chosen from OT or NT electives	3 hours

## III. Intercultural Studies Program Core (36 hours)

CM225 Ecclesiology	3 hours
CM307 Ministry Leadership and Administration	3 hours
CM402 Senior Forum	1 hours
IS217 Missionary Principles and Practices	3 hours
IS316 World Religions and Ideologies	3 hours
IS322 Church Planting and Evangelism	3 hours
IS392 Area Study	2 hours
IS399 Practicum	3 hours
IS425 Contextualization of Theology	3 hours
PM313 Homiletics I	3 hours
PM412 Counseling for Christian Leaders	3 hours
PY242 Interpersonal Relations	3 hours
SL202 Spiritual Formation II	3 hours

## IV. General Studies Core (30 Hours)

<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours

PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	
<b>V. Additional Requirements (7 hours)</b>	
BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours
<b>VI. Unrestricted Electives (8 hours)</b>	
8 hours chosen from classes in any division	8 hours
	<b>128 hours total</b>

## **BACHELOR OF ARTS: PASTORAL MINISTRY**

God has chosen to do His work through the local church. The major in Pastoral Ministry is designed for the student who is called to local church ministry and leadership. A student who has completed the program will demonstrate the basic qualifications for serving as pastor of a local church and the foundation for a lifetime of developing ministerial skills.

### **Program Outcomes: Students will**

1. Understand their personal call into ministry, and explain the biblical purpose of the local church and the role and philosophy of pastoral ministry.
2. Engage in vision-casting, mission articulation, and strategic implementation within their local ministry context.
3. Accurately interpret scripture, using sound methodology and a familiarity with New Testament Greek.
4. Craft and deliver sermons and officiate ceremonies, which help listeners apply biblical principles to the problems and possibilities they face in the twenty-first century.

## **PASTORAL MINISTRY REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

<b>Part I. Bible Concentration:</b>	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	
<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

**II. Additional Bible/Theology (20 hours)**

BI306 Hermeneutics	3 hours
NT201 Using New Testament Greek I	3 hours
NT202 Using New Testament Greek II	3 hours
TH304 Apologetics	2 hours
TH341 Systematic Theology I	3 hours
TH342 Systematic Theology II	3 hours
3 hours chosen from OT or NT electives	3 hours

**III. Pastoral Ministry Program Core (36 hours)**

CM225 Ecclesiology	3 hours
CM307 Ministry Leadership and Administration	3 hours
CM402 Senior Forum	1 hours
HI447 Church History and Thought I	3 hours
HI448 Church History and Thought II	3 hours
PM226 Introduction to Pastoral Ministry	3 hours
PM313 Homiletics I	3 hours
PM314 Homiletics II	2 hours
PM409 Pastoral Ministry Practicum	3 hours
PM412 Counseling for Christian Leaders	3 hours
PM423 Church Growth and Development	3 hours
PY242 Interpersonal Relations	3 hours
SL202 Spiritual Formation II	3 hours

**IV. General Studies Core (30 Hours)**

<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours

Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	
<b>V. Additional Requirements (7 hours)</b>	
BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours
<b>VI. Unrestricted Electives (6 hours)</b>	
6 hours chosen from classes in any division	6 hours
	<b>128 hours total</b>



### **3+2 BA/MA PASTORAL MINISTRY PROGRAM**

The 3+2 BA/MA in Pastoral Ministry Program provides the opportunity for students to earn a Bachelor of Arts and a Master of Arts in Pastoral Ministry in five years, rather than the standard six years. The 3+2 program involves a complete MA curriculum (36 hrs) and a modified BA curriculum (see curriculum below) of 120 hours (instead of 128).

Students will apply during the second semester of their sophomore year, with admissions decisions made at the end of the second semester. Applicants will need to have earned (or be on track to earn at the end of that semester) at least 48 credit hours (preferably 60 hrs), have at least a 3.0 GPA., and, as part of the admissions process, submit an application, academic references (from current professors), writing sample, and have an admissions interview. Once accepted, the student will, with their undergraduate advisor, create a degree completion plan that shows how and when every class will be completed. This will allow for any exigencies or special situations to be addressed.

#### **I. Bible and Ministry Core (29 Hours)**

<b>Part I. Bible Concentration:</b>	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	
<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

#### **II. Additional Bible/Theology (17 hours)**

BI306 Hermeneutics	3 hours
NT201 Using New Testament Greek I	3 hours
NT202 Using New Testament Greek II	3 hours

TH304 Apologetics	2 hours
TH341 Systematic Theology I	3 hours
TH342 Systematic Theology II	3 hours
<b>III. 3+2 Program Core (32 hours)</b>	
CM225 Ecclesiology	3 hours
CM307 Ministry Leadership and Administration	3 hours
CM402 Senior Forum	1 hours
HI447 Church History and Thought I	3 hours
HI448 Church History and Thought II	3 hours
PM226 Introduction to Pastoral Ministry	3 hours
PM313 Homiletics I	3 hours
PM314 Homiletics II	2 hours
PM409 Pastoral Ministry Practicum	3 hours
PM412 Counseling for Christian Leaders	3 hours
PM423 Church Growth and Development	3 hours
SL202 Spiritual Formation II	3 hours
<b>IV. General Studies Core (30 Hours)</b>	
<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	
<b>V. Additional Requirements (7 hours)</b>	
BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours

**VI. Unrestricted Electives (6 hours)**

6 hours chosen from classes in any division

6 hours

**VII. Master's Degree Curriculum (36 hours)****156 hours total**

## **BACHELOR OF SCIENCE: WORSHIP ARTS**

The Worship Arts degree at Barclay College is designed to equip students with a biblical, theological, and historical foundation for servant leadership and worship leading within the local church. The program challenges students to think about worship from a biblical, theological, historical, and contextual perspective as well as to acquire the necessary musical and leadership skills to be effective worship pastors.

Graduates from the Barclay program will find themselves with an excellent foundation for ministry in various churches, Christian schools, mission organizations, or other Christian ministries where worship leadership and music skills are particularly required or valuable.

### **Program Outcomes: Students will**

1. Articulate a biblically and historically informed theology of Christian worship.
2. Lead a congregation in worship.
3. Apply historical and theoretical understanding to the analysis of music for worship.
4. Provide pastoral care to their ministry community.

## **WORSHIP ARTS REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

#### **Part I. Bible Concentration: 20 hours**

BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	

#### **Part II. Foundations for Ministry: 9 hours**

CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

**II. Additional Bible/Theology (7 hours)**

BI306 Hermeneutics	3 hours
TH205 Basic Beliefs	2 hours
TH304 Apologetics	2 hours

**III. Worship Arts Program Core (49 hours)**

CM225 Ecclesiology	3 hours
CM402 Senior Forum	1 hour
MU— Applied Music: Piano	3 hours
MU— Applied Music: Voice	2 hours
MU— Applied Music: Elective	2 hours
MU— Choir or Ensembles	8 hours
PM412 Counseling for Christian Leaders	3 hours
WA201 Music Theory I	3 hours
WA202 Music Theory II	3 hours
WA211 History of Christian Worship	3 hours
WA300-302 Worship Band (1 hr)	3 hours
WA321 Theology of Worship	3 hours
WA323 Survey of Congregational Song	3 hours
WA324 The Arts in Christian Worship	3 hours
WA422 Conducting	2 hours
WA490 Worship Arts Internship	3 hours
WA499 Senior Project	1 hour

**IV. General Studies Core (30 Hours)**

<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours

Science Electives + Lab (4 hours)

**V. Additional Requirements (9 hours)**

BC199 Orientation for Success at BC	1 hour
DR102 Drama OR	2 hours
WA219 Sound and Media for the Church	
WA214 History of Western Music	3 hours
3 hours chosen from literature (LI), Juniors Global, or social science electives	3 hours

**VI. Unrestricted Electives (4 hours)**

4 hours chosen from classes in any division	4 hours
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**128 hours total**

## **BACHELOR OF SCIENCE: YOUTH MINISTRY**

Youth Ministry graduates will be prepared to minister to adolescents at this critical life stage when the possibilities for evangelism and discipleship are so great.

### **Program Outcomes: Students will**

1. Understand biblical principles for youth ministry.
2. Effectively relate to youth, parents, congregation and church leadership.
3. Demonstrate administrative skills peculiar to ministry with youth.
4. Articulate strategies that help young people transcend their culture and live for Christ.

## **YOUTH MINISTRY REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

<b>Part I. Bible Concentration:</b>	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	
<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

### **II. Additional Bible/Theology (10 hours)**

BI306 Hermeneutics	3 hours
TH205 Basic Beliefs	2 hours
TH304 Apologetics	2 hours
3 hours chosen from OT or NT electives	3 hours

**III. Youth Ministry Program Core (48 hours)**

CM225 Ecclesiology	3 hours
CM307 Ministry Leadership and Administration	3 hours
CM402 Senior Forum	1 hours
ED312 Effective Bible Teaching in Children's Ministry	3 hours
PM313 Homiletics I	3 hours
PM412 Counseling for Christian Leaders	3 hours
PY206 Developmental Psychology	3 hours
PY242 Interpersonal Relations	3 hours
SL202 Spiritual Formation II	3 hours
YM101 Introduction to Youth Ministry	3 hours
YM101 Youth Culture and Trends	3 hours
YM201-206 Youth Ministry Lab (1 hour)	6 hours
YM2122 Communication Strategies	2 hours
YM301 Youth Ministry Programming	3 hours
YM302 Camp Programming	3 hours
YM403 Youth Ministry Internship	3 hours

**IV. General Studies Core (30 Hours)**

<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	

**V. Additional Requirements (7 hours)**

BC199 Orientation for Success at BC	1 hour
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6 hours chosen from literature (LI), Juniors Global,  
or social science electives 6 hours

**VI. Unrestricted Electives (4 hours)**

4 hours chosen from classes in any division 4 hours

**128 hours total**

**Youth For Christ Credentialing:** In partnership with Youth For Christ, Barclay College conducts and participates in YFC training opportunities that can be added to a Youth Ministries major, and that can be used to obtain ministry credentials from Youth for Christ. Please inquire of the Youth Ministry Chairperson for further information. Students electing to complete YFC training may replace some or all of the Unrestricted Electives noted above with YFC classes.

**YFC Classes Available:**

YM317	YFC Ministries (Sullivant Training)	2 hours
YM343	Directed Study (NYWC)	2 hours
YM419	YFC Summer Institute	1-6 hours
YM499	Directed Research in Bible and Theology	2 hours

## CERTIFICATE PROGRAMS

Barclay College offers a Bible/Ministry Certificate. The certificate requires 15 hours of coursework. Students can craft their own certificate by choosing from a list of approved courses. Upon completion of the required hours the College grants a Certificate.

### Certificate Outcomes: Students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
4. For the ministry certificate, demonstrate a basic level of knowledge related to encouraging and supporting members of local church congregations.

To receive the Bible/Ministry Certificate, students must choose 15 hours from the following courses:

	<b>Credit Hours</b>
BI205 Bible Study Methods	3
CM225 Ecclesiology	3
IS208 Intercultural Ministry	3
IS217 Missionary Principles and Practices	3
IS223 Cultural Anthropology	3
NT102 New Testament Survey	3
NT201 Using New Testament Greek I	3
NT202 Using New Testament Greek II	3
NT211 Transformational Life and Leadership of Christ	3
NT241 Synoptic Gospels	3
NT261 Romans	3
OT101 Old Testament Survey	3
OT252 Old Testament Poetry	3
PM226 Introduction to Pastoral Ministry	3
PY200 Marriage and Family	3
PY206 Developmental Psychology	3
PY242 Interpersonal Relations	3
SL101 Spiritual Formation I	3
SL202 Spiritual Formation II	3
TH205 Basic Beliefs	2
WA101 Introduction to Worship	3
WA214 History of Western Music	3
WA219 Sound and Media for the Church	2
YM101 Introduction to Youth Ministry	3
YM104 Youth Culture and Trends	3
YM212 Communication Strategies	2

## ***DIVISION OF GENERAL STUDIES***

*Associate of Arts*  
General Studies

### **PURPOSE**

The Division of General Studies helps prepare students for effective Christian life, service, and leadership by facilitating the development of a biblical worldview in all areas of knowledge, by providing the tools that will help them relate to others within a variety of topics and human experiences, and by equipping them with general knowledge commensurate with a college education and as a foundation for lifelong learning.

The faculty of Barclay College have adopted a Division Core curriculum which all students must take. This General Studies Core is listed below and is listed again with each major.

### **General Studies Core (30 Hours)**

<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	

## ASSOCIATE OF ARTS: GENERAL STUDIES

The Associate of Arts in General Studies is designed

1. To provide a two-year course for the student not desiring or able to complete a four-year degree but wishing to have training in Bible and general college studies in order to render competent service as lay persons in a local church, to broaden and deepen their thinking, and to prepare for vocational positions requiring an associate's degree.
2. To provide Bible College course work for the student wishing to gain a strong biblical foundation before transferring to another institution to complete a major not offered at Barclay College.

### Program Outcomes: Students will

1. Critically evaluate diverse perspectives.
2. Form and answer questions to advance knowledge.
3. Team with others to accomplish goals.
4. Communicate effectively in written and oral forms.

## ASSOCIATE OF ARTS IN GENERAL STUDIES REQUIRED COURSES

### I. Bible and Ministry Core (Adjusted for AA Degree) (21 hours)

<b>Part I. Bible Concentration:</b>	<b>12 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	
<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

### II. General Studies Core (30 Hours)

<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours

PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	
<b>III. Additional Requirements (7 hours)</b>	
BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours
<b>IV. Unrestricted Electives (7 hours)</b>	
7 hours chosen from classes in any division	7 hours
	<b>65 hours total</b>

## ***DIVISION OF ARTS AND SCIENCES***

### *Bachelor of Arts/Science*

Business Administration  
 Elementary Education K-6  
 Psychology and Family Studies  
 Sports Management

### *Minors*

Business Administration  
 Music  
 Psychology

### **PURPOSE**

The purpose of the Division of Arts and Sciences is to equip the students of Barclay College who major within the division with the knowledge and biblical worldview to minister to the world in a calling of a career field or vocation, such as business, psychology, or education. There are two primary emphases: developing the skills necessary for professional competence and understanding how a Christian uses those skills and his or her biblical knowledge and relationship with God to influence others for Christ and effect positive change in the working environment.

### **BACHELOR OF SCIENCE: BUSINESS ADMINISTRATION**

The Business Administration curriculum builds a background in business and integrates this with Christian principles. It is designed to equip the student to serve the Lord in business or a business-related ministry.

### **Program Outcomes: Students will be able to**

1. Apply Biblical ethics and stewardship in business administration.
2. Implement management decisions.
3. Create and communicate a strategic plan.
4. Research and analyze solutions to complex business practices.

### **BUSINESS ADMINISTRATION REQUIRED COURSES**

#### **I. Bible and Ministry Core (29 Hours)**

##### **Part I. Bible Concentration:**

	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	

OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	
<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours
<b>II. Additional Bible/Theology (2 hours)</b>	
TH205 Basic Beliefs	2 hours
<b>III. General Studies Core (30 Hours)</b>	
<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	
<b>IV. Business Administration Program Core (42 hours)</b>	
BA103 Personal Finance	1 hour
BA105 Introduction to Business	3 hours
BA213 Accounting I	3 hours

BA214 Accounting II	3 hours
BA224 Fundamentals of Economics	3 hours
BA315 Principles of Management/Organization	3 hours
BA334 Human Resource Management	3 hours
BA344 Small Business Management	3 hours
BA352 Business Law	3 hours
BA387 Principles of Marketing	3 hours
BA401 Senior Forum	2 hours
BA409 Business Practicum	3 hours
BA421 Business Finance	3 hours
MA478 Statistics	3 hours
3 hours chosen from Program Core electives:	3 hours
TL202 Transformational Leadership (3 hours)	
BA234 Introduction to Investments (3 hours)	
BA466 Income Tax Accounting (3 hours)	
BA499 Directed Research (3 hours)	
CM307 Ministry Leadership and Administration (3 hours)	
CM401 Conflict Management (3 hours)	
PY242 Interpersonal Relations (3 hours)	

#### **V. Additional Requirements (7 hours)**

BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours

#### **VI. Unrestricted Electives (18 hours)**

18 hours chosen from classes in any division	18 hours
6 hours chosen from literature (LI), Juniors Global, or social science electives	6 hours

**128 hours total**



## **BACHELOR OF SCIENCE: ELEMENTARY EDUCATION K-6**

The Barclay College Teacher Education program equips students to teach at the elementary level in grades kindergarten through sixth grade in all ACSI accredited K-12 private Christian Schools in the United States and for missions overseas. A middle school level endorsement expands the candidate's level of instruction for 5<sup>th</sup> – 8<sup>th</sup> grades in a specific content area (Language Arts, Math, Science, and/or Social Studies). A broad foundation in educational theory and practice with biblical integration is provided, and the student is ready upon graduation to seek professional certification through application with Association of Christian Schools International.

### **Program Outcomes: Students will**

1. The Elementary Education candidate will demonstrate a depth of knowledge within their discipline in order to effectively plan and deliver instruction.
2. The Elementary Education candidate will acquire and implement research-based strategies to successfully manage classroom responsibilities including goal setting, lesson design, assessment, and response to diverse student needs.
3. The Elementary Education candidate will demonstrate the understanding of professional behaviors based upon community culture expectations, integrity within relationships and commitment to ongoing academic growth for self and their students.
4. The Elementary Education candidate will develop and demonstrate highly competent communication skills in which appropriate integrated learning experiences, including technology application, are delivered in a classroom setting designed to meet the needs of all learners.
5. The Elementary Education candidates will create a well-managed, inclusive, learning environment, which demonstrates their understanding of the impact of positive teacher behavior and attitude within the educational setting.
6. The Elementary Education candidate will cultivate student motivation by demonstrating creativity, enthusiasm, empathy, and genuine encouragement within a stimulating as well as an inclusive environment.

## **ELEMENTARY EDUCATION K-6 REQUIRED COURSES**

### **I. Bible and Ministry Core (26 Hours)\***

#### **Part I. Bible Concentration:**

	<b>17 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	

<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours
<b>II. Additional Bible/Theology (2 hours)</b>	
TH205 Basic Beliefs	2 hours
ED312 Effective Bible Teaching in Children's Ministry	3 hours
<b>III. General Studies Core (Adjusted for Degree) (35 Hours)</b>	
<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities/Social and Behavioral Sciences:</b>	<b>14 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PY100 General Psychology	3 hours
PY224 Developmental Psychology	3 hours
3 hours chosen from literature (LI), Juniors Global, or Social Science Electives	3 hours
<b>Part III. Science and Mathematics:</b>	<b>11 hours</b>
MA101 Beginning and Intermediate Algebra	3 hours
NS122 Biology (with lab)	4 hours
NS123 Physical Science (with lab)	4 hours
<b>IV. Elementary Education Program Core (62 hours)</b>	
ED103** Introduction to Christian Education	3 hours
ED203** Diverse Learners	3 hours
ED213** Children with Special Needs	3 hours
ED226** Children's Literature	3 hours
ED302 Classroom Management	3 hours
ED306 Diagnostic Teaching of Reading	3 hours
ED308*** Physical Ed. and Health Methods/Content	1 hour
ED313 Curriculum and Assessment	3 hours
ED314 Math for Elementary Educators	1 hour
ED331*** Art and Music Methods/Content	3 hours
ED343*** Elementary Mathematics Methods/Content	3 hours
ED347*** Language Arts Methods/Content	3 hours

ED355*** Social Studies Methods/Content	3 hours
ED373*** Science Methods/Content	3 hours
ED373a STEM/STEAM Internship	1 hour
ED383*** Math Internship	1 hour
ED394 Social-Emotional Development and Trauma	
ED396 Reading Internship	1 hour
ED400 Student Teaching Overview	3 hours
ED400a Praxis II Prep Seminar	1 hour
ED409 Supervised Student Teaching	12 hours
ED499 Philosophy of Teaching Capstone	3 hours

#### **V. Additional Requirements (1 hour)**

BC199 Orientation for Success at BC	1 hour
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**128 hours total**

\* Faculty approved a substitution of ED312 Effective Bible Teaching in Children's Ministry for the Old Testament requirement to fulfill the Bible/Ministry core.

\*\* These courses are prerequisites for the Elementary Education majors.

\*\*\* These courses must be taken prior to formal approval into the Elementary Education program.

A middle level (5-8) endorsement is available in Kansas in social studies, math, science and reading. The Kansas State Department of Education allows teachers who can pass the Middle Level (or Secondary) Praxis test in the content area, to add the endorsement.

Please note the following: The KSDE approved accredited Teacher Education Program offered by Barclay College provides study and practice of the essential knowledge, skills, and dispositions for obtaining a teaching license. In addition to successfully completing the program of study, each student is required to take and pass one or more KSDE identified licensure exam(s) at or above the level of performance specified by KSDE. With successful completion of the teacher education program of study as well as passing the required licensure exam(s), Barclay College will be able to recommend the successful student for a specific teaching license or endorsement.

## **BACHELOR OF SCIENCE: PSYCHOLOGY AND FAMILY STUDIES**

The study of Psychology prepares students to better understand the nature and causes of behavior, feelings, and thoughts, as well as effective techniques for maintaining psychological and social health. The Barclay College program in psychology offers students the opportunity to become acquainted with the principles of psychology in an environment which specifically encourages the critical evaluation of those principles in light of the Bible and God's desire for man's redemption and holiness.

The Barclay College Psychology and Family Studies major offers an emphasis in family systems, equipping the graduate for ministry to modern families. Graduates from the Barclay program will find themselves with an excellent foundation for careers in various ministries, social service institutions, or other occupations where psychological or interpersonal skills are particularly required or valuable. Upon completion of the Bachelor's degree from Barclay College, students who are interested in pursuing the full range of possibilities for careers in Psychology will want to pursue graduate studies. A graduate degree opens the possibilities of a career in counseling centers, education, industry, and health agencies, or, at the doctoral level, opportunities ranging from private practice to teaching or research.

### **Program Outcomes: students shall be able to**

1. Integrate biblical Christianity and scientific psychology.
2. Explain the origins and development of psychology.
3. Demonstrate effective use of psychological theories.
4. Form relationships that heal and encourage.

## **PSYCHOLOGY AND FAMILY STUDIES REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

#### **Part I. Bible Concentration:**

	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	

<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours
<b>II. Additional Bible/Theology (4 hours)</b>	
TH205 Basic Beliefs	2 hours
TH304 Apologetics	2 hours
<b>III. General Studies Core (30 Hours)</b>	
<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>6 hours</b>
PY100 General Psychology	3 hours
3 hours chosen from:	3 hours
Social Science Electives (3 hours)	
<b>Part IV. Science and Mathematics:</b>	<b>7 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
4 hours chosen from:	4 hours
Science Electives + Lab (4 hours)	
<b>IV. Psychology &amp; Family Studies Program Core (39 hours)</b>	
MA478 Statistics	3 hours
PY206 Developmental Psychology	3 hours
PY242 Interpersonal Relations	3 hours
PY331 Abnormal Psychology	3 hours
PY333 Tests and Measurements	3 hours
PY334 Theories of Personality	3 hours
PY337 Integration of Psychology and Religion	3 hours
PY342 Family Systems	3 hours
PY381 Introduction to Family Therapy	3 hours
PY404 Senior Forum (Spring)	3 hours

PY405 Senior Forum (Fall)	1 hour
PY409 Practicum	2 hours
PY412 Introduction to Research Methods in Psychology	3 hours
PY313 Culture and Psychology	3 hours
PY341 Social Psychology	3 hours
<b>V. Additional Requirements (7 hours)</b>	
BC199 Orientation for Success at BC	1 hour
6 hours chosen from literature (L), Juniors Global, or social science electives	6 hours
<b>VI. Unrestricted Electives (19 hours)</b>	
19 hours chosen from classes in any division	19 hours
	<b>128 hours total</b>

## **BACHELOR OF SCIENCE: SPORTS MANAGEMENT**

The Sports Management degree prepares students for positions in the athletic world, including athletic administration, sport/recreational facility management, coaching and event management. Students will explore the theories and principles of management from a Christian perspective as applied to sport programs and facilities. Barclay College's well-rounded Sports Management program will prepare you to excel in your chosen area. You'll learn to apply the principles of business to the sports industry- all through the lens of a biblical worldview.

### **Program Outcomes: Students will be able to**

1. Demonstrate and apply knowledge of sport management concepts and principles required to be a successful sport management professional.
2. Exhibit Christian character and socially responsible leadership in the field of sport management.
3. Apply critical thinking and reasoning skills reflective of Christian values as a sports management professional.
4. Display capable communication skills both orally and in writing as a sports management professional in various sports settings.

## **SPORTS MANAGEMENT REQUIRED COURSES**

### **I. Bible and Ministry Core (29 Hours)**

<b>Part I. Bible Concentration:</b>	<b>20 hours</b>
BI205 Bible Study Methods	3 hours
NT102 New Testament Survey	3 hours
OT101 Old Testament Survey	3 hours
TH300 Teachings of Friends	3 hours
TH302 Doctrine of Holiness	2 hours
3 hours chosen from:	3 hours
OT226 Pentateuch (3 hours)	
OT252 Old Testament Poetry (3 hours)	
OT333 Historical Books (3 hours)	
OT351 Prophets (3 hours)	
3 hours chosen from:	3 hours
NT211 Transformational Life/Leadership of Christ (3 hours)	
NT241 Synoptic Gospels (3 hours)	
NT362 Acts (3 hours)	
NT356 Writings of John (3 hours)	
<b>Part II. Foundations for Ministry:</b>	<b>9 hours</b>
CM104 Personal Evangelism Seminar	1 hour
IS208 Intercultural Ministry	3 hours
SL101 Spiritual Formation I	3 hours
WA101 Introduction to Worship	2 hours

<b>II. Additional Bible/Theology (2 hours)</b>	
TH205 Basic Beliefs	2 hours
<b>III. General Studies Core (34 Hours)</b>	
<b>Part I. Communications:</b>	<b>9 hours</b>
EN100 College Writing	3 hours
EN200 Research and Writing	3 hours
SP200 Fundamentals of Speech	3 hours
<b>Part II. Humanities:</b>	<b>8 hours</b>
LI200 Introduction to Literature	3 hours
PH100 Critical Thinking	2 hours
PH205 Introduction to Philosophy	3 hours
<b>Part III. Social and Behavioral Sciences:</b>	<b>9 hours</b>
PY100 General Psychology	3 hours
PY224 Developmental Psychology	3 hours
SO221 Introduction to Sociology	3 hours
<b>Part IV. Science and Mathematics:</b>	<b>8 hours</b>
3 hours chosen from:	3 hours
Math Electives (3 hours)	
NS206 Anatomy and Physiology + Lab	5 hours
<b>IV. Program Core (56 hours)</b>	
<b>Part I. Business Requirements</b>	<b>15 hours</b>
BA103 Personal Finance	3 hours
BA105 Introduction to Business	3 hours
BA213 Accounting I	3 hours
BA387 Principles of Marketing	3 hours
CM401 Conflict Management	3 hours
<b>Part II. Sports Management Requirements</b>	<b>41 hours</b>
SM101 Introduction to Sports Management	3 hours
SM103 Team Sports	2 hours
SM121 Individual and Dual Sports	2 hours
SM212 Team Building and Teamwork	3 hours
SM222 Sports Officiating/Scorebook	3 hours
SM314 Sports Public Relations	3 hours
SM321 Sports Facilities and Event Management	3 hours
SM324 Leadership the Wooden Way	3 hours
SR204 Recreational Leadership	3 hours
SR302 Philosophy of Coaching	3 hours
SR316 Elements of Athletic Training	3 hours



SR322 Lifetime Wellness	3 hours
SR402 Senior Forum	1 hour
SR409 Internship	3 hours
SR427 Character Dev. Through Sports and Rec.	3 hours

**V. Additional Requirements (4 hours)**

BC199 Orientation for Success at BC	1 hour
3 hours chosen from literature (LI), Juniors Global, or social science electives	3 hours

**VI. Unrestricted Electives (3 hours)**

3 hours chosen from classes in any division	3 hours
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**128 hours total**

## ***MINORS***

Several minors are available at Barclay College. The addition of a minor to a course of study adds an enriching element that provides additional expertise and preparation for a particular career. Adding a minor generally increases the number of hours required for graduation. Due to the double major in Biblical Studies and the student's vocational field at Barclay College, the addition of a minor will in most cases require an additional semester.

### **DIVISION OF BIBLE AND MINISTRY**

<b>Camping Ministry Minor</b>	<b>15 hours</b>
BA344 Small Business Management	3 hours
BA387 Principles of Marketing	3 hours
CM307 Ministry Leadership and Administration	3 hours
YM302 Camp Programming	3 hours
Ministry Practicum in camping	3 hours
<b>Intercultural Studies Minor</b>	<b>15 hours</b>
SL202 Spiritual Formation II	3 hours
IS223 Cultural Anthropology	3 hours
IS316 World Religions and Ideologies	3 hours
IS425 Contextualization of Theology	3 hours
3 hours chosen from:	3 hours
IS399 Missions Practicum (3 hours)	
JG399 Juniors Global (3 hours)	
<b>Worship Arts Minor</b>	<b>15 hours</b>
WA211 History of Christian Worship	3 hours
WA300-302 Worship Band (1 hour)	3 hours
WA321 Theology of Worship	3 hours
WA323 Survey of Congregational Song	3 hours
WA324 The Arts in Christian Worship	3 hours
<b>Youth Ministry Minor</b>	<b>15 hours</b>
PY206 Developmental Psychology	3 hours
YM101 Introduction to Youth Ministry	3 hours
YM301 Youth Ministry Programming	3 hours
YM302 Camp Programming	3 hours
Practicum (or YM elective if a practicum is completed for major)	3 hours

## DIVISION OF ARTS AND SCIENCES

<b>Business Administration Minor</b>	<b>21 hours</b>
3 hours chosen from:	3 hours
BA105 Introduction to Business (3 hours)	
BA344 Small Business Management (3 hours)	
BA213 Accounting I	3 hours
BA315 Principles of Management and Organization	3 hours
BA387 Principles of Marketing	3 hours
BA421 Business Finance	3 hours
6 hours chosen from business (BA) electives	6 hours
<b>Music Minor</b>	<b>18 hours</b>
MU103-404 Applied Music: Piano	1 hour
MU103-404 Applied Music: Voice	1 hour
MU103-404 Applied Music: Elective	2 hours
MU105-406 Choir	2 hours
WA201 Music Theory I	3 hours
WA202 Music Theory II	3 hours
WA214 History of Western Music	3 hours
WA422 Conducting	3 hours
<b>Psychology Minor</b>	<b>18 hours</b>
PY200 Marriage and Family	3 hours
PY206 Developmental Psychology	3 hours
PY242 Interpersonal Relations	3 hours
PY312 Theories of Personality	3 hours
PY341 Social Psychology	3 hours
PY342 Family Systems	3 hours
<b>Theater Minor</b>	<b>15 Hours</b>
DR105 Basic Acting	2 hours
DR107 Makeup for the Theater	2 hours
DR108 Musical Theater	1 hour
DR122 Drama-Stagecraft	2 hours
DR204 Theories and Concepts in Directing	2 hours
DR208 Stage Management Practicum	1 hour
MU105-505 Choir	1 hour
MU106-406 Choir	1 hour
PE109 Fundamentals of Tap Dance	1 hour
PE207 Ballroom & Musical Theater Dancing	1 hour

# COURSE DESCRIPTIONS

## BARCLAY COLLEGE SUCCESS

### **BC099 Tutoring Center**

**0 Credit**

Opportunity for individual assistance with course requirements and study procedures. Students meet weekly at the Tutor Center. Graded pass/fail. Required of all students on conditional admittance or academic probation.

### **BC1001 Habit Formation**

**1 hour**

The intent of this course is to provide content and process through which a student may define spiritual and relational health for themselves, spiritual and relational health for key relationships both present and future, and spiritual and relational health for any culture they may have influence over in the future. Required of all students on conditional admittance or academic probation.

### **BC199 Orientation for Success at Barclay College**

**1 hour**

An introduction to the fundamentals of Orientation for Success at BC as a student at Barclay College and for life in general. Includes developing a more specific understanding of life as a Christian student; an overview of resources available to students of the college; development as a learner; and world view. Graded Pass/Fail. Required of all students new to Barclay College

## BIBLICAL INTERPRETATION

### **BI205 Bible Study Methods**

**3 hours**

A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course required of all students. Students must pass before being permitted to enroll in 300 or 400 level Bible (NT or OT) classes. Prerequisites: OT101 Old Testament Survey and NT102 New Testament Survey.

### **BI306 Hermeneutics (Principles of Biblical Interpretation)**

**3 hours**

An overview of the history and principles of studying, interpreting, and applying Scripture. Various approaches, methods, and models will be discussed, evaluated, and practiced. Prerequisite: BI205 Bible Study Methods.

## BUSINESS ADMINISTRATION

### **BA103 Personal Finance**

**3 hours**

A course developing students’ understanding and skills in such areas as money management, budgeting, short-term and long-term financial goal attainment, the wise use of credit, insurance, investments, and consumer rights and responsibilities.

**BA105 Introduction to Business****3 hours**

A course designed to acquaint the student with the basic concepts of the nature, scope, and importance of the business system to the economic advantage of the individual, the church, and the nation. The course emphasizes how business is owned, organized, managed and controlled and how the Christian in business can apply Biblical principles of business ethics and stewardship.

**BA213 Accounting I****3 hours**

An introduction to the principles and practices of business accounting procedures. These include basic concepts, the accounting cycle, journals, ledgers, payroll accounting, notes and interest, and their application to personal service enterprises and retail businesses.

**BA214 Accounting II****3 hours**

A continuation of Accounting I, giving a more detailed treatment of accounting for purchases, sales, inventory, long-lived assets, and their application to partnerships and corporations. The course also is an introduction to the problems of accounting for churches and other non-profit institutions. Prerequisite: BA 213 Accounting I.

**BA224 Fundamentals of Economics****3 hours**

A study of basic concepts, principles, and problems of economics including the following: determination of level of employment, production, price level, monetary and banking systems, financial institutions in the American economy, problems of labor, economic instability, scarcity, inflation, agriculture, international trade, and principles of economic development.

**BA234 Introduction to Investments****3 hours**

A study of investment processes and saving; government securities; corporate bonds; preferred and common stock; mutual funds; the securities market and the broker; and portfolio management.

**BA315 Principles of Management and Organization****3 hours**

A study of the theory of management-decision making in planning, organizing, staffing, directing, and controlling the organization. An analysis of the organizational hierarchy, authority, responsibility, and accountability within the business.

**BA334 Human Resource Management****3 hours**

An introduction to the elements that contribute to the human dimension of an organization. Concepts of recruitment, selection, training, evaluation, discipline, dismissal, and compensation are covered.

**BA344 Small Business Management****3 hours**

Designed to acquaint the student with the establishment, organization, responsibility, and accountability in the operation of one's own business, the course focuses on the problems of location, markets, competition, risk, merchandise control, levels of management, and communication through managerial control. Different schools of management thought are analyzed.

**BA352 Business Law****3 hours**

A study of the legal aspect of business and its administration. The emphasis is upon contracts and negotiable instruments that relate to personal property, deed, mortgages, partnerships, and corporations.

**BA387 Principles of Marketing****3 hours**

A study of marketing functions including salesmanship, trade channels, securing distribution of goods, pricing policies, social and economic trends, and the role of good advertising in the marketing of goods and/or services. Attention is also given to the marketing of services of non-profit organizations and institutions such as churches and schools.

**BA401 Senior Forum****2 hours**

A course in which students research careers in business, prepare for the job search, and outline their personal learning as applied to the division outcomes for this major.

**BA409 Business Practicum****3 hours**

A hands-on experience in business, progressing from observation to participation in an actual business environment. Prerequisite: Permission from the instructor.

**BA421 Business Finance****3 hours**

An introductory course in corporation finance including short-term and long-term financing, risk and return from different forms of financing, financial institutions, cash flow, statement analysis, budgeting, and profit analysis.

**BA466 Income Tax Accounting****3 hours**

The study of individual income tax theory, planning, and application.

**BA499 Directed Research****1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

## CHRISTIAN MINISTRIES

**CM104 Personal Evangelism Seminar****1 hour**

An intensive weekend seminar in which evangelism is observed, studied, and practiced.

**CM107 Survey of Church Ministry****3 hours**

An introduction to the biblical nature and purpose of the body of Christ, this course is designed to help each student recognize the wide range of ministries that have been entrusted to the Christian church and the critical importance of each member's contribution to its work. Some of these ministries include leadership, discipleship, preaching, worship, fellowship, prayer, stewardship, evangelism and world missions.

**CM225 Ecclesiology****3 hours**

An exploration of ecclesiological models of the Christian church. The philosophy and praxis of varied ministry contexts, both contemporary and historical, will be analyzed and compared against scriptural models.

**CM307 Ministry Leadership and Administration****3 hours**

An introduction to the biblical principles of servant leadership, especially as they are revealed in the life and ministry of Jesus. Topics include: character development, vision casting, risk taking, team building, the relationship between responsibility and authority, and administrative tools for ministry.

**CM411 Conflict Management****3 hours**

Approaches to the management of intra-personal, interpersonal, and societal conflict, game theory, frustration and aggression, the etiology of conflict; role playing and case study methods to be supplemented by lecture-discussions and readings.

**CM402 Senior Forum**

A course for the discussion of first pastorate concerns. Among the topics studied will be the interview process, beginning priorities, and setting the first year's agenda. Attention will be given to ministerial ethics and etiquette. For Intercultural Studies, Pastoral Ministry, Worship Arts, and Youth Ministry majors.

**DRAMA****DR101, 102 Drama Ensemble****2 hour each**

A performance group that employs plays, skits, readings, and other dramatic forms to share God's love. Audition required.

**DR122 Drama-Stagecraft****2 hours**

Presentation of the basics of lighting, set design, set construction, and sound. The class will have professional guest speakers and students will have the opportunity to learn with hands-on experience. The class will build sets for the spring musical. They will not be required to perform in the musical but are expected to work backstage for each performance.

**DR107 Makeup for the Theater****2 hours**

Students will gain expertise in designing and applying a variety of stage make-ups including: corrective, fantasy, animal, special effects and old age. The course includes the introduction of latex prosthetic pieces. Students are required to purchase a \$75 personal makeup kit.

**DR105 Basic Acting****2 hours**

Intensive study in a variety of techniques in order to prepare the student for the creative and practical demands of stage acting. Emphasis is placed on exercise work focusing on concentration and public solitude, imagination, improvisation, observation, score physical actions, beat analysis, definition of and pursuit of objective and the defining and playing of an action.

**DR204 Theories and Concepts in Directing****2 hours**

An in-depth examination of a variety of theories and techniques for directing live performances for the stage. Emphasis placed on various principles, techniques and approaches to directly dramatically effective presentations. The student will participate in classroom exercise work designed to prepare the student to apply what they have learned in various types of performance presentations. Emphasis placed on script analysis, principles of staging, and collaborating with actors.

**DR 108 Musical Theater****1 hour**

Requires auditioning and accepting a role in the spring musical, attendance in every required rehearsal (including dance and vocal rehearsals), assisting with painting and costuming and other areas as needed. Participation in the final production is required.

**DR 208 Stage Management Practicum****1 hour**

The student will act as stage manager for one production, either in the spring or the fall. They may not be an actor in the production during this practicum. They will learn the skills needed to be an effective stage manager which include, but are not limited to: Attending every rehearsal; assisting the director; gathering, organizing and logging props; making a list of all rented and borrowed costumes; setting the stage for each rehearsal; assisting the production manager, costume mistress and technical director as needed; taking attendance at rehearsals; prompting actors; creating the prompt book and assisting cast and crew during the production.

**EDUCATION****ED103 Introduction to Christian Education****2 hours**

An introduction to the profession and calling of teaching. Students are introduced to the teaching profession, observe instruction and learning in a variety of settings, and begin to explore philosophical issues related to various school teaching environments: private, public, mission, and home school. Elementary Education K-6 pre-candidates are required to complete this course with a grade of "C" or 72% or higher. Completion of the early field experience is required for admission to the Teacher Education program. Prerequisite course for the Elementary Education K-6 major; open to all students.

**ED213 Children with Special Needs****3 hours**

A study of the psychology of exceptional children with emphasis on the developmental, social, and emotional characteristics of exceptional children in the regular education classroom and the implications of these challenges in the educational process. Elementary Education K-6 pre-candidates are required to complete this course with a grade of "C" or 72% or higher. Prerequisite course for the Elementary Education K-6 major; open to all students.

**ED222 Diverse Learners****3 hours**

A critical study of the multicultural environment in the American educational system with emphasis pertaining to the culturally diverse learners. The various areas of emphasis will include, yet will not be limited to, the issues of culture, ethnicity, religion, linguistics, and (dis)abilities. Through this course the candidate will be empowered to deal with diversity in the classroom. Elementary Education K-6 pre-candidates are required to complete this course with a grade of



“C” or 72% or higher. Prerequisite course for the Elementary Education K-6 major; open to all students.

**ED226 Children’s Literature****3 hours**

A study of secular and Christian literature for birth through thirteen; it will also be a study of types, outstanding authors and illustrators, and a study of the basis for selection, and value in meeting children’s needs. This course provides preparation for evaluating and choosing quality children/adolescent literature in the classroom. Elementary Education K-6 pre-candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite course for the Elementary Education K-6 major; open to all students. Course does not fulfill Division of General Studies literature elective.

**ED302 Classroom Management****3 hours**

Introduces the student to a variety of classroom management and organizational techniques to help the teacher develop practical methods for working with students, handling challenging behavior, and fostering a classroom climate conducive to productive instruction and learning. Candidates are required to complete this course with a grade of “C” or 72% or higher.

**ED306 Diagnostic Teaching of Reading****3 hours**

A study of current practices and resources for teaching reading, plus a working knowledge of the administration and interpretation of diagnostic instruments, the causes of reading problems, and implementing techniques for remedial teaching. Candidates are required to evaluate the effect on student learning through compiling data on pre and post scores on a reading assessment, while tutoring a student in remedial reading to demonstrate KSDE Assessment #4 – Assessment of candidate effect on student learning. Candidates are required to complete this course with a grade of “C” or 72% or higher.

**ED308 P. E. and Health Methods/Content****1 hour**

The course specifically addresses that the kindergarten through sixth grade teacher knows, understands, and can use the major concepts of health education, human movement, and physical activity as central elements to foster active, healthy lifestyles and enhanced quality of life for all students. This course is designed to give the students the necessary skills and knowledge to plan and teach physical education and health related issues. Physical Education classroom observations, lesson plan development, health and wellness of elementary age children, and elementary physical education content will be evaluated. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

**ED313 Curriculum & Assessment****3 hours**

Elementary Education K-6 candidates will focus on curriculum design, implementation, and evaluation as well as action research strategies that support learning at the elementary and middle school levels. Candidates will critique and develop curricula appropriate for meeting content and professional standards. This course focuses on identification of inquiry strategies, assessments, selection of materials, and research strategies that allow pre-service candidates to look closely at teaching styles and the nature of practice. Candidates will learn to construct, select and use a variety of instructional strategies and assessment instruments for the classroom. Candidates are required to complete this course with a grade of “C” or 72% or higher.

**ED314 Math for Elementary Educators****1 hour**

A preparatory course for elementary PK-6<sup>th</sup> grade teachers. The course will develop teacher candidates' knowledge, understanding, and use of major mathematical concepts necessary for teaching up to 6<sup>th</sup> grade in an elementary classroom. Candidates will observe and practice mathematical procedures in an authentic setting. This course will be taken prior to Mathematics Methods/ Content. Candidates are required to complete this course with a grade of "B" or 85% or higher. Elementary Education Assessment B requires a minimum score of 85% on Pre and Post Test.

**ED317 The Young Child****3 hours**

A course emphasizing a child's growth and development relating to the physical, cognitive, social, emotional, language, and spiritual aspects of the child from birth through 8 years. This course is designed to provide education majors with an observation and participation experience. Candidates are placed in an educational setting for children birth through age three for a minimum of 25 hours during the semester. Open to all students.

**ED322 Effective Bible Teaching in Children's Ministry****3 hours**

This course will train individuals to minister to and effectively teach the Bible to children in their local community and church while building character, morals, and Christ-likeness in them. This course will be interactive in nature as we read through the Bible, emphasizing the stories for children, and discover ways to effectively teach the Bible lessons and character outcomes related to Old and New Testament stories. Students will develop active teaching Bible lesson plans, teaching techniques, and knowledge at developmentally appropriate levels for teachers of the Bible (Old & New Testament) and in children's ministry programs. Students will also learn positive behavior strategies for working with children and families within the Children's Ministry program. This course will focus on ministries where the scriptures are taught and applied for life-long learning for those who work with children from birth to age eight, while holding true to the scriptures. Elementary Education K-6 pre-candidates are required to complete this course with a grade of "C" or 72% or higher. Open to all students.

**ED331 Art and Music Methods/Content****2 hours**

This course is a study of effective methods for teaching art and music at the elementary level. The course covers specific materials and ideas available to the elementary school teacher, of how to design, implement, and evaluate arts experiences that are developmentally appropriate, meaningful and challenging for all students. Typical content and sequence of elementary art and music instruction, and ideas on building effective art and music programs on minimal budgets that lead to positive learning outcomes, and that develop positive dispositions towards artistic explorations and expression. Candidates must obtain a "C" or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment; Rubric and checklist for the Integrated Thematic Unit used to assess candidate's knowledge for KSDE Assessment #7 – Kansas Content Standards, must be mastered at 80% or higher.

**ED333 Mathematics Methods/Content****3 hours**

This course is designed to prepare and train the Elementary Education candidate in the use of the effective teaching strategies of math practice, problem-solving, and critical thinking skills in the elementary school setting. Students will be able to integrate mathematics into other content

areas through theory, teaching strategies, and hands-on learning while implementing appropriate educational standards. Candidates are required to master 80% or higher of the content on the post-test exam at the end of this course for KSDE Assessment #6 – Content-based assessment. Candidates are required to complete this course with a grade of “C” or 72% or higher.

### **ED345 Social Studies Methods/Content**

**3 hours**

A course designed to equip the candidate to know, understand and use major concepts and modes of inquiry through developing methods, materials, resources, and techniques used to teach elementary Social Studies. Social studies content, through the integrated study of history, geography, the social sciences, and the importance of such content for all students to make informed decisions as citizens of a culturally diverse democratic society and interdependent world in their everyday lives will be covered. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

### **ED347 Language Arts Methods/Content**

**3 hours**

A study of the process and practice of teaching effective methods of oral and written language arts and reading instruction. Emphasis will be placed on the typical content and sequence for elementary language arts courses. Emphasis is given in the areas of emergent literacy, listening, speaking, spelling, grammar, reading, and assessment procedures for instructional needs of learners. Candidates are required to complete this course with a grade of “C” or 72% or higher.

### **ED373 Science Methods/Content**

**3 hours**

A study of effective methods and strategies for teaching the typical scope and sequence of science, including physical, life, and earth and space sciences at the elementary level. Emphasis is given to developing a working knowledge of all basic science concepts and to personal and social perspectives, the history and nature of science, the unifying concepts of science, and the inquiry processes for the scientific method with attention to the appropriate educational standards. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

### **ED373a STEM/STEAM Internship**

**1 hour**

Introductory course for developing the foundation of a STEM/STEAM educational content and the pedagogical strategies used to deliver an integrative STEM/STEAM education in an elementary school setting. This course will include pedagogy, teaching strategies, STEM/STEAM learning, careers, and problem-centered instruction. Candidates are required to pass a post-test in the STEM curriculum at 72% or higher for Elementary Education Program Assessment #7. Candidates are required to complete this course with a grade of “C” or 72% or higher.

### **ED383 Math Internship**

**1 hour**

This course is an opportunity to provide candidates experience in the process of teaching and assessment of Language Arts, Reading, and Mathematics through the preparation, instruction, and differentiation of instruction under the supervision of education faculty. Forty hours of field time is required for this experience. Candidates are required to fully develop a Math Portfolio with a grade of 80% or higher for KSDE Assessment #2 – Assessment of candidate ability to plan instruction. Candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite: Enrolled in or completed ED 363Math Methods and ED 347 Language Arts Methods. 1 credit hour (2 credits required for major)

**ED394 Social-Emotional Development and Trauma****3 hours**

This course will focus on the social-emotional development of young children through adolescence and the effects of adversity on brain development and students' well-being with regard to their social, emotional, and cognitive health. Candidates will reflect on how adversity and trauma have influenced their own sense of self as well as their experiences and interactions with others and will explore the research, principles, and strategies of educational neuroscience as it relates to brain development and trauma-informed instruction, engagement, and discipline with a goal of developing empathy for the children they will serve. Candidates will learn how a teacher's behavior, positive interactions, and guidance can promote healthy social-emotional development in children throughout all facets of the school day and will learn strategies and develop expertise and resources to connect with, support, and effectively provide instruction for their students from trauma. Candidates are required to complete this course with a grade of "C" or 72% or higher.

**ED396 Reading Internship****1 hour**

This course is an opportunity to provide candidates experience in the process of teaching and assessment of Language Arts, Reading, and Mathematics through the preparation, instruction, and differentiation of instruction under the supervision of education faculty. Forty hours of field time is required for this experience. Candidates are required to fully develop a Math Portfolio with a grade of 80% or higher for KSDE Assessment #2 – Assessment of candidate ability to plan instruction. Candidates are required to complete this course with a grade of "C" or 72% or higher. Prerequisite: Enrolled in or completed ED 363 Math Methods and ED 347 Language Arts Methods. 1 credit hour (2 credits required for major)

**ED400 Supervised Student Teaching in the Middle School****6-12 hours**

A semester designed to give the student practical experience in the classroom by observing and teaching under supervision. Students are expected to carry out the responsibilities of the regular classroom teacher: lesson and activity planning, teaching, and grading and recording class work. Students gain clinical experience in the public schools for teacher certificate candidates.

Prerequisite: Admission to Teacher Education required. Permission from the chair of Teacher Education. Successful completion of ED401 Student Teaching Overview. Concurrent with 400S Philosophy of Teaching Capstone.

**ED400a Praxis II: Exam Prep Seminar****1 hour**

A preparation course designed to prepare candidates for the Principles of Learning and Teaching: Grades K-6 and Elementary Education: Content Knowledge for Teaching. This course will expose candidates to questioning techniques, case studies, and information relevant to the Praxis Exams required for licensure. Candidates are required to complete this course with a grade of "C" or 72% or higher.

**ED400L Middle School Curriculum & Instruction Language Arts**

A study of the process and practice of teaching effective methods of oral and written language arts, as well as the typical content and sequence of typical middle school, 5<sup>th</sup> – 8<sup>th</sup> grade, language

arts courses. Emphasis is given in the areas of grammar, reading, writing, listening, speaking, and spelling.

#### **ED400M Middle School Curriculum & Instruction Mathematics**

A study of effective methods and strategies for teaching the typical scope and sequence of mathematics on the middle school education level. Emphasis is given to developing a working knowledge of all basic math concepts and to appropriate hands-on- learning activities, with attention to the appropriate educational standards.

#### **ED400S Middle School Curriculum & Instruction Science**

A study of effective methods and strategies for teaching the typical scope and sequence of science at the middle school level. Emphasis is given to developing a working knowledge of all basic science concepts and to projects in the physical and life sciences, with attention to the appropriate educational standards and the scientific method.

#### **ED400SS Middle School Curriculum & Instruction Social Studies**

A course designed to equip the teacher with the methods, materials, resources, and techniques used to teach middle school Social Studies. Included also is material on the importance and content of the middle school Social Studies curriculum.

#### **ED401 Student Teaching Overview**

**3 hours**

An introduction to the practical applications of teaching. Attention will be given to preparing the student for student teaching. Time will be spent observing a teacher in the grade school setting, taking note of specific methods, ideas and techniques used. Candidates are required to complete this course with a grade of “C” or 72% or higher.

#### **ED402 Philosophy of Teaching Capstone**

**3 hours**

A study of the fundamental principles of education based on a Christian worldview. The focus will be on developing a personal and clearly articulated biblical position regarding the philosophy of teaching. During this course, candidates will also complete the required application components for ACSI and KSDE, including developing their KPFP (Kansas Performance Teaching Portfolio) which is required as part of initial teacher licensure in the state of Kansas. Candidates are required to complete this course with a grade of “C” or 72% or higher.

#### **ED408 Supervised Student Teaching**

**12 hours**

This course is the culminating teaching experience for education majors and constitutes their actual teaching fieldwork under the guidance and mentorship of a licensed elementary teacher in the general area or one chosen by Barclay College Ed. Dept. This semester is designed to give the candidate practical experience in the classroom by observing and teaching under supervision. Candidates are expected to gradually carry out the responsibilities of the regular classroom teacher: lesson planning, instruction, grading, conferencing, teacher meetings, and other required duties. Prerequisites: Permission from the Teacher Education Major Chair; Successful completion of all methods and materials courses; and successful completion of ED401 Student Teaching Overview with field experience and all assignments. Candidates are required to obtain a minimum of an 80% on their final observation rubrics from Cooperating Teacher and College Supervisor

for KSDE Assessment #3 – Assessment of clinical experience; Candidates are required to obtain a minimum of 80% on their Positive Behavior Support Case Study with action research for KSDE Assessment #8 – Kansas Content Standards. Candidates are required to complete this course with a grade of “C” or 72% or higher.

## ENGLISH

### **EN099 English Fundamentals** **3 hours**

A review of written English fundamentals: punctuation, usage, mechanics, grammar, writing skills, paragraph development, and essay development. English Fundamentals will prepare students for EN100 College Writing. Students are determined by College Entrance Standards.

### **EN100 College Writing** **3 hours**

An introductory writing course that provides students the opportunity to read, respond to, and analyze a broad range of texts on various issues. Students will develop the capability to write informatively for specific purposes and audiences. Particular attention will be paid to the organization of material and adopting effective strategies for the writing process. Students must achieve at least a grade of C in order to pass this course.

### **EN200 Research and Writing** **3 hours**

A foundational research and writing course. The main focus of the class will be formulating arguments through the writing of research papers. Students will focus on what evidence to choose, what organizational patterns to employ, and what tone and style to use. Students must pass before being permitted to enroll in 300 or 400 level courses. Prerequisite EN100 College Writing.

### **EN334 Advanced Grammar** **3 hours**

A course designed for those with a professional interest in English grammar. Beneficial to students in fields such as English, linguistics, education, communications, and ESL. The course covers the four distinctive approaches to English grammar, perspective, descriptive, generative, and performance.

## HISTORY

### **HI447 Church History and Thought I** **3 hours**

A history and exploration into the development of theology of the Christian church from Apostolic days to the Late Middle Ages.

### **HI448 Church History and Thought II** **3 hours**

A history and exploration into the development of theology of the Christian Church from the Late Middle Ages to the present. Prerequisite: HI447

See also: SOCIAL SCIENCE: SS201, 202 Western Civilization I, II and SS223, 224 American History I, II

## INFORMATION TECHNOLOGY

### **IT100 Introduction to Computer Applications**

**3 hours**

An introduction to microcomputers and an overview of application programs with particular attention given to word processing, spreadsheets, and databases in a Windows® environment.

## INTERCULTURAL STUDIES

### **IS2083 Intercultural Ministry**

**3 hours**

A study of the theology of mission and how the history of missions and anthropological research can be useful to ministry worldwide, including in the United States. The course includes biblical study, an overview of the history of missions, and the study of missionary concepts.

### **IS217 Missionary Principles and Practices**

**3 hours**

A practical course designed to introduce students to problems and strategies in missions. A brief overview of historical mission strategies is presented. Typical problems concerning getting to the field and being effective are studied, especially personal issues such as identification, health, raising children, and conflict resolution. Case studies of mission problems are discussed.

### **IS223 Cultural Anthropology**

**3 hours**

An introductory course presenting both the standard concepts of cultural anthropology, such as the nature of culture, enculturation, cross-cultural communication, economic patterns, kinship and social groupings, political organization, religion, arts, and cultural change, and the specific concepts that have proven useful to missionaries. Qualifies as a Social Science Elective

### **IS316 World Religions and Ideologies**

**3 hours**

A study of the major world religions and influential ideologies which affect Christian missions. Significant time will be given to Animism, Hinduism, Buddhism, traditional Chinese religions, Judaism and Islam. Reflection will be given to evolving views of poverty, ecology, peace and women. Qualifies as a Social Science Elective

### **IS322 Church Planting**

**3 hours**

A study of biblical and cultural principles involved in effective church planting and evangelism. Students will understand the motivation for biblical foundations for church planting, the leadership needed to plant new churches, as well as a variety of historical and contemporary church planting strategies and models.

### **IS399 Missionary Practicum**

**3 hours**

An experience in a cross-cultural ministry under supervision of a qualified missionary. The experience must be cross-cultural but need not be cross-geographical. The practicum will be for a minimum of eight weeks and will be scheduled sometime after the sophomore year, but before beginning the senior year.

### **IS402 Area Study**

**2 hours**

A seminar to stimulate advanced social science research and planning for missions. Students will continue research from previous courses in the historical, cultural, social, political and religious situation in areas or people groups of their choice. Class sessions will aid the students in that

research and present social science and missiological information on the differences between urban and rural missions. Prerequisites: IS223 Cultural Anthropology

### **IS425 Contextualization of Theology**

**3 hours**

Introduces the process by which a Christian presents the authoritative Biblical text in ways that make it understandable, relevant and applicable to people of a different context. Contextualization, understanding the contextualized nature of North American theology, evaluating prominent contextualized theologies, and suggesting principles and steps for doing contextualization are studied. Prerequisites: IS223 Cultural Anthropology.

### **IS499 Directed Research**

**1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

## **JOURNALISM**

### **JN100 Yearbook**

**1 hour**

Students in this class produce the college yearbook. During the course of the two semesters, students receive instruction and practice in basic principles and techniques of journalistic writing, design, and photography. Involvement in JN100 requires consistent time commitment each week.

## **LANGUAGE**

### **NT201 Using New Testament Greek I**

**3 hours**

An introduction to the use of New Testament Greek as the basis for exegesis and exposition. The course offers an understanding of the overall grammatical structure of Koine Greek enabling students to profitably use language tools such as lexicons, interlinear texts, and web-based Greek language programs. Students will learn the Greek alphabet and several basic paradigms.

### **NT202 Using New Testament Greek II**

**3 hours**

A continuation of NT201 with emphasis on the grammatical function of expressing action and state of being along with exegesis. Prerequisite: NT201 Using New Testament Greek I.

### **NT313 New Testament Greek III**

**3 hours**

A continuation of the basic principles of Greek grammar and exegesis introduced in NT201 and NT202. The exercises will draw heavily from New Testament passages. Prerequisite: NT202 Using New Testament Greek II

### **NT314 New Testament Greek IV**

**3 hours**

A continuation of the basic principles of Greek grammar introduced in NT201, NT202, and NT313. The exercises will draw heavily from New Testament passages. Principles of exegesis will be emphasized. Prerequisite: NT313.



## LITERATURE

### **LI200 Introduction to Literature**

**3 hours**

The primary goals of the course are 1) to expose students to a variety of literary texts in the genres of fiction, poetry, drama, and creative nonfiction; 2) to provide students with the vocabulary for analyzing literature; 3) to develop students' skill, confidence, and enjoyment as readers of literature.

### **LI241 Short Fiction**

**3 hours**

An introduction to the short fiction genre of literature. The primary goals of the course are 1) to expose students to a variety of short fiction texts; 2) to provide students with the vocabulary for analyzing literature, particularly short stories; 3) to develop students' skill, confidence, and enjoyment as readers of literature. Students are expected to respond to assigned readings through class discussion, written assignments, and group projects. Prerequisite: LI200 Introduction to Literature.

### **LI309 Telling Stories through Podcasts**

**3 hours**

A course that harkens the oral tradition of storytelling. This course asks students to reflect deeply on how stories—ours and others'—shape the world around us. Today, these stories are often experienced through podcasts, so students will examine storytelling techniques by reading about the craft of making narratives and by listening to podcasts that are renowned for their storytelling. Students will understand how good narratives can evoke emotional responses, and each student will have an opportunity to practice telling stories through the creation of their own podcasts. Prerequisite: LI200 Introduction to Literature

### **LI311 Topics in American Literature**

**3 hours**

A study that explores such topics as early American literature, frontier literature, African American literature, native American writers, the American West, and modern writers, using the genres of essays, short stories, poetry, novels, diaries, and drama, in order to cultivate an understanding of and appreciation for our American literary heritage and to discover the relevance to the Christian worldview.

### **LI323 Creative Writing**

**3 hours**

An introduction to the art and craft of creative writing in the fiction and creative nonfiction genre. Good creative writing relies as much on reading as it does on writing; therefore, students will be asked to read literature, with a focus predominantly on craft. Good creative writing is also not produced without a lot of bad creative writing, too; therefore, students will be required to keep a notebook of weekly writings. Along with a notebook, students will be asked to produce two finished works of fiction or creative nonfiction and will be expected to respond to their peer's work through workshops, thus participating in a writing community. The course is focused on literary fiction and creative nonfiction, and not on genre writing (science fiction, romance, children's lit, etc.). Prerequisite: LI200 Introduction to Literature.

**LI393 Creative Nonfiction****3 hours**

An introduction to the creative nonfiction (CNF) genre of literature. The primary goals of the course are 1) to expose students to a variety of CNF texts; 2) to provide students with the vocabulary for analyzing literature, particularly nonfiction; 3) to develop students' skill, confidence, and enjoyment as readers of literature. Students are expected to respond to assigned readings through class discussion, written assignments, and group projects. Prerequisite: LI200 Introduction to Literature.

**LI399 The Intersection of Texts and Images****3 hours**

A course studying the relationship between images and text. Students will study the history of the marriage between images and text and also discuss the future of this marriage, particularly in light of technological advances. Students will focus on producing writing with active, concise language, and the course will culminate in a partnership with Introduction to Photography students and the creation of artwork displaying images and text. Students will be asked to read extensively throughout the course, as all good writers are also good readers. Students will also be asked to write extensively and provide feedback on their peer's work, employing the terminology and skills gained from reading the required materials. Prerequisite: LI200 Introduction to Literature

**MATHEMATICS****MA101 Beginning and Intermediate Algebra****3 hours (optional 1-hour lab)**

Designed to prepare the student for MA108 College Algebra. Reviews basic math, including fractions, decimals, estimating, percentages and real numbers and moves into topics in algebra, including linear equations, polynomials, quadratic equations, and factoring. Recommended for students with a 21 or lower on ACT Math.

**MA108 College Algebra****3 hours (optional 1-hour lab)**

Extends and applies principles of algebra. Includes systems of equations and inequalities, polynomials, rational expressions, radicals, quadratic equations, conic sections, and logarithmic and exponential functions.

**MA478 Statistics****3 hours**

An introduction to the collection, presentation, analysis, and interpretation of business and economic data. The course surveys statistical description, including measures of central tendency, frequency distribution, probability, estimation and confidence intervals, as well as tests of significance, and correlation.

**MUSIC****MU103, 104, 203, 204, 303, 304, 403, 404 Applied Music****1 hour each**

Private instruction for beginning to advanced students in voice, piano, other instruments, or music composition/arranging, as arranged with the instructor. A minimum of three hours of practice each week, preparation of three to six pieces, and performance at student recitals are required. The instructor evaluates each student for placement in private instruction. A letter following the course number indicates the concentration: for example, MU 103P is first semester piano.

**MU105, 106, 205, 206, 305, 306, 405, 406 Choir** **1 hour each**

The study and performance of all worthy forms of sacred choral music from all periods of music. Required for all Worship Arts majors, and open to all other students on an audition basis. Activities may include travel and performances on several weekends each semester, and a concert tour immediately following Commencement in the spring. All performances are required.

**MU107, 108, 207, 208, 307, 308, 407, 408 Ensembles** **1 hour each**

Open to all students on an audition basis. Repertoire consists of sacred choral music from all periods of music as well as “gospel music” of the last fifty years to the present. Weekend travel and performances during both fall and spring semesters are required, and may earn Christian Service credit.

**MU109G, 209G Guitar Class** **1 hour each**

Class instruction in the practical application of proper guitar playing techniques, including a study of chords, scales, guitar notation, strumming and finger-picking. Requires a minimum of three hours of practice each week and performance in the recital at the end of the semester.

**MU109P, 209P Piano Class** **1 hour each**

A course designed to teach proper piano playing techniques, piano theory, and repertoire to beginning piano students in a group setting. Requires a minimum of three hours of practice each week.

**MU109V, 209V Voice class** **1 hour each**

Class instruction in the practical application of the fundamentals of proper singing techniques including breathing and breath control, posture and poise, tone production and projection, proper use of the organs of articulation, diction and pure vowels. Requires a minimum of three hours of practice each week, memorization of three songs and performance in student recitals.

**MU111 Music Appreciation** **3 hours**

A non-technical course aimed at increasing the enjoyment and appreciation of music by the listener with little or no previous music background. Includes a brief survey of music history and the basic principles of musical form as illustrated by masterworks. (Designed for the non-music major.)

**MU499 Directed Research** **1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

## NEW TESTAMENT

### **NT102 New Testament Survey**

**3 hours**

A survey of the key persons, events, and distinctive facts for each of the twenty-seven books of the New Testament; an understanding of the political, cultural, and religious environment of Christianity, and memorization of selected verses and of chapter locations for special topics. Course required of all freshmen and transfer students unless exempt by examination.

### **NT211 Transformational Life and Leadership of Christ**

**3 hours**

A study of transformational living and leadership in the four Gospels with emphasis on the model of Christ. Students will examine the life, teachings, leadership, and teaching styles of Jesus in order to be equipped for transformational leadership in ministry. Prerequisite: OT101 and NT102. Satisfies NT200

### **NT241 Synoptic Gospels**

**3 hours**

A survey of the New Testament account of Christ's life, based on the synoptic gospels (Matthew, Mark, and Luke). The unique contributions each gospel writer makes to the understanding of Christ is explored. Skill is developed at studying individual passages so that the gospels might provide a life-time of guidance and inspiration. Satisfies NT200

### **NT261 Romans**

**3 hours**

A doctrinal study of the book of Romans, considering the problem of sin, justification, sanctification, and the believer's obligation to God, to government, and to people.

### **NT324 Eschatology and Apocalyptic Literature**

**3 hours**

An exploration of the concept of death, dying, and the afterlife, along with a study of prophecies concerning things to come, investigating apocalyptic literature, specifically Daniel, Revelation, and the teachings of Jesus.

### **NT336 General Epistles**

**3 hours**

A study of the teachings of Hebrews, James, 1 Peter, 2 Peter, and Jude as they relate to doctrine and daily problems of Christian living.

### **NT344 Pauline Epistles**

**3 hours**

A study of each of Paul's epistles, except Romans (a separate course). Paul's life and times will be examined, as well as the major purpose for each epistle. Students will learn how to interpret Pauline epistles and to apply them to contemporary living. Selected passages will be chosen for in depth study.

### **NT356 Writings of John**

**3 hours**

A study of the major theological themes found in the gospel of John and the three letters from John. Special attention will be given to the unique devices John uses to emphasize his themes (I AM sayings, dialogue, contrast, etc.) Satisfies NT200.

**NT362 Acts****3 hours**

A comprehensive study of the origin, growth, and organization of the Apostolic church, with emphasis upon the place of Christ and the Holy Spirit, strategies for growth, and missionary outreach. Satisfies NT200

**NT499 Directed Research****1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

## OLD TESTAMENT

**OT101 Old Testament Survey****3 hours**

A survey of the entire Old Testament with emphasis on the key persons and events of each of the twelve time periods covered, basic information about each of the books, facts of the intertestamental period helpful in understanding the New Testament, memorization of representative verses, map study for awareness of geographic features, and approximate political boundaries. Course required of all freshmen and transfer students unless exempt by examination.

**OT252 Old Testament Poetry****3 hours**

A study of the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention will be given to understanding the literary forms of Hebrew poetry (laments, songs of thanksgiving, wisdom sayings, etc.). The ethical and spiritual themes of each book will be explored, noting the relationships of these teachings to contemporary problems. Selected passages will be chosen for in depth study. Satisfies OT300.

**OT321 Pentateuch****3 hours**

A study of the content, theological significance, and practical applications of the first five books of the Bible. Attention is given to origins, to the founding of the nation of Israel and to God's covenant relationships with humanity. Hermeneutics as well as problems of authorship and literary setting will be considered. Satisfies OT300.

**OT333 Historical Books****3 hours**

A study of the contents and theological significance of the books of Joshua through Esther with attention given to the historical periods from the conquest of Palestine through the return from Exile. Consideration is given to the theological interpretation as well as to historical and geographical aspects and the relevance of their teaching for today. Satisfies OT300.

**OT351 Old Testament Prophets****3 hours**

A study of the books of Isaiah through Malachi (the "major" and "minor" prophets). Students will be introduced to the social, political, and religious conditions during the times of the prophets. Attention will be given to the purpose and structure of each book. The value of modern messages from ancient writers will be emphasized. Selected passages will be chosen for in depth study. Satisfies OT300.

**OT499 Directed Research****1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

## PASTORAL MINISTRY

**PM226 Introduction to Pastoral Ministry****3 hours**

A study of the task of pastoral ministry in the local congregation, including such areas as: the nature of the church, the nature and leadership of worship, cooperation with congregational leadership, services: funerals, weddings, and dedications.

**PM313 Homiletics I****3 hours**

A study of the art of preaching, with an emphasis on sermon construction and delivery. Prerequisite: SP200 Fundamentals of Speech or permission of instructor.

**PM314 Homiletics II****2 hours**

A preaching lab, designed to help the student to develop his/her unique preaching style. Students will preach several times, using different types of sermon methods. Prerequisite: PM 313 Homiletics I.

**PM409 Pastoral Ministry Practicum****3 hours**

A closely supervised experience in ministry, progressing from observation to participation with church leaders and assignment to individual ministry leadership. Areas of exposure and practice are administration, pastoral care, public services, social functions and parsonage life. Prerequisite: PM 226 Introduction to Pastoral Ministry and permission of the instructor.

**PM412 Counseling for Christian Leaders****3 hours**

A study of counseling for leaders in various ministry settings, this course focuses on the development of those attributes which are essential for any Christian serving in a helping profession. Attention is also given to the development of specific skills and insights needed to promote growth, healing, and change in both common and crisis situations.

**PM423 Church Growth and Development****3 hours**

A biblical and practical study of how the body of Christ is called to evangelize and transform the communities in which they exist. Students will read about and observe specific churches that God is using to reach the lost within a wide variety of cultural contexts. They will also learn how to analyze and enhance a local congregation's overall health and effectiveness in evangelism and world outreach.

**PM499 Directed Research****1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

## PHILOSOPHY

### **PH100 Critical Thinking**

**2 hours**

A study of the fundamental concepts of critical thinking with attention to: self-critique of one's assumptions, understanding, the relationship between faith and reason in the pursuit of truth, how to think laterally and deeply, thinking at levels of generality/specificity, the standards for thinking, and developing ethical and strategic thinking within a Biblical worldview. Students will examine effective ways to think more critically, and will apply these tools in course assignments.

### **PH205 Introduction to Philosophy**

**3 hours**

A survey of the history and issues of philosophy, with attention given to the teachings of some of the great philosophers, and to the problems of epistemology, metaphysics, and religious values, etc. The entire study is viewed from the perspective of the Christian religion with a view to establishing a Biblical world-view.

## PHYSICAL EDUCATION

### **PE103, 203, 303, 403 Varsity Volleyball (Women)**

**1 hour**

The course is aimed at providing experience as a member of a varsity level, intercollegiate sport. Individuals will receive hands-on guidance from the volleyball coaching staff on fundamentals, strategies of volleyball and team concepts; practices, games and film sessions will be utilized in developing this knowledge. In addition, preparing student/athletes for effective Christian life, service, and leadership is integrated into the experience.

### **PE100 Cardio-Strength Fitness**

**1 hour**

A physical education course that will engage students in activities to burn fat and challenge their bodies with a blend of cardiovascular- and strength-interval training using hand weights, resistance bands, personal body weight, and cardio exercises.

### **PE110 Zumba**

**1 hour**

A physical education course that mixes low-intensity and high-intensity moves for an interval-style, calorie burning dance approach to fitness. Students will learn exercise patterns that encourage a lifelong pursuit of fitness.

### **PE105, 205, 305, 405 Varsity Soccer (Men)**

**1 hour**

The course is aimed at providing experience as a member of a varsity level, intercollegiate sport. Individuals will receive hands-on guidance from the soccer coaching staff on fundamentals, strategies of soccer and team concepts; practices, games and film sessions will be utilized in developing this knowledge. In addition, preparing student/athletes for effective Christian life, service, and leadership is integrated into the experience.

### **PE106, 206, 306, 406 Varsity Basketball (Men, Women)**

**1 hour**

The course is aimed at providing experience as a member of a varsity level, intercollegiate sport. Individuals will receive hands-on guidance from the basketball coaching staff on fundamentals, strategies of basketball and team concepts; practices, games and film sessions will be utilized in developing this knowledge. In addition, preparing student/athletes for effective Christian life, service, and leadership is integrated into the experience.

**PE107 Fundamentals of Tap Dance****1 hour**

Introduces the technique and discipline of tap; includes body alignment, center and loco-motor skills, dynamic variety and musicality. Emphasis is on a conceptual understanding of tap and the development of the specific skills needed for performance. Not only will students learn tap skills and terminology, they will also get a great cardio workout while practicing the steps. Students should wear comfortable, modest, movable clothing. Each class will conclude with a cool down and stretch. Dance shoes are required.

**PE207 Ballroom and Musical Theater Dance****1 hour**

Research shows that dancing can improve your mental health by boosting your overall happiness! Dancing is a great cardio workout! Like any good, low-impact cardio workout, dancing can improve cardiovascular health, increase stamina, strengthen bones and muscles and keep illnesses away. This ballroom dance class will include: Waltz, Foxtrot, Tango, Cha Cha, Swing, Jive, Samba, Mambo, Country 2-step, Merengue, West Coast Swing, Salsa and many more.

**PSYCHOLOGY****PY100 General Psychology****3 hours**

A study of the fundamental principles of behavior with attention to maturation, motivation, emotions, thinking and the learning process. An introductory course designed to provide knowledge and tools whereby the principles of psychology may be applied to meaningful life experiences.

**PY200 Marriage and Family****3 hours**

This course will address the Biblical foundations for covenant relationships within the family. Included is the study of the dynamics of the family life cycle.

**PY206 Developmental Psychology****3 hours**

A survey of the physical, cognitive, moral, spiritual, and psychosocial development of the individual from conception to old age. Included is an expanded examination of the unique developmental and aging process of adults. Prerequisite: PY100 General Psychology.

**PY242 Interpersonal Relations****3 hours**

A study of competencies needed for healthy interpersonal relationships. The course focuses on skills in the areas of verbal communication, active listening, problem solving, anger management, and conflict management. Prerequisite: PY100 General Psychology.

**PY313 Culture and Psychology****3 hours**

A study of the nature of culture in understanding human functioning. Students will examine the cultural influence of their own and other cultures on their thoughts, behaviors, relationships and spirituality. Prerequisite: PY100 General Psychology.

**PY318 Techniques of Counseling****3 hours**

An introduction to the practice and skills involved in counseling, including practical exercises in the development of the basic skills used in the development of the helping relationship. Prerequisites: PY100 General Psychology.



**PY331 Abnormal Psychology** **3 hours**

An overview of various areas of "abnormality" in human beings. Theoretical causes of abnormality and psychological explanations are considered. Biblical truths are included in the study so that there is an integration of psychology and Christian faith. Prerequisite: PY100 General Psychology.

**PY333 Tests and Measurements** **3 hours**

A study of the principles and practices related to the measurement and appraisal of psychological variables. Attention is given to the history and philosophy of measurement, test development, interpreting and using assessment, test analysis, standardized tests, and testing programs. Prerequisite: PY100 General Psychology.

**PY334 Theories of Personality** **3 hours**

A study of the theories of development, structure, and dynamics of the human personality. These theories are compared and contrasted and studied along with Biblical concepts related to the nature of humanity and the psyche. Prerequisite: PY100 General Psychology.

**PY337 Integration of Psychology and Christianity** **3 hours**

An introduction to the historical Judeo-Christian influence on the field of psychology and a variety of approaches to integrating psychological theories of human nature, development, motivation, and learning and their philosophical assumptions with a Biblical view of human nature, free will, and the transformation produced by the Holy Spirit. Other philosophical/religious influences are compared and contrasted throughout the course with their implications for society. Prerequisite: PY100 General Psychology.

**PY341 Social Psychology** **3 hours**

A scientific study of the nature and causes of individual behavior and thought in social situations. Includes an examination of how ethics and attitudes are affected by interpersonal influences. Prerequisite: PY100 General Psychology.

**PY342 Family Systems** **3 hours**

A study of family systems theory and its application to counseling with families. Includes family assessment and evaluation. Prerequisite: PY100 General Psychology

**PY352 Human Sexuality** **3 hours**

A study of the physical, emotional, moral, and relational aspects of human sexuality. Biblical perspectives related to human sexuality are integrated throughout. Prerequisite: PY100 General Psychology.

**PY381 Introduction to Family Therapy** **3 hours**

An introduction to the common theoretical models in the field of Marriage and Family Therapy. Examines relevant clinical strategies. Biblical corollaries are also identified. Prerequisites: PY100 General Psychology and PY342 Family Systems.

**PY404 Senior Forum I (Spring) and PY405 Senior Forum II (Fall) 3 hours/1 hour**

A seminar designed to integrate all facets of psychology into a comprehensive perspective on human behavior. The student's understanding of human behavior will be supported by research of psychological theories. The resulting study will become the capstone project for the major. Three credit hours with 3 hours credit for fall semester and 1 hour credit for spring semester. Prerequisite: PY100 General Psychology.

**PY409 Practicum 2 hours**

A student practicum and evaluation under an area mental health agency or other similar organization for a minimum of 60 hours. The student is expected to actively contribute responsibilities as assigned by the agency/organization. The focus of the course is experiential, combined with analysis of the field and the student's competence within the experience. Prerequisite: PY100 General Psychology and permission from the major professor.

**PY4091 Prepare/Enrich Assessment**

A course that provides training of students to become Facilitators of the PREPARE/ENRICH couple assessment tool. PREPARE/ENRICH is a personalized assessment that identifies a couple's strength and growth areas. It is an effective tool for premarital education, marriage counseling, marriage enrichment, and pre-engagement counseling.

**PY412 Introduction to Research Methods in Psychology 3 hours**

An introduction to and examination of techniques commonly used in research. Subjects covered will include research literature, quantitative and qualitative methods, sampling, scales and indices, analysis, evaluation, secondary analysis, and ethics. Students will examine how to write APA style peer review submissions. Prerequisite: PY100 General Psychology.

## SCIENCE

**NS122 Biology (with 1-hour lab) 4 hours**

A study of the biological and philosophical foundations of life science, life within the environment, life within organisms, and life within the cell. Emphasis is placed on understanding how all living systems show an amazing degree of God's creative engineering.

**NS123 Physical Science (with 1-hour lab) 4 hours**

A Bible-centered science course that explores major topics in physics, chemistry and geology, with an emphasis on how the physical world displays God's engineering and orchestration of the processes involved. This course affirms the historical Genesis accounts of the creation week and worldwide flood, examines the assumptions on which the geologic column and deep time are based, and presents the scientific evidence for a young earth. Students learn to discern the relationship of theoretical models to the facts of the natural world through activities involving scientific inquiry and investigation.

**NS211 Microbiology (with 2-hour lab) 5 hours**

An introductory microbiology course. Study will include: anatomy, morphology, physiology, and their classifications. The course relates the relationship of microorganisms to health and disease.

**NS212 Anatomy and Physiology (with 2-hour lab) 5 hours**

A one-semester course that is an introduction to the design of the human body. It covers basic chemistry, the cell, tissues, histology, and the structure and function of the organ systems: integumentary, skeletal, muscular, nervous, digestive, respiratory, cardiovascular, lymphatic and urogenital, as well as an overview of the endocrine system. Nursing majors must take the lab.

**NS218 Enhanced A&P 1 hour**

A research and presentation-based pre-nursing course which explores selected aspects of anatomy and physiology.

**SM101 Intro to Sports Management 3 hours**

The purpose of this course is an investigation of the scope of the sports industry, which is a growing major business enterprise in the United States and in much of the world. The various functions of effective management and the skills, attributes, and roles required of the sports manager are discussed. Attention will be focused on how the managerial process relates to sports organizations and the products they provide. Students become acquainted with career opportunities in the sports management field. The course is designed to provide an overview of sports administration with an emphasis on management principles and career opportunities.

**SM103 Team Sports 2 hours**

The purpose of this course is to develop the techniques utilized in fundamental skills for team sports. This course will also focus on the various stages of games skill development. An emphasis will be placed on designing a variety of learning experiences for grade appropriate sports. The sports covered will include volleyball, soccer, basketball, baseball, softball, and ultimate Frisbee.

**SM121 Individual and Dual Sports 2 hours**

The purpose of this course is to develop the techniques for sports conditioning and fundamental skills used in teaching individual/dual sports, recreational and physical fitness activities. This course also focuses on the various stages of games skill development for a variety of activities. Physical participation is required.

**SM212 Team Building and Teamwork 3 hours**

The purpose of the Team Building and Teamwork course is to encourage students to explore the different aspects of a team and the elements leading to successful teamwork. The students will be given the details and concepts of what makes up a team, and what factors into being a successful team and team member. Team building in sport requires a lot of time and energy dedicated to building a team culture which leads to success. Team building exercises will be discussed along with the variables of maturity, readiness, time and goals.

**SM222 Sports Officiating/Scorebook 3 hours**

The purpose of this course is designed to educate the student in the structure and rules for various sports, as well as the requirements for officiating those sports. The class will outline the basic rules for each sport and provide information on officiating techniques. Students will be encouraged to pursue knowledge and integrity of sports through additional readings, supplied as online sources. Students will be required to demonstrate knowledge and understanding of the rules for each sport covered and the officiating techniques for each sport. The student should exit the course with a sound understanding of the basic requirements of sports officiating.

**SM314 Sports Public Relations****3 hours**

The purpose of this course is designed to provide students with a complete overview of public relations opportunities within the sports industry. The class will explore the progressive techniques and activities used in promoting sporting events, along with providing students analytical skills, knowledge and concepts on a variety of different sectors for better understanding sports public relations.

**SM321 Sports Facilities and Event Management****3 hours**

The purpose of this course is designed to provide students with information and practical knowledge and skill competencies needed for facility and event management within the context of sport activities. Among the topics to be explored will be: sport facility and venue trends, planning and designing sport facilities, facility and event operations, and legal issues related to sport facility and event management.

**SM324 Leadership the Wooden Way****3 hours**

The purpose of this course is designed to take an in depth look at the life and teachings of legendary UCLA Coach John Wooden. He created the Pyramid of Success and authored many books, which are building blocks for a leader whose goal is to perform at the highest level of which they are capable. This course will inspire students to be their best and to lead others to maximize their God given talent.

**SR204 Recreation Leadership****3 hours**

An exploration of leadership skills, including methods and techniques used in directing recreational activities at a camp, and on the playground, as well as through coaching and supervising.

**SR302 Philosophy of Coaching****3 hours**

A course that examines different aspects of coaching as well as coaching styles. Topics covered include theoretical basis of participation, competition, motivation, group dynamics and leadership.

**SR316 Elements of Athletic Training****3 hours**

A comprehensive study of essential topics and skills required for the preparation of a certified athletic trainer.

**SR322 Lifetime Wellness****3 hours**

A course that examines issues concerning overall personal health in relation to physical, emotional, and spiritual life.

**SR402 Senior Forum****1 hour**

A meeting for graduating seniors to discuss aspects of job search, interview, personal goal setting, spiritual direction, and overall assessment. The capstone of this class is a major paper that outlines the individual's personal learning as applied to the five *Division Outcomes* for this major. In the written capstone paper, the student will capsule their personal learning and mission and research and theory from the field.

**SR409 Sports/Recreation Internship** **3 hours**

A closely supervised experience in leadership within a sports or recreation field, progressing from observation to participation with leaders. Areas of exposure and practice will include but are not limited to: administrative duties, dealing with "clientele", and program design.

**SR427 Character Development through Sports and Recreation** **3 hours**

A course dealing with issues that expose character in children as well as adults during recreational or competitive sports and how to use those issues for positive character development.

**SOCIAL SCIENCE****JG399 Juniors Global** **3 hours**

A cross-cultural, mission experience. Students will travel to various locations for 2-4 weeks. Prior to the trip, students will spend the spring semester preparing for cross-cultural communication and service, and will study location-specific material. General concepts such as language, ethnicity, gender, kinship, politics and religion will be researched. Special attention will be given to those aspects of cross-cultural ministry that are most relevant to effective evangelism, relationship building, and an understanding of discipleship in the cultural context. Eligible juniors will have a portion of their trip subsidized. **Prerequisite:** Students must apply and be accepted for the course.

**SS201, 202 Western Civilization I, II** **3 hours each**

A survey of the development of civilization dealing with the customs, cultures, religions and forms of government of ancient, medieval, and modern nations. The economic and social implications of modern civilization are also considered.

**SS223, 224 American History I, II** **3 hours each**

A study of the American nation from the Colonial Period to the end of the Civil War. Among the topics stressed are colonial background, constitutional convention, westward expansion, sectionalism, and causes of the Civil War. The second semester course covers from 1865 to the present.

**SOCIOLOGY****SO221 Introduction to Sociology** **3 hours**

An introductory study of humanity and its institutions, social changes, and developments with attention given to present day social problems.

**SPEECH****SP200 Fundamentals of Speech** **3 hours**

A study in the basic principles of speech and in the preparation and delivery of speeches. Interpretation in reading, principles of group work, the psychological aspects of communication, and some attention to articulation and diction are included. Extemporaneous speaking practice forms the core of the course.

## SPIRITUAL FORMATION

### **SL101 Spiritual Formation I**

**3 hours**

A course designed to strengthen the devotional life of each student in order to enhance spiritual growth and establish lasting patterns of spiritual formation and discipleship. Through the reading of devotional classics, practice of spiritual disciplines, participation in small group fellowship and completion of spiritual projects, students will be encouraged to develop a deeper and more intimate relationship with God.

### **SL202 Spiritual Formation II**

**3 hours**

A course which explores the question, 'How does the church make disciples?' Special attention is given to the essential character and conduct of effective disciple-makers. Students are required to participate in a strenuous series of personal assignments and field experiences, providing tangible opportunities to apply principles covered in the classroom. Prerequisite: SL101 Spiritual Formation I.

## THEOLOGY

### **TH102 Kaleo – Selected Topics in Applied Theology**

**2 hours**

A course designed to supplement the requirements of Kaleo Academy. The student will be exposed to selected topics of applied theology; topics centered around the biblical and theological foundations for Christ-like living and missional leadership. The specific areas explored in this course are: biblical interpretation, historic Quakerism, calling and vocation, social concerns, Christian leadership. This course is only available for Kaleo program participants.

### **TH205 Basic Beliefs**

**2 hours**

A brief survey and examination of the basic doctrines of the Christian religion, designed to aid the non-theological student in an adequate understanding of these areas. Required of all students except those taking TH 341, TH 342.

### **TH302 Doctrine of Holiness**

**2 hours**

A thorough and Scriptural examination of the doctrine of sanctification in its various aspects of relationship to the plan of salvation.

### **TH304 Apologetics**

**2 hours**

A systematic study of the relationship between Christianity and culture and the proofs for Christian truth. Major emphasis is given to recognizing and constructing a Biblical response to philosophical systems which are not compatible with evangelical Christianity. Prerequisite: PH205 Introduction to Philosophy.

### **TH300 Teachings of Friends**

**3 hours**

A study of Biblical teachings as interpreted by Friends, with special consideration given to Friends' distinguishing beliefs. These teachings will be enhanced with a study of the Quaker movement in its historical, social, and religious setting, including contemporary trends. Prerequisite: TH105 Basic Beliefs or permission of professor.

**TH333 Theology of Missions****2 hours**

A comprehensive study of how the Old Testament lays the groundwork for Christian missions and how the New Testament defines the content of Christian missions. Students will develop a Biblical evaluation of contemporary interpretations of the Biblical mission of the Church.

**TH341 Systematic Theology I****3 hours**

An in-depth study of the evangelical doctrines of the Christian faith, including the existence and nature of God, creation, revelation and inspiration, humanity, and sin. This course is intended to be taken in conjunction with Systematic Theology II.

**TH342 Systematic Theology II****3 hours**

An in-depth study of the evangelical doctrines of the Christian faith, including the existence and nature of God, Christ, the Holy Spirit, revelation and inspiration, creation, man, sin, salvation, the church, Christian ethics, and eschatology. Prerequisite: TH341 Systematic Theology I.

**TH499 Directed Research****1-3 hours**

A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

**WORSHIP ARTS****WA101 Introduction to Worship****2 hours**

An introduction to the principles and practices of Christian worship, including major biblical passages on worship, major points in worship history, sacred time, sacred space, daily prayer, sacraments, occasional services, and effective planning and leading of corporate worship.

**WA223 Music Theory I****3 hours**

An introductory course in music theory. Topics include music notation, key signatures, scales, intervals, modes, diatonic relationships and functions, and chords; ear training related skills are also included in this course.

**WA224 Music Theory II****3 hours**

A study of the rudiments and structure of music which stresses the reading and writing of music notation; the fundamentals of rhythmic, melodic, and harmonic principles; harmonization and part writing; and sight singing and ear training. Prerequisite: WA201 Music Theory I.

**WA211 History of Christian Worship****3 hours**

A study of the history of Christian worship of the past twenty centuries. The class will focus on worship practices that have taken shape throughout the centuries with emphasis placed on describing worship in its historical context. Students will describe and critique practices, and the resulting formation of the people will be front and center in class discussion.

**WA233 History of Western Music****3 hours**

An overview of Western music from antiquity to the present with special emphasis on major periods in music history, key composers and their compositions, and leading genres in a journey to help inform and form understanding of music in the present.

**WA219 Sound and Media for the Church****2 hours**

A class focusing on the set up of sound equipment, basics of live audio, basics of video streaming, exploring multimedia projection, and basics of theatrical lighting for the local church.

**WA300-302 Worship Band****1 hour**

A lab course for Barclay College worship leaders and team members. This course gives practical guidelines for the planning of Christian corporate worship services, focusing primarily on choosing songs, being hospitable leaders, musicianship, ensemble playing and rehearsal techniques. Evaluation of worship gatherings as well as issue arising from congregant comments will be advised. Resources for planning corporate worship actions other than music will be explored and critiqued.

**WA312 Theology of Worship****3 hours**

A study of the biblical and theological foundations of Christian worship. Emphasis is placed on the development of a thoroughly biblical theology of worship and the ways that worship forms the individual worshiper and expresses community as modeled by the Trinity.

**WA323 Survey of Congregational Song****3 hours**

A survey of music written for congregational use over time. Music will be evaluated using a rubric measuring theological content, lyrical content and structure, and musicality.

**WA324 The Arts in Christian Worship****3 hours**

A historical overview and present-day exploration of the use of the arts in worship, both privately and corporately. Students will investigate the use of the arts as indicated in scriptural text, the historical church setting and current church settings. Students will explore the application of artistic mediums in corporate settings as tools for communication of God's message in the local church.

**WA409 Worship Arts Internship****2 hours**

A student internship and evaluation under an area pastor/music minister designed to give the student practical experience leading worship at a church and meeting with the pastor and/or music minister once a week. The student will be required to prepare, execute, and document all work performed during the internship. The internship may be done during the summer.

**WA412 Conducting****3 hours**

A study and practice of conducting techniques for choral and instrumental groups including score reading, musical expression, choral diction and voice problems, general survey of band and orchestral instruments, and rehearsal techniques. Prerequisite: MU 213, 214 Music Theory I, II, and permission of instructor.

**WA499 Senior Project****1 hour**

A course designed to showcase student learning from his or her tenure in the Worship Arts program at Barclay College. Students may choose the format that this showcase embodies. Options include, but are not limited to, the following: research project, context specific worship service (written out and/or performed), oral presentation, worship concert.



## YOUTH MINISTRY

### **YM101 Introduction to Youth Ministry**

**3 hours**

A study and on-site observation of various approaches to effective youth ministry and its incorporation into overall church ministry.

### **YM104 Youth Culture and Trends**

**3 hours**

A study of the various dynamics of youth culture. Special attention will be given to the analysis of media, the internet, and societal trends affecting adolescents.

### **YM2122 Communication Strategies**

**2 hours**

A course designed to teach the necessary skills for effectively communicating to parents, pastors, church boards, and adolescents. Various types of communication such as websites, email, print, verbal, and musical will be examined.

### **YM301 Youth Ministry Programming**

**3 hours**

A survey and analysis of youth ministry management skills with emphasis on program development and implementation. Students will explore the various components of effective programming including staff relations, planning events, discipleship, and office administration.

### **YM302 Camp Programming**

**3 hours**

An examination of camp organization and administration policies. Special attention will be given to site selection, operation, and fundamentals of camp counseling.

### **YM317 YFC Ministries**

**2 hours**

A course designed to equip the YFC credential candidate with spiritual and organizational leadership skills needed for effectiveness in a YFC setting. A week-long residency at a YFC chosen site is required.

### **YM403 Youth Ministry Internship**

**3 hours**

A student internship and evaluation under an area youth minister. The student will be required to prepare, execute, and document all work performed.

### **YM499 Directed Research in Bible and Theology: YFC Credentials**

**2 hours**

Research, facilitated discussion, and a scholarly report covering specific areas of biblical and theological knowledge designed to assist the student in cultivating a deeper understanding of foundational Christian doctrine and in preparing for their Youth For Christ Bible and Theology exam.

# COLLEGE DIRECTORY

## DIRECTORY INFORMATION

College Mailing Address:	Barclay College 607 N. Kingman Haviland, KS 67059
College Receptionist:	620.862.5252
Administrative Office Fax:	620.862.5403
Admissions Office:	800.862.0226
Athletic Director:	620.862.5252
Bookstore:	620.862.5804
Worden Memorial Library:	620.862.5274
Men's Residence Hall:	
Coppock Hall	620.862.9889
Lewis Hall	620 862-9881
Women's Residence Hall:	
Lemmons Hall	620.862.9887
Binford House	n/a
General Information Email:	barclaycollege@barclaycollege.edu
Admissions Office Email:	admissions@barclaycollege.edu
Financial Aid Email:	financialaid@barclaycollege.edu
Registration/Records'	registrar@barclaycollege.edu
College Website:	<a href="http://www.barclaycollege.edu">http://www.barclaycollege.edu</a>

## FACULTY

**Lee Anders**, Chair – Business (campus), Chair – Division of Arts and Sciences. M.B.A. (Business Administration) Emporia State University.

**Derek Brown**, Chair – Pastoral Ministry. M.A. (Religion) Liberty Baptist Theological Seminary; Ph.D. (Leadership Studies) Johnson University.

**Josh Bunce**, Chair – Bible and Theology. M.Div. (Ministry) George Fox Evangelical Seminary.

**Royce Frazier**, Chair – Psychology. MS, Friends University; MA, Ph.D. (Psychology) Fielding Institute.

**Ryan Haase**, Yearbook. Leadership. M.A. (Transformational Leadership) Barclay College.

**Adrian Halverstadt**, Chair – Criminal Justice (online). M.A. (Ministry) Huntington College; Ph.D. (Philosophy/Theory Conflict Management) Trinity College.

**Kim Hansen**, Dean – School of Nursing. B.S.N. Tabor College; M.S.N. Education (Nursing Education) Fort Hays State University.

**Tim Hawkins**, English, Literature. M.F.A. (Creative Writing) University of Alaska.

**Steven King**, Science and Math. MA (Vertebrate Paleontology) Bowling Green State University; Graduate Certificate in Mathematics, Emporia State University.

**Chelle Leininger**, Chair – Elementary Education. M.Div. (Ministry) Azusa Pacific University; PreK-12 Spanish/ESOL Certification FHSU/WSU; Ed.D. (Education) Kansas State University (in process).

**Larry Lewis**, Chair – Sports Management. M.S. (Physical Education) Wichita State University.

**Kevin Mortimer**, Chair – Intercultural Studies. M.A. (Christian Ministry) Friends University; M.Div. (Ministry) Houston Graduate School of Theology; Ph.D. (Theology and Religion) University of Aberdeen (in process).

**Jesse Penna**, Chair – Youth Ministry. M.A.C.M. (Ministry) Friends University.

**Jared Ross**, Chair – Worship Arts. M.M.E. (Music Education) Wichita State University; D.W.S. (Worship Studies) The Robert E. Weber Institute.

**Jeannie Ross**, Director of Library Services. B.S. Barclay College; M.L.S. (Library Science) Emporia State University.

**Kayleen Stevens**, Chair – Business Management (online), Title IX Director. M.B.E.D.. (Business Administration) Emporia State University.

**Sherry Ward**, Affiliate Professor of Nursing. BSN Northwestern Oklahoma State University; MSN, APRN (Acute Care Clinical Nurse Specialist) Wichita State University.

**Shelby Williams**, Chair – Psychology and Family Studies (online). M.S. (Family Therapy) Friends University.

## ADJUNCT FACULTY

**Alan Amavisca**, M.A. (Intercultural Studies) Fuller Theological Seminary

**Paul Anderson**, Ph.D. University of Glasgow; M.Div. Earlham School of Religion

**Traci Ballard**, B.S. (Business Administration and Biblical Studies) Barclay College

**Bruce Bell**, D.Min. (Spiritual Formation) Ashland Theological Seminary; M.A. (Christian Ministries) Wheaton College

**Gail Boisseau**, M.S. (Special Education) Fort Hays State University

**Joyce Bryan**, B.S. (Elementary Education) Sterling College

**David Byrne**, D.Min. Houston Grad School of Theology; M.Div. Asbury Theological Seminary

**Lisa Christensen**, Ph.D. (Leadership) Johnson University; M.A. (Transformational Leadership) Barclay College

**Paul Cochrane**, D.Min. Fuller Theological Seminary

**Bill Galipault**, D.Min. Azusa Pacific University

**Laura Gallagher**, M.A. (Biblical Studies) Midwestern Baptist Theological Seminary

**Manny Garcia**, D.Min. George Fox Evangelical Seminary; M.A. (Transformational Leadership) Barclay College

**Elaina Halverstadt**, M.A. (College Writing) Bowling Green State University (in progress); B.S. (Biblical Studies) Barclay College

**Charity Harvey**, M.A. (Guidance Counseling) Nova Southeastern University

**Greg Hinshaw**, Ed.D. (School Administration/History) Ball State University; Ed.S. (School Administration) Ball State University

**Paul Hoffman**, Ph.D. (Philosophy) Nazarene Theological College

**Marva Hoopes**, Ed.D. (Educational Studies) Biola University

**Chay Howard**, J.D. Saint Luis University School of Law

**Michale Johnson**, M.A. (Biblical Translation) Barclay College; M.A. (Spiritual Formation) Barclay College

**Arden Kinser**, D.Min. (Marriage & Family) Palmer Theological Seminary; M.A. (Counseling) Liberty University; M.A. (Biblical Studies) Portland Seminary

**Lori Larsh**, M.B.A. University of the Cumberlands

**Marius Lazau**, M.A. (Business Administration) Palm Beach Atlantic University

**Stan Leach**, M.Div. Fuller Theological Seminary; D.Min. Fuller Theological Seminary

**Jim LeShana**, Ph.D. (History) University of California; M.Div. Azusa Pacific University

**John Luton**, Ph.D. (Communication Studies) Regent University; M.B.A. (IT Management) Weston Governors University; M.A. Theological (Biblical Literature) St. Mary's Seminary and University

**Trent Maggard**, M.A. (Criminal Justice) American Public University System

**Steven Mann**, Ph.D. (Theology) Fuller Theological Seminary; M.A. (Music Education) Azusa Pacific

**Gloria Marquez**, M.A. (Biblical Translation) Barclay College

**David Phillips**, D.Min. (Leadership/Spirituality) Fuller Theological Seminary; M.Div. (Bible/Greek/Pastoring) Grace Theological Seminary

**Gene Pickard**, M.Div. (Bible, Theological Studies) Asbury Theological Seminary; D.Miss. (Missiological Studies) Trinity Evangelical Divinity School

**Laurie Reinhart**, M.S. (Human and Org. Development) Azusa Pacific University

**Tim Roehl**, D.Min. (Transformational Leadership) Baake Graduate University

**Lauren Sill**, M.A. (Leadership) Denver Seminary

**Linda Snyder**, M.A. (Human Services Counseling) Regent University

**Ben Staley**, D.Min. (Leadership & Spiritual Formation) George Fox University; M.A. (Christian Ministries) Friends University

**Ron Stansell**, D.Miss. Trinity Evangelical Divinity School; M.Div. Western Evangelical Seminary

**Kim Stewart**, B.S. (Elementary Education and Biblical Studies) Barclay College

**Aaron Stokes**, M.A.Q.S. Barclay College (in progress); B.S. (Bible Theology) Barclay College

**Kay Unruh**, M.Ed. (Master Teacher/Reading Specialist) Emporia State University

**Sheryl White**, D.Min. (Christian Education) Anderson School of Theology

**Clifford Winters**, Ph.D. (New Testament) Asbury Theological Seminary; M.Div. Gordon-Conwell Theological Seminary

**Carol Wright**, M.A. (Spiritual Formation and Leadership) Spring Arbor University

**Gary Wright**, M.A. (Intercultural Studies) Trinity International University (in progress).

**FACULTY EMERITI**

**Dave Kingrey** B.S. Earlham College; M.Min, Earlham School of Religion, D.Min, Earlham School of Religion. Barclay College 2008-2021.

**Glenn Leppert** B.A. Northwest Nazarene University; M.A.R. George Fox Evangelical Seminary; M.A. Fort Hays State University; Ph.D. Kansas State University. Barclay College 1985-2022.

## BOARD OF TRUSTEES

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Chay Howard	Haviland, Kansas
Sharon Howard	Haviland, Kansas
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Tom Showalter	Akron, Ohio
Thayne Thompson	Haviland, Kansas
Alisha Wisener	Colorado Springs, Colorado
Keith Whitney	Fowler, Kansas

## ADMINISTRATION AND STAFF

### President's Office and Cabinet

**Royce Frazier, M.E., Ph.D.**, President  
**Lee Anders, M.B.A.**, Vice President for Business and Support Services  
**Derek Brown, Ph.D.**, Vice President for Academic Services  
**Ryan Haase, M.A.**, Vice President for Student Services  
**Adrian Halverstadt, Ph.D.**, Chancellor  
**Mark Miller, M.M.**, Vice President for Institutional Advancement  
**Brockie Follette, M.A.**, Assistant to the President

### Academic Services (Executive Academic Team):

**Derek Brown, Ph.D.** Vice President for Academic Services  
**Dan Kramer, Ed.S.** Associate Vice President for Strategic Partnerships and Initiatives  
**David Mabry, D.Min.** Dean – School of Graduate Studies  
**Jeannie Ross, M.L.S.** Associate President for Academic Success  
**Aaron Stokes, M.A.**, Registrar  
**Angie Wetmore, M.S.**, Dean – School of Distance Learning

### Student Services

**Ryan Haase, M.A.**, Vice President for Student Services  
**Justin Kendall, B.S.**, Director of Enrollment Services  
**Kevin Lee, M.A.**, Director of Online Recruiting

### Business Services

**Lee Anders M.B.A.**, Vice President for Business and Support Services  
**Jessica Brown**, Director of Financial Aid  
**Elaina Halverstadt, B.S.**, Accounts Receivable - Online  
**Gayle Mortimer, B.S.**, Accounts Payable and Human Resource Specialist  
**Brandon Palmer**, Student Accounts Receivable Specialist