This catalog describes Barclay College’s programs and policies in effect when this volume was printed, and primarily represents the main campus in Haviland, Kansas. Although every effort has been made to ensure accuracy, information in this catalog is subject to change at the discretion of the Barclay College Trustees, Administration, and Faculty. This document is for general information purposes only and does not constitute an agreement or contract. For more detailed information concerning programs available by distance learning or at extension sites, please consult additional publications available from the Academic Office.
# TABLE OF CONTENTS

GREETINGS FROM THE PRESIDENT 3
WELCOME TO BARCLAY COLLEGE 4
2018-2020 ACADEMIC CALENDARS 5

INTRODUCING BARCLAY COLLEGE  6
   ORIGINS AND HISTORY  6
   STATEMENT OF FAITH  7
   MISSION STATEMENT  9
   INSTITUTIONAL GOALS  9
   EDUCATIONAL PHILOSOPHY AND OUTCOMES  10
   MANAGEMENT  12
   ACCREDITATION  11
   FAMILY EDUCATION AND PRIVACY ACT  13
   LOCATION AND FACILITIES  12

ADMISSIONS AND REGISTRATION  13
   CONTACT INFORMATION  13
   APPLICATION PROCESS  13
   GENERAL ADMISSIONS POLICIES  14
   REGISTRATION  16

EXPENSES AND FINANCIAL AID  17
   TUITION AND FEES  17
   REFUND POLICY  18
   FINANCIAL AID  20
   STUDENT EMPLOYMENT  21
   APPLYING FOR FINANCIAL AID  21

STUDENT LIFE AND ACTIVITIES  23
   STUDENT COUNCIL  23
   ATHLETICS  24
   SPIRITUAL EMPHASIS  24
   STUDENT SERVICES  25
   STUDENT STANDARDS  26

ACADEMIC POLICIES AND INFORMATION  28
   LIST OF MAJORS, MINORS  33
   LIBRARY RESOURCES  34
   DEGREES AWARDED  34
   PRACTICUMS AND INTERNSHIPS  35
   CHRISTIAN SERVICE  36
   GRADUATION REQUIREMENTS  36
   COOPERATIVE PROGRAMS  37
   NON-TRADITIONAL EDUCATION  (CREDIT BY EXAMINATION, ONLINE PROGRAM)  38

ACADEMIC PROGRAMS  40
   MAJORS, MINORS, AND CERTIFICATES AVAILABLE  40
   HOUR REQUIREMENTS FOR MAJORS  41
   DIVISION OF BIBLE AND MINISTRY  43
   DIVISION OF GENERAL STUDIES  72
   DIVISION OF ARTS AND SCIENCES  76
   REQUIREMENTS FOR MINORS  87

COURSE DESCRIPTIONS  89

COLLEGE DIRECTORY  117
GREETINGS FROM THE PRESIDENT

Jesus prepared himself well to do that for which God had sent him. Although being in the imperfect state, can we do less?

“Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.”

II Timothy 2:15 NIV

Barclay College, located in Haviland, Kansas, is a uniquely special place. Barclay is not a very large college and Haviland is not a booming metropolis. To some people, Barclay appears to be a very ordinary college, located in a small community indistinctive among many others in rural Kansas.

Most who have come here as students and then embarked on a life of Christian service, though, will tell you that Barclay College and the community of Haviland are very special. They will tell you that they met God in a very special way during a prayer meeting or a chapel service, during a worship service at a local church, while strolling the quiet streets of the community, or while fellowshipping in the home of one of the many Christians here.

Barclay is looking for those students who are serious about an education, particularly one that will prepare them to serve the Lord according to the call that God is placing on their lives. Every student who graduates has an opportunity to have life’s answers at his or her fingertips through a firm foundation of Bible study.

While each graduate of a four-year degree has a degree in Bible, students also earn a professional degree. Whatever path of study you elect to pursue, you will find Barclay to be “committed to excellence in Christian education,” a caring community with a faculty who are experts in their fields and committed to the purpose and person of Jesus Christ. Our college has individuals, serving in all capacities, who will care about you and assist you in making your journey at Barclay a very special one.

If the Lord is leading you to help fulfill “The Great Commission,” Barclay should receive your serious consideration. A visit will sometimes help with your decision, so please consider this my personal invitation for you to visit our campus.

May the Lord give you wisdom and clear guidance as you prayerfully consider this important decision. If you are faithful, He will direct your path.

“Be still, and know that I am God.”

Psalm 46:10 NIV

Dr. Royce Frazier
President

(adapted from the vol.56 greeting)
**WELCOME TO BARCLAY COLLEGE!**

This catalog has been prepared to introduce you to Barclay College. You may have specific questions that the catalog does not answer. We invite you to call or write us about any questions you may have.

<table>
<thead>
<tr>
<th>FOR QUESTIONS ABOUT…</th>
<th>ASK…</th>
<th>LOCATED IN…</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic advising</td>
<td>Faculty Advisors</td>
<td>Faculty Offices</td>
</tr>
<tr>
<td>Academic issues: Classes, CLEP or DANTES exams, registration, schedules, graduation, grades, GPAs, transcripts, majors, etc.</td>
<td>VP for Registration and Records</td>
<td>Phillips Hall, 2nd floor</td>
</tr>
<tr>
<td>Admissions</td>
<td>Admissions Office</td>
<td>Phillips Hall, 3rd floor</td>
</tr>
<tr>
<td>Athletic program</td>
<td>Athletic Director</td>
<td>Phillips Hall, 3rd floor</td>
</tr>
<tr>
<td>Campus life, student employment, work-study, counseling and health matters, food service, student policies and student services</td>
<td>VP for Student Services</td>
<td>Phillips Hall, 3rd floor</td>
</tr>
<tr>
<td>Chapel</td>
<td>College Chaplain</td>
<td>Faculty Offices</td>
</tr>
<tr>
<td>Christian Service</td>
<td>V.P. for Student Services</td>
<td>Phillips Hall, 3rd floor</td>
</tr>
<tr>
<td>Computer help, Internet services</td>
<td>Network Administrator</td>
<td>Phillips Hall, Basement</td>
</tr>
<tr>
<td>Finances, student accounts, charges, making change (hours posted)</td>
<td>Business Office</td>
<td>Phillips Hall, 1st floor</td>
</tr>
<tr>
<td>Financial aid, work-study</td>
<td>Financial Aid Director</td>
<td>Phillips Hall, 1st floor</td>
</tr>
<tr>
<td>Independent study classes</td>
<td>Associate VP for Academic Services</td>
<td>Faculty Offices</td>
</tr>
<tr>
<td>Internships and practicums</td>
<td>Faculty advisors</td>
<td>Faculty Offices</td>
</tr>
<tr>
<td>Library/Reference help, study hours, reserved books</td>
<td>Librarian</td>
<td>Worden Memorial Library</td>
</tr>
<tr>
<td>Residence Hall Issues</td>
<td>Head Residents or V.P. for Student Services</td>
<td>Resident apartments or Phillips Hall, 3rd floor</td>
</tr>
<tr>
<td>Student Council</td>
<td>STUCO Offices</td>
<td>Phillips Hall, 1st floor</td>
</tr>
</tbody>
</table>

Persons listed above may be contacted by phone at 800-862-0226, by e-mail at barclaycollege@barclaycollege.edu, by fax at 620-862-5242, or by writing to Barclay College, 607 N. Kingman, Haviland, KS 67059.
### FALL 2017
- August 18: Dorms open for orientation
- August 16-18: Student registration
- August 21: First full day of classes
- September 1: Last day to add a class
- September 1: End of No Record/No Charge drop period
- October 11-13: Midterm exams
- October 26: Midterm grades due in Academic Office
- October 14-22: Fall Break
- November 3: End of Simple Withdraw period
- November 22-26: Thanksgiving break
- December 1: End of WP/WF period
- December 11: Last day of classes
- December 12: Exam Preparation Day
- December 13-15: Final exams
- December 15: Last day of fall semester
- December 16–January 7: Christmas Break
- December 21: Final grades due in Academic Office

### SPRING 2018
- January 8: Registration for spring semester
- January 8: First evening classes
- January 9: First full day of classes
- January 19: Last day to add a class
- January 19: End of No Record/No Charge drop period
- March 7-9: Midterm exams
- March 10-18: Spring Break
- March 22: Midterm grades due in Academic Office
- March 23: End of Simple Withdraw period
- March 30: Good Friday recess
- April 20: End of WP/WF period
- April 30: Last day of classes
- May 1: Exam preparation day
- May 2-4: Final exams
- May 4: Last day of Semester
- May 6: Baccalaureate and Commencement
- May 10: Final grades due in Academic Office

For more detail and current updates to the college calendar, please refer to the calendar posted on the college website: [www.barclaycollege.edu](http://www.barclaycollege.edu)
INTRODUCING BARCLAY COLLEGE

ORIGINS AND HISTORY
Barclay College was founded in Haviland, Kansas, in 1917 as the Kansas Central Bible Training School under the leadership of an outstanding Friends teacher and evangelist, Scott T. Clark. Born out of a desire for a strong evangelistic emphasis, the College immediately became a center for the training and preparation of pastors and missionaries.

A Friends academy (1892) had preceded the Bible school, and in 1925 a two-year junior college course was added. To reflect the growing mission of the institution, the name was changed to Friends Bible College in 1930. The academy and junior-college programs served the College well until the 1960's, when it was felt that the purposes of the College and its supporters could best be realized by closing the academy and by emphasizing the four-year Bible college program.

Consequently, the academy was laid down in 1968 and the College embarked on a vigorous effort to secure the necessary faculty and facilities for the new program. This effort resulted in widespread support from the community and the college constituency and received general recognition in 1975 with the granting of full accreditation by the American Association of Bible Colleges. (AABC is now the Association for Higher Biblical Education, ABHE.)

The ABHE reaffirmed the College’s accreditation in 1985, 1996, 2006, and 2017. In the spring of 1990, the College changed its name from Friends Bible College to Barclay College. The new name honors Robert Barclay, the first Quaker theologian.

Today the College continues to promote and enlarge upon the emphasis that gave it birth -- a warm personal relationship with the living Christ, and a firm commitment to the Bible as the final authority for life, faith, and practice. The College closed out the 1990’s and entered the twenty-first century with many exciting developments, including a new adult degree completion program begun in 1996 which is now an online program, new majors in the traditional program, a larger faculty, a new men’s and women’s residence hall, a large addition to the dining commons, the renovation of the existing men’s residence hall, improved computer lab facilities for students, greatly expanded access to on-line library resources, and many other improvements to the campus and to the College’s programs and services.

The major thrust of the College has been the preparation of Christian servant-leaders. Barclay College graduates serve with mission organizations such as Evangelical Friends International, OMS, World Gospel Mission, and Youth for Christ; minister in churches in various denominations; and provide Christian testimony and influence around the world as educators, counselors, musicians, and business persons. The College supports and contributes to the need for Christians to penetrate society through a wide variety of callings. Successful farmers, nurses, denominational leaders, and a wide variety of other professionals have been grounded in Christian work and living through the Biblically-centered education they received at Barclay College.

Barclay has always been home to students from many denominations. At present, Evangelical Friends comprise a little more than 30% of the total student body. Other denominations repre-
Barclay College is committed to the principle that there need be no division between members of the body of Christ who are committed to excellence in spirit, mind, and labor. The College welcomes all students and supporters whose desire is to bring honor and glory to our Lord and Savior, Jesus Christ.

STATEMENT OF FAITH

The Holy Bible
We believe that the Holy Scriptures were given by the inspiration of God; that there can be no appeal from them to any other authority whatsoever, that they are fully sufficient to make one wise unto salvation through faith that is in Jesus Christ; that the Holy Spirit who inspired the Scripture must ever be its true interpreter as He works through the disciplined and dedicated minds of those within His Church; that any professed guidance that is contrary to these Scriptures must be counted as a delusion.

God
We believe in one God, revealed through the Holy Bible in the person of Jesus Christ; that He is both the creator and preserver of all things visible and invisible; that He alone is worthy of worship both now and forevermore; and that in the unity of the Godhead there exist three persons, Father, Son, and Holy Spirit, inseparable in divinity, power, glory and eternity.

Jesus Christ
We believe Jesus Christ to be the only-begotten Son of God; that He was conceived by the Holy Spirit and born of the virgin Mary; that He is the express image of the invisible God; and that He combines within Himself both the nature of God and the nature of man in one perfect and indivisible personality; fully God and fully man.

We believe that He was crucified as an atonement for the sins of the whole world, making provision whereby humanity could find the forgiveness of sins and the power for a new life and be brought back into a perfect relationship with the Father.

We believe that He arose from the dead and then ascended to the right hand of God. He is now making intercession for us and will come to earth again to receive His Church unto Himself and to judge the world in righteousness.

Holy Spirit
We believe the Holy Spirit to be the third person of the Godhead, proceeding from both Father and Son, but equal with them in authority, power, and glory. He convicts the world of sin, imparts life to the penitent believer, sanctifies the child of God, and enables one by His indwelling presence to love God supremely.
**Humanity**
We believe that God created humans in His own image; that they enjoyed unbroken fellowship with their Maker; and that their whole life is centered in the person of God. We believe that humans fell from this original state by an act of transgression; that in this fall they suffered the immediate loss of their perfect relationship to God, making self the center of life; and that in this act they suffered immediate spiritual death. In this disposition to sin, all people are born. We own no principle inherent naturally in people by which they may be saved, except by the grace of our Lord Jesus Christ as a provision for all humanity.

**Salvation**
We believe that by the grace of our Lord Jesus Christ and by the direct and immediate agency of the Holy Spirit, a person may be recovered from the fallen state through divine enlightenment, forgiveness of sin, regeneration and sanctification of affections, and the final glorification of the body; that in this life a person may love God with all one’s heart, soul, mind, and strength; that one may live in victory over sin and enjoy unbroken fellowship with the Father; and that once more one's whole life may center in and revolve around one’s Creator and Father.

We believe sanctification to be both a crisis and a process. As a crisis, sanctification is accomplished by the baptism with the Holy Spirit in the life of a dedicated and believing child of God, in which the heart is cleansed from an imperfect relationship and state. As a process, sanctification continuously disciplines the life into paths of holiness. We believe that the baptism with the Holy Spirit (entire sanctification) is the work of God's grace by which the affections of people are purified and exalted to a supreme love of God, and the believer is empowered to witness to the living Christ.

We believe that, by the grace and power of God, through faith in the crucified Christ, the believer is assured of eternal life with the Triune God, and that no power on earth or in heaven can sever that relationship against the will of the believer. We believe, however, that by willful choice a child of God can return to that sinful state from which he or she had been lifted. Such apostasy destroys not only his fellowship with God, but also the eternal life with which he had been endowed, so that for him remains only the eternal death of the unbeliever. However, such is the grace of God that, so long as life in the body remains, the prodigal may, through repentance, confession and renewed faith, return to “the Father’s house” and be fully restored to eternal life and fellowship with Him.

**The Church**
We believe that all those persons who repent of their sins and believe in Jesus Christ as their Savior are born again into His kingdom by the Holy Spirit. These constitute the Church universal of Jesus Christ. This Church we believe to be spiritual in nature, universal in scope, holy in character, and redemptive in her life and purpose.

We believe that wherever two or three are gathered together in the name of Christ, He is truly present in the person of the Holy Spirit and that such an assembly is a local church, the visible expression of His body, and the Church universal.
We believe that every believer should be attached to the local and visible body of Christ, being fitly framed together with others into a holy temple in the Lord and built for a habitation of His Spirit.

**Christian Work**
We believe that in the church, the believer is committed to both the worship and the work of God. This work involves not only personal righteousness as the fruit of a new life, but also the ministry of evangelism and teaching. The commission of Christ for every believer involves the stewardship of the kingdom, which is fulfilled only by faithful service in and through the fellowship of His Church. This work is continuous until Christ comes again calling the Church unto Himself. We believe that all Christians are called upon to witness by word and deed within a sinful world, not returning evil for evil, but, like Christ, demonstrating love, forgiveness, and the way of peace.

We believe that in the fellowship of His body, the Holy Spirit gives to every member gifts of ministry to be exercised for the mutual advantage of every other member in the body, and for the influence of the Church upon those outside. There is a ministry that is such a gift given to certain ones whom God calls and ordains for leadership in His Church.

**Resurrection and Judgment**
We believe in the second coming of Christ: that at His coming the dead shall be resurrected, some to everlasting glory and others to everlasting shame; that we shall all stand before the judgment seat of Christ to receive recompense for the things done in the flesh. The judgment of the blessed shall be life everlasting in heaven, and the judgment of the lost life everlasting in hell. Judgment is in the hands of our compassionate Redeemer, who does all things after the counsel of His wisdom, love, and holiness.

(Adapted from the Statement of Faith of the Evangelical Friends Alliance, and approved by the Barclay College Association March 30, 1991.)

**MISSION STATEMENT**
Barclay College prepares students in a Bible-centered environment for effective Christian life, service, and leadership.

To accomplish this mission, Barclay College has been established as a Christian institution of higher education which challenges students to explore, understand, and acquire the skills necessary to respond to the call of God upon their lives.

**INSTITUTIONAL GOALS**
Two primary goals guide the development and practices of Barclay College’s educational and ancillary programs. Both goals are reflected in elements of the College’s mission statement, as noted below.

*Prepare students in a Bible-centered environment* indicates that the primary undertaking of the College is education with an integrated biblical perspective. Barclay College strives for academic and spiritual excellence by providing an environment that encourages higher levels of inquiry and learning. Bible instruction, the integration of biblical principles across the curriculum, general educa-
tion, and professional preparation are emphasized to ensure that the College accomplishes the first major goal: **assisting each student in developing a Christian world view and a collegiate level of knowledge appropriate to college graduates generally and to their chosen field specifically.**

*Effective Christian life, service, and leadership* means that Barclay College views its mission as broader than simple preparation for a career or helping students acquire knowledge. Rather, the College desires to assist students in knowing God, and from that relationship constructing meaning and understanding that will inform all of life’s endeavors. The second major goal of the College, then, is **graduating men and women who can be generally characterized as biblically literate, prayerful, mission-minded, servant-oriented, evangelical Christians who are able to provide leadership to the church at large and in various professional fields.**

**PHILOSOPHY OF EDUCATION**

The College believes that true education must begin with God and His direct revelation to humanity through the Bible. Understanding that all that is has proceeded from God gives meaning and coherence to all other inquiry. Education, then, is a process directed by God in which the individual acquires knowledge or skills that contribute toward a greater understanding of, and ability to accomplish, the purposes of God for the individual and for humanity generally. We believe that effective education contributes to all areas of the individual’s life, giving the educated person increased ability to live a life that is orderly, peaceful, purposeful, productive, and in harmony with God. Education should reveal to the student that God’s involvement with humanity and with the physical creation is comprehensive and personal. The formation of this coherent Christian world view produces individuals who are increasingly characterized by a Christ-like love for all people and a desire to be involved as a steward in work which contributes to the management and care of the physical creation and the physical and spiritual welfare of humanity.

**SPECIFIC OUTCOMES**

In keeping with Barclay College’s mission statement, goals, and philosophy of education, specific outcomes are expected which provide both a framework for the design and evaluation of the College’s programs and practices, and a basis for assessing student progress. These outcomes are grouped in three areas, as noted below:

**Christian Life and Character**
- Students will understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
- Students will exhibit a developing and increasingly coherent Christian world view that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
- Students will have the basic knowledge and ability to minister to others in their own cultural group and across cultural boundaries.

**Biblical and Theological Literacy**
- Students will have a working knowledge of the Bible and essential Christian doctrine.
- Students will be equipped with the skills necessary for personal Bible-study and spiritual growth.
Personal and Professional Abilities

- Students will be able to find, process, and apply information; thus having the foundation for becoming a life-long learner.
- Students will demonstrate the ability to work productively both independently and in teams.
- Students will communicate articulately in written and verbal forms.
- Students will use technology to learn and to be productive.
- Students will demonstrate initiative and the ability to think critically.
- Students will possess current, baccalaureate-level knowledge and skills in their chosen professional field.

MANAGEMENT

The Board of Trustees exercises full control and authority over Barclay College, Inc. as amended in 2013 and originally incorporated under the laws of the State of Kansas in 1917.

Officers of the Board of Trustees are Chairman, Vice-Chairman, Secretary, President of the College and such other officers as may become necessary. These officers, with the addition of the chairman of each of the standing committees, constitute the Executive Committee of the Board of Trustees.

ACCREDITATION AND AFFILIATIONS

Barclay College is accredited by the Association for Biblical Higher Education (ABHE), a national accrediting agency recognized by the US Department of Education and the Council for Higher Education Accreditation (CHEA). ABHE may be contacted by writing to Association for Biblical Higher Education; 5850 T.G. Lee Blvd., Ste. 130; Orlando, FL 32822; by calling (407) 207-0808; or through their website at www.abhe.org.

Barclay College has been named a candidate for accreditation with the Higher Learning Commission (HLC) of the North Central Region. The College will undergo a review for full accreditation in 2018.

Barclay College’s Teacher Education program has received limited accreditation, which is the highest level for a new Teacher Education program, from the Kansas State Department of Education (KSDE) with approval of a state licensure unit and program. The KSDE Board of Education voted to approve the Limited Accreditation of Barclay College on December 9, 2014, for the Teacher Education unit and Elementary Education program. Barclay began admitting candidates to the program of study in Spring of 2015.

The College is listed in the current edition of the Higher Education Directory and is approved for the training of veterans. Barclay College is a member of the Association of Christian Schools International (ACSI). Other offices and personnel on campus maintain membership in a wide variety of professional organizations appropriate to their work.

Barclay College graduates have found acceptance into leading seminaries and graduate schools. The documents describing the College's accreditation and licensing may be viewed in the Business Office where they are on display. Those desiring further information regarding the accredita-
tion of the college should contact the Vice President for Registration and Records at (620) 862-5252 or visit the Accreditation page on the College’s website: http://www.barclaycollege.edu/about/accreditation/.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
Barclay College protects the rights of students as stipulated in the Family Educational Rights and Privacy Act of 1974 (FERPA). This Act gives college students the right to inspect, review, and challenge the content of their educational record and prohibits the release of educational records without the student’s prior written consent except in specific circumstances.

The following categories of personally identifiable information have been designated as public and are a matter of directory to be shared with the College community and with the general public as needed: name, local and permanent address, campus email address, phone number, date and place of birth, marital status, state and county of residence, home church, class, major field of study, dates of attendance, degrees and awards (including scholarships) received, participation in officially recognized activities and sports, and weight and height of members of an athletic team. Students currently enrolled may withhold disclosure of information in any category by requesting this in writing at the Academic Office. Written request for non-disclosures will be honored for a maximum of one year. Barclay College assumes that failure to complete the request indicates approval for disclosure.

Grade point averages, course grades, and records of probation will be released only to the student and appropriate members of the administration and faculty as needed as part of a College program. Transcripts require the student’s signature before they can be released. More detailed information concerning access to records and procedures for students to follow are outlined in the annual Barclay College Student Handbook.

LOCATION AND REGIONAL FACILITIES
Barclay College’s main campus is located in south-central Kansas in the town of Haviland, immediately north of US Highway 54/400 between Dodge City and Pratt. The location combines the advantages of a very friendly, safe, small-town environment with easy access to larger-town services about ten to twenty minutes from the campus.

The area is well served by numerous churches of various denominations, several medical clinics, two hospitals, local radio, cable and satellite TV, restaurants and cafés, national retail and grocery chains, and local businesses. Wichita, the nearest major city, is approximately 90 miles east of the campus, and provides air transportation as well as numerous cultural and sporting events and a wide variety of shopping and restaurants. The College often provides transportation services to area towns and cities for students who are without personal vehicles.

HAVILAND CAMPUS FACILITIES
Barclay College is blessed with an attractive, open campus of approximately seventeen acres and contains the following major buildings:

Broadhurst Student Center, containing the dining commons, student lounge, bookstore, Bear’s Den snack bar, game room, and mailboxes.
Lemmons Hall, and the Binford House providing women’s residence facilities, laundry, and Student Council offices.

Lewis Hall and Coppock Hall, housing men's residence facilities and laundry.

Worden Memorial Library, housing the library collection, student computer lab, faculty offices, instructional media center, and classrooms (WML13 (LCR), WML15 (LCL), and WML16 (LQR)). The Barclay College Tutoring Center and the Barclay College Writing center are situated in the library.

Hockett Auditorium, which serves as the center for the Barclay Bear’s athletic programs, containing the gymnasium/auditorium, performance stage, concession center, and locker rooms.

Jackson Hall, containing classrooms, science lab facilities (JH1, JH2, JH3, JH4).

Phillips Hall, holding administrative offices, the business office, office of admissions, external studies offices, yearbook offices, music department offices, practice rooms, and classrooms (PH2, PH10, PH12, PH13, PH14, PH101, PH204).

In the spring of 2018, the College will open Ross-Ellis Center for Fine Arts and Ministry, which will house an auditorium, classrooms, music department offices, and practice rooms.

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**Admissions and Registration**

**ADMISSIONS**
Barclay College exists to prepare students to be effective Christians. Our admissions standards and qualifications give attention to prospective students’ academic potential and to their Christian spiritual commitment. Barclay College actively recruits all students who want to acquire their college education in a climate that is decidedly Christian, Bible-centered, academic, and committed to preparing students for effective Christian service.

**APPLICATION**
Interested students are invited to contact Barclay College Admissions by phone, e-mail, mail, or web site to request an application packet, or to apply on-line from the college website.

**Toll-Free Call:** 1-800-862-0226  
**Electronic Contact:** www.barclaycollege.edu  
**Conventional Mail:** Admissions Office  
Barclay College  
607 N. Kingman  
Haviland, Kansas 67059
The “Application for Admission” packet contains several sections:

I. The application form itself, which requests some biographical data, some essay answers, and a current photograph (if desired). The essay questions give the admissions staff insight into the prospective student's writing skills, Christian experience, and academic and ministry goals.

II. Reference forms: These give individuals who know the prospective student the opportunity to reflect on the student's individual strengths and academic ability. These should be forwarded to individuals who can comment on both character and the student's ability to do college-level work.

III. A transcript or portfolio of high school study is requested. High schools forward this document to Barclay College at the prospective student's request. A high school diploma or equivalent is required for admission or a transcript showing completion of one semester as a full time college student.

IV. ACT test scores are requested. Applicants to Barclay College are required to take either the ACT or SAT test, with the ACT preferred. Prospective students are encouraged to take the test in the spring of their junior year in high school, and again if desired in the fall of the senior year. Only the highest test score achieved will be considered in the admissions and scholarship process.

V. A $20 application fee must be enclosed with the application form. If you apply using the College's website, your fee will be waived.

The Application for Admission also serves as the application form for most institutional financial aid, but an additional form is needed to apply for federal financial aid. (Please see the Financial Aid section of this catalog beginning on page 20.) If you have any questions about the application procedure, please call and ask for additional information. Barclay College operates on a rolling admissions basis. As soon as all of your materials are received, you will be contacted to setup a personal interview. A decision will then be made on your admission and you will be notified of your status.

STANDARDS
Barclay College admits students based on academic record and abilities, Christian commitment, and agreement with the established purposes of the College. Admission and attendance at Barclay College is a privilege and not a right of any student. Barclay College does not discriminate on the basis of sex, race, color, national or ethnic origin, age or physical disability in the administration of any of its programs or policies. Regular admission to the college will be granted to students who meet all of the college's admissions standards, have completed high school or achieved a GED, have a cumulative high school grade point average of 2.3 or better, and who have scores of at least 430 on the Writing section of the SAT or 18 on the English section of the ACT tests. Certain programs of the College may have additional admissions requirements, and admission to the college does not guarantee admission to a particular course of study.

Students who do not meet the requirements for regular admission may be permitted to attend the College under conditional admissions standards. These include a limit on number of hours per semester, required study halls, remedial courses, or additional requirements designed to help the student make the transition to college life and succeed in college studies.
HOME SCHOOL STUDENTS
Many home school students have found a warm welcome and inviting community at Barclay College. Some of the college staff are home school parents, so the unique aspects of home schooling are understood and appreciated on the Barclay Campus. Home school students are eligible for all financial aid and other programs normally provided to students. The College has the same admissions requirements for home school students as for all others – documented completion of a high school curriculum with a cumulative grade point average of 2.3 or better, and scores of at least 430 on the Writing section of the SAT or 18 or better on the ACT English test, which is the preferred exam. Home school transcripts or portfolios can be used to document the student’s course of study, and a graduation date should be included. If grades are not used, portfolios or other work samples can be used to determine achievement levels. The academic office will be very happy to help home school parents prepare records if desired: please call (620) 862-5252 and request the Vice President for Academic Services office if we can be of assistance.

As with other students, home school students who do not meet the normal admissions criteria may be considered for admission on a conditional basis as explained in the section above.

INTERNATIONAL STUDENTS
Regular Admission to the college will be granted to students who meet all of the college’s admissions standards; a high school diploma or GED equivalent, have cumulative high school or college grade point averages of 2.3 or better, and who have TOEFL scores of at least 80 on the iBT (with preferred scores of at least 20 on each section) or 550 on the paper-based test.

International students are required to demonstrate proof of ability to finance their college education prior to acceptance being granted. The necessary financial declaration forms will be emailed to the student after the initial contact process.

TRANSFER STUDENTS
Barclay College welcomes transfer students. Those desiring to transfer to Barclay must complete an application for admission and should furnish a transcript of all college work previously taken for credit. Students who have not completed one semester as a full time college student must furnish a high school transcript. Normally, transfer students are accepted only with evidence of an honorable withdrawal.

In the acceptance of transfer credits the college will be guided by the prescribed policy of the Association for Biblical Higher Education (ABHE).

Credits are accepted for relevant subjects from accredited members of ABHE and from other schools accredited by recognized regional, national, and professional agencies on the basis of the equivalency for work of a C grade or higher. Credits from non-accredited, non-member schools are accepted only on the basis of sound validation. Final validation of transcripts of transfer students from non-accredited schools will be withheld until satisfactory completion of approximately 30 semester hours at Barclay College.

RE-ADMISSION
Students who have previously attended Barclay College and have not enrolled for at least one semester, must re-apply for acceptance. Contact the Admissions Department for details.
REGISTRATION
Registration and enrollment is held each semester on scheduled days, and all students should plan to register at those times. A late fee of $20.00 will be charged for registration any time after the announced registration period. No enrollments are permitted after two weeks of the semester have elapsed without special permission from the Vice President for Academic Services. Registration is not complete until tuition and fees have been paid. Students will receive credit only for those courses for which they are officially enrolled in the Vice President for Registration and Records' office.

Changes in course enrollment during the first two weeks of classes will not appear on the student's permanent record.

Those who drop courses may enroll in another course within the first two weeks of the semester provided approval is given by the Associate Vice President for Academic Services and the instructor. Such changes are to be made in the Office of the Vice President for Registration and Records. A charge is assessed for all changes made after the first two weeks.

ACADEMIC ADVISING
Each student on the campus is assigned an advisor. The advisor will assist the student in choosing classes and sequence that will lead to successful completion of the student's chosen degree requirements, but it is ultimately the responsibility of the student to ensure that all requirements are met. Early choice of vocational outcomes will aid in the meeting of requirements within the minimum time interval. Success in meeting degree requirements is enhanced by following course outlines provided in this catalog and by examining credit analyses supplied to the student’s advisor by the Vice President for Registration and Records. Students are encouraged to visit with their advisors on a regular basis.

AUDIT
Students who audit a course are permitted to attend class sessions but are not required to take tests or examinations. They receive no credit. Permission to audit a course is given by the Vice President for Registration and Records and the instructor of the course. Students cannot change from credit to audit after the sixth week of the semester.

WITHDRAWAL
To withdraw from a class, students must obtain a "Schedule Change" form from the Vice President for Registration and Records, present the form to their advisor for their signature, then obtain the signatures of all professors involved, and return the completed form to the Vice President for Registration and Records. No student is officially withdrawn from a class until this procedure is completed. Refunds and transcript entries will be calculated from the last date of class attended, but will not be computed until all paperwork is returned to the Vice President for Registration and Records.

No record is kept of courses dropped during the first two weeks of a semester. During the next nine weeks, courses dropped will show on the record as "W." Any course dropped during the twelfth through the fifteenth week will be shown as "WP" or "WF." After the fifteenth week all withdrawals will be recorded as "WF." If a student withdraws from the college, the withdrawals are listed as "W."
Tuition and Fees

Barclay College offers quality education, comfortable housing, an excellent meal plan, and associated student services at the lowest possible cost to the student. Every student attending Barclay College pays only a part of the actual cost of their education since the tuition and fees collected amount to less than the college’s actual costs of providing the educational experience. Income from contributions, earnings on the endowment, grants, and other sources offset the total cost of a student’s education.

Following are summaries of annual expenses a student might incur. Charges shown are for the academic year beginning Fall 2015. The College reserves the right to adjust tuition and fee schedules from year to year as necessary. Students may find some variation from the charges listed depending on course schedules, housing and meal plans, etc.

Approximate Annual Cost*

<table>
<thead>
<tr>
<th></th>
<th>On-Campus</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Fall 2015</td>
<td>Spring 2016</td>
<td>Academic Year</td>
</tr>
<tr>
<td>Tuition</td>
<td>$5,500</td>
<td>$5,500</td>
<td>$11,000</td>
</tr>
<tr>
<td>General Fees</td>
<td>$1,695</td>
<td>$1,695</td>
<td>$3,390</td>
</tr>
<tr>
<td>Room &amp; Board</td>
<td>$4,000</td>
<td>$4,000</td>
<td>$8,000</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$300</td>
<td>$300</td>
<td>$600</td>
</tr>
<tr>
<td>Total*</td>
<td>$11,495</td>
<td>$11,495</td>
<td>$22,990</td>
</tr>
<tr>
<td>Less Full Tuition Scholarship</td>
<td>-$5,500</td>
<td>-$5,500</td>
<td>-$11,000</td>
</tr>
<tr>
<td>Grand Total</td>
<td>$6,000</td>
<td>$6,000</td>
<td>$11,990</td>
</tr>
</tbody>
</table>

* Note: On-campus total cost includes tuition (12-18 hours), room (with roommate), board (20 meal plan), and general fees.

<table>
<thead>
<tr>
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<td>$300</td>
<td>$600</td>
</tr>
<tr>
<td>Total *</td>
<td>$7,495</td>
<td>$7,495</td>
<td>$14,690</td>
</tr>
<tr>
<td>Less Tuition Scholarship</td>
<td>-$1,500</td>
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</tr>
<tr>
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<td>$5,495</td>
<td>$11,990</td>
</tr>
</tbody>
</table>

* Note: Off-campus total cost includes tuition (12-18 hours), and general fees.

These costs can change from year to year. See the Barclay College website under “Financial Aid” for the most recent costs.
The approximate total cost does not include personal expenses such as textbooks, personal transportation, etc. Some students may incur some additional expense as noted below under “Other Fees.” Admission to most campus activities, a yearbook, and other services that many schools list under a separate fee structure are included in Barclay College’s general fees.

**TUITION PER CREDIT HOUR**
Students enrolled in 6 through 11 hours, tuition and fees are billed at $445.00 per credit hour. There are no additional fees charged; the rate is inclusive of all campus services available to part-time students. Students may still incur additional personal expenses such as textbooks. For students with fewer than 6 hours or more than 18 hours tuition is billed at $295 per credit hour.

**OTHER FEES**
ACT Residual .......................................................... $38.00
Audit ...........................................................................1/2 tuition, per hour
Choir uniforms (1st time choir students) ................................................ per music department
Drop Class / Change Class .............................................. $20.00
Graduation Fee ...................................................................$125.00
Independent Study, per hour ..............................................$75
Returned Check ..................................................................$15.00
Housing Deposit (Required of all 1st time dorm students) .........................$100.00
Transcript Request (1st free, then) .............................................$5.00

**PAYMENT PLANS**
There are two payment plans for Fall and Spring semester:

1. Semester Plan: The entire balance due is paid on or before Registration Day.
2. Monthly Payment Plan: A monthly payment plan is available. Information detailing the monthly payment plan is available through the college business office.

All existing bills must be paid in full before a student can register for the next semester or session.

**REFUND AND WITHDRAWAL POLICY**
The College maintains a refund and withdrawal policy in accordance with Department of Education guidelines as outlined below:

REFUND POLICY for students withdrawing from the College:

Other fees paid are not refundable on or after the first day of classes of a semester. Students withdrawing before the first day of classes of a semester will receive a 100 percent refund of fees paid with the exception of the application fee. For the purposes of determining when a Statutory Pro Rata Refund Calculation is required, the College defines a “first-time student” as one who is in their first semester of attendance at Barclay College.

Refunds on tuition, general fees, room rental, and board charges will be granted according to the following schedule.
A student has not withdrawn from college by simply failing to attend class. To be eligible for any refund, students must complete official withdrawal forms which are available in the Vice President for Registration and Records’ office. Refunds will be calculated based upon last day of class attendance, last night in dormitories, and last meal eaten as long as completed withdrawal forms are received in the Vice President for Registration and Records’ office within two weeks of any of those dates. Students who fail to submit completed withdrawal forms within the two-week period will have any refund for which they are eligible calculated from the day the completed forms are received.

The total refunds for withdrawing students will never exceed the total amounts (e.g., tuition, fees, room and board, etc.) charged for the term. Any financial aid refund not due to the Title IV programs will be mailed to the student’s home address. Credit balances resulting from anything except for withdrawal from the College will be retained on the account or refunded in accordance with the student’s request.

In accordance with federal and state regulations, when Title IV funds are involved, refunds are first apportioned among the various types of aid (institutional, state and federal) and then to the student. Refunds to the federal aid programs are allocated in the following order: Federal SLS loan; Unsubsidized Federal Stafford Loan; Subsidized Federal Stafford Loan; Federal PLUS Loan; Federal Pell Grant; FSEOG; Other Title IV Aid programs; other state, private, or institutional aid; and finally, the student.

Students suspended or dismissed from the college for academic or disciplinary reasons will receive a refund (per above) and will not be charged an administrative charge.

No refunds are given for incomplete independent study courses.

Additional refund policies as noted below apply when a student stays enrolled in the college, but withdraws from certain classes during the course of a semester:

1. Tuition may be credited to the student’s account if the withdrawal from class reduces the hours for the semester to or below the threshold level of full-time maximum (18 hours). The same adjustment may be made if a withdrawal should result in a student dropping below the full-time minimum of 12 hours. Tuition may be credited according to the following schedule:

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Refunded to Student</th>
<th>Retained by College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Before the 75th day</td>
<td>0%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Note: Scholarships will be prorated as the above table.
The usual drop/add fee is charged independently of these computations.

FINANCIAL AID
Financial aid programs offer support to students in the form of scholarships, grants, loans, and employment. Generally, scholarships and grants are considered "gift" aid, and loans and employment are considered "self-help" aid. Currently, over 90% of Barclay's students receive "gift" aid, and all full-time students are eligible to receive some form of "self-help" aid. Sources of financial aid which are available from Barclay College include the federal government, state programs, and local or private sources.

Federal financial aid is awarded primarily on the basis of financial need. Financial need is defined as the difference between the cost of attending Barclay College and the expected family contribution (EFC).

The Free Application for Federal Student Aid (FAFSA) is used by the federal government to determine the EFC. The output document produced from the FAFSA is the Student Aid Report (SAR). In order for a student to receive any financial aid from Barclay College, the College must receive a valid SAR each school year. This means that students and their families must complete a FAFSA form each year either from a printed form or on-line (see www.fafsa.ed.gov). The college code is 001917. FAFSA forms are available in the Student Financial Services Office at Barclay College, as well as at most high school guidance offices. You may also complete the FAFSA on-line at www.barclaycollege.edu/Finances.

Most aid programs require that a student be enrolled full-time (minimum of 12 credit hours per semester). Students who plan to enroll on a part-time basis should contact the Financial Aid Director about the availability of financial aid.

FINANCIAL AID AT BARCLAY COLLEGE
The various types of financial aid and scholarships available at Barclay College are represented below. Since financial aid programs and available scholarships change from time to time, students should view the following pages as a general guide and rely on their personal contact with the Barclay College Student Financial Services Office for the most accurate and current information.

<table>
<thead>
<tr>
<th>ON CAMPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barclay College will award all full-time on-campus students with a yearly scholarship of $12,500.</td>
</tr>
<tr>
<td>Your application for admission serves as your scholarship application.</td>
</tr>
<tr>
<td>An official financial aid award letter is sent to each student after completion and processing of all relevant financial aid application forms.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OFF CAMPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barclay College will award all full-time campus students with a yearly scholarship of $3,000.</td>
</tr>
</tbody>
</table>
Your application for admission serves as your scholarship application.

An official financial aid award letter is sent to each student after completion and processing of all relevant financial aid application forms.

### FEDERAL AND STATE GRANT AND LOAN PROGRAMS

The Federal Pell Grant and the Kansas State Scholar programs award funds to students on the basis of eligibility standards set by federal and state regulations. The Federal Supplemental Educational Opportunity Grant is funded by the federal government and awarded according to eligibility standards set by the government and Barclay College. Funds from these programs are available only to students who demonstrate financial need. Barclay College students are also eligible for aid through the federal student loan program. Students will use the Free Application for Federal Student Aid (FAFSA) form to apply for federal financial aid programs.

### STUDENT EMPLOYMENT

Interested in employment on the Barclay College campus? Students may qualify for employment through the College by completing the FAFSA. Students with the greatest amount of determined financial need will be given preference for institutional employment. Employment positions are available throughout the College.

Students interested in seeking employment on campus should first contact the Student Financial Services Office. Employment may be awarded as part of their financial aid package. Students are generally assigned to service-oriented positions in the food service, grounds, custodial services, library, or maintenance department. These areas provide vital services for the daily operation of the College and require a number of student workers in order to run effectively. Hours are usually limited to seven per week. Paychecks are issued to students each month for hours worked.

Federal Work Study students must maintain satisfactory academic progress and they must receive an acceptable student employment evaluation to remain eligible for the Federal Work Study program.

### HOW TO APPLY FOR FINANCIAL AID

- Apply for admission to Barclay College. A financial aid package will not be awarded until acceptance is finalized. The application for admission is also the application for institutional merit-based financial aid, but not for need-based or federal financial aid.

- Complete the Free Application for Federal Student Aid (FAFSA). The FAFSA can be obtained from high school counselors or by writing or phoning Barclay's Student Financial Services Office (607 N. Kingman, Haviland, KS 67059, 1-800-862-0226). It can also be completed on-line by going to www.barclaycollege.edu/Finances and following the FAFSA links. Some financial aid sources have limited funding; therefore it is important to complete this application early.
• Students with any college credit, regardless of whether or not financial aid was received at the college, must request that a Financial Aid Transcript be sent to Barclay College.

OTHER IMPORTANT INFORMATION

• The Student Financial Services Office may be required by the federal government to request income tax information from some students and their parents.

• Students are encouraged to energetically pursue all sources of aid. High school counselors, libraries, and Barclay’s Financial Aid Director can provide students with information on available grants and scholarships.

Satisfactory Academic Progress

Federal regulations require the College to establish and apply reasonable standards of satisfactory progress for the purpose of the receipt of financial assistance under the programs authorized by Title IV of the Higher Education Act. The law requires institutions to develop policies regarding satisfactory academic progress (SAP) for each degree program and the consequences to the student if progress is not achieved. BC students who wish to be considered for financial aid must maintain satisfactory progress in their selected course of study as set forth in this policy.

Institutional Policy

The Financial Aid Office evaluates student academic progress at the beginning of each award year. Students are evaluated on the basis of grade point average (GPA), credit hour completion, and maximum time frame limitation.

1. Grade Point Average

<table>
<thead>
<tr>
<th>With a completion of</th>
<th>1-24 hours</th>
<th>25-55 hours</th>
<th>56 or more hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>A minimum GPA of</td>
<td>1.75</td>
<td>1.90</td>
<td>2.00</td>
</tr>
</tbody>
</table>

2. Credit Hour Completion

Students are also required to meet a measure of incremental progress. Students must maintain a cumulative grade point average of at least 67% (courses used here will be those in which the student is enrolled at the official reporting date, the 20th class day).

3. Maximum Time Frame Limitation (Degree Completion)

Students are also subject to a quantitative measure of progress. Students must maintain a cumulative maximum time frame of at least 67% (courses used here will be those in which the student is enrolled at the official reporting date, the 20th class day).

Institutional Procedures

Students are notified of the Satisfactory Academic Policy (SAP) in the BC Academic Catalog. In addition, a SAP policy letter is mailed to aid recipients with each award letter.

1. Denial

A student will be denied assistance if any of the following occurs:

1. The student’s GPA is below the minimum requirements as defined above
2. The student does not make the incremental progress as described above.
3. The student reaches the maximum time frame for completion of his/her program as defined above.

2. Probation
A student will be placed on probation if the cumulative grade point average is not met or if the cumulative maximum timeframe is not achieved.

A student seeking to reestablish eligibility of financial aid may do so by:
1. Achieving the required GPA.
2. Appealing the financial aid decision.

Appeal Process
Any student denied financial aid that can prove special circumstances pertaining to his/her case, may appeal the decision denying aid.

NEED MORE INFORMATION?
A detailed, up-to-date brochure covering all of the financial aid programs available to Barclay College students may be obtained by writing to or phoning the Student Financial Services Office: Barclay College, 607 N. Kingman, Haviland, KS 67059; 800-862-0226 (toll-free); 620-862-5252 (local); 620-862-5403 (fax).

STUDENT LIFE

Students at Barclay College are part of a unique Christian community of learners. Membership in that community brings both responsibilities and privileges that make student life on the Barclay campus a very meaningful and rich part of the student’s college experience. Student activities and relationships outside the classroom can contribute significantly to the student’s understanding of and preparation for an effective Christian life.

Prior to the beginning of classes, orientation activities are planned to help freshmen and transfer students enter into the life of the College. Student and faculty presentations, tests, social activities, and devotionals are all a part of orientation.

Special events on the campus each year include Homecoming, the annual Christmas Banquet, concerts, athletic events, films, etc. These events range from the formal to the casual, but in each event the College strives to uphold and promote wonderful fellowship in a Christian setting.

STUDENT COUNCIL
The Student Council (STUCO) serves as the organization of student government and organizes the governmental structure for classes, approves student fund-raising projects, supervises student elections, authorizes student publications, and shares with the faculty and administration the responsibility for the social life of the campus. STUCO officers are elected each year by the student body as a whole. Other council members are elected as class and organization representatives. An advisor to the Student Council is appointed by the college administration. Various events and activities are organized by STUCO during the academic year.

ATHLETICS
Barclay College competes in intercollegiate soccer, cross country, and basketball for men, and in volleyball, cross country, and basketball for women. The college is a member of the Midwest Conference of Christian Colleges (MCCC) and the National Christian College Athletic Association (NCCAA). The friendly, personal atmosphere of the campus extends to the athletic program, and many students who had not originally planned to be involved in college sports find they are welcome members of Barclay’s teams.

Intramural sports also play an important role on the Barclay campus. Volleyball, tennis, basketball, flag-football, ultimate Frisbee, and other sports attract active participation from the student body.

SPIRITUAL EMPHASIS
Barclay College is an emphatically Christian institution. Learning, living, service to others—everything that we are and do we regard as worship and stewardship before God. The emphasis on campus is our walk with God through Jesus Christ, and our growing understanding of how that relationship is lived out on a daily basis is the real heart of Barclay College. Spiritual understanding and growth on campus is addressed in classes, in small groups, informally with faculty and friends, in chapel, and in Christian Service and other ministry opportunities.

One of the special means for emphasizing our relationship with Christ and with the Barry group community is through the weekly chapel services. During chapel, students, faculty, staff, and administrators join together in worshipping God, learning how to follow Him, and learning how to minister more effectively. Students frequently testify that “God changed my life during a special chapel service.” Attendance at the twice-weekly chapel service is required of all students. Student-led services are also held regularly at which attendance is optional.

Chapel serves as part of the overall educational and spiritual mission of the college, and so has several functions. The purpose of the chapel program at Barclay College is fourfold:

1) Chapel provides a time for the campus community to worship and pray together,
2) The chapel services provide an opportunity for spiritual teaching common to everyone on campus,
3) Chapel services provide an opportunity to teach and practice different styles of worship, teaching, and preaching; thus more fully preparing Barclay students to function as leaders in many diverse worship settings,
4) Chapel services can function as a practical, meaningful laboratory in which students on campus can practice and enhance their ministry skills through music, drama, reading, preaching, public prayer, and personal testimony.
In addition to regular chapel services, the College sponsors two separate conferences during the year that provide an intensive focus on particular aspects of Christian life and ministry. Each fall a Missional Leadership Conference is held on campus that offers an opportunity to hear from guest speakers and interact with a wide variety of cross-cultural missionaries as they challenge us to become fully engaged in the work of the Great Commission both here at home and around the world. The College also hosts a Spiritual Formation Conference each spring during Holy Week which provides an ideal context for the development of a deeper and more intimate relationship with Christ through participation in various spiritual disciplines and exercises. Both of these conferences are open to the public and are offered completely free of charge. Attendance is required for all students. The Missional Conference often includes a day of community service in which students complete various service projects in the local community.

MUSIC MINISTRY
Barclay College emphasizes the ministry of music. The concert choir is the principal concert group of the college. The choir ministers to local churches on various Sundays during the school year and schedules a concert tour to various regions of the country each spring. Participation in choir is open to all students regardless of major, but is by audition only.

In addition to the large choir, various small ensembles are formed during the school year. The BC Singers, a special group of select voices, and other ensembles including trios and quartets, provide inspirational music for churches, service clubs, and schools by means of their outstanding music and Christian testimony. Participation in each of these groups is done by audition through the Worship Arts Department.

STUDENT SERVICES
Some of the services available to students of Barclay College are highlighted below:

**On-campus employment** is available in maintenance, grounds keeping, secretarial, clerical, and other areas. Off-campus employment is also available in the area in construction, farm work, childcare, retail, clerical work, and much more. The College maintains a bulletin board which lists current employment opportunities. Employment programs are administered through the Financial Aid or the Vice President for Student Services offices. Students who want to work find plenty of opportunities in Haviland and the surrounding communities.

**Medical care** is available at the health clinic in downtown Haviland (two blocks from campus) and off campus at area clinics and hospitals. Both Pratt (about 25 minutes east) and Greensburg (about 10 minutes west) have fine modern hospitals. Greensburg is home to one family practice clinic, while several general practice and specialty clinics are located in Pratt.

**Housing and Boarding:** All unmarried, full-time students aged 22 and under who are not living at home are required to live in college housing and eat in the college dining hall. Barclay dorms are air-conditioned, clean, attractive facilities with lounge facilities and comfortable amenities. Lewis Hall, one of the men’s residence halls, was built in 2010; Coppock Hall, the other men’s residence hall, was extensively remodeled in 1998; the women’s residence hall is a modern building completed in spring 2000. All residence halls have Wi-Fi access, and telephone service and cable TV is available in the residence hall lobbies. The dining commons features a variety of nutritious, professionally-prepared main dishes at each meal, with complementary salad, sandwich,
drink, and dessert bars. The Bear’s Den Snack Bar rounds out the food services on campus. Faculty and staff often eat the noon meal with students in the commons, providing additional opportunity for informal camaraderie and discussion. The dorms and dining commons are open every day during the academic term, with the exception of Thanksgiving Break, Christmas Break, and Spring Break.

**Recreation** is available on campus and in the surrounding area. On campus, the gymnasium is kept open for indoor sport at convenient hours, and the student center lounge with large-screen TV and nearby game room are available as well. Intramural or informal sports activities are scheduled on the soccer field or in the gym throughout the year. Tennis courts and a weight room are available for Barclay student’s use at the local school district buildings about a five-minute walk from campus. Within ten to thirty minutes of the campus are additional tennis courts, outdoor public swimming pools, movie theaters, shopping, two public golf courses, outdoor sports facilities, and attractive parks. Students wishing to venture a little further away will find lakeside camping, nature trails, urban sports venues, extensive shopping, theater, museums, and other attractions within an hour or two’s drive from the campus.

In addition to Wi-Fi access throughout the campus, students on the campus have access to **computer and Internet services** through the BearNet college computer network in the dorms, classrooms, the library, and the computer lab. A variety of productivity software is available for use, as are specialized programs connected to the curriculum. Students receive a college email account and password privileges to an extensive collection of research and other learning resources managed by Worden Memorial Library. Laser printers and other quality peripherals support student work.

Students planning beyond graduation will want to take advantage of the college’s **career planning services**. Tips on résumé writing, job seeking, and prospective employer files are provided to assist students with employment searches following graduation.

**STUDENT STANDARDS**

**Lifestyle Standards**

At Barclay College we seek earnestly for that quality of life which manifests the fruit of the Spirit: “love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. Against such things there is no law.” (Galatians 5:22-23 NIV)

All members of the college community are expected to be in regular attendance at chapel services on campus and at Sunday services at the church of each person’s choice. It is expected that each member of the campus community will strive to live in a way which enhances the campus environment for all, as the Bible instructs in the letter to the Philippians: “Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others.” (Philippians 2:3-4 NIV)

Any community which agrees to live together in Christian love faces the necessity of providing for itself a framework of rules which will outline the purposes and practices which it finds acceptable or unacceptable. Based on various biblical principles and considering the need to maintain a clear Christian testimony before the world at large, the Barclay College community prohib-
its the use of tobacco, illegal drugs, alcoholic beverages, profanity, gambling, social dancing, and sexual activity outside of traditional heterosexual marriage.

Dishonesty, disrespect for other members of the college community, or behavior which is consistently inconsiderate of others on campus is unacceptable. Cheating in any form is considered a serious offense at Barclay College. Academic dishonesty is inconsistent with a Christian testimony and may be considered adequate cause for immediate suspension or dismissal from the College.

Barclay College is a private institution, and association with the college is a privilege and not the right of any member of the campus community. The Student Handbook further details college policy regarding student standards and behavior. Students who enroll in the College are given a copy of the Handbook, and are expected to be familiar with its contents. Members of the campus community are also expected to be in compliance with local, state, and federal statutes which may affect actions on the campus, including, but not limited to, respect for copyright and discrimination or harassment laws. Violations of standards relating to college policy are handled through the Vice President for Student Services’ or Vice President for Academic Services’ offices, and may result in various forms of punitive measures up to and including suspension or dismissal from the college. Violations of civil law are referred to local law enforcement authorities.
ACADEMIC LOAD
A normal full-time load for a student is twelve to eighteen credit hours per semester. Most classes are for 3 credit hours and meet twice each week in 75-minute sessions or three times each week in 50-minute sessions. Students desiring to take more than eighteen credit hours are encouraged to first discuss this with their major advisor.

Students residing in the College residence halls are generally required to be full-time students.

BIBLE REQUIREMENT
Each full-time student is required to enroll in a minimum of one course in Bible or Theology each semester, unless the minimum credit hours required in the program has been met. Only courses listed with BI, NT, OT, or TH designations will satisfy this requirement.

CLASS ATTENDANCE
The interaction of students and professors in the classroom is a vital part of the educational process at Barclay College. Students are expected to attend all the sessions of each course. Each professor publishes a clear class attendance policy for each course, and students should refer to each class syllabus for details concerning attendance.

PREREQUISITES
Some classes carry prerequisites, or courses that must be completed before enrolling in the class in question. Prerequisites are listed with the course descriptions. Students may not take classes for which they have not met the prerequisite unless they obtain special permission from the instructor.

COURSE NUMBERING
Courses are numbered according to a system designed to provide important information to students and their advisors when planning course schedules. The letters in the course number indicate the area of study: BI for Bible, BA for Business, NT for New Testament, TH for Theology, etc.

The first digit in the course number indicates the course level, or approximate year for which the class is appropriate. Numbers in the 100's are courses intended primarily for freshmen, 200's for sophomores, 300's for juniors, and 400's for seniors. Students are allowed to take classes one level above their classification.

The second digit of the course number designates which year the course will be offered. If the second digit is "0," the course is offered every year; if it is an even number, it is offered in the even years; and if it is odd, the course will be offered in odd numbered years based on the fall semester. If the second digit is "9," the course is offered only on demand.
The third digit of a course number designates the semester the course is offered. If the final digit is odd, the course is offered in the first semester, and if it is even, it is offered in the second semester. A 9 as the third digit indicates courses which may be offered any semester (e.g. a practicum). If the third digit is 0, the course is offered every semester.

A fourth digit, when present, represents the number of credit hours in the course. Below is a sample indicating how students and advisors can interpret course numbers:

```
NT indicates that the class is a course in New Testament
A 3 in the first digit shows that the class is a third-year class. Sophomores, Juniors, and Seniors could take the course.
A 5 in the second digit indicates that the course is offered in odd numbered years based on the fall semester, for example, in 2003-2004, and in 2005-2006
A 6 in the third digit means that this class is offered in the spring semester. A student who wanted to take NT 356, then, would want to plan on completing the class in either the spring of 2004, or the spring of 2006.
```

**CREDIT BY EXAMINATION**

Barclay College offers students the opportunity to receive up to 30 hours credit by examination, mostly through the College Level Examination Program (CLEP) and the DANTES (Defense Activity for NonTraditional Educational Support) program, where achievement can be measured against national norms. As an alternative educational route to classroom instruction, credit by examination enables on-cAMPUS students to open up the possibility of a minor, accelerate progress through a degree program, or otherwise add flexibility to their schedules.

The Barclay College faculty approves the courses for which CLEP or DANTES exams may be taken, establishes prerequisites, if any, and posts the minimum score acceptable for credit.

A list of courses approved for credit by examination at Barclay College is available through the Vice President for Registration and Records' office. Students wishing to earn credit by examination in a certain subject should inquire with the Vice President for Registration and Records for details and should apply before the semester in which they would normally enroll for the particular course so that if credit is not achieved, they may take the course in sequence.
ACADEMIC CREDIT AND GRADES

Academic credit is awarded for classes completed with a passing grade (D- or higher). Grading and grade point values are shown below:

<table>
<thead>
<tr>
<th></th>
<th>Affecting one’s GPA:</th>
<th>Not Affecting one’s GPA:</th>
</tr>
</thead>
<tbody>
<tr>
<td>A=Superior</td>
<td>4.0 points</td>
<td>WP=Withdrawn passing</td>
</tr>
<tr>
<td>A-</td>
<td>3.7 points</td>
<td>W=Withdrawn</td>
</tr>
<tr>
<td>B+</td>
<td>3.3 points</td>
<td>P= Pass</td>
</tr>
<tr>
<td>B=Good</td>
<td>3.0 points</td>
<td>NP= No pass</td>
</tr>
<tr>
<td>B-</td>
<td>2.7 points</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>2.3 points</td>
<td></td>
</tr>
<tr>
<td>C= Adequate</td>
<td>2.0 points</td>
<td></td>
</tr>
<tr>
<td>C-</td>
<td>1.7 points</td>
<td></td>
</tr>
<tr>
<td>D+</td>
<td>1.3 points</td>
<td></td>
</tr>
<tr>
<td>D=Minimal</td>
<td>1.0 point</td>
<td></td>
</tr>
<tr>
<td>D-</td>
<td>0.7 points</td>
<td></td>
</tr>
<tr>
<td>F=Inadequate</td>
<td>0 points</td>
<td></td>
</tr>
<tr>
<td>WF=Withdrawn, not passing</td>
<td>0 points</td>
<td></td>
</tr>
<tr>
<td>I=Incomplete</td>
<td>0 points</td>
<td></td>
</tr>
</tbody>
</table>

Mid-semester and semester grades are issued to all students enrolled for credit.

The grade-point average (GPA) is computed by dividing the total number of grade points earned by the number of hours taken. Because "F" and "WF" grades do not add points to the dividend they count as a penalty. The minimum cumulative GPA which must be achieved in order to continue in good standing is as follows:

<table>
<thead>
<tr>
<th>Hours completed</th>
<th>Required GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-24</td>
<td>1.75</td>
</tr>
<tr>
<td>25-55</td>
<td>1.90</td>
</tr>
<tr>
<td>56 and up</td>
<td>2.00</td>
</tr>
</tbody>
</table>

A copy of a statement "Satisfactory Academic Progress" is available in the Financial Aid Office. This outlines the relationship between the student's academic standing and the possibility of financial aid.

Definition of Grades: The meaning of the various grades assigned at Barclay College is outlined below:

A grade of A represents:

- Superior understanding of course material evidenced by almost no errors in fact, and the ability to analyze that material critically, synthesize creatively, and evaluate carefully.
- Complete, sound techniques of scholarship in all projects.
- Creativity, imagination, and intellectual curiosity in relating the course material to other courses and thoughts. Clear, effective ability to communicate concepts, implications, analysis, synthesis, and evaluation from the course to other students and faculty.
- Evaluative ability that specifically includes sound judgment grounded in biblical principles and precepts.

A grade of **B** represents:
- Good understanding of course material evidenced by very few errors in fact, and the ability to state generalizations and implications from the material learned.
- Understanding of and consistent application of techniques of scholarship in all projects.
- The ability to communicate concepts and implications from the course to other students and faculty.
- Evidence of increasingly sophisticated ability to evaluate the course material from a biblical perspective.

A grade of **C** represents:
- Adequate understanding of course material demonstrated by few errors in fact or internal connections when discussing or testing on course material.
- Adequate competence in techniques of scholarship: reasonable logic, consistent effort to document sources, reasonably clear writing, etc.
- Satisfaction of the minimum standards for the course in terms of reading, preparation, and class participation. The student can articulate several main themes from the course material.
- Evidence of ability to evaluate the broad themes of the class in light of general biblical concepts.

A grade of **D** represents:
- Minimal understanding of course material demonstrated by periodic errors in fact or internal connections when discussing or testing on course material.
- Minimal competence in techniques of scholarship.
- Less than adequate reading, preparation, and participation in and for the course. The student has difficulty articulating major themes or concepts from the course material.
- Has difficulty applying biblical principles to course material.

A grade of **F** represents:
- Inadequate understanding of course material demonstrated by frequent errors in fact or internal connections when discussing or testing on course material.
- Inability to use sound techniques of scholarship: plagiarism (accidental or intentional), irrational or fatally flawed logic, inability to communicate in writing, etc.
- Failure to meet the course standards. The student cannot articulate major themes and concepts. There is minimal or no evidence of increased or changed knowledge, skills, attitudes, or behavior.
- Inability to connect biblical principles to course material.

**INCOMPLETES**
Incomplete grades must be removed within one calendar month counting from the last day of the semester in which they were given. Incompletes not completed within the month automatically become failing grades (F).
REPEATED COURSES
A student who fails a required course must enroll in that course at its next offering. When such a course is repeated, the latest grade is used in determining the GPA.

ACADEMIC HONORS
At the close of each semester, the names of all students whose semester GPA is a 3.5 or higher for a minimum of twelve hours of credit are published on the Dean's List.

Honors are awarded at graduation according to final cumulative grade-point averages, as follows:

- 3.90 – 4.0 Summa Cum Laude
- 3.70 – 3.89 Magna Cum Laude
- 3.50 – 3.69 Cum Laude

To qualify for these honors a student must complete a minimum of three semesters (or thirty-six semester hours) at Barclay College. For transfer students the GPA will be computed from the grades earned at Barclay College provided the student has completed thirty-six credit hours as a full-time student at Barclay College.

A limited number of seniors may be nominated by the faculty to membership in Delta Epsilon Chi, the honor society sponsored by the Association of Biblical Higher Education and/or for listing in Who's Who Among Students in American Universities and Colleges.

ACADEMIC PROBATION OR SUSPENSION
The student's entire college academic record, including courses designated “WF,” is used to determine academic status. Any student who does not meet the standard of minimum acceptable progress will be placed on probation for the following semester. The chart below shows the minimum cumulative GPA students must achieve after a number of credit hours completed.

<table>
<thead>
<tr>
<th>Hours Completed</th>
<th>Probation Cum GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-24</td>
<td>1.75</td>
</tr>
<tr>
<td>25-55</td>
<td>1.90</td>
</tr>
<tr>
<td>56 and up</td>
<td>2.00</td>
</tr>
</tbody>
</table>

Consequences of Academic Probation:
- The student will be automatically enrolled in the Tutoring Center course.
- The student may not be eligible for varsity sports or choir touring.
- The probationary semester’s enrollment is limited to 12 – 13 hours.
- In some circumstances, hours for student employment may be limited so students have more time for their students.

Failure to achieve the minimum acceptable cumulative GPA during a probationary semester normally results in academic suspension, which means complete separation from the College for at least a subsequent semester. A student may be granted permission by the faculty to continue on academic probation if he or she has made satisfactory progress toward achieving the required
minimum cumulative GPA. This possibility remains as long as the GPA is improved. If the GPA is lowered or remains unchanged, the student will be placed on academic suspension.

A student who has been suspended for academic reasons but wishes to be considered for readmission must apply through the Admissions Office. Students who are granted readmission following an academic suspension are re-enrolled in the college under the following conditions:

1. The maximum enrollment for the student is 12-13 semester hours.
2. Such students may not represent the College except for Choir and local Christian Service assignments.
3. The student must achieve satisfactory academic progress during the first semester of re-enrollment, which means that academic progress must be measurably better than the student’s previous experience at the College.
4. Students who fail to achieve satisfactory academic progress during the first semester of re-enrollment will receive an academic dismissal from the College, and will not be eligible for readmission for a period of two academic years following the dismissal. Following the two-year period, the student could reapply through the admissions office and be admitted as a regular student.

CLASSIFICATION OF STUDENTS
Classification is based upon a student's academic standing in terms of credit at the beginning of each semester.

- Freshman (Fr.): students with 1-24 credit hours
- Sophomore (Sm.): students with 25-55 credit hours
- Junior (Jr.): students with 56-86 credit hours
- Senior (Sr.): students with 87 or more credit hours
- Special (Spec.): post-graduate and students enrolled in five hours or less.

ADMISSION TO A PROGRAM OF STUDY
Each student must apply for admission to a program of study once they select a major. It is an advantage to file as early as possible, but it should be done no later than the second semester of the sophomore year. Applications should be received in the Vice President for Registration and Records' office by October 15 to be processed for spring enrollment, and by March 1 for the Fall enrollment.

**MAJORS:**

<table>
<thead>
<tr>
<th>Division of Bible and Ministry (Bachelor degrees)</th>
<th>Division of General Education (Associate degrees)</th>
<th>Division of Arts and Sciences (Bachelor degrees)</th>
</tr>
</thead>
</table>
MINORS:
Business Administration (BAm)
Camping Ministry (CPm)
Missions (MIm)
Music (MUm)
Psychology (PYm)
Worship Arts (WAm)
Youth Ministry (YMm)

Each major has its own procedures for admission. These may include entrance interviews, midpoint evaluations, and exit examinations. Students are responsible for familiarizing themselves concerning these requirements. Information may be obtained from the Department Chair, advisors for each major, or from the Academic office (Vice President for Academic Services or Vice President for Registration and Records).

LIBRARY AND OTHER LEARNING RESOURCES
Barclay College offers a full-service library program to all of the college’s students and employees. Worden Memorial Library contains approximately 62,972 volumes and 174 periodical subscriptions that support Barclay’s curriculum.

In addition, Worden Memorial Library provides many Internet services to students and has access to the Kansas Library catalog which contains the holdings of most of the libraries in Kansas. Through the Kansas State Library and the state’s regent’s universities, Barclay students have access to a number of online databases, such as OCLC’s Firstsearch, Gale Group’s InfoTrac, and EBSCOHost, and other electronic-based resources. Put together, these links provide Barclay College students with access to over one million full-text or abstracted titles.

Full print and CD-ROM reference works as well as Bible software is also available to library patrons. Other individualized CD-ROM products that support specific courses are also available.

Worden Memorial Library offers bibliographic instruction and research assistance to all patrons. The library is accessible from the Internet via Barclay’s homepage and offers quality links to World Wide Web sites that will assist Barclay students with their research.

Barclay students also benefit from a computer lab that is open to all students. The lab features a range of productivity tools including word-processing, database, spreadsheet, and Bible software, as well as Internet access. The campus network provides file storage space and file backup for each student, as well as e-mail service. Network and Internet access data ports are available throughout the Library building and in all classrooms and the residence halls. Wi-Fi access is also available throughout the campus.

DEGREES AWARDED
The College awards three undergraduate degrees: Bachelor of Arts, Bachelor of Science, and Associate of Arts. Associate of Arts degrees may be earned in Biblical Studies or in General Studies, and normally require two years to complete. Campus programs of study leading to the granting of Bachelor degrees usually require a minimum of four years to complete. Four-year degrees may be earned in any of the major fields of study listed: Bible/Theology, Bible as a Second De-
greek, Business Administration, Elementary Education K-6, Ministry, Missions, Missions Nursing, Pastoral Ministry, Psychology and Family Studies, Sports and Recreation Ministry, Worship Arts, and Youth Ministry. Each major requires a concentration of Bible studies, the completion of the core curriculum and additional hours in general studies, and the professional courses for the major. The Bachelor of Arts is distinguished from the Bachelor of Science by a minimum of one year (six hours) of foreign language study.

Choice of degree and major field of study may be made in consultation with the respective department chairperson, the student’s advisor, the Vice President for Academic Services, or the Vice President for Registration and Records during the freshman or sophomore year. Students are advised to choose a program of study early in their educational career.

A Credit Analysis that outlines the program of study that leads to a degree may be obtained from the Vice President for Registration and Records.

Students who have already been granted a bachelor’s degree at Barclay College or another institution may earn a second bachelor’s degree in another major at Barclay College. This normally requires at least one additional year of study. Transfer of credits from other institutions may be allowed, and will follow normal transfer policy, including the completion of most of the upper division courses in the second major at Barclay College. For the second bachelor’s degree, students must meet the following criteria:

1) Give the Vice President for Registration and Records written notice of intent to complete the second degree two semesters before the intended date of graduation,
2) obtain approval from the Vice President for Registration and Records to pursue the course of study,
3) complete all the catalog requirements for the second major, and
4) complete a minimum of 30 credit hours beyond the number required for the first degree.

**PRACTICUMS AND INTERNSHIPS**

All students of Barclay College have experiential learning included in the curriculum for their major as a practicum or internship, or both. In cooperation with their advisor, students will plan a field experience that will provide meaningful practice and additional learning in the student’s chosen course of study. The timing of the practicum or internship will depend on the rest of the student’s schedule and progress through the curriculum.

Many students will wish to fulfill the hands-on requirements for internships and practicums during the summer months. Students have two enrollment options: Internship or practicum courses may be included as part of the previous spring semester or as part of the following fall semester. The student and his or her advisor will determine how best to schedule the course in question. Students wishing to enroll in a practicum or internship that contains a summer component should consult their advisor during the fall of the previous year, and should enroll at the beginning of the spring semester preceding the summer in question. If the student and advisor determine that it is best to enroll for the course for the following fall, then the student should register for the course toward the end of the spring semester preceding the fall in question. In any case, students should note that they must have a plan for the practicum or internship approved and on file with their advisor, and have notified the Vice President for Registration and Records’ office well before leaving school for the summer. Students will not be permitted to use summer experi-
ence to fulfill the requirements for a practicum or internship if they did not consult with their advisor and register with the college before the summer began.

**CHRISTIAN SERVICE**

The Christian Service Department provides practical experience in Christian ministry that correlates academic knowledge with in-service training. In the Christian Service Department, learning and training occur by doing, as students practice ministry and compassion skills and attitudes in local youth groups, Sunday schools, nursing homes, neighborhoods, jails, etc. Students are required to participate in Christian Service each semester, since Christian Service is considered an integral portion of the total program and eight Christian Service units are needed to meet graduation requirements. The Christian Service office, located in the office of the Associate Vice President for Student Services, provides assistance and guidance for students in scheduling their ministry activities.

**GRADUATION REQUIREMENTS**

Each senior must formally apply for graduation during Fall registration in his or her final year. The responsibility of fulfilling all requirements for graduation belongs to the student, although the Vice President for Academic Services, the Vice President for Registration and Records, and advisors are available for counsel. Students who leave campus before meeting graduation requirements must maintain continuous enrollment by paying for one credit hour per semester until the semester when all work is completed and filed with the Vice President for Registration and Records.

To qualify for graduation, a student must meet the following requirements:

1. Complete the minimum semester hours required in the program of study with the minimum cumulative GPA’s noted in the table below:

<table>
<thead>
<tr>
<th>Program</th>
<th>Cum GPA</th>
<th>Bible GPA</th>
<th>Major GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bible/Ministry Majors – BT, PM, MI, MIB (NU), SR, YM, WA</td>
<td>2.00</td>
<td>2.5</td>
<td>2.5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>one D allowed*</td>
<td>no D allowed</td>
</tr>
<tr>
<td>Arts/Science Majors – BA, EE, PY</td>
<td>2.00</td>
<td>2.3</td>
<td>2.5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>one D allowed</td>
<td>no D allowed</td>
</tr>
<tr>
<td>Online, all majors</td>
<td>2.30</td>
<td></td>
<td>2.3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>no D allowed</td>
<td></td>
</tr>
<tr>
<td>Associates Degrees</td>
<td>2.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   * refers to the number of D grades permitted in the student’s Bible coursework or Major coursework only.

2. Complete at least 60% of the major hours and 30% of the total hours at Barclay College. For campus students, complete at least 30 semester hours in residence study, including 24 of the final 30 or 50 of the final 60.

3. Complete at least one unit of Christian Service for each semester enrolled at Barclay College.

4. Settle one's financial obligations to the college.

5. Complete all academic work required by the appropriate deadlines established by professors, or absolutely no later than 5:00 PM on the Friday prior to commencement exercises. Students who wish to include independent study courses in their graduation plans must
submit the completed course work to their instructor, no later than **two weeks prior to graduation**.

6. Demonstrate a maturing Christian life, as assessed by the faculty. A maturing Christian life is one that reflects Scriptural standards of ethical integrity in personal and professional spheres. This is characterized through honest, respectful, and caring relationships and responsible conduct in all areas of life.

All requirements noted above must be met before students are issued a diploma. Generally, students must also meet all requirements for graduation before being permitted to participate in commencement exercises. However, students who will complete their studies shortly after the commencement exercises are held may petition to participate in the ceremony. **Students who wish to petition must submit the request in writing to the Vice President of Registration and Records' office at least six weeks prior to the expected graduation date.** The Vice President of Registration and Records’ office will consider petitions in accordance with the current policy, and students will be notified regarding the outcome of their petition. Students whose petition is granted will be allowed until the following September 1st to complete requirements. Students who fail to meet the September 1st deadline, and who wish to complete their degree, must reapply for admission to the college; seek admission to the major again; reapply for graduation, including the appropriate fee; and complete their major under the current issue of the college catalog, regardless of their previous standing.

**TRANSCRIPTS**

Students who desire a transcript of their college work should submit a written request to the Vice President for Registration and Records. Upon the first request, one copy of the transcript is furnished to the student without charge. Each additional copy requested thereafter costs five dollars ($5.00). The fee should accompany the request. A transcript will not be issued to or for a student who is indebted to the College.

Requests for transcripts must be made in writing and should include the student’s signature; the required fee; the years of attendance at Barclay College; social security number; and if married after graduation, the maiden name.

**COURSE CHANGES**

The College reserves the right to withdraw courses for which there is insufficient enrollment, to add courses for which there is a demand, to revise teaching and time assignments, and to regulate class size.

**COOPERATIVE AND SPECIAL PROGRAMS**

Barclay College has working arrangements with other institutions and organizations that provide additional opportunities for students to broaden their education during their years at Barclay. Some of these are noted below:

**Focus on the Family Institute:** Barclay College students may apply to the College faculty for a nomination to attend a special semester in Colorado Springs, Colorado, focusing on Christian Worldview Studies at the Focus on the Family Institute. Credits are transferable to Barclay, and students may be able to apply some course work to course requirements at Barclay College, depending on the student’s major. Sophomore, junior, or senior students interested in adding a
unique dimension to their college studies through Focus on the Family should visit with their advisor or inquire at the office of the Vice President for Academic Services.

**International Ministry Trips:** Barclay College students have the opportunity to participate in international ministry trips each year. The College’s **Juniors Global** program offers Barclay students the opportunity to participate in a cross-cultural, missional experience. Students travel to various locations for 2-4 weeks. Prior to the trip, students will spend the spring semester preparing for cross-cultural communication and service, and study location-specific material. Eligible juniors will have a portion of their trip subsidized. The destination varies, and in recent years has included Belize, Brazil, Cambodia Greece, Ireland, and Kenya, College credit is available for these trips.

The **Nursing major** is a joint program with **Pratt Community College**. Students begin the course work at Barclay College to complete prerequisites. They must apply to the Nursing program at Pratt before completing the second year at Barclay to assure that they will be able to complete the full program.

**OMS International:** Junior or Senior students interested in extended field experience in missions can take advantage of opportunities to serve with OMS International. To learn more and begin the application process, interested students should contact the academic office.

**Youth for Christ:** Students at Barclay College who are interested in ministry to youth will find an avenue for practical experience through the local Youth for Christ chapter. In addition, Barclay students may structure a youth ministry major so as to earn YFC credentials as part of their academic program. Please see page 69 of this catalog detailing the Youth Ministry major for more information.

**NON-TRADITIONAL EDUCATION**
Barclay recognizes that not everyone is able to move to Haviland to take classes in the traditional format. The College is serving the needs of people who want to obtain college education without disrupting their work and family commitments through a growing program of non-traditional methods. Each of the following programs offers college-level education in flexible forms.

**CREDIT BY EXAMINATION**
Credits may be transferred in from CLEP and DANTES exams.

**BARCLAY COLLEGE ONLINE PROGRAM**
The College offers most of its academic programs online.

To request further information about the online program, contact the College at the address below:
**Barclay College Online Program**
Aaron Stokes, Director of Distance Education
800-862-0226
aaron.stokes@barclaycollege.edu
607 North Kingman
Haviland, Kansas 67059

**LIFE EXPERIENCE CREDIT**
Adult, non-traditional students enrolled in the College may seek college credit for learning acquired through significant experiences in employment or other non-traditional educational experiences. The Life Experience Credit program is designed to benefit adult learners who are returning to college after several years of professional experience.

To apply for credit, students submit portfolios and applications demonstrating learning that is substantially equivalent to that gained from taking a similar college-level course. Application forms are available from the Vice President of Academic Services. Portfolios will be considered for academic credit according to the following criteria:

1) Experiences are compatible with the College’s purpose and program.
2) The subject area is one in which the College has existing curriculum. For example, Barclay would not award LEC for work in engineering, but might grant credit for work toward a general science class.
3) The learning experience was a personal experience from which the adult can demonstrate the learning of generalized truth and the application of the knowledge gained.
4) The breadth and depth of learning is substantially equivalent to or exceeds the scope of a traditional college-level course in the same subject.
5) The credit requested does not already appear on the student’s college transcripts.
THE ACADEMIC PROGRAM

The undergraduate curriculum at Barclay College is organized in three divisions: Bible and Ministry, General Studies, and Arts and Sciences. The chairperson of each division works with the appropriate faculty to ensure that the goals of both the division and the College are being met. Each division is responsible for its associated majors, and offers advising for students. The structure of the curriculum and associated majors are shown below. All baccalaureate graduates of the traditional campus program earn majors in both Bible and an additional subject of the student's choice. To avoid repetition throughout the catalog, the words “Bible and” have been omitted from the major titles.

I. Division of Bible and Ministry

Certificate Programs: Bible/Ministry

Associate Degree Program: Biblical Studies

Bachelor Degree Programs: Bible/Theology and Bible as Second Degree
Missions and Missions: Nursing
Pastoral Ministry
Sports and Recreation Ministry
Youth Ministry
Worship Arts

Minors: Camping Ministry
Missions
Worship Arts
Youth Ministry

II. Division of General Studies

Associate Degree Program: General Studies

III. Division of Arts and Sciences

Bachelor Degree Programs: Business Administration
Elementary Education K-6
Psychology and Family Studies

Minors: Business Administration
Psychology
Music

The division of Bible and Ministry and the division of General Studies contain core courses which all students on campus are required to take. The division of Bible and Ministry and the division of Arts and Sciences contain additional courses which students who major in those divi-
sions will use to complete their degree. Thus, students will take courses from two or three divisions, as shown in the following chart, to complete the requirements for their degree.

**Hour Requirements in Each Division for Graduation (All programs)**

<table>
<thead>
<tr>
<th>Degree Program/Majors</th>
<th>Bible and Ministry</th>
<th>General Studies</th>
<th>Arts and Sciences</th>
<th>Free*</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AA Degrees</strong></td>
<td></td>
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<tr>
<td>Biblical Studies</td>
<td>33</td>
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<td><strong>BA/BS Degrees</strong></td>
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</tr>
<tr>
<td>Bible/Theology</td>
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<tr>
<td>Biblical Studies Online</td>
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</tr>
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<td>Bible as Second Degree</td>
<td>40</td>
<td>40</td>
<td>34</td>
<td>14</td>
<td>128</td>
</tr>
<tr>
<td>Business Administration</td>
<td>32</td>
<td>40</td>
<td>42</td>
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<tr>
<td>Business Management Online</td>
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<td>62</td>
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<tr>
<td>Christian Leadership Online</td>
<td>51</td>
<td>77</td>
<td>0</td>
<td>0</td>
<td>128</td>
</tr>
<tr>
<td>Elementary Education K-6</td>
<td>32</td>
<td>41</td>
<td>65</td>
<td>0</td>
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<tr>
<td>Missions</td>
<td>83</td>
<td>40</td>
<td>0</td>
<td>5</td>
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<td>Missions: Bi-Vocational</td>
<td>77</td>
<td>63-76</td>
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<tr>
<td>Missions: Nursing</td>
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<td>0</td>
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<td>Pastoral Ministry</td>
<td>88</td>
<td>40</td>
<td>0</td>
<td>0</td>
<td>128</td>
</tr>
<tr>
<td>Psychology and Family Studies</td>
<td>34</td>
<td>40</td>
<td>36</td>
<td>18</td>
<td>128</td>
</tr>
<tr>
<td>Psychology Online</td>
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<td>59</td>
<td>51</td>
<td>0</td>
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<tr>
<td>Sports and Recreation Ministry</td>
<td>75</td>
<td>47</td>
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<td>6</td>
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<tr>
<td>Worship Arts</td>
<td>88</td>
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<td>1</td>
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<td>Youth Ministries</td>
<td>82</td>
<td>40</td>
<td>0</td>
<td>6</td>
<td>128</td>
</tr>
</tbody>
</table>

*Students who major in a course of study specifying free electives may choose those courses from any division.
Division of Bible and Ministry

Certificate Programs
- Bible/Ministry

Associate of Arts
- Biblical Studies

Bachelor of Arts/Science
- Bible/Theology
- Bible as a Second Degree
- Missions
- Missions: Nursing
- Pastoral Ministry
- Sports and Recreation Ministry
- Youth Ministry
- Worship Arts

Minors
- Camping Ministry
- Missions
- Youth Ministry
- Worship Arts

PURPOSE
The purpose of the Division of Bible and Ministry is to equip all Barclay College students with an essential awareness of biblical content and the skills necessary to use the Bible for a lifetime of personal inspiration, growth, guidance, and ministry to others. In addition, the division provides students who desire to major in Bible or Ministry the professional expertise, knowledge, and skills necessary to minister effectively in contemporary society.

OUTCOMES
The outcomes for the Division of Bible and Ministry are that students will:
1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to Christian life, service, and leadership.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to the Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing relevant forms of communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for Bible-study, prayer, and sacramental living, which can sustain and empower one's life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.
In addition to these overall outcomes, each of the majors within the division lists additional outcomes specific to the particular major.

The Division of Bible and Ministry contains the following Bible or Bible-related core courses in which all students of the College are required to enroll:

**Bible and Ministry Division Core**

**Part I. Bible Concentration: 17 hours**

- BI205 Bible Study Methods 3 hours
- NT102 New Testament Survey 3 hours
- OT101 Old Testament Survey 3 hours
- TH302 Doctrine of Holiness 2 hours
- TH300 Teachings of Friends 3 hours

3 hours chosen from:

- NT211 Transformational Life /Leadership of Christ (3 hours)
- NT241 Synoptic Gospels (3 hours)
- NT362 Acts (3 hours)
- NT356 Writings of John (3 hours)

**Part II. Foundations for Ministry: 10 hours**

- CM104 Personal Evangelism Seminar 1 hour
- CM107 Survey of Church Ministry 3 hours
- MI208 Intercultural Ministry 3 hours
- SL101 Spiritual Formation I 3 hours

In addition to the core, students in each major will take additional classes from the Division of Bible and Ministry in order to meet the specific Bible and Bible-related requirements for their major. All students graduating from the traditional program of the College are required to complete a minimum of 30 hours of Bible and Bible-related courses. The course requirements listed with each major on the following pages detail the additional classes or electives required.

Students in ministry-related majors (Missions, Pastoral Ministry, Sports and Recreation Ministry, Worship Arts, and Youth Ministry) are also required to take all of the courses in the Professional Ministry Concentration shown below. The courses in the Professional Ministry Concentration are also listed again with each major.

**Professional Ministry Concentration**

- CM225 Ecclesiology 3 hours
- CM307 Ministry Leadership and Administration 3 hours
- PM412 Counseling for Christian Leaders 3 hours
- PY242 Interpersonal Relations 3 hours
- SL202 Spiritual Formation II 3 hours
ASSOCIATE OF ARTS: BIBLICAL STUDIES

The Associate of Arts in Biblical Studies is designed to provide a two-year course for students not desiring or able to complete a four-year degree, but wishing to have training in Bible and related courses in order to render competent service as lay persons in a local church. Students who are interested in gaining a solid foundation in Christian and biblical studies before transferring to complete a degree not offered at Barclay College will also benefit from the program.

OUTCOMES

Students who complete the Associate of Arts in Biblical Studies will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Demonstrate greater maturity in the interpretation and understanding of the Bible.
2. Apply several methods of Bible study.
3. Develop an adequate foundation upon which students may build as they transfer to complete a four-year major at another college.
4. Meet the outcomes of the Division of General Studies
BIBLICAL STUDIES Required Courses

I. Division of Bible and Ministry [33 Hours]

Division Core

Part I. Bible Concentration: [17 hours]

- BI205 Bible Study Methods [3 hours]
- NT102 New Testament Survey [3 hours]
- OT101 Old Testament Survey [3 hours]
- TH105 Basic Beliefs [2 hours]
- TH300 Teachings of Friends [3 hours]
- 3 hours chosen from:
  - NT211 Transformational Life/Leadership of Christ [3 hours]
  - NT241 Synoptic Gospels [3 hours]
  - NT362 Acts [3 hours]
  - NT356 Writings of John [3 hours]

Part II. Foundations for Ministry: [10 hours]

- CM104 Personal Evangelism Seminar [1 hour]
- CM107 Survey of Church Ministry [3 hours]
- MI2083 Intercultural Ministry [3 hours]
- SL101 Spiritual Formation I [3 hours]

Additional Bible/Theology Courses: [6 hours]

- BI306 Hermeneutics [3 hours]
- 3 hours chosen from NT or OT classes [3 hours]

II. Division of General Studies [31 Hours]

Division Core

Communication:

- EN100 College Writing [3 hours]
- EN200 Research and Writing [3 hours]
- IT100 Introduction to Computer Applications [3 hours]
- SP200 Fundamentals of Speech [3 hours]

Humanities:

- LI200 Introduction to Literature [3 hours]
- PH205 Introduction to Philosophy [3 hours]

Social and Behavioral Sciences:

- BC199 Orientation for Success at BC [1 hour]
- PY100 General Psychology [3 hours]
- 3 hours chosen from:
  - Social Science Electives [3 hours]

Science and Mathematics:

- 3 hours chosen from:
  - Math Electives [3 hours]
- 3 hours chosen from:
  - Science Electives [3 hours]

III. Unrestricted Electives [1 hour]

1 hour chosen from classes in any division [1 hour]

Total: 65 hours
BACHELOR OF ARTS: BIBLE/THEOLOGY

The Bible is God’s inerrant, direct communication to all humanity, and theology has been called “the greatest science.” The Bible/Theology Major is designed for students whose desire is to know and develop an understanding of God, the Bible, the Christian world view, and God’s work in the world; and to take that understanding into society in order to evangelize, disciple, and live as an example of God’s provision for humanity through Jesus Christ. The Bible/Theology major is appropriate for students with a variety of vocational goals, including teaching the Bible in various ministry or Christian school settings, service with Christian para-church agencies, or simply a desire to witness effectively while engaged in another business or professional career. The program can also serve as an excellent foundation for those who plan to continue their education at the seminary level.

OUTCOMES

Students who complete the Bible/Theology major will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Apply several methods of Bible study.
2. Recognize major historical-critical theories of biblical interpretation.
3. Develop a foundation in biblical studies on which to build further learning through graduate school.
4. Organize and analyze the major theological paradigms within Christianity.
5. Examine important historical events and corresponding theological movements within their contextual frameworks.
6. Theologically design and construct new contextual structures for Christian life, service, and leadership.
7. Meet the outcomes of the Division of General Studies.

BIBLE/THEOLOGY Required Courses

I. Division of Bible and Ministry [81 hours]

<table>
<thead>
<tr>
<th>Division Core</th>
<th>Part I. Bible Concentration:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BI205 Bible Study Methods</td>
</tr>
<tr>
<td></td>
<td>NT102 New Testament Survey</td>
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<tr>
<td></td>
<td>OT101 Old Testament Survey</td>
</tr>
<tr>
<td></td>
<td>TH302 Doctrine of Holiness</td>
</tr>
<tr>
<td></td>
<td>TH300 Teachings of Friends</td>
</tr>
<tr>
<td></td>
<td>3 hours chosen from:</td>
</tr>
<tr>
<td></td>
<td>NT211 Transformational Life &amp; Leadership of Christ (3 hours)</td>
</tr>
<tr>
<td></td>
<td>NT 241 Synoptic Gospels (3 hours)</td>
</tr>
<tr>
<td></td>
<td>NT362 Acts (3 hours)</td>
</tr>
<tr>
<td></td>
<td>NT356 Writings of John (3 hours)</td>
</tr>
<tr>
<td></td>
<td>17 hours 3 hours 3 hours 3 hours</td>
</tr>
</tbody>
</table>

Part II. Foundations for Ministry: 10 hours

- CM104 Personal Evangelism Seminar 1 hour
- CM107 Survey of Church Ministry 3 hours
- MI2083 Intercultural Ministry 3 hours
- SL101 Spiritual Formation I 3 hours

Additional Bible/Theology: 28 hours

- BI306 Hermeneutics 3 hours
- NT201 Using New Testament Greek I 3 hours
- NT202 Using New Testament Greek II 3 hours
- TH304 Apologetics 2 hours
- TH341 Systematic Theology I 3 hours
- TH342 Systematic Theology II 3 hours
- 11 hours chosen from NT, OT, or TH electives 11 hours

Professional Ministry Courses: 26 hours

- CM307 Ministry Leadership and Administration 3 hours
- HI448 Church History and Thought I 3 hours
- HI449 Church History and Thought II 3 hours
- MI316 World Religions and Ideologies 3 hours
- 14 hours chosen from professional ministry electives (CM, MI, PM, or YM) 14 hours
- Strongly recommended are:
  - PM313 Homiletics I (3 hours)
  - PM314 Homiletics II (2 hours)
  - PM412 Counseling for Christian Leaders (3 hours)

II. Division of General Studies [40 hours]

Division Core

Communications: 12 hours

- EN100 College Writing 3 hours
- EN200 Research and Writing 3 hours
- IT100 Introduction to Computer Applications 3 hours
- SP200 Fundamentals of Speech 3 hours

Humanities: 6 hours

- LI200 Introduction to Literature 3 hours
- PH205 Introduction to Philosophy 3 hours

Social and Behavioral Sciences: 7 hours

- BC199 Orientation for Success at BC 1 hour
- PY100 General Psychology 3 hours
- PY200 Marriage and Family 3 hours

Science and Mathematics: 6 hours

- 3 hours chosen from:
  - Math Electives (3 hours)
- 3 hours chosen from:
  - Any Science Elective (3 hours)

Additional General Studies Requirements: 9 hours

- 9 hours chosen from literature (LI), Juniors Global, or social science electives 9 hours

III. Unrestricted Electives [7 hours]

- 7 hours chosen from classes in any division 7 hours

128 hours total
BACHELOR OF SCIENCE:
BIBLE AS SECOND DEGREE

Every student who graduates from Barclay College does so with a degree in Bible. Most students also earn a professional degree from Barclay. For those students desiring a Biblical education and a professional degree that Barclay does not offer, the college offers the Bible As Second Degree program. In this program, students earn a B.S. from Barclay in conjunction with a B.A. or B.S. from another college.

REQUIREMENTS FOR ESTABLISHING A BIBLE AS SECOND DEGREE ARRANGEMENT:
1. The second institution must be accredited.
2. The agreement with the other institution must be arranged in advance.
3. Students interested in this program must apply through the Vice President for Registration and Records' Office.
4. Proof of completion of the major at the second institution must be made to Barclay via transcript from the second institution in a timely fashion to allow participation in commencement.
5. Graduates pay the graduation fee at Barclay College.

OUTCOMES

Students who complete the Bible As Second Degree program will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Apply several methods of Bible study.
2. Recognize major historical-critical theories of Biblical interpretation.
3. Develop a foundation in biblical studies on which to build further learning through graduate school.
4. Meet the outcomes of the Division of General Studies.
5. Meet the criteria for graduation in a degree program from a second institution.
### BIBLE AS SECOND DEGREE Required Courses

#### I. Division of Bible and Ministry [40 hours]
(Up to six hours may be transferred from another college)

**Division Core**

**Part I. Bible Concentration:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI205</td>
<td>Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>NT102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>OT101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>TH302</td>
<td>Doctrine of Holiness</td>
<td>2</td>
</tr>
<tr>
<td>TH300</td>
<td>Teachings of Friends</td>
<td>3</td>
</tr>
<tr>
<td>3 hours chosen from:</td>
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<td></td>
</tr>
<tr>
<td>NT211</td>
<td>Transformational Life/Leadership of Christ</td>
<td>3</td>
</tr>
<tr>
<td>NT241</td>
<td>Synoptic Gospels</td>
<td>3</td>
</tr>
<tr>
<td>NT362</td>
<td>Acts</td>
<td>3</td>
</tr>
<tr>
<td>NT356</td>
<td>Writings of John</td>
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</tbody>
</table>

**Part II. Foundations for Ministry:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM104</td>
<td>Personal Evangelism Seminar</td>
<td>1</td>
</tr>
<tr>
<td>CM107</td>
<td>Survey of Church Ministry</td>
<td>3</td>
</tr>
<tr>
<td>MI2083</td>
<td>Intercultural Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SL101</td>
<td>Spiritual Formation I</td>
<td>3</td>
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</table>

**Additional Bible/Theology:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>BI306</td>
<td>Hermeneutics</td>
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</tr>
<tr>
<td>TH105</td>
<td>Basic Beliefs</td>
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</tr>
<tr>
<td>TH304</td>
<td>Apologetics</td>
<td>2</td>
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<tr>
<td>6 hours chosen from NT or OT electives</td>
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<td>6</td>
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</table>

#### II. Division of General Studies [minimum of 40 hours]
(a minimum of 24 of these hours must be completed at Barclay College – any hours transferred should generally conform to the requirements listed here.)

**Division Core**

**Communications:**

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<tr>
<td>EN100</td>
<td>College Writing</td>
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<tr>
<td>EN200</td>
<td>Research and Writing</td>
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<td>SP200</td>
<td>Fundamentals of Speech</td>
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**Humanities:**

<table>
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<th>Course Title</th>
<th>Hours</th>
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<tbody>
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<td>PH205</td>
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<td>LI200</td>
<td>Introduction to Literature</td>
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**Social and Behavioral Sciences:**

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<th>Hours</th>
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</thead>
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<td>BC199</td>
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<td>PY100</td>
<td>General Psychology</td>
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<td>SS201</td>
<td>Western Civilization I</td>
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<tr>
<td>SS213</td>
<td>American History I</td>
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</tr>
<tr>
<td>SO221</td>
<td>Introduction to Sociology</td>
<td>3</td>
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</tbody>
</table>
Science and Mathematics:  
3 hours chosen from: 
Math Electives (3 hours)  
3 hours chosen from: 
Any Science Elective (3 hours)  
6 hours

Additional General Studies Requirements:  
PY200 Marriage and Family  
LI200 Introduction to Literature  
3 hours chosen from literature (LI), Juniors Global, or social science electives 
9 hours

III. Division of Arts and Sciences [minimum of 34 hours]  
The hours required by the second institution to meet its requirements for a major  
34 hours

IV. Unrestricted Electives [14 hours]  
14 hours of additional mandatory or elective courses taken as needed either at Barclay College or at the second institution to make the balance of 128 total.  
14 hours

128 total

This program requires students to earn 65 hours minimum on the Barclay College campus. At least 85 hours must meet specific Barclay requirements.
BACHELOR OF ARTS: MISSIONS

Many have said of missions that it expresses the heart of God, and surely there is no greater task than to bring the message of hope in Jesus Christ to the world. The Missions major is designed to give students a comprehensive understanding of the biblical principles and cultural, social, and personal issues related to being an effective witness for Christ in the twenty-first century. Students who complete the program will demonstrate the basic qualifications to serve as a Christian missionary, either on a home or foreign field.

OUTCOMES

Students who complete the Missions program will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Articulate the Biblical basis of world missions and the role of the Church in missions, and exhibit a broad knowledge of history, geography, peoples, and governments.
2. Prove their ability to research and report on the historical, ethnic, religious, social, cultural, and political background of the areas in which they may serve through assigned research projects and area studies.
3. Display a broad knowledge of the history of the development of missions and the state of the Church and missionary status in foreign countries.
4. Demonstrate their personal commitment to missions by discerning and testifying to what they believe to be God’s specific will for them.
5. Communicate Biblical truths in a cross-cultural setting and distinguish between Christian faith and human culture.
6. Reveal a competency in and understanding of missionary principles and practices as a result of course requirements in the missions curriculum and manifest the ability to adapt to a different culture through a practicum program.
7. Demonstrate their ability to relate effectively and intelligently to supporting churches.
8. Meet the outcomes of the Division of General Studies.
## MISSIONS Required Courses

### I. Division of Bible and Ministry [83 hours]

#### Division Core

##### Part I. Bible Concentration: 17 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI205</td>
<td>Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>NT102</td>
<td>New Testament Survey</td>
<td>3</td>
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<td>OT101</td>
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<tr>
<td>TH302</td>
<td>Doctrine of Holiness</td>
<td>2</td>
</tr>
<tr>
<td>TH300</td>
<td>Teachings of Friends</td>
<td>3</td>
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<tr>
<td></td>
<td>3 hours chosen from:</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NT211 Transformational Life &amp; Leadership of Christ</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NT241 Synoptic Gospels</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NT362 Acts</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>NT346 Writings of John</td>
<td>3</td>
</tr>
</tbody>
</table>

##### Part II. Foundations for Ministry: 10 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM104</td>
<td>Personal Evangelism Seminar</td>
<td>1</td>
</tr>
<tr>
<td>CM107</td>
<td>Survey of Church Ministry</td>
<td>3</td>
</tr>
<tr>
<td>MI2083</td>
<td>Intercultural Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SL101</td>
<td>Spiritual Formation I</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Additional Bible/Theology: 21 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI306</td>
<td>Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>NT201</td>
<td>New Testament Greek I</td>
<td>3</td>
</tr>
<tr>
<td>NT202</td>
<td>New Testament Greek II</td>
<td>3</td>
</tr>
<tr>
<td>TH105</td>
<td>Basic Beliefs</td>
<td>2</td>
</tr>
<tr>
<td>TH304</td>
<td>Apologetics</td>
<td>2</td>
</tr>
<tr>
<td>TH333</td>
<td>Theology of Missions</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>6 hours chosen from NT or OT electives</td>
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</table>

#### Professional Ministry Courses: 35 hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM225</td>
<td>Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>CM307</td>
<td>Ministry Leadership and Administration</td>
<td>3</td>
</tr>
<tr>
<td>CM402</td>
<td>Senior Forum</td>
<td>1</td>
</tr>
<tr>
<td>MI217</td>
<td>Missionary Principles and Practices</td>
<td>3</td>
</tr>
<tr>
<td>MI316</td>
<td>World Religions and Ideologies</td>
<td>3</td>
</tr>
<tr>
<td>MI322</td>
<td>Church Planting and Evangelism</td>
<td>3</td>
</tr>
<tr>
<td>MI392</td>
<td>Area Studies</td>
<td>2</td>
</tr>
<tr>
<td>MI399</td>
<td>Practicum</td>
<td>2</td>
</tr>
<tr>
<td>MI425</td>
<td>Contextualization of Theology</td>
<td>3</td>
</tr>
<tr>
<td>PM313</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td>PM412</td>
<td>Counseling for Christian Leaders</td>
<td>3</td>
</tr>
<tr>
<td>PY242</td>
<td>Interpersonal Relations</td>
<td>3</td>
</tr>
<tr>
<td>SL202</td>
<td>Spiritual Formation II</td>
<td>3</td>
</tr>
</tbody>
</table>
## II. Division of General Studies [40 hours]

### Division Core

**Communications:**

- **EN100** College Writing 3 hours
- **EN200** Research and Writing 3 hours
- **IT100** Introduction to Computer Applications 3 hours
- **SP200** Fundamentals of Speech 3 hours

**Humanities:**

- **LI200** Introduction to Literature 3 hours
- **PH205** Introduction to Philosophy 3 hours

**Social and Behavioral Sciences:**

- **BC199** Orientation for Success at BCs 1 hour
- **PY100** General Psychology 3 hours
- 3 hours chosen from:
  - Social Science Electives (3 hours)

**Science and Mathematics:**

- 3 hours chosen from:
  - Math Electives (3 hours)
- 3 hours chosen from:
  - Any Science Elective (3 hours)

### Additional General Studies Requirements:

- **MI223** Cultural Anthropology 3 hours
- **PY200** Marriage and Family 3 hours
- 3 hours chosen from literature (LI), Juniors Global, or social science electives 3 hours

### III. Unrestricted Electives [5 hours]

5 hours chosen from classes in any division

**128 hours total**
BACHELOR OF SCIENCE: MISSIONS: BI-VOCA TIONAL

The Bible and Missions: Bi-Vocational program prepares students to serve as missionaries while supporting themselves with a technical skill (agriculture, automotive maintenance, etc.). Hundreds of millions of people have no chance to hear the Gospel because they live in countries where full-time Christian workers are not allowed. However, Christians with certifiable skills can often be admitted to these countries.

OUTCOMES

Students who complete this program will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Fulfill the outcomes of the Missions Major.
2. Demonstrate competence in a vocational/technical field of expertise that will equip them to be self-supporting in ministry or to enter into mission fields where traditional missionaries are unwelcome or unable to gain access.
3. Meet the outcomes of the Division of General Studies

Barclay College has an arrangement with the nearby Pratt Community College/Area Vocational School that allows Barclay students to pursue vocational studies there. Students enrolled at Barclay may complete certificate or non-certificate programs as noted on the following pages. Classes within the vocational concentrations are completed at Pratt Community College; all others are completed on the Barclay campus. Because of the addition of the vocational concentration, this major may require additional time beyond the traditional four years.
# MISSIONS: BI-VOCATIONAL Required Courses

## I. Division of Bible and Ministry [77 hours]

### Division Core

<table>
<thead>
<tr>
<th>Part I. Bible Concentration:</th>
<th>17 hours</th>
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<tbody>
<tr>
<td>BI205 Bible Study Methods</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT102 New Testament Survey</td>
<td>3 hours</td>
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<tr>
<td>OT101 Old Testament Survey</td>
<td>3 hours</td>
</tr>
<tr>
<td>TH302 Doctrine of Holiness</td>
<td>2 hours</td>
</tr>
<tr>
<td>TH300 Teachings of Friends</td>
<td>3 hours</td>
</tr>
<tr>
<td>3 hours chosen from:</td>
<td></td>
</tr>
<tr>
<td>NT211 Transformational Life &amp; Leadership of Christ</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT241 Synoptic Gospels</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT362 Acts</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT346 Writings of John</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Part II. Foundations for Ministry:</th>
<th>10 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM104 Personal Evangelism Seminar</td>
<td>1 hour</td>
</tr>
<tr>
<td>CM107 Survey of Church Ministry</td>
<td>3 hours</td>
</tr>
<tr>
<td>MI2083 Intercultural Ministry</td>
<td>3 hours</td>
</tr>
<tr>
<td>SL201 Spiritual Formation I</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

### Additional Bible/Theology:

| BI206 Hermeneutics               | 3 hours  |
| TH105 Basic Beliefs              | 2 hours  |
| TH304 Apologetics                | 2 hours  |
| TH333 Theology of Missions       | 2 hours  |
| 6 hours chosen from NT or OT electives | 6 hours |

### Professional Ministry Courses

| CM225 Ecclesiology               | 3 hours  |
| CM307 Ministry Leadership and Administration | 3 hours |
| CM402 Senior Forum               | 1 hour   |
| MI217 Missionary Principles and Practices | 3 hours |
| MI316 World Religions and Ideologies | 3 hours |
| MI322 Church Planting and Evangelism | 3 hours |
| MI392 Area Studies               | 2 hours  |
| MI399 Practicum                  | 2 hours  |
| MI415 Contextualization of Theology | 3 hours |
| PM313 Homiletics I               | 3 hours  |
| PM412 Counseling for Christian Leaders | 3 hours |
| PY242 Interpersonal Relations    | 3 hours  |
| SL202 Spiritual Formation II     | 3 hours  |

## II. Division of General Studies [63-76 hours]

### Division Core

<table>
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<tr>
<th>Communications:</th>
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<tr>
<td>EN100 College Writing</td>
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<tr>
<td>EN200 Research and Writing</td>
<td>3 hours</td>
</tr>
<tr>
<td>IT100 Introduction to Computer Applications</td>
<td>3 hours</td>
</tr>
<tr>
<td>SP200 Fundamentals of Speech</td>
<td>3 hours</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Humanities:</th>
<th>6 hours</th>
</tr>
</thead>
</table>

LI200  Introduction to Literature  3 hours
PH205  Introduction to Philosophy  3 hours

**Social and Behavioral Sciences:**  7 hours
BC199  Orientation for Success  1 hour
PY100  General Psychology  3 hours
3 hours chosen from:
  Social Science Electives (3 hours)

**Science and Mathematics:**  6 hours
3 hours chosen from:
  Math Electives (3 hours)
3 hours chosen from:
  Science Electives (3 hours)

**Additional General Studies Requirements:**  9 hours
MI223  Cultural Anthropology  3 hours
PY200  Marriage and Family  3 hours
3 hours chosen from literature (LI), Juniors Global, or social science electives  3 hours

**Vocational Concentration** (see options below)  22-35 hours

**III. Unrestricted Electives [1 hour]**
1 hour from classes in any division

140-153 Total

**Vocational Concentration Options for Missions: Bi-Vocational Major**

The Vocational Concentration options listed are sample programs dependent on Pratt Community College’s scheduling and arrangement of courses. Some courses and programs may vary somewhat from those listed here, and new programs not listed here may be available. In some cases, students may add classes or make other changes to individualize the concentration. The faculty and administration of Barclay College will assist students with arrangements with Pratt Community College. The PCC catalog in print at the time of the Barclay student’s enrollment in the Vocational Concentration will determine the actual content and course sequence of the concentration.

**Agriculture**  25 hours

AGR 131  Plant Science  4 hours
AGR 132  Animal Science  3 hours
AGR 133  Crop Production  3 hours
AGR 134  Livestock Production  3 hours
AGR 136  Soils  4 hours
AGR 138  Livestock Selection  2 hours
AGR 142  Agriculture in our Society  2 hours
AGR 239  Fundamentals of Animal Nutrition  3 hours
AGR 247  Artificial Insemination  1 hour
### Accounting Clerk (Certificate)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>SEC 166</td>
<td>Document Formatting</td>
<td>3</td>
</tr>
<tr>
<td>SEC 124</td>
<td>Office Education Seminar I</td>
<td>2</td>
</tr>
<tr>
<td>ACC 131</td>
<td>Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>SEC 121</td>
<td>Calculating Machines</td>
<td>2</td>
</tr>
<tr>
<td>ACC 132</td>
<td>Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>SEC 125</td>
<td>Records Management</td>
<td>3</td>
</tr>
<tr>
<td>ACC 231</td>
<td>Computerized Accounting</td>
<td>3</td>
</tr>
<tr>
<td>BUS 235</td>
<td>Microcomputer Office Applications</td>
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</table>

Total: 22 hours

### Automotive Technology (Certificate)

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>AMC 231</td>
<td>Fuel, Carburetors, Ignition</td>
<td>3</td>
</tr>
<tr>
<td>AMC 234</td>
<td>Auto Electronic Systems</td>
<td>3</td>
</tr>
<tr>
<td>AMC 151</td>
<td>Engine Analysis</td>
<td>3</td>
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<tr>
<td>DSL 143</td>
<td>Hydraulics</td>
<td>3</td>
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<tr>
<td>AMC 131</td>
<td>Suspension and Brakes</td>
<td>3</td>
</tr>
<tr>
<td>AMC 160</td>
<td>Mobile Heating and Air Conditioning</td>
<td>3</td>
</tr>
<tr>
<td>AMC 236</td>
<td>Manual Drive Training and Transaxles</td>
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</tr>
<tr>
<td>AMC 232</td>
<td>Fuel Injection and Ignition</td>
<td>3</td>
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<tr>
<td>AMC 233</td>
<td>Electrical Accessories</td>
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<tr>
<td>AMC 152</td>
<td>Service Techniques</td>
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<tr>
<td>AMC 233</td>
<td>Auto Transmission and Transaxles</td>
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Total: 35 hours

### Electrical Powerline Distribution (Certificate)

<table>
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<th>Course Title</th>
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<tbody>
<tr>
<td>WLD 236</td>
<td>Industrial Safety &amp; Relations</td>
<td>3</td>
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<tr>
<td>EPD 131</td>
<td>System Design Construction Maintenance</td>
<td>3</td>
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<tr>
<td>EPD 140</td>
<td>Applied Elec/Meter Test</td>
<td>3</td>
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<tr>
<td>EPD 141</td>
<td>Lab and Field Training I</td>
<td>5</td>
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<tr>
<td>EPD 151</td>
<td>Transmission and Distribution</td>
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<tr>
<td>EPD 145</td>
<td>Electrical Circuits</td>
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<tr>
<td>EPD 142</td>
<td>Lab and Field Training II</td>
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<tr>
<td>EPD 221</td>
<td>Occupational Work Experience</td>
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Total: 30 hours

### Information Processing (Certificate)

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</thead>
<tbody>
<tr>
<td>SEC 166</td>
<td>Document Formatting</td>
<td>3</td>
</tr>
<tr>
<td>SEC 124</td>
<td>Office Education Seminar I</td>
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<tr>
<td>SEC 121</td>
<td>Calculating Machines</td>
<td>2</td>
</tr>
<tr>
<td>ACC 111</td>
<td>Basic Bookkeeping</td>
<td>3</td>
</tr>
<tr>
<td>SEC 123</td>
<td>Records Management</td>
<td>3</td>
</tr>
<tr>
<td>BUS 135</td>
<td>Microcomputer Office Applications</td>
<td>3</td>
</tr>
<tr>
<td>SEC 264</td>
<td>Word Processing Applications</td>
<td>3</td>
</tr>
<tr>
<td>BUS 236</td>
<td>Business Communications</td>
<td>3</td>
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<tr>
<td>or 125</td>
<td>Office Education Seminar II</td>
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</tr>
<tr>
<td>SEC 144</td>
<td>Transcribing Machines</td>
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Total: 23-24 hours

### Legal Secretary (Certificate)

<table>
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<tr>
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<tbody>
<tr>
<td>SEC 124</td>
<td>Office Education Seminar I</td>
<td>2</td>
</tr>
<tr>
<td>SEC 121</td>
<td>Calculating Machines</td>
<td>2</td>
</tr>
<tr>
<td>SEC 166</td>
<td>Document Formatting</td>
<td>3</td>
</tr>
<tr>
<td>SEC 190</td>
<td>Specialized Secretarial Training</td>
<td>3</td>
</tr>
<tr>
<td>SEC 125</td>
<td>Office Education Seminar II</td>
<td>2</td>
</tr>
<tr>
<td>BUS 236</td>
<td>Business Communications</td>
<td>3</td>
</tr>
<tr>
<td>ACC 131</td>
<td>Accounting I</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 26 hours
Welding (Certificate)  
WLD 133  Welding Processes and Procedures  3 hours
WLD 112  Oxyacetylene Welding  3 hours
GRH 131  Engineering Graphics I  3 hours
WLD 117  MIG Welding  3 hours
WLD 113  Arc Welding  3 hours
WLD 115  TIG Welding  3 hours
Technical Electives  6 hours

MISSIONS: BI-VOCATIONAL Nursing

I. Division of Bible and Ministry [48 hours]

Division Core
Part I. Bible Concentration:  11 hours
- BI205  Bible Study Methods  3 hours
- NT102  New Testament Survey  3 hours
- OT101  Old Testament Survey  3 hours
- TH302  Doctrine of Holiness  2 hours

Part II. Foundations for Ministry:  10 hours
- CM104  Personal Evangelism Seminar  1 hour
- CM107  Survey of Church Ministry  3 hours
- MI2083  Intercultural Ministry  3 hours
- SL201  Spiritual Formation I  3 hours

Additional Bible/Theology:  9 hours
- BI306  Hermeneutics  3 hours
- TH105  Basic Beliefs  2 hours
- TH304  Apologetics  2 hours
- TH333  Theology of Missions  2 hours

Professional Ministry Courses  18 hours
- CM225  Ecclesiology  3 hours
- CM307  Ministry Leadership and Administration  3 hours
- MI217  Missionary Principles and Practices  3 hours
- MI316  World Religions and Ideologies  3 hours
- MI415  Contextualization of Theology  3 hours
- SL202  Spiritual Formation II  3 hours

II. Division of General Studies [88 hours]

Division Core
Communications:  12 hours
- EN100  College Writing  3 hours
- EN200  Research and Writing  3 hours
- IT100  Introduction to Computer Applications  3 hours
- SP200  Fundamentals of Speech  3 hours
<table>
<thead>
<tr>
<th>Humanities:</th>
<th></th>
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<tbody>
<tr>
<td>LI200  Introduction to Literature</td>
<td>3 hours</td>
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<tr>
<td>PH205  Introduction to Philosophy</td>
<td>3 hours</td>
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<table>
<thead>
<tr>
<th>Social and Behavioral Sciences:</th>
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<tbody>
<tr>
<td>BC199 Orientation for Success at BCs</td>
<td>1 hour</td>
</tr>
<tr>
<td>PY100 General Psychology</td>
<td>3 hours</td>
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<tr>
<td>PY224 Developmental Psychology</td>
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</table>

<table>
<thead>
<tr>
<th>Science and Mathematics:</th>
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<tbody>
<tr>
<td>MA108 College Algebra</td>
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</tr>
<tr>
<td>NS204 Microbiology with Lab</td>
<td>5 hours</td>
</tr>
<tr>
<td>NS206 Anatomy and Physiology with Lab</td>
<td>5 hours</td>
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<tr>
<td>NS208 Enhanced A&amp;P</td>
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**Nursing hours at Pratt Community College:**

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>49 hours</td>
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</table>

**Total hours:**

136 hours
BACHELOR OF ARTS: PASTORAL MINISTRY

God has chosen to do His work through the local church. The major in Pastoral Ministry is designed for the student who is called to local church ministry and leadership. A student who has completed the program will demonstrate the basic qualifications for serving as pastor of a local church and the foundation for a lifetime of developing ministerial skills.

OUTCOMES

Students who complete the Pastoral Ministry curriculum will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Understand their personal call into ministry, and explain the biblical purpose of the local church and the role of the pastor within the local church.
2. Use lessons from church history and current methods of pastoral ministry to develop a sound philosophy of local church ministry.
3. Develop an understanding of how one discerns God’s vision for the future for a local congregation, how that vision is communicated, and how to mobilize the congregation for implementing activities by which the vision may be realized.
5. Craft and deliver sermons which help listeners apply biblical principles to the problems and possibilities they face in the twenty-first century.
6. Conduct specialized worship ceremonies such as weddings, funerals, dedications, baptisms and communion.
7. Meet the outcomes of the Division of General Studies
PASTORAL MINISTRY Required Courses

I. Division of Bible and Ministry [88 hours]

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>BI205</td>
<td>Bible Study Methods</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT102</td>
<td>New Testament Survey</td>
<td>3 hours</td>
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<tr>
<td>OT101</td>
<td>Old Testament Survey</td>
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<td>Doctrine of Holiness</td>
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<td>3 hours</td>
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<td></td>
<td>3 hours chosen from:</td>
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<tr>
<td></td>
<td>NT211 Transformational Life &amp; Leadership of Christ</td>
<td>3 hours</td>
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<tr>
<td></td>
<td>NT241 Synoptic Gospels</td>
<td>3 hours</td>
</tr>
<tr>
<td></td>
<td>NT362 Acts</td>
<td>3 hours</td>
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<tr>
<td></td>
<td>NT346 Writings of John</td>
<td>3 hours</td>
</tr>
<tr>
<td>CM104</td>
<td>Personal Evangelism Seminar</td>
<td>1 hour</td>
</tr>
<tr>
<td>CM107</td>
<td>Survey of Church Ministry</td>
<td>3 hours</td>
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<tr>
<td>MI2083</td>
<td>Intercultural Ministry</td>
<td>3 hours</td>
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<tr>
<td>SL101</td>
<td>Spiritual Formation I</td>
<td>3 hours</td>
</tr>
<tr>
<td>BI306</td>
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<td>New Testament Greek II</td>
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<tr>
<td>TH304</td>
<td>Apologetics</td>
<td>2 hours</td>
</tr>
<tr>
<td>TH341</td>
<td>Systematic Theology I</td>
<td>3 hours</td>
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<tr>
<td>TH342</td>
<td>Systematic Theology II</td>
<td>3 hours</td>
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<tr>
<td></td>
<td>6 hours chosen from NT or OT electives</td>
<td>6 hours</td>
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II. Division of General Studies [40 hours]

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>CM225</td>
<td>Ecclesiology</td>
<td>3 hours</td>
</tr>
<tr>
<td>CM307</td>
<td>Ministry Leadership and Administration</td>
<td>3 hours</td>
</tr>
<tr>
<td>CM402</td>
<td>Senior Forum</td>
<td>1 hour</td>
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<tr>
<td>HI448</td>
<td>Church History and Thought I</td>
<td>3 hours</td>
</tr>
<tr>
<td>HI449</td>
<td>Church History and Thought II</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM226</td>
<td>Introduction to Pastoral Ministry</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM313</td>
<td>Homiletics I</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM314</td>
<td>Homiletics II</td>
<td>2 hours</td>
</tr>
<tr>
<td>PM409</td>
<td>Pastoral Ministry Practicum</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM412</td>
<td>Counseling for Christian Leaders</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM423</td>
<td>Church Growth and Development</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY242</td>
<td>Interpersonal Relations</td>
<td>3 hours</td>
</tr>
<tr>
<td>SL202</td>
<td>Spiritual Formation II</td>
<td>3 hours</td>
</tr>
<tr>
<td>WA101</td>
<td>Introduction to Worship</td>
<td>2 hours</td>
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III. Professional Ministry Courses [38 hours]

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CM225</td>
<td>Ecclesiology</td>
<td>3 hours</td>
</tr>
<tr>
<td>CM307</td>
<td>Ministry Leadership and Administration</td>
<td>3 hours</td>
</tr>
<tr>
<td>CM402</td>
<td>Senior Forum</td>
<td>1 hour</td>
</tr>
<tr>
<td>HI448</td>
<td>Church History and Thought I</td>
<td>3 hours</td>
</tr>
<tr>
<td>HI449</td>
<td>Church History and Thought II</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM226</td>
<td>Introduction to Pastoral Ministry</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM313</td>
<td>Homiletics I</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM314</td>
<td>Homiletics II</td>
<td>2 hours</td>
</tr>
<tr>
<td>PM409</td>
<td>Pastoral Ministry Practicum</td>
<td>3 hours</td>
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<tr>
<td>PM412</td>
<td>Counseling for Christian Leaders</td>
<td>3 hours</td>
</tr>
<tr>
<td>PM423</td>
<td>Church Growth and Development</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY242</td>
<td>Interpersonal Relations</td>
<td>3 hours</td>
</tr>
<tr>
<td>SL202</td>
<td>Spiritual Formation II</td>
<td>3 hours</td>
</tr>
<tr>
<td>WA101</td>
<td>Introduction to Worship</td>
<td>2 hours</td>
</tr>
<tr>
<td>Course</td>
<td>Title</td>
<td>Hours</td>
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<tr>
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<tr>
<td>SP200</td>
<td>Fundamentals of Speech</td>
<td>3</td>
</tr>
<tr>
<td>LI200</td>
<td>Introduction to Literature</td>
<td>3</td>
</tr>
<tr>
<td>PH205</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Humanities:</strong></td>
<td><strong>6 hours</strong></td>
</tr>
<tr>
<td>BC199</td>
<td>Orientation for Success at BCs</td>
<td>1</td>
</tr>
<tr>
<td>PY100</td>
<td>General Psychology</td>
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<td></td>
<td><strong>Social and Behavioral Sciences:</strong></td>
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<td></td>
<td>Social Science Electives (3 hours)</td>
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<td></td>
<td><strong>Science and Mathematics:</strong></td>
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<td>3 hours chosen from:</td>
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<tr>
<td></td>
<td>Math Electives (3 hours)</td>
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</tr>
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<td></td>
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<tr>
<td></td>
<td>Science Electives (3 hours)</td>
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<td><strong>Additional General Studies Requirements:</strong></td>
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<tr>
<td>PY200</td>
<td>Marriage and Family</td>
<td>3</td>
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<td></td>
<td>6 hours chosen from literature (LI) courses, social science, or Juniors Global electives</td>
<td>6 hours</td>
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</tbody>
</table>

**Total:** 128 hours
BACHELOR OF SCIENCE:  
Sports and Recreation Ministry

The Sports and Recreation Ministry degree prepares the student to be an effective leader in the fields of sports ministry, recreation, and camping. Students are required to study in a variety of areas: the biological and social sciences, sports and recreation, health content, experiential education, developmental theory, and Christian ministry practices. The curriculum includes both content and process-oriented courses and emphasizes service-learning and field experience. All facets are integrated with Christian principles.

OUTCOMES
Upon completion of the Sports and Recreation Ministry program, the student will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will be able to
1. Explain the nature, scope, and importance of health and recreation systems.
2. Apply Biblical ethics and stewardship practices to sound recreation management principles.
3. Describe the influence of recreation and health in individual, relational, social, and organizational systems.
4. Describe the basics and nature of recreation leadership.
5. Outline procedures for use of natural resources/environment and human behavior with an emphasis on the populations that outdoor leaders serve.
6. To think critically and use diverse methods of understanding in evaluating sports and recreation ministry.
7. Understand the benefits of sports and recreation for the well-being of individuals and for the welfare of communities.
8. Describe how sports and recreation contribute to the diverse threads and the common fabric of society.
9. Synthesize and apply the technical knowledge and skills required of recreation professionals, including the areas of planning, management, assessment, leadership, and evaluation.
10. Meet the objectives of the Division of General Studies.
SPORTS AND RECREATION MINISTRY Required Courses

I. Division of Bible and Ministry [75 hours]

Division Core

Part I. Bible Concentration: 17 hours

- BI205 Bible Study Methods 3 hours
- NT102 New Testament Survey 3 hours
- OT101 Old Testament Survey 3 hours
- TH302 Doctrine of Holiness 2 hours
- TH300 Teachings of Friends 3 hours
- 3 hours chosen from:
  - NT211 Transformational Life & Leadership of Christ (3 hours)
  - NT241 Synoptic Gospels (3 hours)
  - NT362 Acts (3 hours)
  - NT346 Writings of John (3 hours)

Part II. Foundations for Ministry: 10 hours

- CM104 Personal Evangelism Seminar 1 hour
- CM107 Survey of Church Ministry 3 hours
- MI2083 Intercultural Ministry 3 hours
- SL101 Spiritual Formation I 3 hours

Additional Bible/Theology: 8 hours

- TH105 Basic Beliefs 2 hours
- 6 hours chosen from NT or OT electives 6 hours

Professional Ministry Courses: 40 hours

- CM225 Ecclesiology 3 hours
- CM307 Ministry Leadership and Administration 3 hours
- CM401 Conflict Management 3 hours
- SR105 Introduction to Sports and Recreation Ministry 3 hours
- SR204 Recreational Leadership 3 hours
- SR302 Philosophy of Coaching 3 hours
- SR311 Adventure Education 3 hours
- SR322 Lifetime Wellness 3 hours
- SR323 Lead/Organize Sports Outreach Ministry 3 hours
- SR402 Senior Forum 1 hour
- SR409 Internship 3 hours
- SR427 Character Development Through Sports and Recreation 3 hours
- YM104 Youth Culture and Trends 3 hours
- YM302 Camp Programming 3 hours

II. Division of General Studies [47 hours]

Division Core

Communications: 12 hours

- EN100 College Writing 3 hours
- EN200 Research and Writing 3 hours
- IT100 Introduction to Computer Applications 3 hours
- SP200 Fundamentals of Speech 3 hours

Humanities: 6 hours

- LI200 Introduction to Literature 3 hours
- PH205 Introduction to Philosophy 3 hours
**Social and Behavioral Sciences:**

- BC199  | Orientation for Success at Barclay College  | 1 hour
- PY100  | General Psychology  | 3 hours
- SO221  | Introduction to Sociology  | 3 hours

**Science and Mathematics:**

3 hours Math chosen from:

- Math Electives (3 hours)
- NS206  | Anatomy and Physiology  | 3 hours

**Additional General Studies Requirements:**

- PY200  | Marriage and Family  | 3 hours
- PY224  | Developmental Psychology  | 3 hours
- SR102  | Lifetime Indoor Fitness  | 1 hour
- SR103  | Lifetime Outdoor Fitness  | 1 hour
- SR216  | Elements of Athletic Training  | 3 hours

3 hours chosen from literature (LI), Juniors Global, or social science electives  | 3 hours

2 hours chosen to fulfill PE requirements  | 2 hours
- PE105-405V  | Women’s Volleyball (1 hour)  
- PE105-405S  | Men’s Soccer (1 hour)  
- PE106-406B  | Men’s/Women’s Basketball (1 hour)  
- SR101  | Cardio (1 hour)  
- SR104  | Weights (1 hour)  

**III. Unrestricted Electives [6 hours]**

6 hours chosen from classes in any division  | 6 hours

128 total hours
BACHELOR OF SCIENCE: WORSHIP ARTS

The Worship Arts degree at Barclay College is designed to equip students with a biblical, theological, and historical foundation for servant leadership and worship leading within the local church. The program challenges students to think about worship from a biblical, theological, historical, and contextual perspective as well as to acquire the necessary musical and leadership skills to be effective worship pastors.

Graduates from the Barclay program will find themselves with an excellent foundation for ministry in various churches, Christian schools, mission organizations, or other Christian ministries where worship leadership and music skills are particularly required or valuable.

OUTCOMES:

Upon completion of the Worship Arts curriculum, the student will meet the outcomes of the division of Arts and Sciences listed on page 76 of this catalog, as well as additional outcomes particular to this major.

Specific Program Outcomes: students will
1. Articulate the biblical basis for worship, edification, and communication through the arts.
2. Display a broad knowledge of the history and development of musical philosophy, styles, and performance.
3. Reveal a competency in and understanding of the essential theory, principles, and practices of the arts in the church, in various other venues, and throughout society.
4. Demonstrate an understanding of the need to use different artistic styles in different settings, and a mature ability to set aside personal preference in favor of ministry effectiveness.
5. Demonstrate the ability to serve in ministry or career roles that require solid artistic skills and leadership.
6. Demonstrate the skills and background required to enter graduate school to pursue further studies in worship arts.
7. Articulate a history and theology of Christian worship.
8. Meet the outcomes of the Division of Bible and Ministry.
9. Meet the outcomes of the Division of General Studies.
WORSHIP ARTS Required Courses

I. Division of Bible and Ministry [88 hours]

<table>
<thead>
<tr>
<th>Division Core</th>
<th>17 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Part I. Bible Concentration:</strong></td>
<td></td>
</tr>
<tr>
<td>BI205 Bible Study Methods</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT102 New Testament Survey</td>
<td>3 hours</td>
</tr>
<tr>
<td>OT101 Old Testament Survey</td>
<td>3 hours</td>
</tr>
<tr>
<td>TH302 Doctrine of Holiness</td>
<td>2 hours</td>
</tr>
<tr>
<td>TH300 Teachings of Friends</td>
<td>3 hours</td>
</tr>
<tr>
<td>3 hours chosen from:</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT211 Transformational Life/Leadership of Christ</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT241 Synoptic Gospels</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT362 Acts</td>
<td>3 hours</td>
</tr>
<tr>
<td>NT346 Writings of John</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

| **Part II. Foundations for Ministry:** | 10 hours |
| CM104 Personal Evangelism Seminar | 1 hour |
| CM107 Survey of Church Ministry | 3 hours |
| MI2083 Intercultural Ministry | 3 hours |
| SL101 Spiritual Formation I | 3 hours |

| **Additional Bible/Theology:** | 10 hours |
| BI306 Hermeneutics | 3 hours |
| TH105 Basic Beliefs | 2 hours |
| TH304 Apologetics | 2 hours |
| 3 hours chosen from NT or OT electives | 3 hours |

| **Professional Ministry Courses** | 51 hours |
| CM225 Ecclesiology | 3 hours |
| CM402 Senior Forum | 1 hour |
| MU--- Applied Music: Piano | 3 hours |
| MU--- Applied Music: Voice | 2 hours |
| MU--- Applied Music: Elective | 2 hours |
| MU--- Choir or Ensembles | 8 hours |
| PM412 Counseling for Christian Leaders | 3 hours |
| WA101 Introduction to Worship | 2 hours |
| WA201 Music Theory I | 3 hours |
| WA202 Music Theory II | 3 hours |
| WA211 History of Christian Worship | 3 hours |
| WA212 Strategies for Worship Leaders | 3 hours |
| WA321 Theology of Worship | 3 hours |
| WA323 Survey of Congregational Song | 3 hours |
| WA324 The Arts in Christian Worship | 3 hours |
| WA409 Worship Arts Internship | 2 hours |
| WA422 Conducting | 3 hours |
| WA499 Senior Project | 1 hour |

II. Division of General Studies [39 hours]

<table>
<thead>
<tr>
<th>Division Core</th>
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<tbody>
<tr>
<td><strong>Communications:</strong></td>
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</tr>
<tr>
<td>EN100 College Writing</td>
<td>3 hours</td>
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<tr>
<td>EN200 Research and Writing</td>
<td>3 hours</td>
</tr>
<tr>
<td>ITT100 Introduction to Computer Applications</td>
<td>3 hours</td>
</tr>
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<td>Course Code</td>
<td>Course Title</td>
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<tr>
<td>-------------</td>
<td>---------------------------------------</td>
</tr>
<tr>
<td>SP200</td>
<td>Fundamentals of Speech</td>
</tr>
<tr>
<td>LI200</td>
<td>Introduction to Literature</td>
</tr>
<tr>
<td>PH205</td>
<td>Introduction to Philosophy</td>
</tr>
<tr>
<td>BC199</td>
<td>Orientation for Success at BCs</td>
</tr>
<tr>
<td>PY100</td>
<td>General Psychology</td>
</tr>
<tr>
<td>WA214</td>
<td>History of Western Music</td>
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<td></td>
<td><strong>Humanities:</strong></td>
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<tr>
<td></td>
<td><strong>Social and Behavioral Sciences:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Science and Mathematics:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Additional General Studies Requirements:</strong></td>
</tr>
<tr>
<td></td>
<td><strong>III. Unrestricted Electives [1 hour]</strong></td>
</tr>
</tbody>
</table>

1 hour chosen from courses in any division

128 total hours
BACHELOR OF SCIENCE:
YOUTH MINISTRIES

Statistics indicate that the average age at which people accept Christ as their Savior is sixteen. Youth Ministries graduates will be prepared to minister to adolescents at this critical life stage when the possibilities for evangelism and discipleship are so great. The Youth Ministries major is designed to give students the skills necessary for effective ministry to youth as well as an understanding of the broader context of youth ministry within the Church and the Christian family.

OUTCOMES

Students who complete the Youth Ministries curriculum will meet the outcomes of the Division of Bible and Ministry listed on page 43 of this catalog, as well as the following outcomes specific to this major.

Specific Program Outcomes: students will
1. Understand family relationships and biblical principles for ministry to families.
2. Effectively relate to youth, parents, congregation and church leadership.
3. Demonstrate the skills to minister to youth as exhibited by their ability to
   A. Address administrative issues peculiar to ministry with youth in the local church environment.
   B. Relate and communicate within the context of youth culture while challenging young people to transcend their culture and live for Christ.
   C. Recognize and adjust to various ministry environments.
   D. Speak effectively to youth.
4. Meet the outcomes of the Division of General Studies.
YOUTH MINISTRIES Required Courses

I. Division of Bible and Ministry [82 hours]

Division Core
Part I. Bible Concentration: 17 hours

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI205</td>
<td>Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>NT102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>OT101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>TH302</td>
<td>Doctrine of Holiness</td>
<td>2</td>
</tr>
<tr>
<td>TH300</td>
<td>Teachings of Friends</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>3 hours chosen from:</td>
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<tr>
<td>NT211</td>
<td>Transformational Life &amp; Leadership of Christ (3 hours)</td>
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<tr>
<td>NT241</td>
<td>Synoptic Gospels (3 hours)</td>
<td></td>
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<tr>
<td>NT362</td>
<td>Acts (3 hours)</td>
<td></td>
</tr>
<tr>
<td>NT346</td>
<td>Writings of John (3 hours)</td>
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Part II. Foundations for Ministry: 10 hours

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<td>Personal Evangelism Seminar</td>
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<tr>
<td>CM107</td>
<td>Survey of Church Ministry</td>
<td>3</td>
</tr>
<tr>
<td>MI2083</td>
<td>Intercultural Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SL101</td>
<td>Spiritual Formation I</td>
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Additional Bible/Theology: 13 hours

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<th>Course Title</th>
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<tr>
<td>BI306</td>
<td>Hermeneutics</td>
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<tr>
<td>TH105</td>
<td>Basic Beliefs</td>
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<td>TH304</td>
<td>Apologetics</td>
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<td>6 hours chosen from NT or OT electives</td>
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Professional Ministry Courses 42 hours

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<tbody>
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<td>CM225</td>
<td>Ecclesiology</td>
<td>3</td>
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<tr>
<td>CM307</td>
<td>Ministry Leadership and Administration</td>
<td>3</td>
</tr>
<tr>
<td>CM402</td>
<td>Senior Forum</td>
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</tr>
<tr>
<td>ED312</td>
<td>Effective Bible Teaching in Children’s Ministry</td>
<td>3</td>
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<tr>
<td>PM313</td>
<td>Homiletics I</td>
<td>3</td>
</tr>
<tr>
<td>PM412</td>
<td>Counseling for Christian Leaders</td>
<td>3</td>
</tr>
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<td>PY224</td>
<td>Developmental Psychology</td>
<td>3</td>
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<td>PY242</td>
<td>Interpersonal Relations</td>
<td>3</td>
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<tr>
<td>SL202</td>
<td>Spiritual Formation II</td>
<td>3</td>
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<tr>
<td>YM101</td>
<td>Introduction to Youth Ministry</td>
<td>3</td>
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<td>YM104</td>
<td>Youth Culture and Trends</td>
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<td>YM2122</td>
<td>Communication Strategies</td>
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<td>YM301</td>
<td>Youth Ministry Programming</td>
<td>3</td>
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<td>YM302</td>
<td>Camp Programming</td>
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<td>YM403</td>
<td>Youth Ministry Internship</td>
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II. Division of General Studies [40 hours]

Division Core
Communications: 12 hours

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<tr>
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<td>EN200</td>
<td>Research and Writing</td>
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</tr>
<tr>
<td>IT100</td>
<td>Introduction to Computer Applications</td>
<td>3</td>
</tr>
<tr>
<td>SP200</td>
<td>Fundamentals of Speech</td>
<td>3</td>
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</table>

Humanities: 6 hours

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LI200</td>
<td>Introduction to Literature</td>
<td>3</td>
</tr>
</tbody>
</table>
PH205  Introduction to Philosophy  3 hours

Social and Behavioral Sciences:  7 hours
BC199  Orientation for Success at BCs  1 hour
PY100  General Psychology  3 hours
3 hours chosen from:
   SS201  Western Civilization I  (3 hours)
   SS213  American History I  (3 hours)
   SO221  Introduction to Sociology  (3 hours)

Science and Mathematics:  6 hours
3 hours chosen from:
   Math Electives  (3 hours)
3 hours chosen from:
   Any Science Elective  (3 hour)

Additional General Studies Requirements:  9 hours
PY200  Marriage and Family  3 hours
6 hours chosen from literature (LI), Juniors Global, or social science electives  6 hours

III. Unrestricted Electives [6 hours]
6 hours chosen from courses in any division  6 hours

128 hours total

Youth For Christ Credentialing: In partnership with Youth For Christ, Barclay College conducts and participates in YFC training opportunities that can be added to a Youth Ministries major, and that can be used to obtain ministry credentials from Youth for Christ. Please inquire of the Youth Ministry Chairperson for further information. Students electing to complete YFC training may replace some or all of the General Studies Electives noted above with YFC classes.

YFC Classes Available:
YM317    YFC Ministries (Sullivant Training)  2 hours
YM343    Directed Study (NYWC)  2 hours
YM419    YFC Summer Institute  1-6 hours
YM499    Directed Research in Bible and Theology  2 hours
CERTIFICATE PROGRAMS

Barclay College offers a Bible/Ministry Certificate. The certificate requires 15 hours of coursework. Students can craft their own certificate by choosing from a list of approved courses. Upon completion of the required hours the College grants a Certificate.

OUTCOMES

Students who complete the Bible/Ministry Certificate curriculum will meet some of the outcomes of the Division of Bible and Ministry and some specific to the certificate programs, as noted below:

Certificate Outcomes: students will
1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one’s personal life and ministry to others.
4. For the ministry certificate, demonstrate a basic level of knowledge related to encouraging and supporting members of local church congregations.

To receive the Bible/Ministry Certificate, students must choose 15 hours from the following courses:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI205</td>
<td>Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>CM107</td>
<td>Survey of Church Ministry</td>
<td>3</td>
</tr>
<tr>
<td>CM225</td>
<td>Ecclesiology</td>
<td>3</td>
</tr>
<tr>
<td>MI208</td>
<td>Intercultural Ministry</td>
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</tr>
<tr>
<td>MI217</td>
<td>Missionary Principles and Practices</td>
<td>3</td>
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<tr>
<td>MI223</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>NT102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>NT201</td>
<td>Using New Testament Greek I</td>
<td>3</td>
</tr>
<tr>
<td>NT202</td>
<td>Using New Testament Greek II</td>
<td>3</td>
</tr>
<tr>
<td>NT211</td>
<td>Transformational Life and Leadership of Christ</td>
<td>3</td>
</tr>
<tr>
<td>NT241</td>
<td>Synoptic Gospels</td>
<td>3</td>
</tr>
<tr>
<td>NT261</td>
<td>Romans</td>
<td>3</td>
</tr>
<tr>
<td>OT101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>OT252</td>
<td>Old Testament Poetry</td>
<td>3</td>
</tr>
<tr>
<td>PM226</td>
<td>Introduction to Pastoral Ministry</td>
<td>3</td>
</tr>
<tr>
<td>PY200</td>
<td>Marriage and Family</td>
<td>3</td>
</tr>
<tr>
<td>PY224</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>PY242</td>
<td>Interpersonal Relations</td>
<td>3</td>
</tr>
<tr>
<td>SL101</td>
<td>Spiritual Formation I</td>
<td>3</td>
</tr>
<tr>
<td>SL202</td>
<td>Spiritual Formation II</td>
<td>3</td>
</tr>
<tr>
<td>TH105</td>
<td>Basic Beliefs</td>
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<tr>
<td>WA101</td>
<td>Introduction to Worship</td>
<td>3</td>
</tr>
<tr>
<td>WA212</td>
<td>Strategies for Worship Leaders</td>
<td>3</td>
</tr>
<tr>
<td>WA214</td>
<td>History of Western Music</td>
<td>3</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
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<tr>
<td>WA219</td>
<td>Sound and Media in the Church</td>
<td>2</td>
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<tr>
<td>YM101</td>
<td>Introduction to Youth Ministry</td>
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<tr>
<td>YM104</td>
<td>Youth Culture and Trends</td>
<td>3</td>
</tr>
<tr>
<td>YM212</td>
<td>Communication Strategies</td>
<td>2</td>
</tr>
</tbody>
</table>
Division of General Studies

Associate of Arts
General Studies

PURPOSE
The Division of General Studies helps prepare students for effective Christian life, service, and leadership by facilitating the development of a biblical worldview in all areas of knowledge, by providing the tools that will help them relate to others within a variety of topics and human experiences, and by equipping them with general knowledge commensurate with a college education and as a foundation for lifelong learning.

OUTCOMES
As a result of completing the General Studies portion of their curriculum, students will demonstrate:
1. The development of a biblical worldview in all areas of learning, and recognition of the place of worldview both within and outside evangelical Christianity.
2. Critical thinking skills and the ability to evaluate the underlying philosophical perspectives which influence all areas of human endeavor.
3. Basic life, study, and scholarly research skills.
4. The ability to communicate effectively in written and oral forms.
5. The ability to work productively, both individually and in teams.
6. An introductory-level understanding of the broad range of human thought, experience, and knowledge through the humanities, social and behavioral sciences, natural sciences, and mathematics.

In order to meet the outcomes of the Division of General Studies, the faculty of Barclay College have adopted a Division Core curriculum which all students must take. This General Studies Core is listed on the following page, and is listed again with each major.
### General Studies Division Core [31 Hours]

**Communications:**

- **EN100**  College Writing  3 hours
- **EN200**  Research and Writing  3 hours
- **IT100**  Introduction to Computer Applications  3 hours
- **SP200**  Fundamentals of Speech  3 hours

**Humanities:**

- **LI200**  Introduction to Literature  3 hours
- **PH205**  Introduction to Philosophy  3 hours

**Social and Behavioral Sciences:**

- **BC199**  Orientation for Success at BCs  1 hour
- **PY100**  General Psychology  3 hours

3 hours chosen from:

- Social Science Electives (3 hours)

**Science and Mathematics:**

3 hours chosen from:

- Math Electives (3 hours)  3 hours

3 hours chosen from:

- Science Electives (3 hours)  3 hours

### Additional General Studies Courses

In addition to the core program, each major or course of study at the college requires additional specific or elective general studies courses to further broaden the student’s background and understanding.
ASSOCIATE OF ARTS: GENERAL STUDIES

The Associate of Arts in General Studies is designed
1) To provide a two year course for the student not desiring or able to complete a four year degree but wishing to have training in Bible and general college studies in order to render competent service as lay persons in a local church, to broaden and deepen their thinking, and to prepare for vocational positions requiring an associate’s degree.
2) To provide Bible College course work for the student wishing to gain a strong biblical foundation before transferring to another institution to complete a major not offered at Barclay College.

OUTCOMES

Students who complete the curriculum for the Associate of Arts in General Studies will meet the following division and program outcomes:

Division Outcomes: students will
1. Demonstrate an essential foundation of thinking, study, and research skills.
2. Demonstrate the ability to be articulate in both written and verbal forms.
3. Demonstrate the ability to use technology to learn and to be productive.
4. Demonstrate the ability to work productively both individually and in teams.
5. Have a working knowledge of God’s physical creation as described through the sciences and mathematics, and understand how those fields contribute to technological innovation and influence society.
6. Understand at an introductory level the broad range of human thought, endeavor, accomplishment, and struggle as expressed in history, philosophy, art, music, literature, and family and other social and political systems.
7. Demonstrate a working knowledge of the many diverse attempts to explain the human experience both within and outside evangelical Christianity.

Specific Program Outcomes: students will
1. Demonstrate the skills and knowledge appropriate to Associate-level college graduates.
2. Possess the skills and knowledge needed to continue in baccalaureate work at Barclay College, or to transfer to another institution.
3. Meet the outcomes of the Division of Bible and Ministry.
ASSOCIATE OF ARTS IN GENERAL STUDIES Required Courses

I. Division of Bible and Ministry [22 hours]
Division Core (Adjusted for AA degree)

Part I. Bible Concentration: 12 hours
B1205 Bible Study Methods 3 hours
NT102 New Testament Survey 3 hours
OT101 Old Testament Survey 3 hours
3 hours chosen from:
   NT211 Transformational Life/Leadership of Christ (3 hours)
   NT241 Synoptic Gospels (3 hours)
   NT362 Acts (3 hours)
   NT346 Writings of John (3 hours)

Part II. Foundations for Ministry: 10 hours
CM104 Personal Evangelism Seminar 1 hour
CM107 Survey of Church Ministry 3 hours
MI2083 Intercultural Ministry 3 hours
SL101 Spiritual Formation I 3 hours

II. Division of General Studies [40 hours]
Division Core

Communications: 12 hours
IT100 Introduction to Computer Applications 3 hours
EN100 College Writing 3 hours
EN200 Research and Writing 3 hours
SP200 Fundamentals of Speech 3 hours

Humanities: 6 hours
PH105 Introduction to Philosophy 3 hours
LI101 Introduction to Literature 3 hours

Social and Behavioral Sciences: 7 hours
BC199 Orientation for Success at BCs 1 hour
PY100 General Psychology 3 hours
3 hours chosen from:
   SS201 Western Civilization I (3 hours)
   SS223 American History I (3 hours)
   SO221 Introduction to Sociology (3 hours)

Science and Mathematics: 6 hours
3 hours chosen from:
   Math Electives (3 hours)
3 hours chosen from:
   Science Electives (3 hours)

Additional General Studies Requirements: 9 hours
PY200 Marriage and Family 3 hours
6 hours chosen from literature (LI), Juniors Global, or social science electives 6 hours

III. Unrestricted Electives [3 hours]
3 hours chosen from courses in any division 3 hours
65 total hours
Division of Arts and Sciences

*Bachelor of Arts/Science*
- Business Administration
- Elementary Education K-6
- Psychology and Family Studies

*Minors*
- Business Administration
- Music
- Psychology

**PURPOSE**
The purpose of the Division of Arts and Sciences is to equip the students of Barclay College who major within the division with the knowledge and biblical worldview to minister to the world in a calling of a career field or vocation, such as business, psychology, or education. There are two primary emphases: developing the skills necessary for professional competence, and understanding how a Christian uses those skills and his or her biblical knowledge and relationship with God to influence others for Christ and effect positive change in the working environment.

**OUTCOMES**
The outcomes for the Division of Arts and Sciences are that students shall be able to
1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one’s chosen field integrate with or critique “secular” knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.
BACHELOR OF SCIENCE: BUSINESS ADMINISTRATION

The Business Administration curriculum builds a background in business and integrates this with Christian principles. It is designed to equip the student to serve the Lord in business or a business-related ministry.

OUTCOMES

Upon completion of the program, the student will meet the outcomes of the division of Arts and Sciences listed on page 76 of this catalog, as well as additional outcomes particular to this major.

Specific Program Outcomes: students will be able to

1. Explain the nature, scope, and importance of the business system, and how a business is owned and operated.
2. Apply Biblical ethics and stewardship practices to sound business management principles.
3. Describe the influence of supply and demand, circular flow of income, the business cycle, inflation, interest rates, and taxes on the economy of an area or nation.
4. Describe the basics of business law as it pertains to contracts, sales, employment, risk-bearing, real property, negotiable instruments, and business structure.
5. Outline procedures for establishing and operating a small business, including the development and implementation of a business plan.
6. Demonstrate ability to work with personnel in areas such as recruitment, selection, orientation, training, development, evaluation, and compensation.
7. Describe how managers plan, organize, lead, and control in order to achieve organizational goals.
8. Explain how product development, pricing policies, distribution, and promotion influence the marketing process.
9. Organize and maintain financial records through the accounting cycle for a service or merchandising business.
10. Prepare, analyze, interpret, and make decisions with financial information, including pro-forma statements and operating, capital, and cash budgets.
11. Pursue graduate studies in the business field.
12. Meet the outcomes of the Division of Bible and Ministry.
13. Meet the outcomes of the Division of General Studies.
BUSINESS ADMINISTRATION Required Courses

I. Division of Bible and Ministry [32 hours]

Division Core

Part I. Bible Concentration: 17 hours
- BI205 Bible Study Methods 3 hours
- NT102 New Testament Survey 3 hours
- OT101 Old Testament Survey 3 hours
- TH302 Doctrine of Holiness 2 hours
- TH300 Teachings of Friends 3 hours
- 3 hours chosen from:
  - NT211 Transformational Life/Leadership of Christ (3 hours)
  - NT241 Synoptic Gospels (3 hours)
  - NT362 Acts (3 hours)
  - NT346 Writings of John (3 hours)

Part II. Foundations for Ministry: 10 hours
- CM104 Personal Evangelism Seminar 1 hour
- CM107 Survey of Church Ministry 3 hours
- MI2083 Intercultural Ministry 3 hours
- SL101 Spiritual Formation I 3 hours

Additional Bible/Theology: 5 hours
- TH105 Basic Beliefs 2 hours
- 3 hours chosen from NT or OT electives 3 hours

II. Division of General Studies [40 hours]

Division Core

Communications: 12 hours
- EN100 College Writing 3 hours
- EN200 Research and Writing 3 hours
- IT100 Introduction to Computer Applications 3 hours
- SP200 Fundamentals of Speech 3 hours

Humanities: 6 hours
- LI200 Introduction to Literature 3 hours
- PH205 Introduction to Philosophy 3 hours

Social and Behavioral Sciences: 7 hours
- BC199 Orientation for Success at BC 1 hour
- PY100 General Psychology 3 hours
- 3 hours chosen from:
  - Social Science Electives (3 hours)

Science and Mathematics: 6 hours
- 3 hours chosen from:
  - Math Electives (3 hours)
- 3 hours chosen from:
  - Science Electives (3 hours)

Additional General Studies Requirements: 9 hours
- PY200 Marriage and Family 3 hours
- 6 hours chosen from literature (LI), Juniors Global, or social science electives 6 hours

III. Division of Arts and Sciences [42 hours]

Professional Ministry Courses 42 hours
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA103</td>
<td>Personal Finance</td>
<td>1 hour</td>
</tr>
<tr>
<td>BA105</td>
<td>Introduction to Business</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA213</td>
<td>Accounting I</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA214</td>
<td>Accounting II</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA224</td>
<td>Fundamentals of Economics</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA315</td>
<td>Principles of Management/Organization</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA334</td>
<td>Human Resource Management</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA344</td>
<td>Small Business Management</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA352</td>
<td>Business Law</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA387</td>
<td>Principles of Marketing</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA401</td>
<td>Senior Forum</td>
<td>2 hours</td>
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<tr>
<td>BA409</td>
<td>Business Practicum</td>
<td>3 hours</td>
</tr>
<tr>
<td>BA421</td>
<td>Business Finance</td>
<td>3 hours</td>
</tr>
<tr>
<td>MA478</td>
<td>Statistics</td>
<td>3 hours</td>
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<tr>
<td></td>
<td>3 hours chosen from Professional Ministry electives:</td>
<td></td>
</tr>
<tr>
<td>TL202</td>
<td>Transformational Leadership (3 hours)</td>
<td></td>
</tr>
<tr>
<td>BA234</td>
<td>Introduction to Investments (3 hours)</td>
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</tr>
<tr>
<td>BA466</td>
<td>Income Tax Accounting (3 hours)</td>
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</tr>
<tr>
<td>BA499</td>
<td>Directed Research (3 hours)</td>
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</tr>
<tr>
<td>CM307</td>
<td>Ministry Leadership and Administration (3 hours)</td>
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</tr>
<tr>
<td>CM401</td>
<td>Conflict Management (3 hours)</td>
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</tr>
<tr>
<td>PY242</td>
<td>Interpersonal Relationships (3 hours)</td>
<td></td>
</tr>
</tbody>
</table>

**IV. Unrestricted Electives [14 hours]**

14 hours chosen from classes in any division

128 total hours
BACHELOR OF SCIENCE:
ELEMENTARY EDUCATION K-6

The Barclay College Teacher Education program equips students to teach at the elementary level in grades kindergarten through sixth grade in all ACSI accredited K-12 private Christian Schools in the United States and for missions overseas. A middle school level endorsement expands the candidate’s level of instruction for 5th – 8th grades in a specific content area (Language Arts, Math, Science, and/or Social Studies). A broad foundation in educational theory and practice with biblical integration is provided, and the student is ready upon graduation to seek professional certification through application with Association of Christian Schools International.

OUTCOMES

Upon completion of the Elementary Education K-6 program, the student will meet the outcomes of the division of Arts and Sciences listed on page 76 of this catalog, as well as additional outcomes particular to this major.

Specific Program Outcomes: students will

1. Articulate the biblical basis for Elementary Education.
2. Display a broad knowledge of the history and origins of educational thought and practice.
3. Reveal a competency in and understanding of essential educational principles and practices as a result of fulfilling the course requirements in the Elementary Education curriculum.
4. Meet the requirements for ACSI certification in elementary education, and be prepared to serve as elementary teachers in private Christian schools either in the USA or overseas.
5. Meet the outcomes of the Division of Bible and Ministry.
6. Meet the outcomes of the Division of General Studies.

ELEMENTARY EDUCATION K-6 Required Courses

I. Division of Bible and Ministry [32 hours]

<table>
<thead>
<tr>
<th>Division Core</th>
</tr>
</thead>
<tbody>
<tr>
<td>Part I. Bible Concentration: 17 hours</td>
</tr>
<tr>
<td>BI205</td>
</tr>
<tr>
<td>NT102</td>
</tr>
<tr>
<td>OT101</td>
</tr>
<tr>
<td>TH302</td>
</tr>
<tr>
<td>TH300</td>
</tr>
<tr>
<td>3 hours chosen from:</td>
</tr>
<tr>
<td>NT211 Transformational Life &amp; Leadership of Christ (3 hours)</td>
</tr>
<tr>
<td>NT241 Synoptic Gospels (3 hours)</td>
</tr>
<tr>
<td>NT362 Acts (3 hours)</td>
</tr>
<tr>
<td>NT346 Writings of John (3 hours)</td>
</tr>
</tbody>
</table>

| 10 hours |
| Part II. Foundations for Ministry: |
| CM104 | Personal Evangelism Seminar | 1 hour |
| CM107 | Survey of Church Ministry | 3 hours |
| MI2083 | Intercultural Ministry | 3 hours |
| SL101 | Spiritual Formation I | 3 hours |

| 5 hours |
| Additional Bible/Theology: |
| TH105 | Basic Beliefs | 2 hours |
| ED322 | Effective Bible Teaching in Children’s Ministry | 3 hours |
II. Division of General Studies [41 hours]

**Division Core**

*Communications:*  
<table>
<thead>
<tr>
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<th>Title</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>EN100</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>EN200</td>
<td>Research and Writing</td>
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</tr>
<tr>
<td>IT100</td>
<td>Introduction to Computer Applications</td>
<td>3</td>
</tr>
<tr>
<td>SP200</td>
<td>Fundamentals of Speech</td>
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</table>

*Humanities:*  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>LI200</td>
<td>Introduction to Literature</td>
<td>3</td>
</tr>
<tr>
<td>PH205</td>
<td>Introduction to Philosophy</td>
<td>3</td>
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</table>

*Social and Behavioral Sciences:*  
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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC199</td>
<td>Orientation to Success at Barclay College</td>
<td>1</td>
</tr>
<tr>
<td>PY100</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>YM104</td>
<td>Youth Culture and Trends</td>
<td>3</td>
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</table>

*Science and Mathematics:*  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA103</td>
<td>Mathematical Concepts</td>
<td>3</td>
</tr>
<tr>
<td>NS100</td>
<td>Natural Science Elective</td>
<td>3</td>
</tr>
<tr>
<td>SC200L</td>
<td>NS or PS Science Lab</td>
<td>1</td>
</tr>
<tr>
<td>PS200</td>
<td>Physical Science Elective</td>
<td>3</td>
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</table>

**Additional General Studies Requirements:**  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PY200</td>
<td>Marriage and Family</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>3 hours chosen from literature (LI), Juniors Global, or social science electives</td>
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III. Division of Arts and Sciences [65 hours]

**Professional Ministry Courses**  
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED103</td>
<td>Introduction to Christian Education</td>
<td>3</td>
</tr>
<tr>
<td>ED213</td>
<td>Children with Special Needs</td>
<td>3</td>
</tr>
<tr>
<td>ED226</td>
<td>Children’s Literature</td>
<td>3</td>
</tr>
<tr>
<td>ED222</td>
<td>Diverse Learners</td>
<td>3</td>
</tr>
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<td>ED302</td>
<td>Classroom Management</td>
<td>3</td>
</tr>
<tr>
<td>ED304</td>
<td>Instructional Media</td>
<td>3</td>
</tr>
<tr>
<td>ED306</td>
<td>Diagnostic Teaching of Reading</td>
<td>3</td>
</tr>
<tr>
<td>ED308</td>
<td>Physical Ed. and Health Methods/Content</td>
<td>3</td>
</tr>
<tr>
<td>ED313</td>
<td>Curriculum and Assessment</td>
<td>3</td>
</tr>
<tr>
<td>ED331</td>
<td>Art and Music Methods/Content</td>
<td>3</td>
</tr>
<tr>
<td>ED333</td>
<td>Mathematics Methods/Content</td>
<td>3</td>
</tr>
<tr>
<td>ED345</td>
<td>Social Studies Methods/Content</td>
<td>3</td>
</tr>
<tr>
<td>ED347</td>
<td>Language Arts Methods/Content</td>
<td>3</td>
</tr>
<tr>
<td>ED373</td>
<td>Science Methods/Content</td>
<td>3</td>
</tr>
<tr>
<td>ED393</td>
<td>Math Internship</td>
<td>1</td>
</tr>
<tr>
<td>ED396</td>
<td>Reading Internship</td>
<td>1</td>
</tr>
<tr>
<td>ED401</td>
<td>Student Teaching Overview</td>
<td>3</td>
</tr>
<tr>
<td>ED402</td>
<td>Philosophy of Teaching Capstone</td>
<td>3</td>
</tr>
<tr>
<td>ED408</td>
<td>Supervised Student Teaching</td>
<td>12</td>
</tr>
<tr>
<td>PY224</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
</tbody>
</table>

Total: 138 hours
BACHELOR OF SCIENCE:  
PSYCHOLOGY AND FAMILY STUDIES

The study of Psychology prepares students to better understand the nature and causes of behavior, feelings, and thoughts, as well as effective techniques for maintaining psychological and social health. The Barclay College program in psychology offers students the opportunity to become acquainted with the principles of psychology in an environment which specifically encourages the critical evaluation of those principles in light of the Bible and God’s desire for man’s redemption and holiness.

The Barclay College Psychology and Family Studies major offers an emphasis in family systems, equipping the graduate for ministry to modern families. Graduates from the Barclay program will find themselves with an excellent foundation for careers in various ministries, social service institutions, or other occupations where psychological or interpersonal skills are particularly required or valuable. Upon completion of the Bachelor’s degree from Barclay College, students who are interested in pursuing the full range of possibilities for careers in Psychology will want to pursue graduate studies. A graduate degree opens the possibilities of a career in counseling centers, education, industry, and health agencies, or, at the doctoral level, opportunities ranging from private practice to teaching or research.

OUTCOMES:

Upon completion of the Psychology and Family Studies program, the student will meet the outcomes of the Division of Arts and Sciences listed on page 76 of this catalog, as well as additional outcomes particular to this major.

Specific Program Outcomes: students shall be able to
1. Articulate the complimentary nature of biblical thought and the study of psychology.
2. Display a broad knowledge of the history and origins of psychological thought and practice.
3. Understand and be competent in basic psychological theory, technique, and practice.
4. Demonstrate the ability to serve in ministry or career roles that emphasize interpersonal relationships and development.
5. Possess the skills and background knowledge required to enter graduate school to pursue further studies in psychology or other fields.
6. Meet the outcomes of the Division of Bible and Ministry.
7. Meet the outcomes of the Division of General Studies.
PSYCHOLOGY AND FAMILY STUDIES Required Courses

I. Division of Bible and Ministry [34 hours]

**Division Core**

**Part I. Bible Concentration:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI205</td>
<td>Bible Study Methods</td>
<td>3</td>
</tr>
<tr>
<td>NT102</td>
<td>New Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>OT101</td>
<td>Old Testament Survey</td>
<td>3</td>
</tr>
<tr>
<td>TH302</td>
<td>Doctrine of Holiness</td>
<td>2</td>
</tr>
<tr>
<td>TH300</td>
<td>Teachings of Friends</td>
<td>3</td>
</tr>
<tr>
<td>3 hours chosen from:</td>
<td></td>
<td>3 hours</td>
</tr>
<tr>
<td>NT211 Transformational Life/Leadership of Christ</td>
<td>3 hours</td>
<td></td>
</tr>
<tr>
<td>NT241 Synoptic Gospels</td>
<td>3 hours</td>
<td></td>
</tr>
<tr>
<td>NT362 Acts</td>
<td>3 hours</td>
<td></td>
</tr>
<tr>
<td>NT346 Writings of John</td>
<td>3 hours</td>
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</table>

**Part II. Foundations for Ministry:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM104</td>
<td>Personal Evangelism Seminar</td>
<td>1</td>
</tr>
<tr>
<td>CM107</td>
<td>Survey of Church Ministry</td>
<td>3</td>
</tr>
<tr>
<td>MI2083</td>
<td>Intercultural Ministry</td>
<td>3</td>
</tr>
<tr>
<td>SL101</td>
<td>Spiritual Formation I</td>
<td>3</td>
</tr>
</tbody>
</table>

**Additional Bible/Theology:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>TH105</td>
<td>Basic Beliefs</td>
<td>2</td>
</tr>
<tr>
<td>TH304</td>
<td>Apologetics</td>
<td>2</td>
</tr>
<tr>
<td>3 hours chosen from NT or OT electives</td>
<td>3 hours</td>
<td></td>
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</table>

II. Division of General Studies [40 hours]

**Division Core**

**Communications:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN100</td>
<td>College Writing</td>
<td>3</td>
</tr>
<tr>
<td>EN200</td>
<td>Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td>IT100</td>
<td>Introduction to Computer Apps</td>
<td>3</td>
</tr>
<tr>
<td>SP200</td>
<td>Fundamentals of Speech</td>
<td>3</td>
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</tbody>
</table>

**Humanities:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LI200</td>
<td>Introduction to Literature</td>
<td>3</td>
</tr>
<tr>
<td>PH1205</td>
<td>Introduction to Philosophy</td>
<td>3</td>
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</tbody>
</table>

**Social and Behavioral Sciences:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BC199</td>
<td>Orientation for Success at BC</td>
<td>1</td>
</tr>
<tr>
<td>PY100</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>3 hours chosen from:</td>
<td></td>
<td>3 hours</td>
</tr>
<tr>
<td>Social Science Elective</td>
<td>3 hours</td>
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</table>

**Science and Mathematics:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 hours chosen from:</td>
<td></td>
<td>3 hours</td>
</tr>
<tr>
<td>Math Elective</td>
<td>3 hours</td>
<td></td>
</tr>
<tr>
<td>3 hours chosen from:</td>
<td></td>
<td>3 hours</td>
</tr>
<tr>
<td>Science Electives</td>
<td>3 hours</td>
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</table>

**Additional General Studies Requirements:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PY200</td>
<td>Marriage and Family</td>
<td>3</td>
</tr>
<tr>
<td>6 hours chosen from literature (LI), Juniors Global, or social science electives</td>
<td>6 hours</td>
<td></td>
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</table>
### III. Division of Arts and Sciences [36 hours]

<table>
<thead>
<tr>
<th>Professional Ministry Courses</th>
<th>36 hours</th>
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</thead>
<tbody>
<tr>
<td>MA478 Statistics</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY224 Developmental Psychology</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY331 Abnormal Psychology</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY333 Tests and Measurements</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY334 Theories of Personality</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY342 Family Systems</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY381 Introduction to Family Therapy</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY404 Senior Forum (Spring)</td>
<td>3 hours</td>
</tr>
<tr>
<td>PY405 Senior Forum (fall)</td>
<td>1 hour</td>
</tr>
<tr>
<td>PY409 Practicum</td>
<td>2 hours</td>
</tr>
<tr>
<td>PY412 Introduction to Research Methods in Psychology</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

Any two of the following: 6 hours
- PY313 Culture and Psychology (3 hours)
- PY337 Integration of Psychology and Religion (3 hours)
- PY341 Social Psychology (3 hours)

### IV. Unrestricted Electives [18 hours]

18 hours chosen from courses in any division

128 total hours
Minors
Several minors are available at Barclay College. The addition of a minor to a course of study adds an enriching element that provides additional expertise and preparation for a particular career. Adding a minor generally increases the number of hours required for graduation. Due to the double major in Bible and the student’s vocational field at Barclay College, the addition of a minor will in most cases require an additional semester.

Division of Bible and Ministry

Camping Ministry Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA344</td>
<td>Small Business Management</td>
<td>3</td>
</tr>
<tr>
<td>BA387</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>CM307</td>
<td>Ministry Leadership and Administration</td>
<td>3</td>
</tr>
<tr>
<td>YM302</td>
<td>Camp Programming</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Ministry Practicum in camping</td>
<td>3</td>
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</table>

Missions Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>SL202</td>
<td>Spiritual Formation II</td>
<td>3</td>
</tr>
<tr>
<td>MI223</td>
<td>Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>MI316</td>
<td>World Religions and Ideologies</td>
<td>3</td>
</tr>
<tr>
<td>MI425</td>
<td>Contextualization of Theology</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>3 hours chosen from:</td>
<td></td>
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<tr>
<td>MI399</td>
<td>Missions Practicum (3 hours)</td>
<td>3</td>
</tr>
<tr>
<td>JG399</td>
<td>Juniors Global (3 hours)</td>
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</table>

Worship Arts Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>WA101</td>
<td>Introduction to Worship</td>
<td>2</td>
</tr>
<tr>
<td>WA211</td>
<td>History of Christian Worship</td>
<td>3</td>
</tr>
<tr>
<td>WA212</td>
<td>Strategies for Worship Leaders</td>
<td>3</td>
</tr>
<tr>
<td>WA321</td>
<td>Theology of Worship</td>
<td>3</td>
</tr>
<tr>
<td>WA323</td>
<td>Survey of Congregational Song</td>
<td>3</td>
</tr>
<tr>
<td>WA324</td>
<td>The Arts in Christian Worship</td>
<td>3</td>
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</table>

Youth Ministry Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>PY224</td>
<td>Developmental Psychology</td>
<td>3</td>
</tr>
<tr>
<td>YM101</td>
<td>Introduction to Youth Ministry</td>
<td>3</td>
</tr>
<tr>
<td>YM301</td>
<td>Youth Ministry Programming</td>
<td>3</td>
</tr>
<tr>
<td>YM302</td>
<td>Camp Programming</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Practicum (or YM elective if a practicum is completed for major)</td>
<td>3</td>
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</table>

Division of Arts and Sciences

Business Administration Minor

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA105</td>
<td>Introduction to Business (3 hours)</td>
<td>3</td>
</tr>
<tr>
<td>BA344</td>
<td>Small Business Management (3 hours)</td>
<td>3</td>
</tr>
<tr>
<td>BA213</td>
<td>Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>BA315</td>
<td>Principles of Management and Organization</td>
<td>3</td>
</tr>
<tr>
<td>BA387</td>
<td>Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>BA421</td>
<td>Business Finance</td>
<td>3</td>
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</table>
6 hours chosen from business (BA) electives  

<table>
<thead>
<tr>
<th>Music Minor</th>
<th>18 hours</th>
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<tbody>
<tr>
<td>MU105-406</td>
<td>Choir</td>
</tr>
<tr>
<td>MU103-404</td>
<td>Applied Music: Piano</td>
</tr>
<tr>
<td>MU103-404</td>
<td>Applied Music: Voice</td>
</tr>
<tr>
<td>MU103-404</td>
<td>Applied Music: Elective</td>
</tr>
<tr>
<td>WA201</td>
<td>Music Theory I</td>
</tr>
<tr>
<td>WA202</td>
<td>Music Theory II</td>
</tr>
<tr>
<td>WA214</td>
<td>History of Western Music</td>
</tr>
<tr>
<td>WA422</td>
<td>Conducting</td>
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</table>

<table>
<thead>
<tr>
<th>Psychology Minor</th>
<th>21 hours</th>
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</thead>
<tbody>
<tr>
<td>PY100</td>
<td>General Psychology</td>
</tr>
<tr>
<td>PY200</td>
<td>Marriage and Family</td>
</tr>
<tr>
<td>PY224</td>
<td>Developmental Psychology</td>
</tr>
<tr>
<td>PY242</td>
<td>Interpersonal Relations</td>
</tr>
<tr>
<td>PY312</td>
<td>Theories of Personality</td>
</tr>
<tr>
<td>PY341</td>
<td>Social Psychology</td>
</tr>
<tr>
<td>PY342</td>
<td>Family Systems</td>
</tr>
</tbody>
</table>
Art

AR101 Introduction to Drawing and Watercolors 1 hour
Introduces the student to fundamentals of drawing and the medium of watercolor. The emphasis of the class is developing creativity and individual styles.

Aviation

AV217 Primary Flight 3 hours
A course to prepare the student for the F.A.A. Private Pilot written examination. Includes approximately 30 hours of classroom study covering air navigation, meteorology, theory of flight, Federal air regulations, and general service and safety measures.

AV218 Primary Flight Lab 3 hours
Primary flight training, including approximately 50 hours of dual instruction and solo flight. Meets flight requirements for issuance of a Private Pilot Certificate.

Barclay College Success

BC099 Tutoring Center 0 Credit
Opportunity for individual assistance with course requirements and study procedures. Students meet weekly at the Tutor Center. Graded pass/fail. Required of all students on conditional admittance or academic probation.

BC100 Life Skills 1 hour
The intent of this course it to provide content and process through which a student may define spiritual and relational health for themselves, spiritual and relational health for key relationships both present and future, and spiritual and relational health for any culture they may have influence over in the future. Required of all students on conditional admittance or academic probation.

BC199 Orientation for Success at Barclay College 1 hour
An introduction to the fundamentals of Orientation for Success at BCs as a student at Barclay College and for life in general. Includes developing a more specific understanding of life as a Christian student; an overview of resources available to students of the college; development as a learner; and world view. Graded Pass/Fail. Required of all students new to Barclay College.

Bible

BI205 Bible Study Methods 3 hours
A course designed to acquaint the student with various methods of Bible study. This is an intensive “hands on” application course required of all students. Students must pass before being
permitted to enroll in 300 or 400 level Bible (NT or OT) classes. Prerequisites: OT101 Old Testament Survey and NT102 New Testament Survey.

**BI306 Hermeneutics (Principles of Biblical Interpretation)** 3 hours
An overview of the history and principles of studying, interpreting, and applying Scripture. Various approaches, methods, and models will be discussed, evaluated, and practiced. Prerequisite: BI205 Bible Study Methods.

### BUSINESS ADMINISTRATION

**BA103 Personal Finance** 3 hours
A course developing students’ understanding and skills in such areas as money management, budgeting, short-term and long-term financial goal attainment, the wise use of credit, insurance, investments, and consumer rights and responsibilities.

**BA105 Introduction to Business** 3 hours
A course designed to acquaint the student with the basic concepts of the nature, scope, and importance of the business system to the economic advantage of the individual, the church, and the nation. The course emphasizes how business is owned, organized, managed and controlled and how the Christian in business can apply Biblical principles of business ethics and stewardship.

**BA213 Accounting I** 3 hours
An introduction to the principles and practices of business accounting procedures. These include basic concepts, the accounting cycle, journals, ledgers, payroll accounting, notes and interest, and their application to personal service enterprises and retail businesses.

**BA214 Accounting II** 3 hours
A continuation of Accounting I, giving a more detailed treatment of accounting for purchases, sales, inventory, long-lived assets, and their application to partnerships and corporations. The course also is an introduction to the problems of accounting for churches and other non-profit institutions. Prerequisite: BA 213 Accounting I.

**BA224 Fundamentals of Economics** 3 hours
A study of basic concepts, principles, and problems of economics including the following: determination of level of employment, production, price level, monetary and banking systems, financial institutions in the American economy, problems of labor, economic instability, scarcity, inflation, agriculture, international trade, and principles of economic development.

**BA234 Introduction to Investments** 3 hours
A study of investment processes and saving; government securities; corporate bonds; preferred and common stock; mutual funds; the securities market and the broker; and portfolio management.

**BA315 Principles of Management and Organization** 3 hours
A study of the theory of management-decision making in planning, organizing, staffing, directing, and controlling the organization. An analysis of the organizational hierarchy, authority, responsibility, and accountability within the business.
BA334 Human Resource Management 3 hours
An introduction to the elements that contribute to the human dimension of an organization. Concepts of recruitment, selection, training, evaluation, discipline, dismissal, and compensation are covered.

BA344 Small Business Management 3 hours
Designed to acquaint the student with the establishment, organization, responsibility, and accountability in the operation of one's own business, the course focuses on the problems of location, markets, competition, risk, merchandise control, levels of management, and communication through managerial control. Different schools of management thought are analyzed.

BA352 Business Law 3 hours
A study of the legal aspect of business and its administration. The emphasis is upon contracts and negotiable instruments that relate to personal property, deed, mortgages, partnerships, and corporations.

BA387 Principles of Marketing 3 hours
A study of marketing functions including salesmanship, trade channels, securing distribution of goods, pricing policies, social and economic trends, and the role of good advertising in the marketing of goods and/or services. Attention is also given to the marketing of services of non-profit organizations and institutions such as churches and schools.

BA401 Senior Forum 2 hours
A course in which students research careers in business, prepare for the job search, and outline their personal learning as applied to the division outcomes for this major.

BA409 Business Practicum 3 hours
A hands-on experience in business, progressing from observation to participation in an actual business environment. Prerequisite: Permission from the instructor.

BA421 Business Finance 3 hours
An introductory course in corporation finance including short-term and long-term financing, risk and return from different forms of financing, financial institutions, cash flow, statement analysis, budgeting, and profit analysis.

BA466 Income Tax Accounting 3 hours
The study of individual income tax theory, planning, and application.

BA499 Directed Research 1-3 hours
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.
CM104 Personal Evangelism Seminar  
An intensive weekend seminar in which evangelism is observed, studied, and practiced.

CM107 Survey of Church Ministry  
An introduction to the biblical nature and purpose of the body of Christ, this course is designed to help each student recognize the wide range of ministries that have been entrusted to the Christian church and the critical importance of each member’s contribution to its work. Some of these ministries include leadership, discipleship, preaching, worship, fellowship, prayer, stewardship, evangelism and world missions.

CM225 Ecclesiology  
An exploration of ecclesiological models of the Christian church. The philosophy and praxis of varied ministry contexts, both contemporary and historical, will be analyzed and compared against scriptural models.

CM229 Cross Cultural Practicum  
A cross-cultural field experience that gives students a direct exposure to another cultural setting. This off-campus study emphasizes the values and special characteristics of the host culture and gives the student an opportunity to observe and, where appropriate, to participate in the life of that culture.

CM322 Human Resource Development  
An introduction to the elements which contribute to the human dimension of the organization and work place. Emphasis will be placed on administration, policies, training, and benefits.

CM307 Ministry Leadership and Administration  
An introduction to the biblical principles of servant leadership, especially as they are revealed in the life and ministry of Jesus. Topics include; character development, vision casting, risk taking, team building, the relationship between responsibility and authority, and administrative tools for ministry.

CM401 Conflict Management  
Approaches to the management of intra-personal, interpersonal, and societal conflict, game theory, frustration and aggression, the etiology of conflict; role playing and case study methods to be supplemented by lecture-discussions and readings.

CM402 Senior Forum  
A course for the discussion of first pastorate concerns. Among the topics studied will be the interview process, beginning priorities, and setting the first year’s agenda. Attention will be given to ministerial ethics and etiquette. For Missions, Pastoral Ministry, and Youth Ministry majors.

DRAMA

DR101, 102 Drama Ensemble  
A performance group that employs plays, skits, readings, and other dramatic forms to share God's love. Audition required.
DR122 Drama-Stagecraft  
2 hours
Presentation of the basics of lighting, set design, set construction, and sound. The class will have professional guest speakers and students will have the opportunity to learn with hands-on experience. The class will build sets for the spring musical. They will not be required to perform in the musical, but are expected to work backstage for each performance.

EDUCATION

ED103 Introduction to Christian Education  
2 hours
An introduction to the profession and calling of teaching. Students are introduced to the teaching profession, observe instruction and learning in a variety of settings, and begin to explore philosophical issues related to various school teaching environments: private, public, mission, and home school. Elementary Education K-6 pre-candidates are required to complete this course with a grade of “C” or 72% or higher. Completion of the early field experience is required for admission to the Teacher Education program. Prerequisite course for the Elementary Education K-6 major; open to all students.

ED213 Children with Special Needs  
3 hours
A study of the psychology of exceptional children with emphasis on the developmental, social, and emotional characteristics of exceptional children in the regular education classroom and the implications of these challenges in the educational process. Elementary Education K-6 pre-candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite course for the Elementary Education K-6 major; open to all students.

ED222 Diverse Learners  
3 hours
A critical study of the multicultural environment in the American educational system with emphasis pertaining to the culturally diverse learners. The various areas of emphasis will include, yet will not be limited to, the issues of culture, ethnicity, religion, linguistics, and (dis)abilities. Through this course the candidate will be empowered to deal with diversity in the classroom. Elementary Education K-6 pre-candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite course for the Elementary Education K-6 major; open to all students.

ED226 Children’s Literature  
3 hours
A study of secular and Christian literature for birth through thirteen; it will also be a study of types, outstanding authors and illustrators, and a study of the basis for selection, and value in meeting children’s needs. This course provides preparation for evaluating and choosing quality children/adolescent literature in the classroom. Elementary Education K-6 pre-candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite course for the Elementary Education K-6 major; open to all students. Course does not fulfill Division of General Studies literature elective.

ED302 Classroom Management  
3 hours
Introduces the student to a variety of classroom management and organizational techniques to help the teacher develop practical methods for working with students, handling challenging behavior, and fostering a classroom climate conducive to productive instruction and learning. Candidates are required to complete this course with a grade of “C” or 72% or higher.
ED304 Instructional Media 3 hours
A course designed to develop technological literacy in the candidate for use in the classroom. This course will expose the candidate to the resources and technology available in order to enhance instructional methodology in the classroom for all learners. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

ED306 Diagnostic Teaching of Reading 3 hours
A study of current practices and resources for teaching reading, plus a working knowledge of the administration and interpretation of diagnostic instruments, the causes of reading problems, and implementing techniques for remedial teaching. Candidates are required to evaluate the effect on student learning through compiling data on pre and post scores on a reading assessment, while tutoring a student in remedial reading to demonstrate KSDE Assessment #4 – Assessment of candidate effect on student learning. Candidates are required to complete this course with a grade of “C” or 72% or higher.

ED308 P. E. and Health Methods/Content 3 hours
The course specifically addresses that the kindergarten through sixth grade teacher knows, understands, and can use the major concepts of health education, human movement, and physical activity as central elements to foster active, healthy life styles and enhanced quality of life for all students. This course is designed to give the students the necessary skills and knowledge to plan and teach physical education and health related issues. Physical Education classroom observations, lesson plan development, health and wellness of elementary age children, and elementary physical education content will be evaluated. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

ED313 Curriculum & Assessment 3 hours
Elementary Education K-6 candidates will focus on curriculum design, implementation, and evaluation as well as action research strategies that support learning at the elementary and middle school levels. Candidates will critique and develop curricula appropriate for meeting content and professional standards. This course focuses on identification of inquiry strategies, assessments, selection of materials, and research strategies that allow pre-service candidates to look closely teaching styles and the nature of practice. Candidates will learn to construct, select and use a variety of instructional strategies and assessment instruments for the classroom. Candidates are required to complete this course with a grade of “C” or 72% or higher.

ED317 The Young Child 3 hours
A course emphasizing a child’s growth and development relating to the physical, cognitive, social, emotional, language, and spiritual aspects of the child from birth through 8 years. This course is designed to provide education majors with an observation and participation experience. Candidates are placed in an educational setting for children birth through age three for a minimum of 25 hours during the semester. Open to all students.

ED322 Effective Bible Teaching in Children’s Ministry 3 hours
This course will train individuals to minister to and effectively teach the Bible to children in their local community and church while building character, morals, and Christ-likeness in them. This
course will be interactive in nature as we read through the Bible, emphasizing the stories for children and discover ways to effectively teach the Bible lessons and character outcomes related to Old and New Testament stories. Students will develop active teaching Bible lesson plans, teaching techniques, and knowledge at developmentally appropriate levels for teachers of the Bible (Old & New Testament) and in children’s ministry programs. Students will also learn positive behavior strategies for working with children and families within the Children’s Ministry program. This course will focus on ministries where the scriptures are taught and applied for life-long learning for those who work with children from birth to age eight, while holding true to the scriptures. Elementary Education K-6 pre-candidates are required to complete this course with a grade of “C” or 72% or higher. Open to all students.

**ED331 Art and Music Methods/Content**  
3 hours  
This course is a study of effective methods for teaching art and music at the elementary level. The course covers specific materials and ideas available to the elementary school teacher, of how to design, implement, and evaluate arts experiences that are developmentally appropriate, meaningful and challenging for all students. Typical content and sequence of elementary art and music instruction, and ideas on building effective art and music programs on minimal budgets that lead to positive learning outcomes, and that develop positive dispositions towards artistic explorations and expression. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment; Rubric and checklist for the Integrated Thematic Unit used to assess candidate’s knowledge for KSDE Assessment #7 – Kansas Content Standards, must be mastered at 80% or higher.

**ED333 Mathematics Methods/Content**  
3 hours  
This course is designed to prepare and train the Elementary Education candidate in the use of the effective teaching strategies of math practice, problem-solving, and critical thinking skills in the elementary school setting. Students will be able to integrate mathematics into other content areas through theory, teaching strategies, and hands-on learning while implementing appropriate educational standards. Candidates are required to master 80% or higher of the content on the post-test exam at the end of this course for KSDE Assessment #6 – Content-based assessment. Candidates are required to complete this course with a grade of “C” or 72% or higher.

**ED345 Social Studies Methods/Content**  
3 hours  
A course designed to equip the candidate to know, understand and use major concepts and modes of inquiry through developing methods, materials, resources, and techniques used to teach elementary Social Studies. Social studies content, through the integrated study of history, geography, the social sciences, and the importance of such content for all student’s to make informed decisions as citizens of a culturally diverse democratic society and interdependent world in their everyday lives will be covered. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

**ED347 Language Arts Methods/Content**  
3 hours  
A study of the process and practice of teaching effective methods of oral and written language arts and reading instruction. Emphasis will be placed on the typical content and sequence for elementary language arts courses. Emphasis is given in the areas of emergent literacy, listening, speaking, spelling, grammar, reading, and assessment procedures for instructional needs of learners. Candidates are required to complete this course with a grade of “C” or 72% or higher.
ED373 Science Methods/Content 3 hours
A study of effective methods and strategies for teaching the typical scope and sequence of science, including physical, life, and earth and space sciences at the elementary level. Emphasis is given to developing a working knowledge of all basic science concepts and to personal and social perspectives, the history and nature of science, the unifying concepts of science, and the inquiry processes for the scientific method with attention to the appropriate educational standards. Candidates must obtain a “C” or 72% or higher in this course to meet the criteria for KSDE Assessment #5 – Course Grade-Based Assessment.

ED393 Math Internship 1 hour
This course is an opportunity to provide candidates experience in the process of teaching and assessment of Language Arts, Reading, and Mathematics through the preparation, instruction, and differentiation of instruction under the supervision of education faculty. Forty hours of field time is required for this experience. Candidates are required to fully develop a Math Portfolio with a grade of 80% or higher for KSDE Assessment #2 – Assessment of candidate ability to plan instruction. Candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite: Enrolled in or completed ED 363 Math Methods and ED 347 Language Arts Methods. 1 credit hour (2 credits required for major)

ED396 Reading Internship 1 hour
This course is an opportunity to provide candidates experience in the process of teaching and assessment of Language Arts, Reading, and Mathematics through the preparation, instruction, and differentiation of instruction under the supervision of education faculty. Forty hours of field time is required for this experience. Candidates are required to fully develop a Math Portfolio with a grade of 80% or higher for KSDE Assessment #2 – Assessment of candidate ability to plan instruction. Candidates are required to complete this course with a grade of “C” or 72% or higher. Prerequisite: Enrolled in or completed ED 363 Math Methods and ED 347 Language Arts Methods. 1 credit hour (2 credits required for major)

ED400 Supervised Student Teaching in the Middle School 6-12 hours
A semester designed to give the student practical experience in the classroom by observing and teaching under supervision. Students are expected to carry out the responsibilities of the regular classroom teacher: lesson and activity planning, teaching, and grading and recording class work. Students gain clinical experience in the public schools for teacher certificate candidates. Prerequisite: Admission to Teacher Education required. Permission from the chair of Teacher Education. Successful completion of ED401 Student Teaching Overview. Concurrent with 400S Philosophy of Teaching Capstone.

*A middle level (5-8) endorsement is available in Kansas in social studies, math, science and reading. The Kansas State Department of Education allows teachers who can pass the Middle Level (or Secondary) Praxis test in the content area, to add the endorsement.

Please note the following: The KSDE approved accredited Teacher Education Program offered by Barclay College provides study and practice of the essential knowledge, skills, and dispositions for obtaining a teaching license. In addition to successfully completing the program of study, each student is required to take and pass one or more KSDE identified licensure exam(s) at or above the level of performance specified by KSDE. With successful completion of the teacher education program of study as well as passing the required licensure exam(s), Barclay College will be able to recommend the successful student for a specific teaching license or endorsement.
ED400L Middle School Curriculum & Instruction Language Arts
A study of the process and practice of teaching effective methods of oral and written language arts, as well as the typical content and sequence of typical middle school, 5th – 8th grade, language arts courses. Emphasis is given in the areas of grammar, reading, writing, listening, speaking, and spelling.

ED400M Middle School Curriculum & Instruction Mathematics
A study of effective methods and strategies for teaching the typical scope and sequence of mathematics on the middle school education level. Emphasis is given to developing a working knowledge of all basic math concepts and to appropriate hands-on learning activities, with attention to the appropriate educational standards.

ED400S Middle School Curriculum & Instruction Science
A study of effective methods and strategies for teaching the typical scope and sequence of science at the middle school level. Emphasis is given to developing a working knowledge of all basic science concepts and to projects in the physical and life sciences, with attention to the appropriate educational standards and the scientific method.

ED400SS Middle School Curriculum & Instruction Social Studies
A course designed to equip the teacher with the methods, materials, resources, and techniques used to teach middle school Social Studies. Included also is material on the importance and content of the middle school Social Studies curriculum.

ED401 Student Teaching Overview 3 hours
An introduction to the practical applications of teaching. Attention will be given to preparing the student for student teaching. Time will be spent observing a teacher in the grade school setting, taking note of specific methods, ideas and techniques used. Candidates are required to complete this course with a grade of “C” or 72% or higher.

ED402 Philosophy of Teaching Capstone 3 hours
A study of the fundamental principles of education based on a Christian worldview. The focus will be on developing a personal and clearly articulated biblical position regarding the philosophy of teaching. During this course, candidates will also complete the required application components for ACSI and KSDE, including developing their KPTP (Kansas Performance Teaching Portfolio) which is required as part of initial teacher licensure in the state of Kansas. Candidates are required to complete this course with a grade of “C” or 72% or higher.

ED408 Supervised Student Teaching 12 hours
This course is the culminating teaching experience for education majors and constitutes their actual teaching fieldwork under the guidance and mentorship of a licensed elementary teacher in the general area or one chosen by Barclay College Ed. Dept. This semester is designed to give the candidate practical experience in the classroom by observing and teaching under supervision. Candidates are expected to gradually carry out the responsibilities of the regular classroom teacher: lesson planning, instruction, grading, conferencing, teacher meetings, and other required duties. Prerequisites: Permission from the Teacher Education Major Chair; Successful completion of all methods and materials courses; and successful completion of ED401 Student Teaching Overview with field experience and all assignments. Candidates are required to obtain a minimum of an 80% on their final observation rubrics from Cooperating Teacher and College Supervisor
for KSDE Assessment #3 – Assessment of clinical experience; Candidates are required to obtain a minimum of 80% on their Positive Behavior Support Case Study with action research for KSDE Assessment #8 – Kansas Content Standards. Candidates are required to complete this course with a grade of “C” or 72% or higher.

**ENGLISH**

**EN099 English Fundamentals**
3 hours
A review of written English fundamentals: punctuation, usage, mechanics, grammar, writing skills, paragraph development, and essay development. English Fundamentals will prepare students for EN100 College Writing. Students are determined by College Entrance Standards.

**EN100 College Writing**
3 hours
An introductory writing course that provides students the opportunity to read, respond to, and analyze a broad range of texts on various issues. Students will develop the capability to write informatively for specific purposes and audiences. Particular attention will be paid to the organization of material and adopting effective strategies for the writing process. Students must achieve at least a grade of C in order to pass this course.

**EN200 Research and Writing**
3 hours
A foundational research and writing course. The main focus of the class will be formulating arguments through the writing of research papers. Students will focus on what evidence to choose, what organizational patterns to employ, and what tone and style to use. Students must pass before being permitted to enroll in 300 or 400 level courses. Prerequisite EN100 College Writing.

**EN334 Advanced Grammar**
3 hours
A course designed for those with a professional interest in English grammar. Beneficial to students in fields such as English, linguistics, education, communications, and ESL. The course covers the four distinctive approaches to English grammar, perspective, descriptive, generative, and performance.

**HISTORY**

**HI448 Church History and Thought**
3 hours
A history of the Christian Church from apostolic days to the present.

See also: SOCIAL SCIENCE: SS 201, 202 Western Civilization I, II and SS 223, 224 American History I, II; and MISSIONS: MI 224 History of Missions

**INFORMATION TECHNOLOGY**

**IT100 Introduction to Computer Applications**
3 hours
An introduction to microcomputers and an overview of application programs with particular attention given to word processing, spread sheets, and databases in a Windows® environment.
**JOURNALISM**

**JN100 Yearbook**
1 hour each

Students in this class produce the college yearbook. During the course of the two semesters, students receive instruction and practice in basic principles and techniques of journalistic writing, design, and photography. Involvement in JN100 requires consistent time commitment each week.

**LANGUAGE**

**LA223 Using New Testament Greek I**
2 hours

An introduction to the use of New Testament Greek as the basis for exegesis and exposition. The course offers a review of English grammar and an understanding of the overall grammatical structure of Koine Greek enabling students to profitably use language tools such as lexicons, interlinear texts, and web-based Greek language programs. Students will learn the Greek alphabet and several basic paradigms. Prerequisite for LA224 is LA223 Using NT Greek I.

**LA224 Using New Testament Greek in Ministry**
2 hours

A continuation of NT223. Prerequisite for LA224 is LA223 Using New Testament Greek in Ministry.

See also: NEW TESTAMENT--NT313, 314 New Testament Greek III, IV and NT427, 428 New Testament Greek Exegesis I, II

**LITERATURE**

**LI200 Introduction to Literature**
3 hours

The primary goals of the course are 1) to expose students to a variety of literary texts in the genres of fiction, poetry, drama, and creative nonfiction; 2) to provide students with the vocabulary for analyzing literature; 3) to develop students’ skill, confidence, and enjoyment as readers of literature.

**LI241 Introduction to Short Fiction**
3 hours

An introduction to the short fiction genre of literature. The primary goals of the course are 1) to expose students to a variety of short fiction texts; 2) to provide students with the vocabulary for analyzing literature, particularly short stories; 3) to develop students’ skill, confidence, and enjoyment as readers of literature. Students are expected to respond to assigned readings through class discussion, written assignments, and group projects. Prerequisite: LI200 Introduction to Literature.

**LI309 Telling Stories through Podcasts**

A course that harkens the oral tradition of storytelling. This course asks students to reflect deeply on how stories—ours and others’—shape the world around us. Today, these stories are often experienced through podcasts, so students will examine storytelling techniques by reading about
the craft of making narratives and by listening to podcasts that are renowned for their storytelling. Students will understand how good narratives can evoke emotional responses, and each student will have an opportunity to practice telling stories through the creation of their own podcasts. Prerequisite: LI200 Introduction to Literature

**LI311 Topics in American Literature**  
3 hours  
A study that explores such topics as early American literature, frontier literature, African American literature, native American writers, the American West, and modern writers, using the genres of essays, short stories, poetry, novels, diaries, and drama, in order to cultivate an understanding of and appreciation for our American literary heritage and to discover the relevance to the Christian world view.

**LI321 Literature of the Holocaust**  
3 hours  
A study of literary genres including novels, short stories, drama, poetry, diaries, and memoirs that explores the Jewish Holocaust experience of the victims, the survivors, and those who had the courage to defy the horror, mostly during the time period of the 1930’s and 1940’s.

**LI322 Writings of C.S. Lewis**  
3 hours  
A study of the writings of a Christian author, covering the genres of fiction, nonfiction, poetry, fantasy, children’s literature, biography, and mythology. The elements of the different types of literature and criticism will be explored from a Christian viewpoint.

**LI323 Introduction to Creative Writing**  
3 hours  
An introduction to the art and craft of creative writing in the fiction and creative nonfiction genre. Good creative writing relies as much on reading as it does on writing; therefore, students will be asked to read literature, with a focus predominantly on craft. Good creative writing is also not produced without a lot of bad creative writing, too; therefore students will be required to keep a notebook of weekly writings. Along with a notebook, students will be asked to produce two finished works of fiction or creative nonfiction and will be expected to respond to their peer’s work through workshops, thus participating in a writing community. The course is focused on literary fiction and creative nonfiction, and not on genre writing (science fiction, romance, children’s lit, etc.). Prerequisite: LI200 Introduction to Literature.

**LI393 Introduction to Creative Nonfiction**  
3 hours  
An introduction to the creative nonfiction (CNF) genre of literature. The primary goals of the course are 1) to expose students to a variety of CNF texts; 2) to provide students with the vocabulary for analyzing literature, particularly nonfiction; 3) to develop students’ skill, confidence, and enjoyment as readers of literature. Students are expected to respond to assigned readings through class discussion, written assignments, and group projects. Prerequisite: LI200 Introduction to Literature.

**LI399 The Intersection of Texts and Images**  
3 hours  
A course studying the relationship between images and text. Students will study the history of the marriage between images and text and also discuss the future of this marriage, particularly in light of technological advances. Students will focus on producing writing with active, concise language, and the course will culminate in a partnership with Introduction to Photography students and the creation of artwork displaying images and text. Students will be asked to read extensively throughout the course, as all good writers are also good readers. Students will also be
asked to write extensively and provide feedback on their peer’s work, employing the terminology and skills gained from reading the required materials. Prerequisite: LI200 Introduction to Literature

**MATHEMATICS**

**MA103 Mathematical Concepts**  3 hours (optional 1 hour lab)
Acquaints the student with the philosophy, nature, significance, and use of mathematics from ancient times to the present. Students master algorithms and problem solving with whole numbers, fractions, decimals, ratio and proportion, percent, measurement, geometry, statistics, signed numbers, and basic algebra.

**MA108 College Algebra**  3 hours (optional 1 hour lab)
Extends and applies principles of algebra. Includes systems of equations and inequalities, polynomials, rational expressions, radicals, quadratic equations, conic sections, and logarithmic and exponential functions.

**MA478 Statistics**  3 hours
An introduction to the collection, presentation, analysis, and interpretation of business and economic data. The course surveys statistical description, including measures of central tendency, frequency distribution, probability, estimation and confidence intervals, as well as tests of significance, and correlation.

**MISSIONS**

**MI2083 Intercultural Ministry**  3 hours
A study of the theology of mission and how the history of missions and anthropological research can be useful to ministry worldwide, including in the United States. The course includes biblical study, an overview of the history of missions, and the study of missionary concepts.

**MI217 Missionary Principles and Practices**  3 hours
A practical course designed to introduce students to problems and strategies in missions. A brief overview of historical mission strategies is presented. Typical problems concerning getting to the field and being effective are studied, especially personal issues such as identification, health, raising children, and conflict resolution. Case studies of mission problems are discussed.

**MI223 Cultural Anthropology**  3 hours
An introductory course presenting both the standard concepts of cultural anthropology, such as the nature of culture, enculturation, cross-cultural communication, economic patterns, kinship and social groupings, political organization, religion, arts, and cultural change, and the specific concepts that have proven useful to missionaries.

**MI316 World Religions and Ideologies**  3 hours
A study of the major world religions and influential ideologies which affect Christian missions.
Significant time will be given to Animism, Hinduism, Buddhism, traditional Chinese religions, Judaism and Islam. Reflection will be given to evolving views of poverty, ecology, peace and women.

**MI322 Church Planting** 3 hours
A study of biblical and cultural principles involved in effective church planting and evangelism. Students will understand the motivation for biblical foundations for church planting, the leadership needed to plant new churches, as well as a variety of historical and contemporary church planting strategies and models.

**MI393 Area Study (Urban/Rural)** 3 hours
A seminar to stimulate advanced social science research and planning for missions. Students will continue research from previous courses in the historical, cultural, social, political and religious situation in areas or people groups of their choice. Class sessions will aid the students in that research and present social science and missiological information on the differences between urban and rural missions. Prerequisites: MI 223 Cultural Anthropology

**MI399 Missionary Practicum** 3 hours
An experience in a cross-cultural ministry under supervision of a qualified missionary. The experience must be cross-cultural but need not be cross-geographical. The practicum will be for a minimum of eight weeks and will be scheduled sometime after the sophomore year, but before beginning the senior year. Prerequisites: MI 208 Introduction to Missions, MI 223 Cultural Anthropology.

**MI425 Contextualization of Theology** 3 hours
Introduces the process by which a Christian presents the authoritative Biblical text in ways that make it understandable, relevant and applicable to people of a different context. Contextualization, understanding the contextualized nature of North American theology, evaluating prominent contextualized theologies, and suggesting principles and steps for doing contextualization are studied. Prerequisites: MI 223 Cultural Anthropology and BI 306 Hermeneutics.

**MI499 Directed Research** 1-3 hours
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

**MUSIC**

**MU103, 104, 203, 204, 303, 304, 403, 404 Applied Music** 1 hour each
Private instruction for beginning to advanced students in voice, piano, other instruments, or music composition/arranging, as arranged with the instructor. A minimum of three hours of practice each week, preparation of three to six pieces, and performance at student recitals are required. The instructor evaluates each student for placement in private instruction. A letter following the course number indicates the concentration: for example, MU 103P is first semester piano.

**MU105, 106, 205, 206, 305, 306, 405, 406 Choir** 1 hour each
The study and performance of all worthy forms of sacred choral music from all periods of music. Required for all Worship Arts majors, and open to all other students on an audition basis. Activities may include travel and performances on several weekends each semester, and a concert tour immediately following Commencement in the spring. All performances are required.

**MU107, 108, 207, 208, 307, 308, 407, 408 Ensembles**  
1 hour each  
Open to all students on an audition basis. Repertoire consists of sacred choral music from all periods of music as well as “gospel music” of the last fifty years to the present. Weekend travel and performances during both fall and spring semesters are required, and may earn Christian Service credit.

**MU109G, 209G Guitar Class**  
1 hour each  
Class instruction in the practical application of proper guitar playing techniques, including a study of chords, scales, guitar notation, strumming and finger-picking. Requires a minimum of three hours of practice each week and performance in the recital at the end of the semester.

**MU109P, 209P Piano Class**  
1 hour each  
A course designed to teach proper piano playing techniques, piano theory, and repertoire to beginning piano students in a group setting. Requires a minimum of three hours of practice each week.

**MU109V, 209V Voice class**  
1 hour each  
Class instruction in the practical application of the fundamentals of proper singing techniques including breathing and breath control, posture and poise, tone production and projection, proper use of the organs of articulation, diction and pure vowels. Requires a minimum of three hours of practice each week, memorization of three songs and performance in student recitals.

**MU111 Music Appreciation**  
3 hours  
A non-technical course aimed at increasing the enjoyment and appreciation of music by the listener with little or no previous music background. Includes a brief survey of music history and the basic principles of musical form as illustrated by masterworks. (Designed for the non-music major.)

**MU499 Directed Research**  
1-3 hours  
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

**NATURAL SCIENCE**

**NS109 Science Field Trip**  
3 credit hours (optional 1 hour lab)  
This 5-10 day road trip includes the study of selected topics in geology, paleontology, biology, chemistry, physics, astronomy, and/or meteorology. Students engage with creation science information and issues through preparatory reading assignments, lectures and discussions on the road, and on-site explorations. Participants keep journals and take pictures which they use in final presentations. Extra fee for travel.
NS122 Biology (with optional 1 hour lab) 3 hours
A study of the biological and philosophical foundations of life science, life within the environment, life within organisms, and life within the cell. Emphasis is placed on understanding how all living systems show an amazing degree of God’s creative engineering.

NS205 Microbiology (with optional 2 hour lab) 3 hours
An introductory microbiology course. Study will include: anatomy, morphology, physiology, and their classifications. The course relates the relationship of microorganisms to health and disease.

NS109 Astronomy 3 hours
A Bible-centered science course that explores major topics in astronomy, with an emphasis on how the universe displays God’s nature and power. This course affirms the historical Genesis accounts of the creation week and worldwide flood, and presents the scientific evidence for a young universe. Students learn to discern the relationship of theoretical models to the facts through activities involving scientific inquiry and investigation.

NS216 Anatomy and Physiology (with optional 2 hour lab) 3 hours
A one-semester course that is an introduction to the design of the human body. It covers basic chemistry, the cell, tissues, histology, and the structure and function of the organ systems: integumentary, skeletal, muscular, nervous, digestive, respiratory, cardiovascular, lymphatic and urogenital, as well as an overview of the endocrine system. Nursing majors must take the lab.

NS218 Enhanced A&P 1 hour
A research and presentation based pre-nursing course which explores selected aspects of anatomy and physiology.

NS396 Truth Foundations 3 hours
A comprehensive investigation of the historical record of origins as the foundation for a biblical understanding of science. Students will study the Genesis record in depth along with the testimony of other Bible authors as to its literal nature. The broad scientific and historical findings which support a young-earth model are explored and the assumptions upon which evolutionary/old-earth views are based are examined. Students are given the opportunity for synthesis and application through research and class presentations.

NEW TESTAMENT

NT102 New Testament Survey 3 hours
A survey of the key persons, events, and distinctive facts for each of the twenty-seven books of the New Testament; an understanding of the political, cultural, and religious environment of Christianity, and memorization of selected verses and of chapter locations for special topics. Course required of all freshmen and transfer students unless exempt by examination.

NT211 Transformational Life and Leadership of Christ 3 hours
A study of transformational living and leadership in the four Gospels with emphasis on the model of Christ. Students will examine the life, teachings, leadership, and teaching styles of Jesus in order to be equipped for transformational leadership in ministry. Prerequisite: OT101 and NT102.
NT241 Synoptic Gospels 3 hours
A survey of the New Testament account of Christ’s life, based on the synoptic gospels (Matthew, Mark, and Luke). The unique contributions each gospel writer makes to the understanding of Christ is explored. Skill is developed at studying individual passages so that the gospels might provide a life-time of guidance and inspiration.

NT261 Romans 3 hours
A doctrinal study of the book of Romans, considering the problem of sin, justification, sanctification, and the believer's obligation to God, to government, and to people.

NT313/314, 323/324 New Testament Greek III, IV 3 hours each
A continuation of the basic principles of Greek grammar introduced in LA 223, 224. The translation exercises will draw heavily from New Testament passages. Principles of exegesis will be emphasized. Prerequisite: for NT313: LA 223 and 224; for NT314: NT313

NT324 Eschatology and Apocalyptic Literature 3 hours
An exploration of the concept of death, dying, and the afterlife, along with a study of prophecies concerning things to come, investigating apocalyptic literature, specifically Daniel, Revelation, and the teachings of Jesus.

NT336 General Epistles 3 hours
A study of the teachings of Hebrews, James, 1 Peter, 2 Peter, and Jude as they relate to doctrine and daily problems of Christian living.

NT344 Pauline Epistles 3 hours
A study of each of Paul’s epistles, except Romans (a separate course). Paul’s life and times will be examined, as well as the major purpose for each epistle. Students will learn how to interpret Pauline epistles and to apply them to contemporary living. Selected passages will be chosen for in depth study.

NT356 Writings of John 3 hours
A study of the major theological themes found in the gospel of John and the three letters from John. Special attention will be given to the unique devices John uses to emphasize his themes (I AM sayings, dialogue, contrast, etc.)

NT362 Acts 3 hours
A comprehensive study of the origin, growth, and organization of the Apostolic church, with emphasis upon the place of Christ and the Holy Spirit, strategies for growth, and missionary outreach.

NT499 Directed Research 1-3 hours
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.
OLD TESTAMENT

OT101 Old Testament Survey 3 hours
A survey of the entire Old Testament with emphasis on the key persons and events of each of the twelve time periods covered, basic information about each of the books, facts of the intertestamental period helpful in understanding the New Testament, memorization of representative verses, map study for awareness of geographic features, and approximate political boundaries. Course required of all freshmen and transfer students unless exempt by examination.

OT252 Old Testament Poetry 3 hours
A study of the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention will be given to understanding the literary forms of Hebrew poetry (laments, songs of thanksgiving, wisdom sayings, etc.). The ethical and spiritual themes of each book will be explored, noting the relationships of these teachings to contemporary problems. Selected passages will be chosen for in depth study.

OT321 Pentateuch 3 hours
A study of the content, theological significance, and practical applications of the first five books of the Bible. Attention is given to origins, to the founding of the nation of Israel and to God’s covenant relationships with humanity. Hermeneutics as well as problems of authorship and literary setting will be considered.

OT333 Historical Books 3 hours
A study of the contents and theological significance of the books of Joshua through Esther with attention given to the historical periods from the conquest of Palestine through the return from Exile. Consideration is given to the theological interpretation as well as to historical and geographical aspects and the relevance of their teaching for today.

OT351 Old Testament Prophets 3 hours
A study of the books of Isaiah through Malachi (the “major” and “minor” prophets). Students will be introduced to the social, political, and religious conditions during the times of the prophets. Attention will be given to the purpose and structure of each book. The value of modern messages from ancient writers will be emphasized. Selected passages will be chosen for in depth study.

OT499 Directed Research 1-3 hours
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

PASTORAL MINISTRY

PM226 Introduction to Pastoral Ministry 3 hours
A study of the task of pastoral ministry in the local congregation, including such areas as: the nature of the church, the nature and leadership of worship, cooperation with congregational leadership, services: funerals, weddings, and dedications.
PM313 Homiletics I 3 hours
An overview of the history and principles of studying, interpreting, and applying Scripture. Various approaches, methods, and models will be discussed, evaluated, and practiced. Prerequisite: SP200 Fundamentals of Speech or permission of instructor.

PM314 Homiletics II 2 hours
A preaching lab, designed to help the student to develop his/her unique preaching style. Students will preach several times, using different types of sermon methods. Prerequisite: PM 313 Homiletics I.

PM409 Pastoral Ministry Practicum 3 hours
A closely supervised experience in ministry, progressing from observation to participation with church leaders and assignment to individual ministry leadership. Areas of exposure and practice are administration, pastoral care, public services, social functions and parsonage life. Prerequisite: PM 226 Introduction to Pastoral Ministry and permission of the instructor.

PM412 Counseling for Christian Leaders 3 hours
A study of counseling for leaders in various ministry settings, this course focuses on the development of those attributes which are essential for any Christian serving in a helping profession. Attention is also given to the development of specific skills and insights needed to promote growth, healing, and change in both common and crisis situations.

PM423 Church Growth and Development 3 hours
A biblical and practical study of how the body of Christ is called to evangelize and transform the communities in which they exist. Students will read about and observe specific churches that God is using to reach the lost within a wide variety of cultural contexts. They will also learn how to analyze and enhance a local congregation’s overall health and effectiveness in evangelism and world outreach.

PM499 Directed Research 1-3 hours
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

PHILOSOPHY

PH205 Introduction to Philosophy 3 hours
A survey of the history and issues of philosophy, with attention given to the teachings of some of the great philosophers, and to the problems of epistemology, metaphysics, and religious values, etc. The entire study is viewed from the perspective of the Christian religion with a view to establishing a Biblical world-view.

PHYSICAL EDUCATION
PE103, 203, 303, 403 Varsity Volleyball (Women) 1 hour

PE100 Cardio-Strength Fitness 1 hour
A physical education course that will engage students in activities to burn fat and challenge their bodies with a blend of cardiovascular- and strength-interval training using hand weights, resistance bands, personal body weight, and cardio exercises.

PE110 Zumba 1 hour
A physical education course that mixes low-intensity and high-intensity moves for an interval-style, calorie burning dance approach to fitness. Students will learn exercise patterns that encourage a lifelong pursuit of fitness.

PE105, 205, 305, 405 Varsity Soccer (Men) 1 hour
PE106, 206, 306, 406 Varsity Basketball (Men, Women) 1 hour
PE108, 208, 308, 408 Varsity Baseball/Softball (Men, Women) 1 hour

PHYSICAL SCIENCE

PS121 Physical Science (with optional 1-hour lab) 3 hours
A Bible-centered science course that explores major topics in physics, chemistry and geology, with an emphasis on how the physical world displays God’s engineering and orchestration of the processes involved. This course affirms the historical Genesis accounts of the creation week and worldwide flood, examines the assumptions on which the geologic column and deep time are based, and presents the scientific evidence for a young earth. Students learn to discern the relationship of theoretical models to the facts of the natural world through activities involving scientific inquiry and investigation.

PSYCHOLOGY

PY100 General Psychology 3 hours
A study of the fundamental principles of behavior with attention to maturation, motivation, emotions, thinking and the learning process. An introductory course designed to provide knowledge and tools whereby the principles of psychology may be applied to meaningful life experiences.

PY200 Marriage and Family 3 hours
This course will address the Biblical foundations for covenant relationships within the family. Included is the study of the dynamics of the family life cycle.

PY224 Developmental Psychology 3 hours
A survey of the physical, cognitive, moral, spiritual, and psychosocial development of the individual from conception to old age. Included is an expanded examination of the unique developmental and aging process of adults. Prerequisite: PY100 General Psychology.

PY242 Interpersonal Relations 3 hours
A study of competencies needed for healthy interpersonal relationships. The course focuses on skills in the areas of verbal communication, active listening, problem solving, anger management, and conflict management.

**PY313 Culture and Psychology**  
3 hours
A study of the nature of culture in understanding human functioning. Students will examine the cultural influence of their own and other cultures on their thoughts, behaviors, relationships and spirituality. Prerequisite: PY100 General Psychology.

**PY318 Techniques of Counseling**  
3 hours
An introduction to the practice and skills involved in counseling, including practical exercises in the development of the basic skills used in the development of the helping relationship. Prerequisites: PY100 General Psychology.

**PY331 Abnormal Psychology**  
3 hours
An overview of various areas of "abnormality" in human beings. Theoretical causes of abnormality and psychological explanations are considered. Biblical truths are included in the study so that there is an integration of psychology and Christian faith.

**PY333 Tests and Measurements**  
3 hours
A study of the principles and practices related to the measurement and appraisal of psychological variables. Attention is given to the history and philosophy of measurement, test development, interpreting and using assessment, test analysis, standardized tests, and testing programs.

**PY334 Theories of Personality**  
3 hours
A study of the theories of development, structure, and dynamics of the human personality. These theories are compared and contrasted and studied along with Biblical concepts related to the nature of humanity and the psyche.

**PY337 Integration of Psychology and Christianity**  
3 hours
An introduction to the historical Judeo-Christian influence on the field of psychology and a variety of approaches to integrating psychological theories of human nature, development, motivation, and learning and their philosophical assumptions with a Biblical view of human nature, free will, and the transformation produced by the Holy Spirit. Other philosophical/religious influences are compared and contrasted throughout the course with their implications for society.

**PY341 Social Psychology**  
3 hours
A scientific study of the nature and causes of individual behavior and thought in social situations. Includes an examination of how ethics and attitudes are affected by interpersonal influences.

**PY342 Family Systems**  
3 hours
A study of family systems theory and its application to counseling with families. Includes family assessment and evaluation. Prerequisite: PY100 General Psychology

**PY352 Human Sexuality**  
3 hours
A study of the physical, emotional, moral, and relational aspects of human sexuality. Biblical perspectives related to human sexuality are integrated throughout.
**PY381 Introduction to Family Therapy**  
3 hours  
An introduction to the common theoretical models in the field of Marriage and Family Therapy. Examines relevant clinical strategies. Biblical corollaries are also identified. Prerequisites: PY100 General Psychology and PY342 Family Systems.

**PY404 Senior Forum I (Spring) and PY405 Senior Forum II (Fall)**  
3 hours/ 1 hour  
A seminar designed to integrate all facets of psychology into a comprehensive perspective on human behavior. The student's understanding of human behavior will be supported by research of psychological theories. The resulting study will become the capstone project for the major. Three hours credit with 2 hours credit for fall semester and 1 hour credit for spring semester.

**PY409 Practicum**  
2 hours  
A student practicum and evaluation under an area mental health agency or other similar organization for a minimum of 60 hours. The student is expected to actively contribute responsibilities as assigned by the agency/organization. The focus of the course is experiential, combined with analysis of the field and the student's competence within the experience. Prerequisites: PY242 Interpersonal Relations and permission from the major professor.

**PY4091 Prepare/Enrich Assessment**  
A course that provides training of students to become Facilitators of the PREPARE/ENRICH couple assessment tool. PREPARE/ENRICH is a personalized assessment that identifies a couple’s strength and growth areas. It is an effective tool for premarital education, marriage counseling, marriage enrichment, and pre-engagement counseling.

**PY 412 Introduction to Research Methods in Psychology**  
3 hours  
An introduction to and examination of techniques commonly used in research. Subjects covered will include research literature, quantitative and qualitative methods, sampling, scales and indices, analysis, evaluation, secondary analysis, and ethics. Students will examine how to write APA style peer review submissions. Prerequisite: PY100 General Psychology.

**SPORTS AND RECREATION**

**SR101 Cardio Exercise**  
1 hour  
This course provides an enjoyable opportunity for toning muscles and improving cardiovascular efficiency.

**SR102 Lifetime Indoor Fitness**  
1 hour  
The course provides an overview of indoor recreational activities including but not limited to: basketball, volleyball, indoor soccer, and badminton.

**SR103 Lifetime Outdoor Fitness**  
1 hour  
This course provides an overview of outdoor recreational activities including but not limited to: flag football, disc golf, and tennis.
SR104 Weight Training 1 hour
Development of strength and endurance through weight training, calisthenics, and running. Home exercise programs and maintenance of fitness in later life are also considered.

SR105 Introduction to Sports and Recreational Ministry 3 hours
This course presents students with the knowledge of ministry through sports and recreation, including historical and biblical perspectives as well as its current and future impact on the world.

SR204 Recreation Leadership 3 hour
An exploration of leadership skills, including methods and techniques used in directing recreational activities at a camp, and on the playground, as well as through coaching and supervising.

SR216 Elements of Athletic Training 3 hours
A comprehensive study of essential topics and skills required for the preparation of a certified athletic trainer.

SR299 Coaching Practices 2 hours
A course exploring the principles of coaching, behavior, teaching, physical training, and management with emphasis on the day-to-day development of a coaching plan. Students may choose to take the American Sport Education Program (ASEP) National test on completion of the course.

SR302 Philosophy of Coaching 3 hours
A course that examines different aspects of coaching as well as coaching styles. Topics covered include theoretical basis of participation, competition, motivation, group dynamics and leadership.

SR311 Adventure Education 3 hours
This course is designed to provide an introduction to the knowledge, attitudes, and skills needed to implement an adventure education program. Students learn to provide and promote adventure-based, experiential learning and cooperative team-building opportunities for community, utilizing the values and aspiration: Respect, Integrity, Innovation, Openness, Justice and Responsibility.

SR322 Lifetime Wellness 3 hours
A course that examines issues concerning overall personal health in relation to physical, emotional, and spiritual life.

SR323 Lead/Organize Sports Outreach Ministry 3 hours
Course content includes organizational theory, principles, and practical tips for initiating, maintaining, and growing a sports outreach ministry. Students will learn the basics of day-to-day operations of a sports outreach ministry and become aware of the cutting-edge resources, equipment, services, and materials in the field.

SR402 Senior Forum 1 hour
A meeting for graduating seniors to discuss aspects of job search, interview, personal goal setting, spiritual direction, and overall assessment. The capstone of this class is a major paper that outlines the individual’s personal learning as applied to the five Division Outcomes for this major. In
the written capstone paper the student will capsulate their personal learning and mission and research and theory from the field.

**SR409 Sports/Recreation Internship**

A closely supervised experience in leadership within a sports or recreation field, progressing from observation to participation with leaders. Areas of exposure and practice will include but are not limited to: administrative duties, dealing with "clientele", and program design.

**SR427 Character Development through Sports and Recreation**

A course dealing with issues that expose character in children as well as adults during recreational or competitive sports and how to use those issues for positive character development.

### SOCIAL SCIENCE

**SS201, 202 Western Civilization I, II**

A survey of the development of civilization dealing with the customs, cultures, religions and forms of government of ancient, medieval, and modern nations. The economic and social implications of modern civilization are also considered.

**SS223, 224 American History I, II**

A study of the American nation from the Colonial Period to the end of the Civil War. Among the topics stressed are colonial background, constitutional convention, westward expansion, sectionalism, and causes of the Civil War. The second semester course covers from 1865 to the present.

### SOCIOLOGY

**SO221 Introduction to Sociology**

An introductory study of humanity and its institutions, social changes, and developments with attention given to present day social problems.

### SPEECH

**SP200 Fundamentals of Speech**

A study in the basic principles of speech and in the preparation and delivery of speeches. Interpretation in reading, principles of group work, the psychological aspects of communication, and some attention to articulation and diction are included. Extemporaneous speaking practice forms the core of the course.

### SPIRITUAL FORMATION

**SL101 Spiritual Formation I**

A course designed to strengthen the devotional life of each student in order to enhance spiritual growth and establish lasting patterns of spiritual formation and discipleship. Through the reading of devotional classics, practice of spiritual disciplines, participation in small group fellowship and
completion of spiritual projects, students will be encouraged to develop a deeper and more intimate relationship with God.

**SL202 Spiritual Formation II**  
A course which explores the question, ‘How does the church make disciples?’ Special attention is given to the essential character and conduct of effective disciple-makers. Students are required to participate in a strenuous series of personal assignments and field experiences, providing tangible opportunities to apply principles covered in the classroom. Prerequisite: SL101 Spiritual Formation I.

**THEOLOGY**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>TH105 Basic Beliefs</td>
<td>2 hours</td>
<td>A brief survey and examination of the basic doctrines of the Christian religion, designed to aid the non-theological student in an adequate understanding of these areas. Required of all students except those taking TH 341, TH 342.</td>
</tr>
<tr>
<td>TH302 Doctrine of Holiness</td>
<td>2 hours</td>
<td>A thorough and Scriptural examination of the doctrine of sanctification in its various aspects of relationship to the plan of salvation.</td>
</tr>
<tr>
<td>TH304 Apologetics</td>
<td>2 hours</td>
<td>A systematic study of the relationship between Christianity and culture and the proofs for Christian truth. Major emphasis is given to recognizing and constructing a Biblical response to philosophical systems which are not compatible with evangelical Christianity. Prerequisite: PH205 Introduction to Philosophy.</td>
</tr>
<tr>
<td>TH300 Teachings of Friends</td>
<td>3 hours</td>
<td>A study of Biblical teachings as interpreted by Friends, with special consideration given to Friends’ distinguishing beliefs. These teachings will be enhanced with a study of the Quaker movement in its historical, social, and religious setting, including contemporary trends. Prerequisite: TH105 Basic Beliefs or consent of professor.</td>
</tr>
<tr>
<td>TH333 Theology of Missions</td>
<td>2 hours</td>
<td>A comprehensive study of how the Old Testament lays the groundwork for Christian missions and how the New Testament defines the content of Christian missions. Students will develop a Biblical evaluation of contemporary interpretations of the Biblical mission of the Church.</td>
</tr>
<tr>
<td>TH341 Systematic Theology I</td>
<td>3 hours</td>
<td>An in-depth study of the evangelical doctrines of the Christian faith, including the existence and nature of God, creation, revelation and inspiration, humanity, and sin. This course is intended to be taken in conjunction with Systematic Theology II.</td>
</tr>
<tr>
<td>TH342 Systematic Theology II</td>
<td>3 hours</td>
<td>An in-depth study of the evangelical doctrines of the Christian faith, including the existence and nature of God, Christ, the Holy Spirit, revelation and inspiration, creation, man, sin, salvation, the church, Christian ethics, and eschatology. Prerequisite: TH341 Systematic Theology I</td>
</tr>
</tbody>
</table>
TH499 Directed Research
1-3 hours
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academic Services.

WORSHIP ARTS

WA101 Introduction to Worship
2 hours
An introduction to the principles and practices of Christian worship, including major biblical passages on worship, major points in worship history, sacred time, sacred space, daily prayer, sacraments, occasional services, and effective planning and leading of corporate worship.

WA201 Music Theory I
3 hours
An introductory course in music theory. Topics include music notation, key signatures, scales, intervals, modes, diatonic relationships and functions, and chords; ear training related skills are also included in this course.

WA202 Music Theory II
3 hours
A study of the rudiments and structure of music which stresses the reading and writing of music notation; the fundamentals of rhythmic, melodic, and harmonic principles; harmonization and part writing; and sight singing and ear training. Prerequisite: WA201 Music Theory I.

WA211 History of Christian Worship
3 hours
A study of the history of Christian worship of the past twenty centuries. The class will focus on worship practices that have taken shape throughout the centuries with emphasis placed on describing worship in its historical context. Students will describe and critique practices, and the resulting formation of the people will be front and center in class discussion.

WA212 Strategies for Worship Leaders
3 hours
A study in practical guidelines for the planning of corporate worship services and creating a dynamic, Trinitarian worship experience. The study will include the principles and methods involved in leading and rehearsing vocal teams, rhythm sections, scripture readers, and other up-front people. Evaluation of worship gatherings will be addressed. Resources for planning corporate worship actions other than music will also be explored and critiqued.

WA214 History of Western Music
3 hours
An overview of Western music from antiquity to the present with special emphasis on major periods in music history, key composers and their compositions, and leading genres in a journey to help inform and form understanding of music in the present.

WA219 Sound and Media for the Church
2 hours
A weekend seminar focusing on the basic physics of sound and acoustics, the set up of sound equipment, balancing and equalizing sound with a mixing board, micing drums, choosing microphones, and presentation of projection software for churches.

WA321 Theology of Worship
3 hours
A study of the biblical and theological foundations of Christian worship. Emphasis is placed on the development of a thoroughly biblical theology of worship and the ways that worship forms the individual worshiper and expresses community as modeled by the Trinity.

**WA323 Survey of Congregational Song**  
3 hours  
A survey of music written for congregational use over time. Music will be evaluated using a rubric measuring theological content, lyrical content and structure, and musicality.

**WA324 The Arts in Christian Worship**  
3 hours  
A historical overview and present-day exploration of the use of the arts in worship, both privately and corporately. Students will investigate the use of the arts as indicated in scriptural text, the historical church setting and current church settings. Students will explore the application of artistic mediums in corporate settings as tools for communication of God's message in the local church.

**WA402 Senior Forum**  
1 hour  

**WA409 Worship Arts Internship**  
2 hours  
A student internship and evaluation under an area pastor/music minister designed to give the student practical experience leading worship at a church and meeting with the pastor and/or music minister once a week. The student will be required to prepare, execute, and document all work performed during the internship. The internship may be done during the summer.

**WA422 Conducting**  
3 hours  
A study and practice of conducting techniques for choral and instrumental groups including score reading, musical expression, choral diction and voice problems, general survey of band and orchestral instruments, and rehearsal techniques. Prerequisite: MU 213, 214 Music Theory I, II, and permission of instructor.

**WA499 Senior Project**  
1 hour  

**YOUTH MINISTRY**

**YM101 Introduction to Youth Ministry**  
3 hours  
A study and on-site observation of various approaches to effective youth ministry and its incorporation into overall church ministry.

**YM104 Youth Culture and Trends**  
3 hours  
A study of the various dynamics of youth culture. Special attention will be given to the analysis of media, the internet, and societal trends affecting adolescents.

**YM2122 Communication Strategies**  
2 hours  
A course designed to teach the necessary skills for effectively communicating to parents, pastors, church boards, and adolescents. Various types of communication such as web-sites, email, print, verbal, and musical will be examined.

**YM301 Youth Ministry Programming**  
3 hours
A survey and analysis of youth ministry management skills with emphasis on program development and implementation. Students will explore the various components of effective programming including staff relations, planning events, discipleship, and office administration.

**YM302 Camp Programming**
3 hours
An examination of camp organization and administration policies. Special attention will be given to site selection, operation, and fundamentals of camp counseling.

**YM317 YFC Ministries**
2 hours
A course designed to equip the YFC credential candidate with spiritual and organizational leadership skills needed for effectiveness in a YFC setting. A week long residency at a YFC chosen site is required.

**YM343 Directed Study (NYWC)**
2 hours
A course allowing the student an opportunity to view youth ministry from the unique perspective of seasoned professionals from all over the country and many different cultures with varying perspectives and philosophies. The course requirement consists of seminar and group session attendance along with special activity observation and a response paper dealing with the student's experience. A lab fee based on conference and transportation cost is required.

**YM403 Youth Ministry Internship**
3 hours
A student internship and evaluation under an area youth minister. The student will be required to prepare, execute, and document all work performed.

**YM419 YFC Summer Institute**
3 hours
A course focusing on implementing Youth For Christ Relational Ministry Actions to target groups of young people. Practical skills, methods, planning, understanding the specific target population, and incorporating the use of adults will be addressed. A two week long residency at the YFC Summer Institute location is required.

**YM499 Directed Research in Bible and Theology: YFC Credentials**
2 hours
Research, facilitated discussion, and a scholarly report covering specific areas of biblical and theological knowledge designed to assist the student in cultivating a deeper understanding of foundational Christian doctrine and in preparing for their Youth For Christ Bible and Theology exam.
College Directory

DIRECTORY INFORMATION

College Mailing Address: Barclay College
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Haviland, KS  67059

College Receptionist: 620.862.5252
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Admissions Office: 800.862.0226
Admissions Office Fax: 620.862.5403
Athletic Director: 620.862.5252
Bookstore: 620.862.5804
Worden Memorial Library: 620.862.5274
Men’s Residence Hall: Coppock Hall 620.862.9889
Lewis Hall 620 862-

Women’s Residence Hall: Lemmons Hall 620.862.9887
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Admissions Office Email: admissions@barclaycollege.edu
Financial Aid Email: financialaid@barclaycollege.edu
Registration/Records’ registrar@barclaycollege.edu
College Website: http://www.barclaycollege.edu

FACULTY

Lee Anders, Chair – Business (campus), Chair – Division of Arts and Sciences. M.B.A. (Business Administration) Emporia State University.

Josh Bunce, Chair – Bible and Theology. M.Div. (Ministry) George Fox Evangelical Seminary. Barclay College

Cheryl Couch, Chair – Elementary Education. M.S. (Early Childhood Special Education) Wichita State University.

Derek Brown, Chair – Pastoral Ministry, Chaplain. Ph.D. (Leadership Studies) Johnson University.


Adrian Halverstadt, Chair – Division of Bible and Ministry (online). Ph.D. (Philosophy/Concentration Theory Conflict Management) Trinity College.


Lois Kendall, Chair – Psychology and Family Studies (campus). M.S. (Family Development & Education) Friends University.

Steven King, Science and Math; Chair – Missions/Nursing. MA (Vertebrate Paleontology) Bowling Green State University.

David Kingrey, Director – M.A. Spiritual Formation and Quaker Studies; Bible and Ministry. D. Min. (Ministry/Bible/Theology) Earlham School of Religion.

Larry Lewis, Chair – Sports and Recreation Ministry. M.S. (Physical Education) Wichita State University.

Glenn Leppert, Greek, History, Bible and Ministry. Ph.D. (History) Kansas State University.

Jim Le Shana, Director – Graduate Studies. Ph.D. (History) University of California, Riverside.

Kevin Mortimer, Chair – Missions. Ph.D. (Theology and Religion) University of Aberdeen, in process.

Jesse Penna, Chair – Youth Ministry. MACM (Ministry) Friends University.


Jeannie Ross, Director of Library Services. B.S. Barclay College; M.L.S (Library Science) Emporia State University (in progress).

Kayleen Stevens, Chair – Business Administration (online). M.A. (Business Administration) Emporia State University.

Keith White, Psychology. Ph.D. (Educational Psychology and Research) University of Kansas.

Shelby Williams, Chair – Psychology and Family Studies (online). M.S. (Family Therapy) Friends University.
Adjunct Faculty

Traci Ballard, Sports and Recreation Ministry. B.A. (Business Administration) Barclay College.


Matthew Chesnes, Bible and Ministry. D. Min. (Ministry) Fuller Theological Seminary.

Paul Cochrane, Bible and Ministry. D. Min Fuller Theological Seminary.


Brockie Follette, Bible and Ministry. M.A. (Family Ministries) Barclay College.

Greg Hinshaw, History. Ed.D. (School Administration/History) Ball State University.

Arden Kinser, Bible and Ministry. D. Min. (Marriage & Family) Palmer Theological Seminary.


Jeanine LeShana, Music. B.A. George Fox University.

David Mabry, Bible and Ministry. D.Min. (Transformational Leadership) Ashland Theological Seminary.

Mark Miller, Worship Arts. M.M. (Conducting) Azusa Pacific University.

David Phillips, Bible and Ministry. D.Min. (Leadership/Spirituality) Fuller Seminary.

Anissa Potter, English; Elementary Education. M.A. (Secondary Education – Business) Southwestern College.


Michael Sanders, Elementary Education. M.A. (School Leadership) Friends University.

Randi Shetly, Drama. B.A. Wichita State University.

Lauren Sill, Sports and Recreation Ministry; Bible and Ministry. M.A. (Athletic Training) Western Michigan State University; MPT Wichita State University; MA (Leadership) Denver Seminary.

Jerry Simmons, Math. Ph.D. (Science Education) University of New Mexico.

Aaron Stokes, Online Orientation. M.A. (Quaker Studies) Barclay College.

Kay Unruh, Elementary Education. M.Ed. (Master Teacher/Reading Specialist) Emporia State University.

Tiffany Van Dame, Orientation; Juniors Global; Bible and Ministry. M.A. (Spiritual Formation) Barclay College.

David Williams, Bible and Ministry. D. Min. (Leadership and Spiritual Formation) George Fox Evangelical Seminary.

Gary Wright, Bible and Ministry. B.A. Asbury College; M.A. Trinity Divinity School (incomplete).

Faculty Emeriti

Fred Johnson B.A. Northwest Nazarene College; M.Div. Asbury Theological Seminary; M.S. Fort Hays State University; Ph.D. Kansas State University. Barclay College 1965-2008
James Leininger  B. S. Chadron State College; M.S. Kansas State Teachers College. Barclay College 1972-1994

Roberta Leininger  B.A. Friends University; M.S. Kansas State Teachers College; MLS. Emporia State University. Barclay College 1972-1994.

Barclay College Board of Trustees:

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Kathy Wiebe  Wichita, Kansas

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Tiffany Van Dame, M.A.  Vice President for Student Services
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Mark Miller, M.A.  Registrar
Aaron Stokes, M.A.  Director – Distance Education
Shandy Brodhead, B.A.  Admissions Counselor
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Gayle Mortimer, B.S.  Accounts Payable/Payroll

Student Services
Tiffany Van Dame, M.A.  Vice President for Student Services