Barclay College

2008-2010
Academic Catalog

Barclay College
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Volume 60

This catalog describes Barclay College's programs and policies in effect when this volume was printed, and primarily represents the main campus in Haviland, Kansas. Although every effort has been made to ensure accuracy, information in this catalog is subject to change at the discretion of the Barclay College Trustees, Administration, and Faculty. This document is for general information purposes only and does not constitute an agreement or contract. For more detailed information concerning programs available by distance learning or at extension sites, please consult additional publications available from the Academic Office.

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GREETINGS FROM THE PRESIDENT

Jesus prepared himself well to do that for which God had sent him. Although being in the imperfect state, can we do less?

"Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth."

II Timothy 2:15 NIV

Barclay College, located in Haviland, Kansas, is a uniquely special place. Barclay is not a very large college and Haviland is not a booming metropolis. To some people, Barclay appears to be a very ordinary college, located in a small community indistinctive among many others in rural Kansas.

Most who have come here as students and then embarked on a life of Christian service, though, will tell you that Barclay College and the community of Haviland are very special. They will tell you that they met God in a very special way during a prayer meeting or a chapel service, during a worship service at a local church, while strolling the quiet streets of the community, or while fellowshipping in the home of one of the many Christians here.

Barclay is looking for those students who are serious about an education, particularly one that will prepare them to serve the Lord according to the call that God is placing on their lives. Every student who graduates has an opportunity to have life's answers at his or her fingertips through a firm foundation of Bible study.

While each graduate of a four-year degree has a degree in Bible, students also earn a professional degree. Whatever path of study you elect to pursue, you will find Barclay to be "committed to excellence in Christian education," a caring community with a faculty who are experts in their fields and committed to the purpose and person of Jesus Christ. Our college has individuals, serving in all capacities, who will care about you and assist you in making your journey at Barclay a very special one.

If the Lord is leading you to help fulfill "The Great Commission," Barclay should receive your serious consideration. A visit will sometimes help with your decision, so please consider this my personal invitation for you to visit our campus.

May the Lord give you wisdom and clear guidance as you prayerfully consider this important decision. If you are faithful, He will direct your path.

"Be still, and know that I am God."

Psalm 46:10 NIV

Herbert Frazier
President

(adapted from the vol.56 greeting)

WELCOME TO BARCLAY COLLEGE!

This catalog has been prepared to introduce you to Barclay College. You may have specific questions that the catalog does not answer. We invite you to call or write us about any questions you may have.

FOR QUESTIONS ABOUT…	ASK…	LOCATED IN…
Academic advising	Faculty Advisors	Faculty Offices, Library Building
Academic issues: Classes, CLEP or DANTES exams, registration, schedules, graduation, grades, GPAs, transcripts, majors, etc.	VP for Registration and Records	Phillips Hall, 2nd floor
Academic policy or curriculum	VP for Academics	Phillips Hall, 2nd floor
Admissions	Admissions Office	Phillips Hall, 1st floor
Barclay College Online adult degree completion program	VP for Academics	Phillips Hall, 2nd floor
Athletic program	Athletic Director	Phillips Hall, 1st floor
Campus life, student employment, work-study, counseling and health matters, food service, student policies and student services	VP for Student Services	Phillips Hall, 1st floor
Chapel	College Chaplain	Faculty Offices
Christian Service	Christian Service Director	Phillips Hall, 1st floor
Computer help, Internet services	Network Administrator	Phillips Hall, Basement
Finances, student accounts, charges, making change (hours posted)	Business Office	Phillips Hall, 1st floor
Financial aid, work-study	Financial Aid Director	Phillips Hall, 1st floor
Home College or independent study classes	Associate Dean for Academic Services	Phillips Hall, 2nd floor
Internships and practicums	Faculty advisors	Faculty Offices, Library Building
Library/Reference help, study hours, reserved books	Librarian	Worden Memorial Library
Residence Hall Issues	Head Residents or V.P. for Student Services	Resident apartments or Phillips Hall, 1st floor
Student Council	STUCO Offices	College Hall, 1st floor

Persons listed above may be contacted by phone at 800-862-0226, by e-mail at barclaycollege@barclaycollege.edu, by fax at 620-862-5242, or by writing to Barclay College, 607 N. Kingman, Haviland, KS 67059.

2008-2009 ACADEMIC CALENDAR

FALL 2008	August 15	Dorms open for orientation
	August 16,18	Student registration
	August 18	First evening classes
	August 19	First full day of classes
	August 31	Last day to add a class
	August 31	End of No Record/No Charge drop period
	September 1	Labor Day Recess – no classes
	October 6-10	Midterm exams
	October 15	Midterm grades due in Academic Office
	October 31	End of Simple Withdraw period
	November 26-28	Thanksgiving break
	November 28	End of WP/WF period
	December 8	Last day of classes, except for Tuesday evening
	December 9	Exam preparation day
	December 10-12	Final exams
	December 12	Last day of fall semester
	December 15 – January 2	Christmas break
	December 17	Final grades due in Academic Office
SPRING 2009	January 5	Registration for spring semester
	January 5	First evening classes
	January 6	First full day of classes
	January 16	Last day to add a class
	January 16	End of No Record/No Charge drop period
	February 23-27	Midterm exams
	March 16-20	Spring break
	March 11	Midterm grades due in Academic Office
	March 27	End of Simple Withdraw period
	April 10	Good Friday recess – no classes
	April 17	End of WP/WF period
	April 27	Last day of classes except for Tuesday evening
	April 28	Exam preparation day
	April 29, 30 May 1	Final exams
	May 1	Last day of Semester
	May 3	Baccalaureate and Commencement
	May 8	Final grades due in Academic Office

For more detail and current updates to the college calendar, please refer to the calendar posted on the college website: www.barclaycollege.edu

2009-2010 ACADEMIC CALENDAR

FALL 2009	August 14	Dorms open for orientation
	August 15 & 17	Student registration
	August 17	First evening classes
	August 18	First full day of classes
	August 28	Last day to add a class
	August 28	End of No Record/No Charge Change period
	September 7	Labor Day recess – no classes
	October 5-9	Midterm exams
	October 14	Midterm grades due in Academic Office
	October 30	End of Simple Withdraw period
	November 25-27	Thanksgiving break
	November 27	End of WP/WF period
	December 7	Last day of classes, except for Tuesday evening
	December 8	Exam Preparation Day
	December 9-11	Final exams
	December 11	Last day of fall semester
	December 14-January 1	Christmas break
	December 16	Final grades due in Academic Office
SPRING 2010	January 4	Registration for spring semester
	January 4	First evening classes
	January 5	First full day of classes
	January 15	Last day to add a class
	January 15	End of No Record/No Charge drop period
	February 22-26	Midterm exams
	March 3	Midterm grades due in Academic Office
	March	Spring break
	March 19	End of Simple Withdraw period
	April 2	Good Friday recess
	April 16	End of WP/WF period
	April 26	Last day of classes, except for Tuesday evening
	April 27	Exam preparation day
	April 8-30	Final exams
	April 30	Last day of spring semester
	May 2	Baccalaureate and Commencement
	May 6	Final grades due in Academic Office

For more detail and current updates to the college calendar, please refer to the calendar posted on the college website: www.barclaycollege.edu

INTRODUCING BARCLAY COLLEGE

ORIGINS AND HISTORY

Barclay College was founded in Haviland, Kansas in 1917 as the Kansas Central Bible Training School under the leadership of an outstanding Friends teacher and evangelist, Scott T. Clark. Born out of a desire for a strong evangelistic emphasis, the college immediately became a center for the training and preparation of pastors and missionaries.

A Friends academy (1892) had preceded the Bible school, and in 1925 a two-year junior college course was added. To reflect the growing mission of the institution, the name was changed to Friends Bible College in 1930. The academy and junior-college programs served the college well until the 1960's, when it was felt that the purposes of the college and its supporters could best be realized by closing the academy and by emphasizing the four-year Bible college program.

Consequently, the academy was laid down in 1968 and the college embarked on a vigorous effort to secure the necessary faculty and facilities for the new program. This effort resulted in widespread support from the community and the college constituency and received general recognition in 1975 with the granting of full accreditation by the American Association of Bible Colleges. (AABC is now the Association for Higher Biblical Education, ABHE.)

The ABHE reaffirmed the college's accreditation in 1985, 1996, and in 2006. In the spring of 1990, the College changed its name from Friends Bible College to Barclay College. The new name honors Robert Barclay, the first Quaker theologian.

Today the college is continuing to promote and enlarge upon the emphasis that gave it birth -- a warm personal relationship with the living Christ, and a firm commitment to the Bible as the final authority for life, faith, and practice. The college closed out the 1990's and entered the twenty-first century with many exciting developments, including a new adult degree completion program begun in 1996 which is now an online program, new majors in the traditional program, a larger faculty, a new women's residence hall, a large addition to the dining commons, the renovation of the men's residence hall, a growing computer network that will link all the buildings on campus when complete, improved computer lab facilities for students, greatly expanded access to on-line library resources, and many other improvements to the campus and to the college's programs and services.

The major thrust of the College has been the preparation of Christian servant-leaders. Barclay College graduates serve with mission organizations such as Evangelical Friends International, OMS, World Gospel Mission, and Youth for Christ; minister in churches in various denominations; and provide Christian testimony and influence around the world as educators, counselors, musicians, and business persons. The college supports and contributes to the need for Christians to penetrate society through a wide variety of callings. Successful farmers, nurses, denominational leaders, and a wide variety of other professionals have been grounded in Christian work and living through the Biblically-centered education they received at Barclay College.

Barclay has always been home to students from many denominations. At present, Evangelical Friends comprise roughly 60% of the total student body. Other denominations represented include Assembly of God, Baptist, Church of Christ, Evangelical Methodist, Free Methodist, Men-

nonite, United Methodist, and many more. Graduates serve an equally wide range of denominations.

Barclay College is committed to the principle that there need be no division between members of the body of Christ who are committed to excellence in spirit, mind, and labor. The college welcomes all students and supporters whose desire is to bring honor and glory to our Lord and Savior, Jesus Christ.

STATEMENT OF FAITH

The Holy Bible
We believe that the Holy Scriptures were given by the inspiration of God; that there can be no appeal from them to any other authority whatsoever; that they are fully sufficient to make one wise unto salvation through faith that is in Jesus Christ; that the Holy Spirit who inspired the Scripture must ever be its true interpreter as He works through the disciplined and dedicated minds of those within His Church; that any professed guidance that is contrary to these Scriptures must be counted as a delusion.

God
We believe in one God, revealed through the Holy Bible in the person of Jesus Christ; that He is both the creator and preserver of all things visible and invisible; that He alone is worthy of worship both now and forevermore; and that in the unity of the Godhead there exist three persons, Father, Son, and Holy Spirit, inseparable in divinity, power, glory and eternity.

Jesus Christ
We believe Jesus Christ to be the only-begotten Son of God; that He was conceived by the Holy Spirit and born of the virgin Mary; that He is the express image of the invisible God; and that He combines within Himself both the nature of God and the nature of man in one perfect and indivisible personality; fully God and fully man.

We believe that He was crucified as an atonement for the sins of the whole world, making provision whereby humanity could find the forgiveness of sins and the power for a new life and be brought back into a perfect relationship with the Father.

We believe that He arose from the dead and then ascended to the right hand of God. He is now making intercession for us and will come to earth again to receive His Church unto Himself and to judge the world in righteousness.

Holy Spirit
We believe the Holy Spirit to be the third person of the Godhead, proceeding from both Father and Son, but equal with them in authority, power, and glory. He convicts the world of sin, imparts life to the penitent believer, sanctifies the child of God, and enables one by His indwelling presence to love God supremely.

Humanity
We believe that God created humans in His own image; that they enjoyed unbroken fellowship with their Maker; and that their whole life is centered in the person of God. We believe that humans fell from this original state by an act of transgression; that in this fall they suffered the immediate loss of their perfect relationship to God, making self the center of life; and that in this act they suffered immediate spiritual death. In this disposition to sin, all people are born. We own no principle inherent naturally in people by which they may be saved, except by the grace of our Lord Jesus Christ as a provision for all humanity.

Salvation
We believe that by the grace of our Lord Jesus Christ and by the direct and immediate agency of the Holy Spirit, a person may be recovered from the fallen state through divine enlightenment, forgiveness of sin, regeneration and sanctification of affections, and the final glorification of the body; that in this life a person may love God with all one's heart, soul, mind, and strength; that one may live in victory over sin and enjoy unbroken fellowship with the Father; and that once more one's whole life may center in and revolve around one's Creator and Father.

We believe sanctification to be both a crisis and a process. As a crisis, sanctification is accomplished by the baptism with the Holy Spirit in the life of a dedicated and believing child of God, in which the heart is cleansed from an imperfect relationship and state. As a process, sanctification continuously disciplines the life into paths of holiness. We believe that the baptism with the Holy Spirit (entire sanctification) is the work of God's grace by which the affections of people are purified and exalted to a supreme love of God, and the believer is empowered to witness to the living Christ.

We believe that, by the grace and power of God, through faith in the crucified Christ, the believer is assured of eternal life with the Triune God, and that no power on earth or in heaven can sever that relationship against the will of the believer. We believe, however, that by willful choice a child of God can return to that sinful state from which he or she had been lifted. Such apostasy destroys not only his fellowship with God, but also the eternal life with which he had been endued, so that for him remains only the eternal death of the unbeliever. However, such is the grace of God that, so long as life in the body remains, the prodigal may, through repentance, confession and renewed faith, return to "the Father's house" and be fully restored to eternal life and fellowship with Him.

The Church
We believe that all those persons who repent of their sins and believe in Jesus Christ as their Savior are born again into His kingdom by the Holy Spirit. These constitute the Church universal of Jesus Christ. This Church we believe to be spiritual in nature, universal in scope, holy in character, and redemptive in her life and purpose.

We believe that wherever two or three are gathered together in the name of Christ, He is truly present in the person of the Holy Spirit and that such an assembly is a local church, the visible expression of His body, and the Church universal.

We believe that every believer should be attached to the local and visible body of Christ, being fitly framed together with others into a holy temple in the Lord and built for a habitation of His Spirit.

Christian Work
We believe that in the church, the believer is committed to both the worship and the work of God. This work involves not only personal righteousness as the fruit of a new life, but also the ministry of evangelism and teaching. The commission of Christ for every believer involves the stewardship of the kingdom, which it is fulfilled only by faithful service in and through the fellowship of His Church. This work is continuous until Christ comes again calling the Church unto Himself. We believe that all Christians are called upon to witness by word and deed within a sinful world, not returning evil for evil, but, like Christ, demonstrating love, forgiveness, and the way of peace.

We believe that in the fellowship of His body, the Holy Spirit gives to every member gifts of ministry to be exercised for the mutual advantage of every other member in the body, and for the influence of the Church upon those outside. There is a ministry that is such a gift given to certain ones whom God calls and ordains for leadership in His Church.

Resurrection and Judgment
We believe in the second coming of Christ: that at His coming the dead shall be resurrected, some to everlasting glory and others to everlasting shame; that we shall all stand before the judgment seat of Christ to receive recompense for the things done in the flesh. The judgment of the blessed shall be life everlasting in heaven, and the judgment of the lost life everlasting in hell. Judgment is in the hands of our compassionate Redeemer, who does all things after the counsel of His wisdom, love, and holiness.

(Adapted from the Statement of Faith of the Evangelical Friends Alliance, and approved by the Barclay College Association March 30, 1991.)

MISSION STATEMENT
Barclay College prepares students in a Bible-centered environment for effective Christian life, service, and leadership.

To accomplish this mission, Barclay College has been established as a baccalaureate-level Christian institution of higher education which challenges students to explore, understand, and acquire the skills necessary to respond to the call of God upon their lives.

INSTITUTIONAL GOALS
Two primary goals guide the development and practices of Barclay College's educational and ancillary programs. Both goals are reflected in elements of the College's mission statement, as noted below.

Prepare students in a Bible-centered environment indicates that the primary undertaking of the College is education with an integrated biblical perspective. Barclay College strives for academic and spiritual excellence by providing an environment that encourages higher levels of inquiry and learning. Bible instruction, the integration of biblical principles across the curriculum, general education, and professional preparation are emphasized to ensure that the College accomplishes the first major goal: **assisting each student in developing a Christian world view and a collegiate level of knowledge appropriate to college graduates generally and to their chosen field specifically.**

Effective Christian life, service, and leadership means that Barclay College views its mission as broader than simple preparation for a career or helping students acquire knowledge. Rather, the college desires to assist students in knowing God, and from that relationship constructing meaning and understanding that will inform all of life's endeavors. The second major goal of the College, then, is **graduating men and women from both the Haviland campus and various extension sites who can be generally characterized as biblically literate, prayerful, mission-minded, servant-oriented, evangelical Christians who are able to provide leadership to the church at large and in various professional fields.**

PHILOSOPHY OF EDUCATION

The college believes that true education must begin with God and His direct revelation to humanity through the Bible. Understanding that all that is has proceeded from God gives meaning and coherence to all other inquiry. Education, then, is a process directed by God in which the individual acquires knowledge or skills that contribute toward a greater understanding of, and ability to accomplish, the purposes of God for the individual and for humanity generally. We believe that effective education contributes to all areas of the individual's life, giving the educated person increased ability to live a life that is orderly, peaceful, purposeful, productive, and in harmony with God. Education should reveal to the student that God's involvement with humanity and with the physical creation is comprehensive and personal. The formation of this coherent Christian world view produces individuals who are increasingly characterized by a Christ-like love for all people and a desire to be involved as a steward in work which contributes to the management and care of the physical creation and the physical and spiritual welfare of humanity.

SPECIFIC OUTCOMES

In keeping with Barclay College's mission statement, goals, and philosophy of education, specific outcomes are expected which provide both a framework for the design and evaluation of the College's programs and practices, and a basis for assessing student progress. These outcomes are grouped in three areas, as noted below:

Christian Life and Character

- Students will understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
- Students will exhibit a developing and increasingly coherent Christian world view that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
- Students will have the basic knowledge and ability to minister to others in their own cultural group and across cultural boundaries.

Biblical and Theological Literacy

- Students will have a working knowledge of the Bible and essential Christian doctrine.
- Students will be equipped with the skills necessary for personal Bible-study and spiritual growth.

Personal and Professional Abilities

- Students will be able to find, process, and apply information; thus having the foundation for becoming a life-long learner.

- Students will demonstrate the ability to work productively both independently and in teams.
- Students will communicate articulately in written and verbal forms.
- Students will use technology to learn and to be productive.
- Students will demonstrate initiative and the ability to think critically.
- Students will possess current, baccalaureate-level knowledge and skills in their chosen professional field.

MANAGEMENT

The college is owned by the Barclay College Association Inc. Barclay College was incorporated under the laws of the State of Kansas in 1917, and is authorized by the State of Kansas to grant degrees. The College is governed by a Board of Trustees.

Any person, church or organization interested in supporting the work of the college may become a member of the Barclay College Association by subscribing to its statement of faith, paying an annual membership fee, and being admitted to the Association.

ACCREDITATION AND AFFILIATIONS

Barclay College is accredited by the Association for Biblical Higher Education (ABHE), a national accrediting agency recognized by the US Department of Education and the Council for Higher Education Accreditation (CHEA). ABHE may be contacted by writing to Association for Biblical Higher Education; 5575 S Semoran Boulevard, Suite 26; Orlando, FL 32822-1781; by calling (407) 207-0808; or through their website at www.abhe.org.

The college is listed in the current edition of the Higher Education Directory and is approved for the training of veterans. Barclay College is a member of the Association of Christian Schools International (ACSI). Other offices and personnel on campus maintain membership in a wide variety of professional organizations appropriate to their work.

Barclay College graduates have found acceptance into leading seminaries and graduate schools. The documents describing the college's accreditation and licensing may be viewed in the Business Office where they are on display. Those desiring further information regarding the accreditation of the college should contact the Vice President for Registration and Records at (620) 862-5252.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Barclay College protects the rights of students as stipulated in the Family Educational Rights and Privacy Act of 1974 (FERPA). This Act gives college students the right to inspect, review, and challenge the content of their educational record and prohibits the release of educational records without the student's prior written consent except in specific circumstances.

The following categories of personally identifiable information have been designated as public and are a matter of directory to be shared with the College community and with the general public as needed: name, local and permanent address, campus email address, phone number, date and place of birth, marital status, state and county of residence, home church, class, major field of study, dates of attendance, degrees and awards (including scholarships) received, participation in officially recognized activities and sports, and weight and height of members of an athletic team.

Students currently enrolled may withhold disclosure of information in any category by requesting this in writing at the Academic Office. Written request for non-disclosures will be honored for a maximum of one year. Barclay College assumes that failure to complete the request indicates approval for disclosure.

Grade point averages, course grades, and records of probation will be released only to the student and appropriate members of the administration and faculty as needed as part of a College program. Transcripts require the student's signature before they can be released. More detailed information concerning access to records and procedures for students to follow are outlined in the annual Barclay College *Student Handbook*.

LOCATION AND REGIONAL FACILITIES

Barclay College's main campus is located in south-central Kansas in the town of Haviland, immediately north of US Highway 54 between Dodge City and Pratt. The location combines the advantages of a very friendly, safe, small-town environment with easy access to larger–town services about ten to twenty minutes from the campus.

The area is well served by numerous churches of various denominations, several medical clinics, two hospitals, local radio, cable and satellite TV, restaurants and cafés, national retail and grocery chains, and local businesses. Wichita, the nearest major city, is approximately 90 miles east of the campus, and provides air transportation as well as numerous cultural and sporting events and a wide variety of shopping and restaurants. The college often provides transportation services to area towns and cities for students who are without personal vehicles.

HAVILAND CAMPUS FACILITIES

Barclay College is blessed with an attractive, open campus of approximately seventeen acres and seven major buildings:

Broadhurst Student Center, containing the dining commons, student lounge, bookstore, Bear's Den snack bar, game room, and mailboxes.

College Hall, providing women's residence facilities, laundry, and Student Council offices.

Coppock Hall, housing men's residence facilities and laundry.

Worden Memorial Library, housing the library collection, student computer lab, faculty offices, instructional media center, and classrooms (LCR, LMC, LCL, and LQR). The Barclay College Tutoring Center is situated in the library.

Hockett Auditorium, which serves as the center for the Barclay Bear's athletic programs, containing the gymnasium/auditorium, performance stage, concession center, and locker rooms.

Jackson Hall, containing classrooms, science lab facilities (JH1, JH2, JH3, JH4).

Phillips Hall, holding administrative offices, the business office, office of admissions, external studies offices, yearbook offices, music department offices, practice rooms, and classrooms (PH2, PH10, PH12, PH13, PH14, PH204).

Admissions and Registration

ADMISSIONS

Barclay College exists to prepare students to be effective Christians. Our admissions standards and qualifications give attention to prospective students' academic potential and to their Christian spiritual commitment. Barclay College actively recruits all students who want to acquire their college education in a climate that is decidedly Christian, Bible-centered, academic, and committed to preparing students for effective Christian service.

APPLICATION

Interested students are invited to contact Barclay College Admissions by phone, e-mail, mail, or web site to request an application packet, or to apply on-line from the college website.

Toll-Free Call:
1-800-862-0226

Electronic Contact:
www.barclaycollege.edu
admissions@barclaycollege.edu

Conventional Mail:
Admissions Office
Barclay College
607 N. Kingman
Haviland, Kansas 67059

The "Application for Admission" packet contains several sections:

I. The application form itself, which requests some biographical data, some essay answers, and a current photograph (if desired). The essay questions give the admissions staff insight into the prospective student's writing skills, Christian experience, and academic and ministry goals.

II. Reference forms: These give individuals who know the prospective student the opportunity to reflect on the student's individual strengths and academic ability. These should be forwarded to individuals who can comment on both character and the student's ability to do college-level work.

III. A transcript or portfolio of high school study is requested. High schools forward this document to Barclay College at the prospective student's request. A high school diploma or equivalent is required for admission.

IV. ACT test scores are requested. Applicants to Barclay College are required to take either the ACT or SAT test, with the ACT preferred. Prospective students are encouraged to take the test in the spring of their junior year in high school, and again if desired in the fall of the senior year. Only the highest test score achieved will be considered in the admissions and scholarship process.

V. A $20 application fee must be enclosed with the application form. If you apply using the college's website, your fee will be waived.

The Application for Admission also serves as the application form for most institutional financial aid, but an additional form is needed to apply for federal financial aid. (Please see the Financial Aid section of this catalog beginning on page 30.) If you have any questions about the application procedure, please call and ask for additional information. Barclay College operates on a rolling admissions basis. As soon as all of your materials are received, you will be contacted to setup a personal interview. A decision will then be made on your admission and you will be notified of your status.

STANDARDS

Barclay College admits students based on academic record and abilities, Christian commitment, and agreement with the established purposes of the College. Admission and attendance at Barclay College is a privilege and not a right of any student. Barclay College does not discriminate on the basis of sex, race, color, national or ethnic origin, age or physical disability in the administration of any of its programs or policies. Regular admission to the college will be granted to students who meet all of the college's admissions standards, have completed high school or earned the GED, have cumulative high school or college grade point averages of 2.3 or better, and who have scores of at least 850 on the SAT or 18 on the ACT tests. Certain programs of the College may have additional admissions requirements, and admission to the college does not guarantee admission to a particular course of study.

Students who do not meet the requirements for regular admission may be permitted to attend the college under conditional admissions standards. These include a limit on number of hours per semester, required study halls, remedial courses, or additional requirements designed to help the student make the transition to college life and succeed in college studies.

HOME SCHOOL STUDENTS

Many home school students have found a warm welcome and inviting community at Barclay College. Some of the college staff are home school parents, so the unique aspects of home schooling are understood and appreciated on the Barclay Campus. Home school students are eligible for all financial aid and other programs normally provided to students. The college has the same admissions requirements for home school students as for all others – documented completion of a high school curriculum with a cumulative grade point average of 2.3 or better, and scores of 850 or better on the SAT I test or 18 or better on the ACT test, which is the preferred exam. Home school transcripts or portfolios can be used to document the student's course of study, and a graduation date should be included. If grades are not used, portfolios or other work samples can be used to determine achievement levels. The academic office will be very happy to help home school parents prepare records if desired: please call (620) 862-5252 and request the Vice President for Academics office if we can be of assistance.

As for other students, home school students who do not meet the normal admissions criteria may be considered for admission on a conditional basis as explained in the section above.

INTERNATIONAL STUDENTS

Barclay College accepts the applications of students from a variety of countries and cultures. Those students from outside the United States who wish to study at Barclay College should write explaining their interests, educational background, and financial resources to the Director of Admissions, Barclay College, 607 N. Kingman, Haviland, Kansas 67059 USA.

International students are required to demonstrate proof of ability to finance their college education prior to enrollment at Barclay College. International students with officially documented financial need may be eligible to apply for a limited number of competitive institutional scholarships. Application for the scholarships will be made after the initial contact process is complete.

TRANSFER STUDENTS

Barclay College welcomes transfer students. Those desiring to transfer to Barclay must complete an application for admission and should furnish a transcript of all high school and college work previously taken for credit. Normally, transfer students are accepted only with evidence of an honorable withdrawal.

In the acceptance of transfer credits the college will be guided by the prescribed policy of the Association for Biblical Higher Education (ABHE).

Credits are accepted for relevant subjects from accredited members of ABHE and from other schools accredited by recognized regional, national, and professional agencies on the basis of the equivalency for work of a *C* grade or higher. Credits from non-accredited, non-member schools are accepted only on the basis of sound validation. Final validation of transcripts of transfer students from non-accredited schools will be withheld until satisfactory completion of approximately 30 semester hours at Barclay College.

RE-ADMISSION

Students who have previously attended Barclay College and have not enrolled for at least one semester, must re-apply for acceptance. Contact the Admissions Department for details.

REGISTRATION

Registration and enrollment is held each semester on scheduled days, and all students should plan to register at those times. A late fee of $20.00 will be charged for registration any time after the announced registration period. No enrollments are permitted after two weeks of the semester have elapsed without special permission from the Vice President for Academics. Registration is not complete until tuition and fees have been paid. Students will receive credit only for those courses for which they are officially enrolled in the Registrar's office.

Changes in course enrollment during the first two weeks of classes will not appear on the student's permanent record.

Those who drop courses may enroll in another course within the first two weeks of the semester provided approval is given by the Vice President for Academics and the instructor. Such changes are to be made in the Office of the Registrar. A charge is assessed for all changes made after the first two weeks.

ACADEMIC ADVISING

Each student on the campus is assigned an advisor. The advisor will assist the student in choosing classes and sequence that will lead to successful completion of the student's chosen degree requirements, but it is ultimately the responsibility of the student to ensure that all requirements are met. Early choice of vocational objectives will aid in the meeting of requirements within the minimum time interval. Success in meeting degree requirements is enhanced by following course

outlines provided in this catalog and by examining credit analyses supplied to the student's advisor by the Registrar. Students are encouraged to visit with their advisors on a regular basis.

AUDIT

Students who audit a course are permitted to attend class sessions but are not required to take tests or examinations. They receive no credit. Permission to audit a course is given by the Registrar and the instructor of the course. Students cannot change from credit to audit after the sixth week of the semester.

WITHDRAWAL

To withdraw from a class, students must obtain a "Schedule Change" form from the Registrar, present the form to their advisor for their signature, then obtain the signatures of all professors involved, and return the completed form to the Registrar. No student is officially withdrawn from a class until this procedure is completed. Refunds and transcript entries will be calculated from the last date of class attended, but will not be computed until all paperwork is returned to the Registrar.

No record is kept of courses dropped during the first two weeks of a semester. During the next nine weeks courses dropped will show on the record as "W." Any course dropped during the twelfth through the fifteenth week will be shown as "WP" or "WF." After the fifteenth week all withdrawals will be recorded as "WF." If a student withdraws from the college, the withdrawals are listed as "W."

Expenses and Financial Aid

TUITION AND FEES

Barclay College offers quality education, comfortable housing, an excellent meal plan, and associated student services at the lowest possible cost to the student. Every student attending Barclay College pays only a part of the actual cost of their education since the tuition and fees collected amount to less than the college's actual costs of providing the educational experience. Income from contributions, earnings on the endowment, grants, and other sources offset the total cost of a student's education.

Following are summaries of annual expenses a student might incur. Charges shown are for the academic year beginning Fall 2008. The College reserves the right to adjust tuition and fee schedules from year to year as necessary. Students may find some variation from the charges listed depending on course schedules, housing and meal plans, etc.

APPROXIMATE ANNUAL COST

On-Campus

	Fall 2008	Spring 2009	Academic Year
Tuition	$5,250	$5,250	$10,500
General Fees	$1,250	$1,250	$2,500
Room & Board	$3,150	$3,150	$6,300
Total*	$9,650	$9,650	$19,300
Less Full Tuition Scholarship	-$5,250	-$5,250	-$10,500
Grand Total	**$4,400**	**$4,400**	**$8,800**

* Note: On-campus total cost includes tuition (12-18 hours), room (with roommate), board (20 meal plan), and general fees.

Off-Campus

	Fall 2008	Spring 2009	Academic Year
Tuition	$5,250	$5,250	$10,500
General Fees	$1,250	$1,250	$2,500
Total *	$6,500	$6,500	$13,000
Less Tuition Scholarship	-$2,100	-$2,100	-$4,200
Grand Total	**$4,400**	**$4,400**	**$8,800**

* Note: Off-campus total cost includes tuition (12-18 hours), and general fees.

The approximate total cost does not include personal expenses such as textbooks, personal transportation, etc. Some students may incur some additional expense as noted below under "Other Fees." Admission to most campus activities, a yearbook, and other services that many schools list under a separate fee structure are included in Barclay College's tuition.

TUITION PER CREDIT HOUR

For fewer than 12 hours, or more than 18, tuition is billed at $250.00 per credit hour. There are no additional fees charged; the rate is inclusive of all campus services available to part-time students. Students may still incur additional personal expenses such as textbooks. Students with 1 to 4 hours are given a discounted rate.

OTHER FEES

ACT Residual $30
Application (Required of all 1st time students) (no fee if student apples on-line) 20
Audit ..... 1/2 tuition, per hour
Choir uniforms (1st time choir students) ..... per music department
Drop Class / Change Class 20
Graduation Fee 100
Health Insurance (for students without proof of personal coverage only) 730
Home College, per course ..... please inquire External Studies Office
Independent Study, per hour ..... please inquire External Studies Office
Late Registration / Enrollment 20
Returned Check 15
Deposit (Required of all 1st time students) 100
Software License / Network Fee 30
Transcript Request (1st free, then) 5

PAYMENT PLANS

There are two payment plans for Fall and Spring semester:

1. Semester Plan: The entire balance due is paid on or before Registration Day.
2. Monthly Payment Plan: A monthly payment plan is available. Information detailing the monthly payment plan is available through the college business office.

Tuition and fees for Summer classes must be paid in advance before the Summer classes begin or students will not be allowed to register; payment in advance is the only payment plan available for Summer sessions or classes.

All existing bills must be paid in full before a student can register for the next semester or session.

REFUND AND WITHDRAWAL POLICY

The College maintains a refund and withdrawal policy in accordance with Department of Education guidelines as outlined below:

REFUND POLICY for students withdrawing from the College:

Other fees paid are not refundable on or after the first day of classes of a semester. Students withdrawing before the first day of classes of a semester will receive a 100 percent refund of fees paid with the exception of the application fee. For the purposes of determining when a Statutory Pro Rata Refund Calculation is required, the College defines a "first-time student" as one who is in their first semester of attendance at Barclay College.

Refunds on tuition, general fees, room rental, and board charges will be granted according to the following schedule.

	Refund to Student	Retained by College
Before the first day of semester.	100%	0%
Within the first 10 calendar days.	90%	10%
Within calendar days 11-25	75%	25%
Within calendar days 26-50.	50%	50%
Between calendar days 51-75.	25%	75%
After the 75th day.	0%	100%

Note: Scholarships will be prorated as the above table.

A student has not withdrawn from college by simply failing to attend class. To be eligible for any refund, students must complete official withdrawal forms which are available in the Registrar's office. Refunds will be calculated based upon last day of class attendance, last night in dormitories, and last meal eaten as long as completed withdrawal forms are received in the Registrar's office within two weeks of any of those dates. Students who fail to submit completed withdrawal forms within the two-week period will have any refund for which they are eligible calculated from the day the completed forms are received.

The total refunds for withdrawing students will never exceed the total amounts (e.g., tuition, fees, room and board, etc.) charged for the term. Any financial aid refund not due to the Title IV programs will be mailed to the student's home address. Credit balances resulting from anything except for withdrawal from the College will be retained on the account or refunded in accordance with the student's request.

In accordance with federal and state regulations, when Title IV funds are involved, refunds are first apportioned among the various types of aid (institutional, state and federal) and then to the student. Refunds to the federal aid programs are allocated in the following order: Federal SLS loan; Unsubsidized Federal Stafford Loan; Subsidized Federal Stafford Loan; Federal PLUS Loan; Federal Pell Grant; FSEOG; Other Title IV Aid programs; other state, private, or institutional aid; and finally, the student.

Students suspended or dismissed from the college for academic or disciplinary reasons will receive a refund (per above) and will not be charged an administrative charge.

No refunds are given for incomplete independent study or Home College courses.

Additional refund policies as noted below apply when a student stays enrolled in the college, but withdraws from certain classes during the course of a semester:

1. Tuition may be credited to the student's account if the withdrawal from class reduces the hours for the semester to or below the threshold level of full-time maximum (18 hours). The same adjustment may be made if a withdrawal should result in a student dropping below the full-time minimum of 12 hours. Tuition may be credited according to the following schedule:

	Refunded to Student	Retained by College
Within week 3	100%	0%
Within week 4	90%	10%
Within week 5	25%	75%
After week 5	0%	100%

The usual drop/add fee is charged independently of these computations.

FINANCIAL AID

Financial aid programs offer support to students in the form of scholarships, grants, loans, and employment. Generally, scholarships and grants are considered "gift" aid and loans and employment are considered "self-help" aid. Currently, over 90% of Barclay's students receive "gift" aid and all full-time students are eligible to receive some form of "self-help" aid. Sources of financial aid which are available from Barclay College include the federal government, state programs, and local or private sources.

Federal financial aid is awarded primarily on the basis of financial need. Financial need is defined as the difference between the cost of attending Barclay College and the expected family contribution (EFC).
The Free Application for Federal Student Aid (FAFSA) is used by the federal government to determine the EFC. The output document produced from the FAFSA is the Student Aid Report (SAR). In order for a student to receive any financial aid from Barclay College, the College must receive a valid SAR each school year. This means that students and their families must complete a

FAFSA form each year either from a printed form or on-line (see www.fafsa.ed.gov). The college code is 001917. FAFSA forms are available in the Student Financial Services Office at Barclay College, as well as at most high school guidance offices. You may also complete the FAFSA on-line on the internet at www.barclaycollege.edu/Finances.

Most aid programs require that a student be enrolled full-time (minimum of 12 credit hours per semester). Students who plan to enroll on a part-time basis should contact the Financial Aid Director about the availability of financial aid.

FINANCIAL AID AT BARCLAY COLLEGE

The various types of financial aid and scholarships available at Barclay College are represented below. Since financial aid programs and available scholarships change from time to time, students should view the following pages as a general guide and rely on their personal contact with the Barclay College Student Financial Services Office for the most accurate and current information.

ON CAMPUS

Barclay College will award all full-time on-campus students who are not on academic probation with a yearly scholarship of $10,500.

Your application for admission serves as your scholarship application.

An official financial aid award letter is sent to each student after completion and processing of all relevant financial aid application forms.

OFF CAMPUS

Barclay College will award all full-time on-campus students who are not on academic probation with a yearly scholarship of $4,200.

Your application for admission serves as your scholarship application.

An official financial aid award letter is sent to each student after completion and processing of all relevant financial aid application forms.

Federal and State Grant and Loan Programs
The Federal Pell Grant and the Kansas State Scholar programs award funds to students on the basis of eligibility standards set by federal and state regulations. The Federal Supplemental Educational Opportunity Grant is funded by the federal government and awarded according to eligibility standards set by the government and Barclay College. Funds from these programs are available only to students who demonstrate financial need. Barclay College students are also eligible for aid through the federal student loan program. Students will use the Free Application for Federal Student Aid (FAFSA) form to apply for federal financial aid programs.

STUDENT EMPLOYMENT

Interested in employment on the Barclay College campus? Students may qualify for employment through the College by completing the FAFSA. Students with the greatest amount of determined financial need will be given preference for institutional employment. Employment positions are available throughout the College.

Students interested in seeking employment on campus should first contact the Student Financial Services Office. Employment may be awarded as part of their financial aid package. Students are generally assigned to service-oriented positions in the food service, grounds, custodial services, library, or maintenance department. These areas provide vital services for the daily operation of the College and require a number of student workers in order to run effectively. Hours are usually limited to seven per week. Paychecks are issued to students each month for hours worked.

Federal Work Study students must maintain satisfactory academic progress and they must receive an acceptable student employment evaluation to remain eligible for the Federal Work Study program.

HOW TO APPLY FOR FINANCIAL AID

- Apply for admission to Barclay College. A financial aid package will not be awarded until acceptance is finalized. The application for admission is also the application for institutional merit-based financial aid, but not for need-based or federal financial aid.

- Complete the Free Application for Federal Student Aid (FAFSA). The FAFSA can be obtained from high school counselors or by writing or phoning Barclay's Student Financial Services Office (607 N. Kingman, Haviland, KS 67059, 1-800-862-0226). It can also be completed on-line by going to www.barclaycollege.edu/Finances and following the FAFSA links. Some financial aid sources have limited funding; therefore it is important to complete this application early.

- Students with any college credit, regardless of whether or not financial aid was received at the college, must request that a Financial Aid Transcript be sent to Barclay College.

OTHER IMPORTANT INFORMATION

- The Student Financial Services Office may be required by the federal government to request income tax information from some students and their parents.

- Students are encouraged to energetically pursue all sources of aid. High school counselors, libraries, and Barclay's Financial Aid Director can provide students with information on available grants and scholarships.

Satisfactory Academic Progress

Federal regulations require the College to establish and apply reasonable standards of satisfactory progress for the purpose of the receipt of financial assistance under the programs authorized by Title IV of the Higher Education Act. The law requires institutions to develop policies regarding satisfactory academic progress (SAP) for each degree program and the consequences to the student if progress is not achieved. BC students who wish to be considered for financial aid must maintain satisfactory progress in their selected course of study as set forth in this policy.

Institutional Policy

The Financial aid Office evaluates student academic progress at the beginning of each award year. Students are evaluated on the basis of grade point average (GPA), credit hour completion, and maximum time frame limitation.

1. Grade Point Average

With a completion of	1-24 hours	25-55 hours	56 or more hours
A minimum GPA of	1.75	1.90	2.00

2. Credit Hour Completion

Students are also required to meet a measure of incremental progress. Students must: maintain a cumulative grade point average of at least 67% (courses used here will be those in which the student is enrolled at the official reporting date (20th class day).

3. Maximum Time Frame Limitation (Degree Completion)

Students are also subject to a quantitative measure of progress.
Students must: maintain a cumulative maximum time frame of at least 67% (courses used here will be those in which the student is enrolled at the official reporting date (20th class day).

Institutional Procedures

Students are notified of the Satisfactory Academic Policy (SAP) in the BC Academic Catalog. In addition, a SAP policy letter is mailed to aid recipients with each award letter.

1. Denial

A student will be denied assistance if any of the following occurs:

1. The student's GPA is below the minimum requirements as defined above
2. The student does not make the incremental progress as described above.
3. The student reaches the maximum time frame for completion of his/her program as defined above.

2. Probation

A student will be placed on probation if the cumulative grade point average is not met or if the cumulative maximum timeframe is not achieved.

A student seeking to reestablish eligibility of financial aid may do so by:

1. Achieving the required GPA.
2. Appealing the financial aid decision.

Appeal Process

Any student denied financial aid that can prove special circumstances pertaining to his/her case, may appeal the decision denying aid.

Consequences of Denial

Students who do not maintain satisfactory academic progress lose eligibility for aid for the entire academic year. Exceptions must be approved and documented in the student's file.

NEED MORE INFORMATION?

A detailed up-to-date brochure covering all of the financial aid programs available to Barclay College students may be obtained by writing to or phoning the Student Financial Services Office: Barclay College, 607 N. Kingman, Haviland, KS 67059; 800-862-0226 (toll-free); 620-862-5252 (local); 620-862-5403 (fax).

Student Life and Activities

STUDENT LIFE

Students at Barclay College are part of a unique Christian community of learners. Membership in that community brings both responsibilities and privileges that make student life on the Barclay campus a very meaningful and rich part of the student's college experience. Student activities and relationships outside the classroom can contribute significantly to the student's understanding of and preparation for an effective Christian life.

Prior to the beginning of classes, orientation activities are planned to help freshmen and transfer students enter into the life of the college. Student and faculty presentations, tests, social activities, and devotionals are all a part of orientation.

Special events on the campus each year include Homecoming, the annual Christmas Banquet, concerts, athletic events, films, etc. These range from the formal to the casual, but in each event the college strives to uphold and promote wonderful fellowship in a Christian setting.

STUDENT COUNCIL

The Student Council (STUCO) serves as the organization of student government, and organizes the governmental structure for classes, approves student fund-raising projects, supervises student elections, authorizes student publications, and shares with the faculty and administration the responsibility for the social life of the campus. STUCO officers are elected each year by the student body as a whole. Other council members are elected as class and organization representatives. An advisor to the Student council is appointed by the college administration. Various events and activities are organized by STUCO during the academic year.

ATHLETICS

Barclay College competes in intercollegiate soccer and basketball for men, and in volleyball and basketball. The college is a member of the Midwest Conference of Christian Colleges (MCCC) and the Association for Christian College Athletics (ACCA). The friendly, personal atmosphere of the campus extends to the athletic program, and many students who had not originally planned to be involved in college sports find they are welcome members of Barclay's teams.

Intramural sports also play an important role on the Barclay campus. Volleyball, tennis, basketball, flag-football, and other sports attract active participation from the student body.

SPIRITUAL EMPHASIS

Barclay College is an emphatically Christian institution. Learning, living, service to others – everything that we are and do we regard as worship and stewardship before God. The emphasis on campus is our walk with God through Jesus Christ, and our growing understanding of how that relationship is lived out on a daily basis is the real heart of Barclay College. Spiritual understanding and growth on campus is addressed in classes, in small groups, informally with faculty and friends, in chapel, and in Christian Service and other ministry opportunities.

One of the special means for emphasizing our relationship with Christ and with the Barclay community is through the weekly chapel services. During chapel, students, faculty, staff, and administrators join together in worshipping God, learning how to follow Him, and learning how to minister more effectively. Students frequently testify that "God changed my life during a special chapel service." Attendance at the twice-weekly chapel service is required of all students. Student-led services are also held regularly at which attendance is optional.

Chapel serves as part of the overall educational and spiritual mission of the college, and so has several functions. The purpose of the chapel program at Barclay College is fourfold:

1) Chapel provides a time for the campus community to worship and pray together,
2) The chapel services provide an opportunity for spiritual teaching common to everyone on campus,
3) Chapel services provide an opportunity to teach and practice different styles of worship, teaching, and preaching; thus more fully preparing Barclay students to function as leaders in many diverse worship settings,
4) Chapel services can function as a practical, meaningful laboratory in which students on campus can practice and enhance their ministry skills through music, drama, reading, preaching, public prayer, and personal testimony.

In addition to regular chapel services, the College sponsors two separate conferences during the year that provide an intensive focus on particular aspects of Christian life and ministry. Each fall a Missional Leadership Conference is held on campus that offers an opportunity to hear from guest speakers and interact with a wide variety of cross-cultural missionaries as they challenge us to become fully engaged in the work of the Great Commission both here at home and around the world. The College also hosts a Spiritual Formation Conference each spring during Holy Week which provides an ideal context for the development of a deeper and more intimate relationship with Christ through participation in various spiritual disciplines and exercises. Both of these conferences are open to the public and are offered completely free of charge. Attendance is required for all students.

MUSIC MINISTRY

Barclay College emphasizes the ministry of music. The concert choir is the principal concert group of the college. The choir ministers to local churches on various Sundays during the school year, and schedules a concert tour to various regions of the country each spring. Participation in choir is open to all students regardless of major, but is by audition only.

In addition to the large choir, various small ensembles are formed during the school year. The BC Singers, a special group of select voices, and other ensembles including trios and quartets, provide inspirational music for churches, service clubs, and schools by means of their outstanding music and Christian testimony. Participation in each of these groups is done by audition through the music department.

In addition to the many musical ensembles, the college also puts together a small drama group. Over the years, this group has provided a unique ministry to the college, churches, and organizations through the dramatization of biblical and ethical themes.

STUDENT SERVICES

Some of the services available to students of Barclay College are highlighted below:

On-campus employment is available in maintenance, grounds keeping, secretarial, clerical, and other areas. Off-campus employment is also available in the area in construction, farm work, childcare, retail, clerical work, and much more. The college maintains a bulletin board which lists current employment opportunities. Employment programs are administered through the Financial Aid or the Vice President for Student Services offices. Students who want to work find plenty of opportunities in Haviland and the surrounding communities.

Medical care is available at the health clinic downtown Haviland (two blocks from campus) and off campus at area clinics and hospitals. Both Pratt (about 25 minutes east) and Greensburg (about 10 minutes west) have fine modern hospitals. Greensburg is home to one family practice clinic, while several general practice and specialty clinics are located in Pratt.

Housing and Boarding: All unmarried, full time students aged 22 and under who are not living at home are required to live in college housing and eat in the college dining hall. Barclay dorms are air-conditioned, clean, attractive facilities with lounge facilities and comfortable amenities. The men's residence hall was extensively remodeled in 1998; the women's residence hall is a modern building completed in spring 2000. Telephone service, Internet access, and cable TV can be ordered from local service providers. The dining commons features a variety of nutritious, professionally prepared main dishes at each meal, with complementary salad, sandwich, drink, and dessert bars. The Bear's Den Snack Bar rounds out the food services on campus. Faculty and staff often eat the noon meal with students in the commons, providing additional opportunity for informal camaraderie and discussion. The dorms and dining commons are open every day during the academic term, with the exception of Thanksgiving Break, Christmas Break, and Spring Break.

Recreation is available on campus and in the surrounding area. On campus, the gymnasium is kept open for indoor sport at convenient hours, and the student center lounge with large-screen TV and nearby game room are available as well. Intramural or informal sports activities are scheduled on the soccer field or in the gym throughout the year. Tennis courts and a weight room are available for Barclay student's use at the local school district buildings about a five-minute walk from campus. Within ten to thirty minutes of the campus are additional tennis courts, outdoor public swimming pools, movie theaters, shopping, two public golf courses, outdoor sports facilities, and attractive parks. Students wishing to venture a little further away will find lakeside camping, nature trails, urban sports venues, extensive shopping, theater, museums, and other attractions within an hour or two's drive from the campus.

Students on the campus have access to **computer and Internet services** through the BearNet college computer network in the dorms, classrooms, the library, and the computer lab. A variety of productivity software is available for use, as are specialized programs connected to the curriculum. Students receive a college email account and password privileges to an extensive collection of research and other learning resources managed by Worden Memorial Library. Laser printers and other quality peripherals support student work.

Students planning beyond graduation will want to take advantage of the college's **career planning services.** Tips on résumé writing, job seeking, and prospective employer files are provided to assist students with employment searches following graduation.

STUDENT STANDARDS

At Barclay College we seek earnestly for that quality of life which manifests the fruit of the Spirit: "love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self control. Against such things there is no law." (Galatians 5:22-23 NIV)

All members of the college community are expected to be in regular attendance at chapel services on campus, and at Sunday services at the church of each person's choice. It is expected that each member of the campus community will strive to live in a way which enhances the campus environment for all, as the Bible instructs in the letter to the Philippians: "Do nothing out of selfish ambition or vain conceit, but in humility consider others better than yourselves. Each of you should look not only to your own interests, but also to the interests of others." (Philippians 2:3,4 NIV)

Any community which agrees to live together in Christian love faces the necessity of providing for itself a framework of rules which will outline the purposes and practices which it finds acceptable or unacceptable. Based on various biblical principles and considering the need to maintain a clear Christian testimony before the world at large, the Barclay College community prohibits the use of tobacco, illegal drugs, alcoholic beverages, profanity, gambling, social dancing, and sexual activity outside of traditional heterosexual marriage.

Dishonesty, disrespect for other members of the college community, or behavior which is consistently inconsiderate of others on campus is unacceptable. Cheating in any form is considered a serious offense at Barclay College. Academic dishonesty is inconsistent with a Christian testimony and may be considered adequate cause for immediate suspension or dismissal from the College.

Barclay College is a private institution, and association with the college is a privilege and not the right of any member of the campus community. The *Student Handbook* further details college policy regarding student standards and behavior. Students who enroll in the college are given a copy of the *Handbook*, and are expected to be familiar with its contents. Members of the campus community are also expected to be in compliance with local, state and federal statutes which may affect actions on the campus, including, but not limited to, respect for copyright and discrimination or harassment laws. Violations of standards relating to college policy are handled through the Vice President for Student Services' or Vice President for Academics' offices, and may result in various forms of punitive measures up to and including suspension or dismissal from the college. Violations of civil law are referred to local law enforcement authorities.

Academic Policies and Information

ACADEMIC LOAD

A normal full time load for a student is twelve to eighteen credit hours per semester. Most classes are for 3 credit hours and meet twice each week in 75 minute sessions, or three times each week in 50 minute sessions. New students may take additional hours with special permission from the Vice President for Academics. Returning students are permitted additional hours at the time of enrollment based on their grade-point average from the preceding semester and their workload. Students residing in the College residence halls are generally required to be full-time students.

BIBLE REQUIREMENT

Each full time student is required to enroll in a minimum of one course in Bible or Theology each semester, unless the minimum credit hours required in the program has been met. Only courses listed with BI, NT, OT, or TH designations will satisfy this requirement.

CLASS ATTENDANCE

The interaction of students and professors in the classroom is a vital part of the educational process at Barclay College. Students are expected to attend all the sessions of each course. Each professor publishes a clear class attendance policy for each course, and students should refer to each class syllabus for details concerning attendance.

PREREQUISITES

Some classes carry prerequisites, or courses that must be completed before enrolling in the class in question. Prerequisites are listed with the course descriptions. Students may not take classes for which they have not met the prerequisite, unless they obtain special permission from the instructor.

COURSE NUMBERING

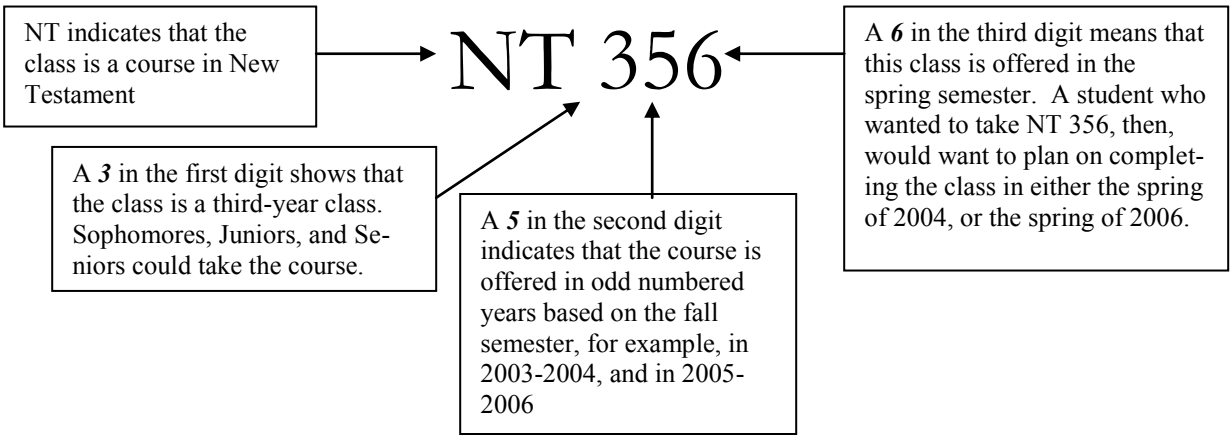
Courses are numbered according to a system designed to provide important information to students and their advisors when planning course schedules. The letters in the course number indicate the area of study: BI for Bible, BA for Business, NT for New Testament, TH for Theology, etc.

The first digit in the course number indicates the course level, or approximate year for which the class is appropriate. Numbers in the 100's are courses intended primarily for freshmen, 200's for sophomores, 300's for juniors, and 400's for seniors. Students are allowed to take classes one level above their classification.

The second digit of the course number designates which year the course will be offered. If the second digit is "0," the course is offered every year; if it is an even number, it is offered in the even years; and if it is odd, the course will be offered in odd numbered years based on the fall semester. If the second digit is "9," the course is offered only on demand.

The third digit of a course number designates the semester the course is offered. If the final digit is odd, the course is offered in the first semester, and if it is even, it is offered in the second semester. A 9 as the third digit indicates courses which may be offered any semester (e.g. a practicum)

A fourth digit, when present, represents the number of credit hours in the course. Below is a sample indicating how students and advisors can interpret course numbers:



CREDIT BY EXAMINATION

Barclay College offers students the opportunity to receive up to 30 hours credit by examination, mostly through the College Level Examination Program (CLEP) and the DANTES (Defense Activity for NonTraditional Educational Support) program, where achievement can be measured against national norms. As an alternative educational route to classroom instruction, credit by examination enables on-campus students to open up the possibility of a minor, accelerate progress through a degree program, or otherwise add flexibility to their schedules.

The Barclay College faculty approves the courses for which CLEP or DANTES exams may be taken establishes prerequisites, if any, and posts the minimum score acceptable for credit.

A list of courses approved for credit by examination at Barclay College is available through the Registrar's office. Students wishing to earn credit by examination in a certain subject should inquire with the Registrar for details and should apply before the semester in which they would normally enroll for the particular course so that if credit is not achieved, they may take the course in sequence.

ACADEMIC CREDIT AND GRADES

Academic credit is awarded for classes completed with a passing grade (D- or higher). Grading and grade point values are shown below:

Affecting one's GPA:		**Not Affecting one's GPA:**	
A=Superior	4.0 points	WP=Withdrawn passing	0 points
A-	3.7 points	W=Withdrawn	0 points
B+	3.3 points	P= Pass	0 points
B=Good	3.0 points	NP= No pass	0 points
B-	2.7 points		
C+	2.3 points		
C= Adequate	2.0 points		
C-	1.7 points		
D+	1.3 points		
D=Minimal	1.0 point		
D-	0.7 points		
F=Inadequate	0 points		
WF=Withdrawn, not passing	0 points		
I=Incomplete	0 points		

Mid-semester and semester grades are issued to all students enrolled for credit.

The grade-point average (GPA) is computed by dividing the total number of grade points earned by the number of hours taken. Because "F" and "WF" grades do not add points to the dividend they count as a penalty. The minimum cumulative GPA which must be achieved in order to continue in good standing is as follows:

Hours completed	**Required GPA**
1-24	1.75
25-55	1.90
56 and up	2.00

A copy of a statement "Satisfactory Academic Progress" is available in the Student Financial Services Office. This outlines the relationship between the student's academic standing and the possibility of financial aid.

Definition of Grades: The meaning of the various grades assigned at Barclay College is outlined below:

A grade of ***A*** represents

- Superior understanding of course material evidenced by almost no errors in fact, and the ability to analyze that material critically, synthesize creatively, and evaluate carefully.
- Complete, sound techniques of scholarship in all projects.
- Creativity, imagination, and intellectual curiosity in relating the course material to other courses and thoughts. Clear, effective ability to communicate concepts, implications, analysis, synthesis, and evaluation from the course to other students and faculty.

- Evaluative ability that specifically includes sound judgment grounded in biblical principles and precepts.

A grade of ***B*** represents

- Good understanding of course material evidenced by very few errors in fact, and the ability to state generalizations and implications from the material learned.
- Understanding of and consistent application of techniques of scholarship in all projects.
- The ability to communicate concepts and implications from the course to other students and faculty.
- Evidence of increasingly sophisticated ability to evaluate the course material from a biblical perspective.

A grade of ***C*** represents

- Adequate understanding of course material demonstrated by few errors in fact or internal connections when discussing or testing on course material.
- Adequate competence in techniques of scholarship: reasonable logic, consistent effort to document sources, reasonably clear writing, etc.
- Satisfaction of the minimum standards for the course in terms of reading, preparation, and class participation. The student can articulate several main themes from the course material.
- Evidence of ability to evaluate the broad themes of the class in light of general biblical concepts.

A grade of ***D*** represents

- Minimal understanding of course material demonstrated by periodic errors in fact or internal connections when discussing or testing on course material.
- Minimal competence in techniques of scholarship.
- Less than adequate reading, preparation, and participation in and for the course. The student has difficulty articulating major themes or concepts from the course material.
- Has difficulty applying biblical principles to course material.

A grade of ***F*** represents

- Inadequate understanding of course material demonstrated by frequent errors in fact or internal connections when discussing or testing on course material.
- Inability to use sound techniques of scholarship: plagiarism (accidental or intentional), irrational or fatally flawed logic, inability to communicate in writing, etc.
- Failure to meet the course standards. The student cannot articulate major themes and concepts. There is minimal or no evidence of increased or changed knowledge, skills, attitudes, or behavior.
- Inability to connect biblical principles to course material.

INCOMPLETES

Incomplete grades must be removed within one calendar month counting from the last day of the semester in which they were given. Incompletes not completed within the month automatically become failing grades (F).

REPEATED COURSES

A student who fails a required course must enroll in that course at its next offering. When such a course is repeated, the latest grade is used in determining the GPA.

ACADEMIC HONORS

At the close of each semester, the names of all students whose semester GPA is a 3.5 or higher for a minimum of twelve hours of credit are published on the Dean's List. Online students are included in the winter listing, and must have a cumulative GPA of 3.5 or higher on 24 hours earned from Barclay College.

Honors are awarded at graduation according to final cumulative grade-point averages, as follows:

3.90 – 4.0 *Summa Cum Laude*
3.70 – 3.89 *Magna Cum Laude*
3.50 – 3.69 *Cum Laude*

To qualify for these honors a student must complete a minimum of three semesters (or thirty-six semester hours) at Barclay College. For transfer students the GPA will be computed from the grades earned at Barclay College provided the student has completed thirty-six credit hours as a full time student at Barclay College.

A limited number of seniors may be nominated by the faculty to membership in Delta Epsilon Chi, the honor society sponsored by the Association of Biblical Higher Education and/or for listing in *Who's Who Among Students in American Universities and Colleges*.

ACADEMIC PROBATION OR SUSPENSION

The entire college academic record, including withdrawn failing, is used to determine academic status. Any student who does not meet the standard of minimum acceptable progress will be placed on probation for the following semester.

Hours Completed	Probation Cum GPA
1-24	1.75
25-55	1.90
56 and up	2.00

Consequences of Academic Probation:

- The student will be required to be in Study Hall at least one hour per week.
- The student will not be eligible for varsity sports, cheerleading, or choir touring, and may not represent the College except in those areas where academic credit is being earned.
- The probationary semester's enrollment is limited to 12 – 13 hours.
- The student's campus employment will be limited to 3 hours per week.

Failure to achieve the minimum acceptable cumulative GPA during a probationary semester normally results in academic suspension, which means complete separation from the College for at least a subsequent semester. A student may be granted permission by the faculty to continue

on academic probation if he or she has made satisfactory progress toward achieving the required minimum cumulative GPA. This possibility remains as long as the GPA is improved. If the GPA is lowered or remains unchanged, the student will be placed on academic suspension.

A student, who has been suspended for academic reasons, but wishes to be considered for readmission, must apply through the Admissions Office. Students who are granted readmission following an academic suspension are re-enrolled in the college under the following conditions:

1. The maximum enrollment for the student is 12-13 semester hours.
2. Such students may not represent the College except for Choir and local Christian Service assignments.
3. The student must achieve satisfactory academic progress during the first semester of re-enrollment, which means that academic progress must be measurably better than the student's previous experience at the college.
4. Students who fail to achieve satisfactory academic progress during the first semester of re-enrollment will receive an academic dismissal from the college, and will not be eligible for readmission for a period of two academic years following the dismissal. Following the two-year period, the student could reapply through the admissions office and be admitted as a regular student.

CLASSIFICATION OF STUDENTS

Classification is based upon a student's academic standing in terms of credit at the beginning of each semester.

Freshman (Fr.):	students with 1-24 credit hours.
Sophomore (Sm.):	students with 25-55 credit hours.
Junior (Jr.):	students with 56-86 credit hours.
Senior (Sr.):	students with 87 or more credit hours.
Special (Spec.):	post-graduate and students enrolled in five hours or less.

ADMISSION TO A PROGRAM OF STUDY

Each student must apply for admission to a program of study when the major has been selected. It is an advantage to file as early as possible, but it should be done no later than the second semester of the sophomore year. Applications should be received in the Registrar's office by October 15 to be processed for spring pre-enrollment, and by March 1 for the Fall pre-enrollment.

MAJORS:

Bible/Theology (BT)
--Bible as a Second Degree (B2)
Business Administration (BA)
Christian School Elementary Education (CSEE)
Music Ministry (MM)
Missions (MI)
--Missions: Bi-Vocational (MIB)
--Missions: Nursing (MIN)
Pastoral Ministry (PM)
Psychology and Family Studies (PY)
Youth Ministry (YM)

MINORS:

Business Administration (BAm)
Camping Ministry (CPm)
Information Technology (ITm)
Missions (MIm)
Music (MUm)
Psychology (PYm)
Youth Ministry (YMm)

Each major has its own procedures for admission. These may include entrance interviews, mid-point evaluations, and exit examinations. Students are responsible for familiarizing themselves concerning these requirements. Information may be obtained from the Department Chair, advisors for each major, or from the Academic office (Vice President for Academics or Registrar).

LIBRARY AND OTHER LEARNING RESOURCES

Barclay College offers a full-service library program to all of the college's students and employees. Worden Memorial Library contains approximately 55,800 volumes and 115 periodical subscriptions that support Barclay's curriculum.

In addition, Worden Memorial Library provides many Internet services to students and has access to the Kansas Library catalog which contains the holdings of most of the libraries in Kansas. Through the Kansas State Library and the state's regent's universities, Barclay students have access to OCLC's Firstsearch online database, Gale Group's InfoTrac database, EBSCOHost, Encyclopedia Britannica online, and World Book Encyclopedia online. Put together, these links provide Barclay College students with access to over one million full-text or abstracted titles.

Full print and CD-ROM reference works as well as Bible software is also available to library patrons. Other individualized CD-ROM products that support specific courses are also available.

Worden Memorial Library offers bibliographic instruction and research assistance to all patrons. The library is accessible from the Internet at www.barclaycollege.edu/Academics/library.asp, and offers quality links to World Wide Web sites that will assist Barclay students with their research.

Barclay students also benefit from a computer lab that is open to all students. The lab features a range of productivity tools including word-processing, database, spreadsheet, and Bible software, as well as Internet access and e-mail. The campus network provides file storage space and file backup for each student, as well as Internet e-mail service. Network and Internet access data ports are available throughout the Library building and in all classrooms and the residence halls.

DEGREES AWARDED

The College awards three degrees: Bachelor of Arts, Bachelor of Science, and Associate of Arts. Associate of Arts degrees may be earned in Biblical Studies or in General Studies, and normally require two years to complete. Programs of study leading to the granting of Bachelor degrees usually require a minimum of four years to complete. Four-year degrees may be earned in any of the major fields of study listed: Bible/Theology, Bible as a Second Degree, Business Administration, Christian School Elementary Education, Music Ministry, Missions, Missions: Bi-Vocational, Pastoral Ministry, Psychology and Family Studies, and Youth Ministry. Each major requires a concentration of Bible studies, the completion of the core curriculum and additional hours in general studies, and the professional courses for the major. The Bachelor of Arts is distinguished from the Bachelor of Science by a minimum of one year (six hours) of foreign language study.

Choice of degree and major field of study may be made in consultation with the respective department chairperson, the student's advisor, the Vice President for Academics, or the Registrar during the freshman or sophomore year. Students are advised to choose a program of study early in their educational career.

A Credit Analysis that outlines the program of study that leads to a degree may be obtained from the Registrar.

Students who have already been granted a bachelor's degree at Barclay College or another institution may earn a second bachelor's degree in another major at Barclay College. This normally requires at least one additional year of study. Transfer of credits from other institutions may be allowed, and will follow normal transfer policy, including the completion of most of the upper division courses in the second major at Barclay College. For the second bachelor's degree, students must meet the following criteria:

1) Give the Registrar written notice of intent to complete the second degree two semesters before the intended date of graduation,
2) obtain approval from the Registrar to pursue the course of study,
3) complete all the catalog requirements for the second major, and
4) complete a minimum of 30 credit hours beyond the number required for the first degree.

PRACTICUMS AND INTERNSHIPS

All students of Barclay College have experiential learning included in the curriculum for their major as a practicum or internship, or both. In cooperation with their advisor, students will plan a field experience that will provide meaningful practice and additional learning in the student's chosen course of study. The timing of the practicum or internship will depend on the rest of the student's schedule and progress through the curriculum.

Many students will wish to fulfill the hands-on requirements for internships and practicums during the summer months. Students have three enrollment options: Internship or practicum courses may be included as part of the previous spring semester, as a separate summer session, or as part of the following fall semester. The student and his or her advisor will determine how best to schedule the course in question. Students wishing to enroll in a practicum or internship that contains a summer component should consult their advisor during the fall of the previous year, and should enroll at the beginning of the spring semester preceding the summer in question. If the student and advisor determine that it is best to enroll for the course as a separate summer session or for the following fall, then the student should register for the course toward the end of the spring semester preceding the summer in question. In any case, students should note that they must have a plan for the practicum or internship approved and on file with their advisor, and have notified the Registrar's office well before leaving school for the summer. Students will not be permitted to use summer experience to fulfill the requirements for a practicum or internship if they did not consult with their advisor and register with the college before the summer began.

CHRISTIAN SERVICE

The Christian Service Department provides practical experience in Christian ministry that correlates academic knowledge with in-service training. In the Christian Service Department, learning and training occur by doing, as students practice ministry and compassion skills and attitudes in local youth groups, Sunday schools, nursing homes, neighborhoods, jails, etc. Students are required to participate in Christian Service each semester, since Christian Service is considered an integral portion of the total program and eight Christian Service units are needed to meet gradua-

tion requirements. The Christian Service office provides assistance and guidance for students in scheduling their ministry activities.

GRADUATION REQUIREMENTS

Each senior must formally apply for graduation during Fall registration in his final year. The responsibility of fulfilling all requirements for graduation belongs to the student, although the Vice President for Academics, the Registrar, and advisors are available for counsel. Students who leave campus before meeting graduation requirements must maintain continuous enrollment by paying for one credit hour per semester until the semester when all work is completed and filed with the Registrar.

To qualify for graduation, a student must meet the following requirements:

1. Complete the minimum semester hours required in the program of study with the minimum cumulative GPA's noted in the table below:

Program	Cum GPA	Bible GPA	Major GPA
Bible/Ministry Majors – BT, PM, MI, MIB, YM	2.00	2.5 one D allowed*	2.5 no D allowed
Arts/Science Majors – BA, CSE, MU, PY	2.00	2.3 one D allowed	2.5 no D allowed
Online, all majors	2.3 no D allowed in core		
Associates Degrees	2.00		

* refers to the number of D grades permitted in the student's Bible coursework or Major coursework only.

2. Complete at least 60% of the major hours and 30% of the total hours at Barclay College. For students on the Haviland campus, complete at least 30 semester hours in residence study, including 24 of the final 30 or 50 of the final 60.
3. Complete at least one unit of Christian Service for each semester enrolled at Barclay College.
4. Settle one's financial obligations to the college.
5. Complete all academic work required by the appropriate deadlines established by professors, or absolutely no later than 5:00 PM on the Friday prior to commencement exercises. Students who wish to include independent study or Home College courses in their graduation plans must submit the completed course work to their instructor, no later than **two weeks prior to graduation**.
6. Submit a completed Student Learning Portfolio (SLP) as described in the current Barclay College SLP brochure.
7. Demonstrate a maturing Christian life, as assessed by the faculty. A maturing Christian life is one that reflects Scriptural standards of ethical integrity in personal and professional spheres. This is characterized through honest, respectful, and caring relationships and responsible conduct in all areas of life.

All requirements noted above must be met before students are issued a diploma. Generally, students must also meet all requirements for graduation before being permitted to participate in commencement exercises. However, students who will complete their studies shortly after the commencement exercises are held may petition to participate in the ceremony. **Students who wish to petition must submit the request in writing to the Academic Office at least six weeks prior to the expected graduation date**. The academic office will consider petitions in accordance with the current policy, and students will be notified regarding the outcome of their petition. Students whose petition is granted will be allowed until the following September 1st to complete requirements. Students who fail to meet the September 1st deadline, and who wish to complete their degree, must reapply for admission to the college; seek admission to the major again; reapply for graduation, including the appropriate fee; and complete their major under the current issue of the college catalog, regardless of their previous standing.

TRANSCRIPTS

Students who desire a transcript of their college work should submit a written request to the Registrar. Upon the first request, one copy of the transcript is furnished to the student without charge. Each additional copy requested thereafter costs five dollars ($5.00). The fee should accompany the request. A transcript will not be issued to or for a student who is indebted to the College.

Requests for transcripts must be made in writing and should include the student's signature; the required fee; the years of attendance at Barclay College; social security number; and if married after graduation, the maiden name.

COURSE CHANGES

The College reserves the right to withdraw courses for which there is insufficient enrollment, to add courses for which there is a demand, to revise teaching and time assignments, and to regulate class size.

COOPERATIVE AND SPECIAL PROGRAMS

Barclay College has working arrangements with other institutions and organizations that provide additional opportunities for students to broaden their education during their years at Barclay. Some of these are noted below:

Focus on the Family Institute: Barclay College students may apply to the college faculty for a nomination to attend a special semester in Colorado Springs, Colorado focusing on Christian Worldview Studies at the Focus on the Family Institute. Credits are transferable to Barclay, and students may be able to apply some course work to course requirements at Barclay College, depending on the student's major. Sophomore, junior or senior students interested in adding a unique dimension to their college studies through Focus on the Family should inquire at the Barclay College academic office.

International Ministry Trips: Barclay College students have the opportunity to participate in international ministry trips each year. The destination varies, and in recent years has included Mexico, continental Europe, and Ireland. College credit is usually available for these trips.

OMS International: Junior or Senior students interested in extended field experience in missions can take advantage of opportunities to serve with OMS International. To learn more and begin the application process, interested students should contact the academic office.

Youth For Christ: Students at Barclay College who are interested in ministry to youth will find an avenue for practical experience through the local Youth For Christ chapter. In addition, Barclay students may structure a youth ministry major so as to earn YFC credentials as part of their academic program. Please see pages 80 and 81 of this catalog detailing the Youth Ministry major for more information.

NON-TRADITIONAL EDUCATION

Barclay recognizes that not everyone is able to move to Haviland to take classes in the traditional format. The College is serving the needs of people who want to obtain college education without disrupting their work and family commitments through a growing program of non-traditional methods. Each of the following programs offers college-level education in flexible forms.

CREDIT BY EXAMINATION

Please see the description of Barclay College's credit by examination program on page 45 of this catalog.

HOME COLLEGE

Interested students can select from more than thirty courses from Barclay College without ever leaving their homes, and can earn up to thirty hours toward a degree through the Home College program. The Home College program offers full college credit courses in Bible, Theology, Ministry, and General Education. New courses are being offered on a regular basis. Please contact the Home College office for more information and a full catalog of course offerings.

Barclay College Online Adult Degree Completion Program

The college has a degree completion program called, Barclay College Online.

To request further information about the program contact the college at the address below:

Barclay College Online Program
Online Coordinator
800-862-0226
royce.frazier@barclaycollege.edu
607 North Kingman
Haviland, Kansas 67059

LIFE EXPERIENCE CREDIT

Adult, non-traditional students enrolled in the college may seek college credit for learning acquired through significant experiences in employment or other non-traditional educational experiences. The Life Experience Credit program is designed to benefit adult learners who are returning to college after several years of professional experience.

To apply for credit, students submit portfolios and applications demonstrating learning that is substantially equivalent to that gained from taking a similar college-level course. Application

forms are available from the Academic Office. Portfolios will be considered for academic credit according to the following criteria:

1) Experiences for which credit is requested are compatible with the College's purpose and program.
2) The subject area is one in which the College has existing curriculum. For example, Barclay would not award LEC for work in engineering, but might grant credit for work toward a general science class.
3) The learning experience was a personal experience from which the adult can demonstrate the learning of generalized truth and the application of the knowledge gained.
4) The breadth and depth of learning is substantially equivalent to or exceeds the scope of a traditional college-level course in the same subject.
5) The credit requested does not already appear on the student's college transcripts.

Academic Programs

THE ACADEMIC PROGRAM

The curriculum at Barclay College is organized in three divisions: Bible and Ministry, General Studies, and Arts and Sciences. The chairperson of each division works with the appropriate faculty to ensure that the goals of both the division and the college are being met. Each division is responsible for its associated majors, and offers advising for students. The structure of the curriculum and associated majors are shown below. All baccalaureate graduates of the traditional campus program earn majors in both Bible and an additional subject of the student's choice. To avoid repetition throughout the catalog, the words "Bible and" have been omitted from the major titles.

I. Division of Bible and Ministry

Certificate Programs:

Bible Knowledge Certificate
Ministry Certificate
Bi-lingual Certificate in Bible and Ministry

Associates Degree Program:

Biblical Studies

Bachelors Degree Programs:

Bible/Theology
(track) Bible as Second Degree
Missions
(track) Missions: Bi-Vocational
(track) Missions : Nursing
Pastoral Ministry
Youth Ministry

Minors:
Camping Ministry
Missions
Youth Ministry

II. Division of General Studies

Associates Degree Program:
General Studies

III. Division of Arts and Sciences

Bachelors Degree Programs:
Business Administration
Christian School Elementary Education
Music Ministry
Psychology and Family Studies

Minors:
Business Administration
Information Technology
Psychology
Music

The division of Bible and Ministry and the division of General Studies contain core courses which all students on campus are required to take. The division of Bible and Ministry and the division of Arts and Sciences contain additional courses which students who major in those divisions will use to complete their degree. Thus students will take courses from two or three divisions, as shown in the following chart, to complete the requirements for their degree.

Hour Requirements in Each Division for Graduation by Degree Programs and Majors

Degree Program/Majors	Bible and Ministry	General Studies	Arts and Sciences	Free*	Total
AA Degrees					
Biblical Studies	33	32	0	0	65
General Studies	22	43	0	0	65
BA/BS Degrees					
Bible/Theology	78	50	0	0	128
Bible as Second Degree	40	44	34	10	128
Business Administration	32	47	42	7	128
Christian School Elem. Education	32	50	46	0	128
Music Ministry	37	43	48	0	128
Missions	83	45	0	0	128
Missions: Bi-Vocational	77	63-76	0	0	140-153
Missions: Nursing	60	86	0	0	146
Pastoral Ministry	83	45	0	0	128
Psych. and Family Studies	37	49	42	0	128
Youth Ministries	79	49	0	0	128

*Students who major in a course of study specifying free electives may choose those courses from any division.

Division of Bible and Ministry

Certificate Programs
- Bible Knowledge Certificate
- Ministry Certificate
- Bilingual Bible and Ministry Certificate

Associate of Arts
- Biblical Studies

Bachelor of Arts/Science
- Bible/Theology
- Bible as a Second Degree
- Missions
- Missions: Bi-Vocational
- Missions: Nursing
- Pastoral Ministry
- Youth Ministry

Minors
- Camping Ministry
- Missions
- Youth Ministry

PURPOSE

The purpose of the Division of Bible and Ministry is to equip all Barclay College students with an essential awareness of biblical content and the skills necessary to use the Bible for a lifetime of personal inspiration, growth, guidance, and ministry to others. In addition, the division provides students who desire to major in Bible or Ministry the professional expertise, knowledge, and skills necessary to minister effectively in contemporary society.

OBJECTIVES

The objectives for the Division of Bible and Ministry are that students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.

7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

In addition to these overall objectives, each of the majors within the division lists additional objectives specific to the particular major.

The Division of Bible and Ministry contains the following Bible or Bible-related core courses in which all students of the College are required to enroll:

Bible and Ministry Division Core		**27 hours**
Part I. Bible Concentration: 17 hours		
BI 205 Bible Study Methods	3 hours	
NT 102 New Testament Survey	3 hours	
OT 101 Old Testament Survey	3 hours	
TH 302 Doctrine of Holiness	2 hours	
TH 308 Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:	3 hours	
NT 241 Synoptic Gospels (3 hours)		
NT 362 Acts (3 hours)		
NT 356 Writings of John (3 hours)		
Part II. Foundations for Ministry: 10 hours		
CM 104 Personal Evangelism Seminar	1 hour	
CM 107 Survey of Church Ministry	3 hours	
MI 2083 Intercultural Ministry	3 hours	
SL 101 Spiritual Formation I	3 hours	

In addition to the core, students in each major will take additional classes from the Division of Bible and Ministry in order to meet the specific Bible and Bible-related requirements for their major. All students graduating from the traditional program of the college are required to complete a minimum of 30 hours of Bible and Bible-related courses. The course requirements listed with each major on the following pages detail the additional classes or electives required.

Students in ministry-related majors (Missions, Pastoral Ministry, and Youth Ministry) are also required to take all of the courses in the Professional Ministry Concentration shown below. The courses in the Professional Ministry Concentration are also listed again with each major.

Professional Ministry Concentration		**18 hours**
CM 223 Biblical and Historical Models of Ministry	3 hours	
CM 355 Ministry Leadership	3 hours	
CM 356 Ministry Management	3 hours	
PM 412 Counseling for Christian Leaders	3 hours	
PY 242 Interpersonal Relationships	3 hours	
SL 102 Spiritual Formation II	3 hours	

ASSOCIATE OF ARTS: BIBLICAL STUDIES

The Associate of Arts in Biblical Studies is designed to provide a two year course for students not desiring or able to complete a four year degree, but wishing to have training in Bible and related courses in order to render competent service as lay persons in a local church. Students who are interested in gaining a solid foundation in Christian and biblical studies before transferring to complete a degree not offered at Barclay College will also benefit from the program.

OBJECTIVES

Students who complete the Associate of Arts in Biblical Studies will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Demonstrate greater maturity in the interpretation and understanding of the Bible.
2. Apply several methods of Bible study.
3. Develop an adequate foundation upon which students may build as they transfer to complete a four-year major at another college.
4. Meet the objectives of the Division of General Studies

BIBLICAL STUDIES Required Courses

I. Division of Bible and Ministry [33 Hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 105	Basic Beliefs	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 356 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	
Additional Bible/Theology Courses:			**6 hours**
BI 206	Hermeneutics	3 hours	
3 hours chosen from NT or OT classes		3 hours	

II. Division of General Studies [32 Hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)	3 hours	
	SS 223 American History I (3 hours)	3 hours	
	SO 211 Introduction to Sociology (3 hours)	3 hours	
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		
			65 total

BACHELOR OF ARTS: BIBLE/THEOLOGY

The Bible is God's inerrant, direct communication to all humanity, and theology has been called "the greatest science." The Bible/Theology Major is designed for students whose desire is to know and develop an understanding of God, the Bible, the Christian world view, and God's work in the world; and to take that understanding into society in order to evangelize, disciple, and live as an example of God's provision for humanity through Jesus Christ. The Bible/Theology major is appropriate for students with a variety of vocational goals, including teaching the Bible in various ministry or Christian school settings, service with Christian para-church agencies, or simply a desire to witness effectively while engaged in another business or professional career. The program can also serve as an excellent foundation for those who plan to continue their education at the seminary level.

OBJECTIVES

Students who complete the Bible/Theology major will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Apply several methods of Bible study.
2. Recognize major historical-critical theories of Biblical interpretation.
3. Develop a foundation in biblical studies on which to build further learning through graduate school.
4. Meet the objectives of the Division of General Studies.

BIBLE/THEOLOGY Required Courses

I. Division of Bible and Ministry [78 hours]

Division Core

Part I. Bible Concentration: **17 hours**

BI 205	Bible Study Methods	3 hours
NT 102	New Testament Survey	3 hours
OT 101	Old Testament Survey	3 hours
TH 302	Doctrine of Holiness	2 hours
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours
3 hours chosen from:		3 hours

NT 241 Synoptic Gospels (3 hours)
NT 362 Acts (3 hours)
NT 356 Writings of John (3 hours)

Part II. Foundations for Ministry: **10 hours**

CM 104	Personal Evangelism Seminar	1 hour
CM 107	Survey of Church Ministry	3 hours
MI 2083	Intercultural Ministry	3 hours
SL 101	Spiritual Formation I	3 hours

Additional Bible/Theology: **31 hours**

BI 206	Hermeneutics	3 hours
HI 446	Church History	3 hours
TH 304	Apologetics	2 hours
TH 341	Systematic Theology I	3 hours
TH 342	Systematic Theology II	3 hours
17 hours chosen from NT, OT, or TH electives		17 hours

Professional Ministry Courses **20 hours**

CM 355	Ministry Leadership	3 hours
MI 316	World Religions and Ideologies	3 hours
14 hours chosen from professional ministry electives (CM, MI, PM, or YM) Strongly recommended are:		14 hours

NT 313 New Testament Greek III (3 hours)*
NT 314 New Testament Greek IV (3 hours)*
PM 313 Homiletics I (3 hours)
PM 314 Homiletics II (2 hours)
PM 412 Counseling for Christian Leaders (3 hours)

* These classes require also doing LA223 and LA224, Beginning Greek I and II (2 hours each)

II. Division of General Studies [50 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 213 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		
Additional General Studies Requirements:			**13 hours**
LA 223	Beginning Greek I	2 hours	
LA 224	Beginning Greek II	2 hours	
MI 223*	Cultural Anthropology	3 hours	
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
General Studies Electives:			**5 hours**
5 hours chosen from General Studies curriculum		5 hours	

128 hours total

BACHELOR OF SCIENCE:
BIBLE AS SECOND DEGREE

Every student who graduates from Barclay College does so with a degree in Bible. Most students also earn a professional degree from Barclay. For those students desiring a Biblical education and a professional degree that Barclay does not offer, the college offers the Bible As Second Degree program. In this program, students earn a B.S. from Barclay in conjunction with a B.A. or B.S. from another college.

REQUIREMENTS FOR ESTABLISHING A BIBLE AS SECOND DEGREE ARRANGEMENT:

1. The second institution must be accredited.
2. The agreement with the other institution must be arranged in advance.
3. Students interested in this program must apply through the Registrar's Office.
4. Proof of completion of the major at the second institution must be made to Barclay via transcript from the second institution in a timely fashion to allow participation in commencement.
5. Graduates pay the graduation fee at Barclay College.

OBJECTIVES

Students who complete the Bible As Second Degree program will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Apply several methods of Bible study.
2. Recognize major historical-critical theories of Biblical interpretation.

3. Develop a foundation in biblical studies on which to build further learning through graduate school.
4. Meet the objectives of the Division of General Studies.
5. Meet the criteria for graduation in a degree program from a second institution.

BIBLE AS SECOND DEGREE Required Courses

I. Division of Bible and Ministry [40 hours]

(Up to six hours may be transferred from another college)

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 356 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	
Additional Bible/Theology:			**13 hours**
BI 206	Hermeneutics	3 hours	
TH 105	Basic Beliefs	2 hours	
TH 304	Apologetics	2 hours	
6 hours chosen from NT or OT electives		6 hours	

II. Division of General Studies [minimum of 44 hours]

(a minimum of 24 of these hours must be completed at Barclay College – any hours transferred should generally conform to the requirements listed here.)

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	

SS 201 Western Civilization I (3 hours)
SS 213 American History I (3 hours)
SO 211 Introduction to Sociology (3 hours)

Science and Mathematics:		**7 hours**
3 hours chosen from:	3 hours	
MA 102 Mathematical Concepts (3 hours)		
MA 105 College Algebra (3 hours)		
4 hours chosen from:	4 hours	
NS 105 Biology with Lab (4 hours)		
PS 106 Physical Science with Lab (4 hours)		
Additional General Studies Requirements		**9 hours**
PY 204 Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses	3 hours	
3 hours chosen from:	3 hours	
MI 223 Cultural Anthropology (3 hours)		
PY 322 Social Psychology (3 hours)		
SS 202 Western Civilization II (3 hours)		
SS 214 American History II (3 hours)		
General Studies Electives		**3 hours**
3 hours chosen from General Studies curriculum (may include PE and MU classes or others not specifically listed here)	3 hours	

III. Division of Arts and Sciences [minimum of 34 hours]

The hours required by the second institution to meet its requirements for a major — **34 hours**

IV. Free Electives [10 hours]

10 hours of additional mandatory or elective courses taken as needed either at Barclay College or at the second institution to make the balance of 128 total. — **10 hours**

128 total

This program requires students to earn 65 hours minimum on the Barclay College campus. At least 85 hours must meet specific Barclay requirements.

BACHELOR OF ARTS: MISSIONS

Many have said of missions that it expresses the heart of God, and surely there is no greater task than to bring the message of hope in Jesus Christ to the world. The Missions major is designed to give students a comprehensive understanding of the biblical principles and cultural, social, and personal issues related to being an effective witness for Christ in the twenty-first century. Students who complete the program will demonstrate the basic qualifications to serve as a Christian missionary, either on a home or foreign field.

OBJECTIVES

Students who complete the Missions program will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Articulate the Biblical basis of world missions and the role of the Church in missions, and exhibit a broad knowledge of history, geography, peoples, and governments.
2. Prove their ability to research and report on the historical, ethnic, religious, social, cultural, and political background of the areas in which they may serve through assigned research projects and area studies.
3. Display a broad knowledge of the history of the development of missions and the state of the Church and missionary status in foreign countries.
4. Demonstrate their personal commitment to missions by discerning and testifying to what they believe to be God's specific will for them.
5. Communicate Biblical truths in a cross-cultural setting and distinguish between Christian faith and human culture.

6. Reveal a competency in and understanding of missionary principles and practices as a result of course requirements in the missions curriculum and manifest the ability to adapt to a different culture through a practicum program.
7. Demonstrate their ability to relate effectively and intelligently to supporting churches.
8. Meet the objectives of the Division of General Studies.

MISSIONS Required Courses

I. Division of Bible and Ministry [83 hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	

Additional Bible/Theology:			**18 hours**
BI 206	Hermeneutics	3 hours	
NT 313	New Testament Greek III	3 hours	
NT 314	New Testament Greek IV	3 hours	
TH 105	Basic Beliefs	2 hours	
TH 304	Apologetics	2 hours	
TH 333	Theology of Missions	2 hours	
3 hours chosen from NT or OT electives		3 hours	

Professional Ministry Courses			**38 hours**
CM 222	Biblical and Historical Models of Ministry	3 hours	
CM 355	Ministry Leadership	3 hours	
CM 356	Ministry Management	3 hours	
MI 217	Missionary Principles and Practices	3 hours	
MI 316	World Religions and Ideologies	3 hours	
MI 322	Church Planting and Evangelism	3 hours	
MI 393	Area Studies (Urban/Rural Studies)	3 hours	
MI 399	Practicum	2 hours	
MI 425	Contextualization of Theology	3 hours	
PM 313	Homiletics I	3 hours	
PM 412	Counseling for Christian Leaders	3 hours	
PY 242	Interpersonal Relationships	3 hours	
SL 102	Spiritual Formation II	3 hours	

II. Division of General Studies [45 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**13 hours**
LA 223	Beginning Greek I	2 hours	
LA 224	Beginning Greek II	2 hours	
MI 223	Cultural Anthropology	3 hours	
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	

128 hours total

BACHELOR OF SCIENCE: MISSIONS: BI-VOCATIONAL

The Bible and Missions: Bi-Vocational program prepares students to serve as missionaries while supporting themselves with a technical skill (agriculture, automotive maintenance, etc.). Hundreds of millions of people have no chance to hear the Gospel because they live in countries where full-time Christian workers are not allowed. However, Christians with certifiable skills can often be admitted to these countries.

OBJECTIVES

Students who complete this program will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Fulfill the objectives of the Missions Major.
2. Demonstrate competence in a vocational/technical field of expertise that will equip them to be self-supporting in ministry or to enter into mission fields where traditional missionaries are unwelcome or unable to gain access.
3. Meet the objectives of the Division of General Studies

Barclay College has an arrangement with the nearby Pratt Community College/Area Vocational School that allows Barclay students to pursue vocational studies there. Students enrolled at Barclay may complete certificate or non-certificate programs as noted on the following pages. Classes within the vocational concentrations are completed at Pratt Community College; all others are completed on the Barclay campus. Because of the addition of the vocational concentration, this major may require additional time beyond the traditional four years.

MISSIONS: BI-VOCATIONAL Required Courses

I. Division of Bible and Ministry [77 hours]

Division Core

Part I. Bible Concentration: **17 hours**

BI 205	Bible Study Methods	3 hours
NT 102	New Testament Survey	3 hours
OT 101	Old Testament Survey	3 hours
TH 302	Doctrine of Holiness	2 hours
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose a BI, NT, OT, or TH elective)	3 hours
3 hours chosen from:		3 hours
	NT 241 Synoptic Gospels (3 hours)	
	NT 362 Acts (3 hours)	
	NT 346 Writings of John (3 hours)	

Part II. Foundations for Ministry: **10 hours**

CM 104	Personal Evangelism Seminar	1 hour
CM 107	Survey of Church Ministry	3 hours
MI 2083	Intercultural Ministry	3 hours
SL 102	Spiritual Formation I	3 hours

Additional Bible/Theology: **12 hours**

BI 206	Hermeneutics	3 hours
TH 105	Basic Beliefs	2 hours
TH 304	Apologetics	2 hours
TH 333	Theology of Missions	2 hours
3 hours chosen from NT or OT electives		3 hours

Professional Ministry Courses **38 hours**

CM 222	Biblical and Historical Models of Ministry	3 hours
CM 355	Ministry Leadership	3 hours
CM 356	Ministry Management	3 hours
MI 217	Missionary Principles and Practices	3 hours
MI 316	World Religions and Ideologies	3 hours
MI 322	Church Planting and Evangelism	3 hours
MI 393	Area Studies (Urban/Rural Studies)	3 hours
MI 399	Practicum	2 hours
MI 415	Contextualization of Theology	3 hours
PM 313	Homiletics I	3 hours
PM 412	Counseling for Christian Leaders	3 hours
PY 242	Interpersonal Relationships	3 hours
SL 102	Spiritual Formation II	3 hours

II. Division of General Studies [63-76 hours]

Division Core

Communications: **12 hours**

IT 101/02	Introduction to Computer Applications	3 hours
EN 101	College Writing	3 hours
EN 102	Research and Writing	3 hours
SP 201	Fundamentals of Speech	3 hours

Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		
Additional General Studies Requirements:			**9 hours**
MI 223	Cultural Anthropology	3 hours	
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Vocational Concentration* (see options following)			**22-35 hours**
			140 – 153 Total

Vocational Concentration Options for Missions: Bi-Vocational Major

The Vocational Concentration options listed are sample programs dependent on Pratt Community College's scheduling and arrangement of courses. Some courses and programs may vary somewhat from those listed here, and new programs not listed here may be available. In some cases, students may add classes or make other changes to individualize the concentration. The faculty and administration of Barclay College will assist students with arrangements with Pratt Community College. The PCC catalog in print at the time of the Barclay student's enrollment in the Vocational Concentration will determine the actual content and course sequence of the concentration.

Agriculture			**25 hours**
AGR 131	Plant Science	4 hours	
AGR 132	Animal Science	3 hours	
AGR 133	Crop Production	3 hours	
AGR 134	Livestock Production	3 hours	
AGR 136	Soils	4 hours	
AGR 138	Livestock Selection	2 hours	
AGR 142	Agriculture in our Society	2 hours	
AGR 239	Fundamentals of Animal Nutrition	3 hours	
AGR 247	Artificial Insemination	1 hour	

Accounting Clerk (Certificate) **22 hours**

SEC 166	Document Formatting	3 hours
SEC 124	Office Education Seminar I	2 hours
ACC 131	Accounting I	3 hours
SEC 121	Calculating Machines	2 hours
ACC 132	Accounting II	3 hours
SEC 125	Records Management	3 hours
ACC 231	Computerized Accounting	3 hours
BUS 235	Microcomputer Office Applications	3 hours

Automotive Technology (Certificate) **35 hours**

AMC 231	Fuel, Carburetors, Ignition	3 hours
AMC 234	Auto Electronic Systems	3 hours
AMC 151	Engine Analysis	3 hours
DSL 143	Hydraulics	3 hours
AMC 131	Suspension and Brakes	3 hours
AMC 160	Mobile Heating and Air Conditioning	3 hours
AMC 236	Manual Drive Training and Transaxles	3 hours
AMC 232	Fuel Injection and Ignition	3 hours
AMC 233	Electrical Accessories	3 hours
AMC 152	Service Techniques	5 hours
AMC 233	Auto Transmission and Transaxles	3 hours

Electrical Powerline Distribution (Certificate) **30 hours**

WLD 236	Industrial Safety & Relations	3 hours
EPD 131	System Design Construction Maintenance	3 hours
EPD 140	Applied Elec/Meter Test	3 hours
EPD 141	Lab and Field Training I	5 hours
EPD 151	Transmission and Distribution	3 hours
EPD 145	Electrical Circuits	3 hours
EPD 142	Lab and Field Training II	5 hours
EPD 221	Occupational Work Experience	10 hours

Information Processing (Certificate) **23 – 24 hours**

SEC 166	Document Formatting	3 hours
SEC 124	Office Education Seminar I	2 hours
SEC 121	Calculating Machines	2 hours
ACC 111	Basic Bookkeeping	3 hours
SEC 123	Records Management	3 hours
BUS 135	Microcomputer Office Applications	3 hours
SEC 264	Word Processing Applications	3 hours
BUS 236	Business Communications	3 hours or
or 125	Office Education Seminar II	2 hours
SEC 144	Transcribing Machines	2 hours

Legal Secretary (Certificate)			**26 hours**
SEC 124	Office Education Seminar I	2 hours	
SEC 121	Calculating Machines	2 hours	
SEC 166	Document Formatting	3 hours	
SEC 190	Specialized Secretarial Training	3 hours	
SEC 125	Office Education Seminar II	2 hours	
BUS 236	Business Communications	3 hours	
ACC 131	Accounting I	3 hours	
BUS 235	Microcomputer Office Applications	3 hours	
SEC 256	Legal Transcription	3 hours	
SEC 290	Specialized Secretarial Training	2 hours	

Welding (Certificate)			**24 hours**
WLD 133	Welding Processes and Procedures	3 hours	
WLD 112	Oxyacetylene Welding	3 hours	
GRH 131	Engineering Graphics I	3 hours	
WLD 117	MIG Welding	3 hours	
WLD 113	Arc Welding	3 hours	
WLD 115	TIG Welding	3 hours	
	Technical Electives	6 hours	

MISSIONS: BI-VOCATIONAL Nursing

I. Division of Bible and Ministry [60 hours]

Division Core

Part I. Bible Concentration:			**14 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		

Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 102	Spiritual Formation I	3 hours	

Additional Bible/Theology:			**12 hours**
BI 206	Hermeneutics	3 hours	
TH 105	Basic Beliefs	2 hours	
TH 304	Apologetics	2 hours	
TH 333	Theology of Missions	2 hours	
3 hours chosen from NT or OT electives		3 hours	

Professional Ministry Courses			**24 hours**
CM 222	Biblical and Historical Models of Ministry	3 hours	

CM 355	Ministry Leadership	3 hours
CM 356	Ministry Management	3 hours
MI 217	Missionary Principles and Practices	3 hours
MI 316	World Religions and Ideologies	3 hours
MI 415	Contextualization of Theology	3 hours
PY 242	Interpersonal Relationships	3 hours
SL 102	Spiritual Formation II	3 hours

II. Division of General Studies [86 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**16 hours**
EN 109	Personal Effectiveness	1 hour	
MI 223	Cultural Anthropology	3 hours	
PY 103	General Psychology	3 hours	
PY 103	Marriage and Family	3 hours	
PY 223	Developmental Psychology	3 hours	
3 hours chosen from :		3 hours	
	SS 201, 202 Western Civilization (3 hours)		
	SS 223, 224 American History (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
MA 205	MA 205 College Algebra	3 hours	
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Nursing hours at Pratt Community College:	**45 hours**
	146 total

BACHELOR OF ARTS: PASTORAL MINISTRY

God has chosen to do His work through the local church. The major in Pastoral Ministry is designed for the student who is called to local church ministry and leadership. A student who has completed the program will demonstrate the basic qualifications for serving as pastor of a local church and the foundation for a lifetime of developing ministerial skills.

OBJECTIVES

Students who complete the Pastoral Ministry curriculum will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Understand their personal call into ministry, and explain the biblical purpose of the local church and the role of the pastor within the local church.
2. Use lessons from church history and current methods of pastoral ministry to develop a sound philosophy of local church ministry.
3. Develop an understanding of how one discerns God's vision for the future for a local congregation, how that vision is communicated, and how to mobilize the congregation for implementing activities by which the vision may be realized.
4. Accurately interpret scripture, using sound methodology and a familiarity with New Testament Greek.
5. Craft and deliver sermons which help listeners apply biblical principles to the problems and possibilities they face in the twenty-first century.
6. Conduct specialized worship ceremonies such as weddings, funerals, dedications, baptisms and communion.
7. Meet the objectives of the Division of General Studies

PASTORAL MINISTRY Required Courses

I. Division of Bible and Ministry [83 hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	

Additional Bible/Theology:			**20 hours**
BI 206	Hermeneutics	3 hours	
NT 313	New Testament Greek III	3 hours	
NT 314	New Testament Greek IV	3 hours	
TH 304	Apologetics	2 hours	
TH 341	Systematic Theology I	3 hours	
TH 342	Systematic Theology II	3 hours	
3 hours chosen from NT or OT electives		3 hours	

Professional Ministry Courses			**36 hours**
CM 222	Biblical and Historical Models of Ministry	3 hours	
CM 355	Ministry Leadership	3 hours	
CM 356	Ministry Management	3 hours	
HI 446	Church History	3 hours	
PM 226	Introduction to Pastoral Ministry	3 hours	
PM 313	Homiletics I	3 hours	
PM 314	Homiletics II	2 hours	
PM 409	Pastoral Ministry Practicum	3 hours	
PM 412	Counseling for Christian Leaders	3 hours	
PM 423	Church Growth and Development	3 hours	
PM 442	Ministry Seminar: Initial Priorities	1 hour	
PY 242	Interpersonal Relationships	3 hours	
SL 102	Spiritual Formation II	3 hours	

II. Division of General Studies [45 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 213 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**13 hours**
LA 223	Beginning Greek I	2 hours	
LA 224	Beginning Greek II	2 hours	
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 214 American History II (3 hours)		

128 hours total

BACHELOR OF SCIENCE: YOUTH MINISTRIES

Statistics indicate that the average age at which people accept Christ as their Savior is sixteen. Youth Ministries graduates will be prepared to minister to adolescents at this critical life stage when the possibilities for evangelism and discipleship are so great. The Youth Ministries major is designed to give students the skills necessary for effective ministry to youth as well as an understanding of the broader context of youth ministry within the Church and the Christian family.

OBJECTIVES

Students who complete the Youth Ministries curriculum will meet the objectives of the Division of Bible and Ministry, as well as the following objectives specific to this major.

Division Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Exhibit a lifestyle that is characterized by simplicity, integrity, responsibility, and order which reflects concern for the social implications of the gospel and lends credibility to a Christian testimony.
4. Demonstrate the basic knowledge and ability required to minister to others in their own cultural group and across cultural boundaries, utilizing appropriate technology and relevant forms of both written and verbal communication.
5. Demonstrate perseverance and commitment, and the ability to work productively both independently and in teams.
6. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
7. Demonstrate the ability to find, process, and apply information that is relevant to one's Christian life and ministry through the exercise of both critical and creative thinking.

Specific Program Objectives: students will

1. Understand family relationships and biblical principles for ministry to families.
2. Effectively relate to youth, parents, congregation and church leadership.
3. Demonstrate the skills to minister to youth as exhibited by their ability to
    A. Address administrative issues peculiar to ministry with youth in the local church environment.
    B. Relate and communicate within the context of youth culture while challenging young people to transcend their culture and live for Christ.
    C. Recognize and adjust to various ministry environments.
    D. Speak effectively to youth.
4. Meet the objectives of the Division of General Studies.

YOUTH MINISTRIES Required Courses

I. Division of Bible and Ministry [79 hours]

Division Core

Part I. Bible Concentration: **17 hours**

BI 205	Bible Study Methods	3 hours
NT 102	New Testament Survey	3 hours
OT 101	Old Testament Survey	3 hours
TH 302	Doctrine of Holiness	2 hours
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours
3 hours chosen from:		3 hours
	NT 241 Synoptic Gospels (3 hours)	
	NT 362 Acts (3 hours)	
	NT 346 Writings of John (3 hours)	

Part II. Foundations for Ministry: **10 hours**

CM 104	Personal Evangelism Seminar	1 hour
CM 107	Survey of Church Ministry	3 hours
MI 2083	Intercultural Ministry	3 hours
SL 101	Spiritual Formation I	3 hours

Additional Bible/Theology: **10 hours**

BI 206	Hermeneutics	3 hours
TH 105	Basic Beliefs	2 hours
TH 304	Apologetics	2 hours
3 hours chosen from NT or OT electives		3 hours

Professional Ministry Courses **42 hours**

CM 222	Biblical and Historical Models of Ministry	3 hours
CM 355	Ministry Leadership	3 hours
CM 356	Ministry Management	3 hours
PM 412	Counseling for Christian Leaders	3 hours
PY 242	Interpersonal Relationships	3 hours
PY 223	Developmental Psychology	3 hours
SL 102	Spiritual Formation II	3 hours
YM 101	Introduction to Youth Ministry	3 hours
YM 104	Youth Culture and Trends	3 hours
YM 209	Youth Ministry Practicum	2 hours
YM 2122	Communication Strategies	2 hours
YM 301	Youth Ministry Programming	3 hours
YM 302	Camp Programming	3 hours
YM 403	Youth Ministry Internship	3 hours
YM 404	Senior Forum	2 hour

II. Division of General Studies [49 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 213 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**9 hours**
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 214 American History II (3 hours)		

General Studies Electives:			**8 hours**
8 hours chosen from General Studies curriculum		8 hours	
			128 hours total

Youth For Christ Credentialing: In partnership with Youth For Christ, Barclay College conducts and participates in YFC training opportunities that can be added to a Youth Ministries major, and that can be used to obtain ministry credentials from Youth for Christ. Please inquire of the Youth Ministry Chairperson for further information. Students electing to complete YFC training may replace some or all of the General Studies Electives noted above with YFC classes.

YFC Classes Available:

YM 317	YFC Ministries (Sullivant Training)	2 hours
YM 343	Directed Study (NYWC)	2 hours
YM 419	YFC Summer Institute	1-6 hours
YM 499	Directed Research in Bible and Theology	2 hours

CERTIFICATE PROGRAMS

Three different Bible Certificate programs are offered by Barclay College. Two of the Certificates requires 15 hours of course work which may be completed either through correspondence or through classes on campus or a combination of both. The third certificate is offered as a synchronous on-line program. Students work through the program as a cohort. Upon completion of the required hours the College grants a Certificate. The Bible Knowledge Certificate consists of a block of 9 required hours and 6 hours of Bible electives. The Bible and Ministry Certificate has a 9 hour block of required hours and 6 hours of electives drawn from ministry courses. The Bilingual Certificate in Bible and Ministry has a set of required classes.

OBJECTIVES

Students who complete the Bible Certificate curriculum will meet some of the objectives of the Division of Bible and Ministry and some specific to the certificate programs, as noted below:

Certificate Objectives: students will

1. Understand the need for, meaning, and practice of a personal relationship with God through Jesus Christ.
2. Demonstrate a working knowledge of the Bible and essential Christian doctrine, the ability to accurately interpret Scripture, and an increasingly coherent Christian worldview that enables them to apply biblical principles to questions of ethics, compassion, and all other life situations.
3. Develop the skills and understanding necessary for personal Bible-study, prayer, and devotional life which can sustain and empower one's personal life and ministry to others.
4. For the ministry certificate, demonstrate a basic level of knowledge related to encouraging and supporting members of local church congregations.

BIBLE KNOWLEDGE CERTIFICATE

Required Courses			**15 hours**
BIB2043	Principles of Biblical Interpretation	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
6 hours chosen NT, OT, or correspondence book studies*		6 hours	

* These classes must be Bible classes; theology or ministry courses do not meet the requirements.

MINISTRY CERTIFICATE

Required Courses			**15 hours**
MIN1013	Evangelism Today	3 hours	
MN1053	The Work of the Pastor	3 hours	
MIN2013	Human Relations	3 hours	
6 hours chosen from ministry course electives**		6 hours	

** These classes must be ministry courses; theology or Bible classes do not meet the requirements.

Bilingual Certificate in Bible and Ministry
Certificado en Biblia y Ministerio

Required Courses **15 hours**

LIT1203	OT Literature (OT Survey) Panorama del Antiguo Testamento	3 hours
LIT1303	NT Literature (NT Survey) Nuestro Nuevo Testamento	3 hours
BIB2043	Principles of Biblical Interpretation Principios de Interpretación Bíblica	3 hours
MIN1012	Evangelism Today Evangelismo para Hoy	2 hours
MIN1052	The Work of the Pastor La Obra del Pastor	2 hours
BUS2102	Church Business Finanzas de la Iglesia	2 hours

Division of General Studies

Associate of Arts
General Studies

PURPOSE
The purpose of the Division of General Studies is to equip students with an essential foundation in general knowledge that all college graduates may be expected to know. This equipping not only provides the required knowledge base, but also prepares students for further study, gives them the ability to relate to others on a variety of topics, and provides insight into how people think and feel. Such awareness increases students' ability to communicate across cultural boundaries and effectively operate in and minister to contemporary society.

OBJECTIVES

As a result of completing the General Studies portion of their curriculum, students will
1. Demonstrate an essential foundation of thinking, study, and research skills.
2. Demonstrate the ability to be articulate in both written and verbal forms.
3. Demonstrate the ability to use technology to learn and to be productive.
4. Demonstrate the ability to work productively both individually and in teams.
5. Have a working knowledge of God's physical creation as described through the sciences and mathematics, and understand how those fields contribute to technological innovation and influence society.
6. Understand at an introductory level the broad range of human thought, endeavor, accomplishment, and struggle as expressed in history, philosophy, art, music, literature, and family and other social and political systems.
7. Demonstrate a working knowledge of the many diverse attempts to explain the human experience both within and outside evangelical Christianity.

In order to meet the objectives of the Division of General Studies, the faculty of Barclay College have adopted a Division Core curriculum which all students must take. This General Studies Core is listed on the following page, and is listed again with each major.

General Studies Division Core [32 Hours]

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
	3 hours chosen from literature (LI) courses	3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:			
	MA 102 Mathematical Concepts	3 hours	
	MA 105 College Algebra	3 hours	
4 hours chosen from:			
	NS 105 Biology with Lab	4 hours	
	PS 106 Physical Science with Lab	4 hours	

Additional General Studies Courses

In addition to the core program, each major or course of study at the college requires additional specific or elective general studies courses to further broaden the student's background and understanding.

ASSOCIATE OF ARTS: GENERAL STUDIES

The Associate of Arts in General Studies is designed

1) To provide a two year course for the student not desiring or able to complete a four year degree but wishing to have training in Bible and general college studies in order to render competent service as lay persons in a local church, to broaden and deepen their thinking, and to prepare for vocational positions requiring an associates degree.
2) To provide Bible College course work for the student wishing to gain a strong biblical foundation before transferring to another institution to complete a major not offered at Barclay College.

OBJECTIVES

Students who complete the curriculum for the Associate of Arts in General Studies will meet the following division and program objectives:

Division Objectives: students will

1. Demonstrate an essential foundation of thinking, study, and research skills.
2. Demonstrate the ability to be articulate in both written and verbal forms.
3. Demonstrate the ability to use technology to learn and to be productive.
4. Demonstrate the ability to work productively both individually and in teams.
5. Have a working knowledge of God's physical creation as described through the sciences and mathematics, and understand how those fields contribute to technological innovation and influence society.
6. Understand at an introductory level the broad range of human thought, endeavor, accomplishment, and struggle as expressed in history, philosophy, art, music, literature, and family and other social and political systems.
7. Demonstrate a working knowledge of the many diverse attempts to explain the human experience both within and outside evangelical Christianity.

Specific Program Objectives: students will

1. Demonstrate the skills and knowledge appropriate to Associate-level college graduates.
2. Possess the skills and knowledge needed to continue in baccalaureate work at Barclay College, or to transfer to another institution.
3. Meet the objectives of the Division of Bible and Ministry.

ASSOCIATE OF ARTS IN GENERAL STUDIES Required Courses

I. Division of Bible and Ministry [22 hours]

Division Core (Adjusted for AA degree)

Part I. Bible Concentration:			**12 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	

II. Division of General Studies [43 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		
Additional General Studies Requirements:			**9 hours**
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 214 American History II (3 hours)		
General Studies Electives:			**2 hours**
2 hours chosen from General Studies curriculum (may include PE and MU classes or others not specifically listed here)		2 hours	
			65 total

Division of Arts and Sciences

Bachelor of Arts/Science
- Business Administration
- Christian School Elementary Education
- Music Ministry
- Psychology and Family Studies

Minors
- Business Administration
- Information Technology
- Music

PURPOSE

The purpose of the Division of Arts and Sciences is to equip the students of Barclay College who major within the division with the knowledge necessary for ministry within a particular vocation or career field that is outside the scope of what has been traditionally called "full-time Christian service." There are two primary emphases: developing the skills necessary for professional competence, and understanding how a Christian uses those skills and his or her biblical knowledge and relationship with God to influence others for Christ and effect positive change in the working environment.

OBJECTIVES

The objectives for the Division of Arts and Sciences are that students shall be able to

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one's chosen field integrate with or critique "secular" knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

BACHELOR OF SCIENCE: BUSINESS ADMINISTRATION

The Business Administration curriculum builds a general background in business and integrates this with Christian principles. It is designed to equip the student to serve the Lord in business or a business-related ministry.

OBJECTIVES

Upon completion of the program, the student will meet the objectives of the division of Arts and Sciences, as well as additional objectives particular to this major.

Division Objectives: students shall be able to

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one's chosen field integrate with or critique "secular" knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Specific Program Objectives: students will be able to

1. Explain the nature, scope, and importance of the business system, and how a business is owned and operated.
2. Apply Biblical ethics and stewardship practices to sound business management principles.
3. Describe the influence of supply and demand, circular flow of income, the business cycle, inflation, interest rates, and taxes on the economy of an area or nation.
4. Describe the basics of business law as it pertains to contracts, sales, employment, risk-bearing, real property, negotiable instruments, and business structure.
5. Outline procedures for establishing and operating a small business, including the development and implementation of a business plan.
6. Demonstrate ability to work with personnel in areas such as recruitment, selection, orientation, training, development, evaluation, and compensation.
7. Describe how managers plan, organize, lead, and control in order to achieve organizational goals.
8. Explain how product development, pricing policies, distribution, and promotion influence the marketing process.
9. Organize and maintain financial records through the accounting cycle for a service or merchandising business.
10. Prepare, analyze, interpret, and make decisions with financial information, including pro-forma statements and operating, capital, and cash budgets.
11. Pursue graduate studies in the business field.
12. Meet the objectives of the Division of Bible and Ministry.
13. Meet the objectives of the Division of General Studies.

BUSINESS ADMINISTRATION Required Courses

I. Division of Bible and Ministry [32 hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	
Additional Bible/Theology:			**5 hours**
TH 105	Basic Beliefs	2 hours	
3 hours chosen from NT or OT electives		3 hours	

II. Division of General Studies [47 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**9 hours**
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 214 American History II (3 hours)		
General Studies Electives:			**6 hours**
6 hours chosen from General Studies curriculum		6 hours	

III. Division of Arts and Sciences [42 hours]

Professional Ministry Courses			**42 hours**
BA 105	Introduction to Business	3 hours	
BA 213	Accounting I	3 hours	
BA 214	Accounting II	3 hours	
BA 224	Fundamentals of Economics	3 hours	
BA 315	Principles of Management/Organization	3 hours	
BA 344	Small Business Management	3 hours	
BA 352	Business Law	3 hours	
BA 387	Principles of Marketing	3 hours	
BA 409	Business Practicum	3 hours	
BA 421	Business Finance	3 hours	
MA 478	Statistics	3 hours	
9 hours chosen from Professional Ministry electives:		9 hours	
	BA 234 Introduction to Investments (3 hours)		
	BA 466 Income Tax Accounting (3 hours)		
	BA 499 Directed Research (3 hours)		
	CM 322 Human Resource Development (3 hours)		
	CM 355 Ministry Leadership (3 hours)		
	CM 356 Ministry Management (3 hours)		

IV. Free Electives [7 hours]

7 hours chosen from classes in any division	**7 hours**
	128 total

BACHELOR OF SCIENCE: CHRISTIAN SCHOOL ELEMENTARY EDUCATION

Christian School education is a tremendously exciting ministry field. Imagine the thrill of teaching reading, writing, and other essential life skills, while being able to clearly and lovingly communicate God's love and purpose to young students throughout the day.

The Barclay College Christian School Elementary Education major equips students to teach at the elementary level in most private Christian Schools in the United States or in various mission academies overseas. A broad foundation in educational theory and practice with biblical integration is provided, and the student is ready upon graduation to seek professional certification through the Association of Christian Schools International.

OBJECTIVES

Upon completion of the Christian School Elementary Education program, the student will meet the objectives of the division of Arts and Sciences, as well as additional objectives particular to this major.

Division Objectives: students shall be able to

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one's chosen field integrate with or critique "secular" knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Specific Program Objectives: students will

1. Articulate the biblical basis for Christian school elementary education.
2. Display a broad knowledge of the history and origins of educational thought and practice.
3. Reveal a competency in and understanding of essential educational principles and practices as a result of fulfilling the course requirements in the Christian School Elementary Education curriculum.
4. Meet the requirements for ACSI certification in elementary education, and be prepared to serve as elementary teachers in private Christian schools either in the USA or overseas.
5. Meet the objectives of the Division of Bible and Ministry.
6. Meet the objectives of the Division of General Studies.

CHRISTIAN SCHOOL ELEMENTARY EDUCATION Required Courses

I. Division of Bible and Ministry [32 hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	
Additional Bible/Theology:			**5 hours**
TH 105	Basic Beliefs	2 hours	
3 hours chosen from NT or OT electives		3 hours	

II. Division of General Studies [50 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**15 hours**
ED 214	Children's Literature	3 hours	
EN 334	Advanced Grammar	3 hours	
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 224 American History II (3 hours)		
General Studies Electives:			**3 hours**
3 hours chosen from General Studies curriculum		3 hours	

III. Division of Arts and Sciences [46 hours]

Professional Ministry Courses			**46 hours**
ED 101	Philosophy of Christian School Education	3 hours	
ED 315	Instructional Media	3 hours	
ED 335	Elementary Math and Science Methods/Content	3 hours	
ED 347	Elementary Language Arts Methods/Content	3 hours	
ED 356	Elementary Art and Music Methods/Content	3 hours	
ED 349	Elementary Physical Ed. and Health Methods/Content	3 hours	
ED 355	Elementary Social Science Methods/Content	3 hours	
ED 402	Diagnostic Teaching of Reading	3 hours	
ED 404	Student Teaching Overview	2 hours	
ED 406	Classroom Management and Discipline	3 hours	
ED 408	Supervised Student Teaching	8 hours	
PY 223	Developmental Psychology	3 hours	
PY 326	Psychology of Exceptional Child	3 hours	
PY 453	Tests and Measurements	3 hours	

128 total

BACHELOR OF SCIENCE: MUSIC MINISTRY

The Music Ministry major at Barclay College is designed to prepare students to lead the church of the twenty-first century in worship that honors God, effectively reaches and communicates to the current culture, and preserves the best of the Christian musical heritage.

Graduates from the Barclay program will find themselves with an excellent foundation for ministry in various churches, Christian schools, mission organizations, or other Christian ministries where worship leadership and music skills are particularly required or valuable.

OBJECTIVES:

Upon completion of the Music Ministry curriculum, the student will meet the objectives of the division of Arts and Sciences, as well as additional objectives particular to this major.

Division Objectives: students shall be able to

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one's chosen field integrate with or critique "secular" knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Specific Program Objectives: students will

1. Articulate the biblical basis for worship, edification, and communication through music.
2. Display a broad knowledge of the history and development of musical philosophy, styles, and performance.
3. Reveal a competency in and understanding of the essential theory, principles, and practices of music in the church, in various other venues, and throughout society.
4. Demonstrate an understanding of the need to use different musical styles in different settings, and a mature ability to set aside personal preference in favor of ministry effectiveness.
5. Demonstrate the ability to serve in ministry or career roles that require solid musical skills and leadership.
6. Demonstrate the skills and background required to enter graduate school to pursue further studies in music.
7. Meet the objectives of the Division of Bible and Ministry.
8. Meet the objectives of the Division of General Studies.

MUSIC MINISTRY Required Courses

I. Division of Bible and Ministry [37 hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	
Additional Bible/Theology:			**10 hours**
BI 206	Hermeneutics	3 hours	
TH 105	Basic Beliefs	2 hours	
TH 304	Apologetics	2 hours	
3 hours chosen from NT or OT electives		3 hours	

II. Division of General Studies [43 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**11 hours**
DR 102	Drama OR	2 hours	
MU 229	Worship Technology Seminar		
PY 204	Marriage and Family	3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 224 American History II (3 hours)		
3 hours	General Studies elective	3 hours	

III. Division of Arts and Sciences [48 hours]

Professional Ministry Courses			**48 hours**
MU ---	Applied Music: Piano	3 hours	
MU ---	Applied Music: Voice	2 hours	
MU ---	Applied Music: Elective	2 hours	
MU ---	Choir or Ensembles	8 hours	
MU 213	Music Theory I	3 hours	
MU 214	Music Theory II	3 hours	
MU 221	Music Literature and History I	3 hours	
MU 222	Music Literature and History II	3 hours	
MU 323	Music Theory III	3 hours	
MU 324	Music Theory IV	3 hours	
MU 341	Philosophy of Church Music	3 hours	
MU 342	Survey of Church Music Literature	3 hours	
MU 409	Senior Recital	1 hour	
MU 431	Conducting	3 hours	
MU 332	Leading Worship	3 hours	
MU 409	Music Ministry Internship	2 hours	
			128 total

BACHELOR OF SCIENCE: PSYCHOLOGY AND FAMILY STUDIES

The study of Psychology prepares students to better understand the nature and causes of behavior, feelings, and thoughts, as well as effective techniques for maintaining psychological and social health. The Barclay College program in psychology offers students the opportunity to become acquainted with the principles of psychology in an environment which specifically encourages the critical evaluation of those principles in light of the Bible and God's desire for man's redemption and holiness.

The Barclay College Psychology and Family Studies major offers an emphasis in family systems, equipping the graduate for ministry to modern families. Graduates from the Barclay program will find themselves with an excellent foundation for careers in various ministries, social service institutions, or other occupations where psychological or interpersonal skills are particularly required or valuable. Upon completion of the Bachelor's degree from Barclay College, students who are interested in pursuing the full range of possibilities for careers in Psychology will want to pursue graduate studies. A graduate degree opens the possibilities of a career in counseling centers, education, industry, and health agencies, or, at the doctoral level, opportunities ranging from private practice to teaching or research.

OBJECTIVES:

Upon completion of the Psychology and Family Studies program, the student will meet the objectives of the Division of Arts and Sciences, as well as additional objectives particular to this major.

Division Objectives: students shall be able to

1. Articulate why for the Christian, all vocations to which God leads are calls to stewardship and ministry.
2. Explain how a Christian worldview impacts vocational attitudes, ethics, and meaning.
3. Articulate how biblical principles related to one's chosen field integrate with or critique "secular" knowledge of the same field.
4. Demonstrate the ability to construct a biblically informed approach to their vocational field.
5. Demonstrate competence in their chosen field at a level appropriate for graduates of a baccalaureate program.

Specific Program Objectives: students shall be able to

1. Articulate the complimentary nature of biblical thought and the study of psychology.
2. Display a broad knowledge of the history and origins of psychological thought and practice.
3. Understand and be competent in basic psychological theory, technique, and practice.
4. Demonstrate the ability to serve in ministry or career roles that emphasize interpersonal relationships and development.
5. Possess the skills and background knowledge required to enter graduate school to pursue further studies in psychology or other fields.
6. Meet the objectives of the Division of Bible and Ministry.
7. Meet the objectives of the Division of General Studies.

PSYCHOLOGY AND FAMILY STUDIES Required Courses

I. Division of Bible and Ministry [37 hours]

Division Core

Part I. Bible Concentration:			**17 hours**
BI 205	Bible Study Methods	3 hours	
NT 102	New Testament Survey	3 hours	
OT 101	Old Testament Survey	3 hours	
TH 302	Doctrine of Holiness	2 hours	
TH 308	Teachings of Friends (for members of the Friends Church; other students may choose an NT or OT elective)	3 hours	
3 hours chosen from:		3 hours	
	NT 241 Synoptic Gospels (3 hours)		
	NT 362 Acts (3 hours)		
	NT 346 Writings of John (3 hours)		
Part II. Foundations for Ministry:			**10 hours**
CM 104	Personal Evangelism Seminar	1 hour	
CM 107	Survey of Church Ministry	3 hours	
MI 2083	Intercultural Ministry	3 hours	
SL 101	Spiritual Formation I	3 hours	
Additional Bible/Theology:			**10 hours**
BI 206	Hermeneutics	3 hours	
TH 105	Basic Beliefs	2 hours	
TH 304	Apologetics	2 hours	
3 hours chosen from NT or OT electives		3 hours	

II. Division of General Studies [49 hours]

Division Core

Communications:			**12 hours**
IT 101/02	Introduction to Computer Applications	3 hours	
EN 101	College Writing	3 hours	
EN 102	Research and Writing	3 hours	
SP 201	Fundamentals of Speech	3 hours	
Humanities:			**6 hours**
PH 205	Introduction to Philosophy	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
Social and Behavioral Sciences:			**7 hours**
EN 109	Personal Effectiveness	1 hour	
PY 103	General Psychology	3 hours	
3 hours chosen from:		3 hours	
	SS 201 Western Civilization I (3 hours)		
	SS 223 American History I (3 hours)		
	SO 211 Introduction to Sociology (3 hours)		
Science and Mathematics:			**7 hours**
3 hours chosen from:		3 hours	
	MA 102 Mathematical Concepts (3 hours)		
	MA 105 College Algebra (3 hours)		
4 hours chosen from:		4 hours	
	NS 105 Biology with Lab (4 hours)		
	PS 106 Physical Science with Lab (4 hours)		

Additional General Studies Requirements:			**9 hours**
PY 204	Marriage and Family	3 hours	
3 hours chosen from literature (LI) courses		3 hours	
3 hours chosen from:		3 hours	
	MI 223 Cultural Anthropology (3 hours)		
	PY 322 Social Psychology (3 hours)		
	SS 202 Western Civilization II (3 hours)		
	SS 214 American History II (3 hours)		
General Studies Electives:			**8 hours**
8 hours chosen from General Studies curriculum			

III. Division of Arts and Sciences [42 hours]

Professional Ministry Courses			**42 hours**
MA 478	Statistics	3 hours	
PY 223	Developmental Psychology	3 hours	
PY 242	Interpersonal Relations	3 hours	
PY 318	Techniques of Counseling	3 hours	
PY 321	Theories of Personality	3 hours	
PY 322	Social Psychology	3 hours	
PY 311	Psychology of Religion	3 hours	
PY 331	Abnormal Psychology	3 hours	
PY 332	Family Systems	3 hours	
PY 352	Human Sexuality	3 hours	
PY 381	Introduction to Marriage and Family Therapy	3 hours	
PY 399	Practicum	3 hours	
PY 400	Introduction to Research Methods in Psychology	3 hours	
PY 453	Tests and Measurements	3 hours	

128 total

Minors

Several minors are available at Barclay College. The addition of a minor to a course of study adds an enriching element that provides additional expertise and preparation for a particular career. Adding a minor generally increases the number of hours required for graduation. Due to the double major in Bible and the student's vocational field at Barclay College, the addition of a minor will in most cases require an additional semester.

Division of Bible and Ministry

Camping Ministry Minor			**15 hours**
BA 344	Small Business Management	3 hours	
BA 387	Principles of Marketing	3 hours	
CM 355	Ministry Leadership	3 hours	
YM 302	Camp Programming	3 hours	
	Ministry Practicum in camping	3 hours	

Missions Minor			**17 hours**
MI 223	Cultural Anthropology	3 hours	
MI 263	Cross Cultural Communications	3 hours	
MI 316	World Religions and Ideologies	3 hours	
MI 393	Area Study/Senior Forum	3 hours	
MI ---	Missions Elective	3 hours	
TH 333	Theology of Missions	2 hours	

Youth Ministry Minor			**15 hours**
PY 223	Developmental Psychology	3 hours	
YM 101	Introduction to Youth Ministry	3 hours	
YM 301	Youth Ministry Programming	3 hours	
YM 302	Camp Programming	3 hours	
Practicum (or YM elective if a practicum is completed for major)		3 hours	

Division of Arts and Sciences

Business Administration Minor			**21 hours**
3 hours chosen from		3 hours	
	BA 105 Introduction to Business (3 hours)		
	BA 344 Small Business Management (3 hours)		
BA 213	Accounting I	3 hours	
BA 315	Principles of Management and Organization	3 hours	
BA 387	Principles of Marketing	3 hours	
BA 421	Business Finance	3 hours	
6 hours chosen from business (BA) electives		6 hours	

Information Technology Minor			**15 hours**
IT 101/102	Introduction to Computer Applications	3 hours	
IT 211	Advanced Computer Applications	3 hours	
IT 212	E-Commerce and Computing	3 hours	
IT 223	Desktop Publishing and Information Management	3 hours	
IT 224	Computing and Networking	3 hours	

Music Minor **18 hours**

MU 105-406	Choir	2 hours
MU 103-404	Applied Music: Piano	1 hour
MU 1030404	Applied Music: Voice	1 hour
MU103-404	Applied Music: Ensemble	2 hours
MU 213	Music Theory I	3 hours
MU 332	Leading Worship	3 hours
MU 431	Conducting	3 hours
3 hours chosen from		3 hours
	MU 221 or 222 Music Literature/History (3 hours)	
	MU 342 Survey of Church Music Literature (3 hrs)	

Psychology Minor **21 hours**

PY 103	General Psychology	3 hours
PY 204	Marriage and Family	3 hours
PY 223	Developmental Psychology	3 hours
PY 242	Interpersonal Relations	3 hours
PY 321	Theories of Personality	3 hours
PY 322	Social Psychology	3 hours
PY 332	Family Systems	3 hours

Course Descriptions

ART

AR 101 Introduction to Drawing and Watercolors 1 hour
Introduces the student to fundamentals of drawing and the medium of watercolor. The emphasis of the class is developing creativity and individual styles.

AVIATION

AV 193 Basic Aviation 2 hours
A course to prepare the student for the F.A..A.. Private Pilot written examination. Includes approximately 30 hours of classroom study covering air navigation, meteorology, theory of flight, Federal air regulations, and general service and safety measures.

AV 293 Primary Flight 2 hours
Primary flight training, including approximately 50 hours of dual instruction and solo flight. Meets flight requirements for issuance of a Private Pilot Certificate.

BIBLE

BI 205 Bible Study Methods 3 hours
A course designed to acquaint the student with various methods of Bible study. This is an intensive "hands on" application course. Required of all students. Students must pass before being permitted to enroll in 300 or 400 level Bible (NT or OT) classes). Prerequisites: OT 101 Old Testament Survey and NT 102 New Testament Survey.

BI 206 Hermeneutics (Principles of Biblical Interpretation) 3 hours
A continuation of BI 205, with attention given to the history and laws of interpreting and applying the Bible. Students will practice the use of sound Biblical hermeneutics on selected passages. Prerequisite: BI 205 Bible Study Methods.

BUSINESS ADMINISTRATION

BA 105 Introduction to Business 3 hours
A course designed to acquaint the student with the basic concepts of the nature, scope, and importance of the business system to the economic advantage of the individual, the church, and the nation. The course emphasizes how business is owned, organized, managed and controlled and how the Christian in business can apply Biblical principles of business ethics and stewardship.

BA 213 Accounting I 3 hours
An introduction to the principles and practices of business accounting procedures. These include basic concepts, the accounting cycle, journals, ledgers, payroll accounting, notes and interest, and their application to personal service enterprises and retail businesses.

BA 214 Accounting II **3 hours**
A continuation of Accounting I, giving a more detailed treatment of accounting for purchases, sales, inventory, long-lived assets, and their application to partnerships and corporations. The course also is an introduction to the problems of accounting for churches and other non-profit institutions. Prerequisite: BA 213 Accounting I.

BA 224 Fundamentals of Economics **3 hours**
A study of basic concepts, principles, and problems of economics including the following: determination of level of employment, production, price level, monetary and banking systems, financial institutions in the American economy, problems of labor, economic instability, scarcity, inflation, agriculture, international trade, and principles of economic development.

BA 234 Introduction to Investments **3 hours**
A study of investment processes and saving; government securities; corporate bonds; preferred and common stock; mutual funds; the securities market and the broker; and portfolio management.

BA 315 Principles of Management and Organization **3 hours**
A study of the theory of management-decision making in planning, organizing, staffing, directing, and controlling the organization. An analysis of the organizational hierarchy, authority, responsibility, and accountability within the business.

BA 344 Small Business Management **3 hours**
Designed to acquaint the student with the establishment, organization, responsibility, and accountability in the operation of one's own business, the course focuses on the problems of location, markets, competition, risk, merchandise control, levels of management, and communication through managerial control. Different schools of management thought are analyzed.

BA 352 Business Law **3 hours**
A study of the legal aspect of business and its administration. The emphasis is upon contracts and negotiable instruments that relate to personal property, deed, mortgages, partnerships, and corporations.

BA 387 Principles of Marketing **3 hours**
A study of marketing functions including salesmanship, trade channels, securing distribution of goods, pricing policies, social and economic trends, and the role of good advertising in the marketing of goods and/or services. Attention is also given to the marketing of services of non-profit organizations and institutions such as churches and schools.

BA 409 Business Practicum **3 hours**
A hands-on experience in business, progressing from observation to participation in an actual business environment. Prerequisite: Permission from the instructor.

BA 421 Business Finance **3 hours**
An introductory course in corporation finance including short-term and long-term financing, risk and return from different forms of financing, financial institutions, cash flow, statement analysis, budgeting, and profit analysis.

BA 466 Income Tax Accounting **3 hours**
The study of individual income tax theory, planning, and application.

BA 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

CHRISTIAN MINISTRIES

CM 104 Personal Evangelism Seminar **1 hour**
An intensive weekend seminar in which evangelism is observed, studied, and practiced.

CM 107 Survey of Church Ministry **3 hours**
An introduction to the biblical nature and purpose of the body of Christ, this course is designed to help each student recognize the wide range of ministries that have been entrusted to the Christian church and the critical importance of each member's contribution to its work. Some of these ministries include leadership, discipleship, preaching, worship, fellowship, prayer, stewardship, evangelism and world missions.

CM 223 Biblical and Historical Models of Ministry **3 hours**
A course which examines contemporary and historical models of ministry in order to appreciate the variety of methods the church has developed to address new ministry contexts. These historical models are compared with biblical principles and models.

CM 229 Cross Cultural Practicum **2 hours**
A cross-cultural field experience that gives students a direct exposure to another cultural setting. This off-campus study emphasizes the values and special characteristics of the host culture and gives the student an opportunity to observe and, where appropriate, to participate in the life of that culture.

CM 322 Human Resource Development **3 hours**
An introduction to the elements which contribute to the human dimension of the organization and work place. Emphasis will be placed on administration, policies, training, and benefits.

CM 355 Ministry Leadership **3 hours**
An introduction to the biblical principles of servant leadership, especially as they are revealed in the life and ministry of Jesus. Topics include character development, vision casting, risk taking, team building, and the relationship between responsibility and authority.

CM 356 Ministry Management **3 hours**
A course expanding on the principles discussed in CM 355 to develop the student's capacity for organizational leadership. Attention is particularly given to legal and ethical issues, institutional assessment, financial management, conflict resolution, and strategic planning. Prerequisite: CM 355 Ministry Leadership.

DRAMA

DR 101, 102 Drama Ensemble **1 hour each**
A performance group that employs plays, skits, readings, and other dramatic forms to share God's love. Audition required.

EDUCATION

ED 101 Philosophy of Christian School Teaching **3 hours**
A study of the fundamental principles of Christian school education. The focus will be on developing a personal and clearly articulated biblical position regarding the philosophy of Christian school education.

ED 214 Children's Literature **3 hours**
A study of secular and Christian literature for the elementary grades, including types, outstanding authors and illustrators, bases for selection, and value in meeting children's needs. Professional laboratory experiences are required.

ED 315 Instructional Media **3 hours**
A course designed to expose the student to the resources and technology available in order to enhance instructional methodology in the classroom.

ED 335 Elementary Math and Science Methods/Content **3 hours**
A study of effective methods and techniques for teaching the typical scope and sequence of math and science on the elementary level. Special attention is given to instructional and curriculum procedures and appropriate hands-on learning activities.

ED 347 Elementary Language Arts Methods/Content **3 hours**
A study of the process and practice of teaching effective methods of oral and written language arts, as well as the typical content and sequence of typical elementary language arts courses. Emphasis is given in the areas of listening, speaking and spelling as well as methods for teaching handwriting skills.

ED 349 Elementary Physical Education and Health Methods/Content **3 hours**
A course designed to give the student the necessary skills and knowledge to plan and teach physical education and health related issues. The course specifically addresses physiological development of elementary age children, general health and nutrition, and elementary physical education content.

ED 355 Elementary Social Studies Methods/Content **3 hours**
A course designed to equip the teacher with the methods, materials, resources, and techniques used to teach elementary Social Studies. Included also is material on the importance and content of the elementary Social Studies curriculum.

ED 356 Elementary Art and Music Methods/Content **3 hours**
A study of the effective methods for teaching art and music on the elementary level. The course covers specific materials and ideas available to the elementary school teacher, typical content and sequence of elementary art and music instruction, and ideas on building effective art and music programs on minimal budgets.

ED 402 Diagnostic Teaching of Reading **3 hours**
A study of current practices and resources for teaching reading, plus a working knowledge of the administration and interpretation of diagnostic instruments, the causes of reading problems, and techniques for remedial teaching.

ED 404 Student Teaching Overview **2 hours**
An introduction to the practical applications of teaching. Attention will be given to preparing the student for student teaching. Time will be spent observing a teacher in the grade school setting, taking note of specific methods, ideas and techniques used.

ED 406 Classroom Management and Discipline **3 hours**
Introduces the student to a variety of classroom management and organizational techniques to help the teacher develop practical methods for working with students, handling challenging behavior, and fostering a classroom climate conducive to productive instruction and learning.

ED 408 Supervised Student Teaching **8 hours**
A semester designed to give the student practical experience in the classroom by observing and teaching under supervision. Students are expected to carry out the responsibilities of the regular classroom teacher: lesson and activity planning, teaching, and grading and recording class work. Prerequisite: Permission from the department chairperson.

ENGLISH

EN 095/6 Strategies for Academic Success **2 hours**
A course designed to equip students with foundational skills and perspectives necessary for academic success at the collegiate level. Topics include personal management, reading for information, note taking, testing strategies, and memory skills. Assistance with current assignments is also provided. Required of all students admitted to Barclay on a conditional basis; graded pass/fail. Students must pass before being permitted to enroll in 300 or 400 level courses.

EN 097/8 Study Hall **0 Credit**
A study period required of all students new to Barclay College and students on academic probation. Graded pass/fail. Students who have a grade of C or better in each class at midterm can complete the class at that time if they have an 85% or higher in study hall.

EN 100 English Fundamentals **3 hours**
Review of written English fundamentals: spelling, sentences, usage, mechanics. Preparation for English 101. Enrollment is determined by placement exam. Credits are non-transferable and do not count toward graduation. Graded pass/fail, non-credit class.

EN 101 College Writing **3 hours**
An introductory writing course that provides students the opportunity to read, respond to, and analyze a broad range of texts on various issues. Students will develop the capability to write informatively for specific purposes and audiences. Particular attention will be paid to the organization of material and adopting effective strategies for the writing process. Students must achieve at least a grade of C in order to pass this course.

EN 102 Research and Writing **3 hours**
A foundational research and writing course. The main focus of the class will be formulating arguments through the writing of research papers. Students will focus on what evidence to choose, what organizational patterns to employ, and what tone and style to use. Students must pass before being permitted to enroll in 300 or 400 level courses. Prerequisite English 101.

EN 109 Personal Effectiveness **1 hour**
An introduction to the fundamentals of personal effectiveness as a student at Barclay College and for life in general. Includes developing a more specific understanding of purpose and life mission; the effective use of resources available to students of the college; and principles of personal management, development as a learner, and measuring effectiveness through personal and educational assessment. Graded Pass/Fail. Required of all students new to Barclay College.

EN 334 Advanced Grammar **3 hours**
A course designed for those with a professional interest in English grammar. Beneficial to students in fields such as English, linguistics, education, communications, and ESL. The course covers the four distinctive approaches to English grammar, perspective, descriptive, generative, and performance.

HISTORY

HI 446 Church History **3 hours**
A history of the Christian Church from apostolic days to the present.

See also: SOCIAL SCIENCE: SS 201, 202 Western Civilization I, II and
SS 223, 224 American History I, II; and MISSIONS: MI 224 History of Missions

INFORMATION TECHNOLOGY

IT 101/02 Introduction to Computer Applications **3 hours**
An introduction to microcomputers and an overview of application programs with particular attention given to word processing, spread sheets, and databases in a Windows® environment.

IT 211 Advanced Computer Applications **3 hours**
Provides a more detailed treatment of word processing, presentations, spreadsheets, and databases. Emphasis will be placed on integration of the applications. Prerequisites: IT 101/02 or permission of the instructor.

IT 212 E-Commerce and Computing **3 hours**
A study of the organizational and computing activities essential to developing successful e-commerce systems. Web-site design and maintenance will be covered. Prerequisites: IT 101/02 or permission of the instructor.

IT 223 Desktop Publishing and Information Management **3 hours**
A course designed to introduce basic graphic design principles, and provide hands-on experience with desktop publishing and page-layout software. Students will be introduced to information management tools. Prerequisites: IT 101/02 or permission of the instructor.

IT 224 Computing and Networking **3 hours**
An introduction to essential computing and networking concepts. Computer system design, set-up, maintenance, and troubleshooting will be covered.

JOURNALISM

JN 101/102 Yearbook **1 hour each**
Students in this class produce the college yearbook. During the course of the two semesters, students receive instruction and practice in basic principles and techniques of journalistic writing, design, and photography. Involvement in JN 101 and 102 requires consistent time commitment each week.

LANGUAGE

LA 221, 222 Spanish I, II **3 hours each**
An introductory course in Spanish. Hearing and speaking are stressed initially, followed by reading, writing, and oral practice.

LA 223, 224 Beginning Greek I, II **2 hours each**
An introduction to the study of New Testament Greek grammar with emphasis on vocabulary and basic grammar constructions. The first semester also presents an overview of common Greek tools. Prerequisite for LA224 is LA223 Beginning Greek I

See also: NEW TESTAMENT--NT 313, 314 New Testament Greek III, IV and NT 427, 428 New Testament Greek Exegesis I, II

LITERATURE

LI215 Literature of the Western World I **3 hours**
A study of literature of the western world from the ancient world to the Renaissance. The course will focus on significant writings, religious texts, lyric poetry, philosophy, and mythology.

LI216 Literature of the Western World II **3 hours**
A study of literature of the western world from neoclassicism through the modern period. The course will focus on significant authors and writings, poetry, and classic works.

LI 241 Introduction to Literature **3 hours**
The primary goals of the course are 1) to expose students to a variety of literary texts in the genres of fiction, poetry, drama, and creative nonfiction; 2) to provide students with the vocabulary for analyzing literature; 3) to develop students' skill, confidence, and enjoyment as readers of literature.

LI 311 Topics in American Literature **3 hours**
A study that explores such topics as early American literature, frontier literature, African American literature, native American writers, the American West, and modern writers, using the genres of essays, short stories, poetry, novels, diaries, and drama, in order to cultivate an understanding of and appreciation for our American literary heritage and to discover the relevance to the Christian world view.

LI 312 Major British Authors **3 hours**
A selection of major British writers of poetry, drama, fiction, nonfiction will be studied to determine characteristics, values, and influence upon Western culture and to discover relevance to modern life and to the Christian world view. Works and authors such as *Paradise Lost*, *Pilgrim's Progress*, the Romantic Poets, Shakespeare, Charles Dickens, and Victorian fiction will be perused.

LI 321 Literature of the Holocaust **3 hours**
A study of literary genres including novels, short stories, drama, poetry, diaries, and memoirs that explores the Jewish Holocaust experience of the victims, the survivors, and those who had the courage to defy the horror, mostly during the time period of the 1930's and 1940's.

LI 322 Writings of C.S. Lewis **3 hours**
A study of the writings of a Christian author, covering the genres of fiction, nonfiction, poetry, fantasy, children's literature, biography, and mythology. The elements of the different types of literature and criticism will be explored from a Christian viewpoint.

MATHEMATICS

MA 102 Mathematical Concepts **3 hours**
A course designed to acquaint the student with the philosophy, nature, significance, and use of mathematics from early times to the present. The concepts of a mathematical system and their application in problem solving will be emphasized.

MA 105 College Algebra **3 hours**
Extends and applies principles of algebra. Includes graphs, exponential and logarithmic functions, systems of equations and inequalities, complex numbers and polynomials.

MA 478 Statistics **3 hours**
An introduction to the collection, presentation, analysis, and interpretation of business and economic data. The course surveys statistical description, including measures of central tendency, frequency distribution, probability, estimation and confidence intervals, as well as tests of significance, and correlation.

MISSIONS

MI 2083 Intercultural Ministry **3 hours**
A study of the theology of mission and how the history of missions and anthropological research can be useful to ministry worldwide, including in the United States. The course includes biblical study, an overview of the history of missions, and the study of missionary concepts.

MI 217 Missionary Principles and Practices **3 hours**
A practical course designed to introduce students to problems and strategies in missions. A brief overview of historical mission strategies is presented. Typical problems concerning getting to the field and being effective are studied, especially personal issues such as identification, health, raising children, and conflict resolution. Case studies of mission problems are discussed.

MI 223 Cultural Anthropology **3 hours**
An introductory course presenting both the standard concepts of cultural anthropology, such as the nature of culture, enculturation, cross-cultural communication, economic patterns, kinship and social groupings, political organization, religion, arts, and cultural change, and the specific concepts that have proven useful to missionaries.

MI 224 History of Missions **2 hours**
A panoramic view and evaluation of missionary efforts from 30 A.D. through the nineteenth century. Special attention is given to the biographies of the great missionary leaders of each stage of the spread of the gospel.

MI 316 World Religions and Ideologies **3 hours**
A study of the major world religions and influential ideologies which affect Christian missions. Significant time will be spent on the major world religions, including Animism and North American New Ageism. Important North American and world ideologies, such as Marxism, Secular Humanism, Post-modernism and Evolution will be investigated and confronted through missionary case studies.

MI 322 Church Planting and Evangelism **3 hours**
A study of Biblical and cultural principles in effective evangelism and church planting. Students are taught the mechanics of personal evangelism, Bible studies, community surveys, and feasibility studies leading to the planting of a church. In addition, historical and contemporary church growth strategies and models are reviewed, and the development of indigenous church leadership emphasized. Prerequisites: MI 208 Intercultural Ministry, MI 321 Cultural Anthropology.

MI 393 Area Study (Urban/Rural) **3 hours**
A seminar to stimulate advanced social science research and planning for missions. Students will continue research from previous courses in the historical, cultural, social, political and religious situation in areas or people groups of their choice. Class sessions will aid the students in that research and present social science and missiological information on the differences between urban and rural missions. Prerequisites: MI 223 Cultural Anthropology

MI 399 Missionary Practicum **3 hours**
An experience in a cross-cultural ministry under supervision of a qualified missionary. The experience must be cross-cultural but need not be cross-geographical. The practicum will be for a minimum of eight weeks and will be scheduled sometime after the sophomore year, but before beginning the senior year. Prerequisites: MI 208 Introduction to Missions, MI 223 Cultural Anthropology.

MI 425 Contextualization of Theology **3 hours**
Introduces the process by which a Christian presents the authoritative Biblical text in ways that make it understandable, relevant and applicable to people of a different context. Contextualization, understanding the contextualized nature of North American theology, evaluating prominent contextualized theologies, and suggesting principles and steps for doing contextualization are studied. Prerequisites: MI 223 Cultural Anthropology and BI 206 Hermeneutics.

MI 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

MUSIC

MU 103, 104, 203, 204, 303, 304, 403, 404 Applied Music **1 hour each**
Private instruction for beginning to advanced students in voice, piano, other instruments, or music composition/arranging, as arranged with the instructor. A minimum of three hours of practice each week, preparation of three to six pieces, and performance at student recitals are required. The instructor evaluates each student for placement in private instruction. A letter following the course number indicates the concentration: for example, MU 103P is first semester piano.

MU 105, 106, 205, 206, 305, 306, 405, 406 Choir **1 hour each**
The study and performance of all worthy forms of sacred choral music from all periods of music. Required for all Music Ministry majors, and open to all other students on an audition basis. Activities may include travel and performances on several weekends each semester, and a concert tour immediately following Commencement in the spring. All performances are required.

MU 107, 108, 207, 208, 307, 308, 407, 408 Ensembles **1 hour each**
Open to all students on an audition basis. Repertoire consists of sacred choral music from all periods of music as well as "gospel music" of the last fifty years to the present. Weekend travel and performances during both fall and spring semesters are required, and may earn Christian Service credit.

MU 109G, 209G Guitar Class **1 hour each**
Class instruction in the practical application of proper guitar playing techniques, including a study of chords, scales, guitar notation, strumming and finger-picking. Requires a minimum of three hours of practice each week and performance in the recital at the end of the semester.

MU 109P, 209P Piano Class **1 hour each**
A course designed to teach proper piano playing techniques, piano theory, and repertoire to beginning piano students in a group setting. Requires a minimum of three hours of practice each week.

MU 109V, 209V Voice class **1 hour each**
Class instruction in the practical application of the fundamentals of proper singing techniques including breathing and breath control, posture and poise, tone production and projection, proper use of the organs of articulation, diction and pure vowels. Requires a minimum of three hours of practice each week, memorization of three songs and performance in student recitals.

MU 111 Music Appreciation **3 hours**
A non-technical course aimed at increasing the enjoyment and appreciation of music by the listener with little or no previous music background. Includes a brief survey of music history and the basic principles of musical form as illustrated by masterworks. (Designed for the non-music major.)

MU 213, 214, 323, 324 Music Theory I, II, III, IV **3 hours each**
A study of the rudiments and structure of music which stresses the reading and writing of music notation, the fundamentals of rhythmic, melodic, and harmonic principles, harmonization and partwriting, sightsinging, and ear training. Prerequisite for MU214: MU213; for MU323: MU214; for MU324: MU323.

MU 221 Music Literature and History I **3 hours**
An examination of the development of music from antiquity through ca. 1750. Prerequisite: MU213 Music Theory I

MU 222 Music Literature and History II **3 hours**
An examination of the development of music from ca. 1750 through the present. Prerequisite: MU213 Music Theory I

MU 229 Worship Technology Seminar **2 hours**
A seminar designed to acquaint students with sound systems they might find in churches. Proper set up and control of the systems will be covered.

MU 332 Leading Worship **3 hours**
A class designed to enable the student to effectively lead worship at any level, with a focus on planning worship sets, meeting the needs of the people, managing a budget, administrative tasks, the role of worship in the church and the role of the worship leader.

MU 341 Philosophy of Church Music **3 hours**
An intensive study of biblical principles regarding music in ministry. Objectives are developed and criteria established for evaluating the total church music program with special emphasis on worship and evangelism. Included is a comparative study of liturgies and various worship styles. Prerequisite: CM 107 Survey of Church Ministry.

MU 342 Survey of Church Music Literature **3 hours**
A comparative study of church music literature from the Baroque Period up to the twenty-first century, including listening; style analysis; and cultural, spiritual, and aesthetic relevance to the specific groups of people in today's churches.

MU 409 Senior Recital **1 hour**
A formal presentation of performance skills. These may be either instrumental or vocal or both

MU 431 Conducting **3 hours**
A study and practice of conducting techniques for choral and instrumental groups including score reading, musical expression, choral diction and voice problems, general survey of band and orchestral instruments, and rehearsal techniques. Prerequisite: MU 213, 214 Music Theory I, II, and permission of instructor.

MU 409 Music Ministry Internship **2 hours**
A student internship and evaluation under an area pastor/music minister designed to give the student practical experience leading worship at a church and meeting with the pastor and/or music minister once a week. The student will be required to prepare, execute, and document all work performed during the internship. The internship may be done during the summer.

MU 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

NATURAL SCIENCE

NS 105 Biology with Lab **4 hours**
A study of the basic biological facts, laws and concepts of life. A general survey of the plant and animal kingdoms with attention to scientific methods of approach. Three hours lecture and two hours laboratory per week.

NS 291 (292) Bible Science Seminar **2 hours**
A course correlating science and the Bible within the areas of astronomy, geology and biology, with emphasis in Bible cosmology and the age of the Universe, Creation vs. Evolution, and the Flood.

NEW TESTAMENT

NT 102 New Testament Survey **3 hours**
A survey of the key persons, events, and distinctive facts for each of the twenty-seven books of the New Testament; an understanding of the political, cultural, and religious environment of Christianity, and memorization of selected verses and of chapter locations for special topics. Course required of all freshmen and transfer students unless exempt by examination.

NT 241 Synoptic Gospels **3 hours**
A survey of the New Testament account of Christ's life, based on the synoptic gospels (Matthew, Mark, and Luke). The unique contributions each gospel writer makes to the understanding of Christ is explored. Skill is developed at studying individual passages so that the gospels might provide a life-time of guidance and inspiration.

NT 261 Romans **3 hours**
A doctrinal study of the book of Romans, considering the problem of sin, justification, sanctification, and the believer's obligation to God, to government, and to people.

NT 313, 314 New Testament Greek III, IV **3 hours each**
A continuation of the basic principles of Greek grammar introduced in LA 223, 224. The translation exercises will draw heavily from New Testament passages.
Prerequisite: for NT313: LA 223 and 224; for NT314: NT313

NT 336 General Epistles **3 hours**
A study of the teachings of Hebrews, James, 1 Peter, 2 Peter, and Jude as they relate to doctrine and daily problems of Christian living.

NT 343 Pauline Epistles **3 hours**
A study of each of Paul's epistles, except Romans (a separate course). Paul's life and times will be examined, as well as the major purpose for each epistle. Students will learn how to interpret Pauline epistles and to apply them to contemporary living. Selected passages will be chosen for in depth study.

NT 356 Writings of John **3 hours**
A study of the major theological themes found in the gospel of John and the three letters from John. Special attention will be given to the unique devices John uses to emphasize his themes (I AM sayings, dialogue, contrast, etc.)

NT 362 Acts **3 hours**
A comprehensive study of the origin, growth, and organization of the Apostolic church, with emphasis upon the place of Christ and the Holy Spirit, strategies for growth, and missionary outreach.

NT 427, 428 New Testament Greek Exegesis I, II **3 hours each**
The reading of the Gospels in the Greek the first semester, and one or two Epistles, the second semester seeking correct interpretation and a deeper understanding of the Word.
Prerequisite: LA 223, LA 224 and NT 313, 314 Beginning and New Testament Greek.

NT 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

OLD TESTAMENT

OT 101 Old Testament Survey **3 hours**
A survey of the entire Old Testament with emphasis on the key persons and events of each of the twelve time periods covered, basic information about each of the books, facts of the intertestamental period helpful in understanding the New Testament, memorization of representative verses, map study for awareness of geographic features, and approximate political boundaries. Course required of all freshmen and transfer students unless exempt by examination.

OT 252 Old Testament Poetry **3 hours**
A study of the books of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon. Attention will be given to understanding the literary forms of Hebrew poetry (laments, songs of thanksgiving, wisdom sayings, etc.). The ethical and spiritual themes of each book will be explored, noting the relationships of these teachings to contemporary problems. Selected passages will be chosen for in depth study.

OT 321 Pentateuch **3 hours**
A study of the content, theological significance, and practical applications of the first five books of the Bible. Attention is given to origins, to the founding of the nation of Israel and to God's covenant relationships with men. Hermeneutics as well as problems of authorship and literary setting will be considered.

OT 333 Historical Books **3 hours**
A study of the contents and theological significance of the books of Joshua through Esther with attention given to the historical periods from the conquest of Palestine through the return from Exile. Consideration is given to the theological interpretation as well as to historical and geographical aspects and the relevance of their teaching for today.

OT 351 Old Testament Prophets **3 hours**
A study of the books of Isaiah through Malachi (the "major" and "minor" prophets). Students will be introduced to the social, political, and religious conditions during the times of the prophets. Attention will be given to the purpose and structure of each book. The value of modern messages from ancient writers will be emphasized. Selected passages will be chosen for in depth study.

OT 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

PASTORAL MINISTRY

PM 226 Introduction to Pastoral Ministry **3 hours**
A study of the task of pastoral ministry in the local congregation including such areas as the nature of the church, the nature and leadership of worship, cooperation with lay leadership, and the occasional worship service: funerals, weddings, and dedications.

PM 313 Homiletics I **3 hours**

A study of the preparation and delivery of the expository sermon, using an inductive approach. Students will prepare and present both a written sermon and an oral sermon.
Prerequisite: SP 201 Fundamentals of Speech or permission of instructor.

PM 314 Homiletics II **2 hours**
A preaching lab, designed to help the student to develop his/her unique preaching style. Students will preach several times, using different types of sermon methods. Prerequisite: PM 313 Homiletics I.

PM 409 Pastoral Ministry Practicum **3 hours**
A closely supervised experience in ministry, progressing from observation to participation with church leaders and assignment to individual ministry leadership. Areas of exposure and practice are administration, pastoral care, public services, social functions and parsonage life.
Prerequisite: PM 226 Introduction to Pastoral Ministry and permission of the instructor.

PM 412 Counseling for Christian Leaders **3 hours**
A study of counseling for leaders in various ministry settings, this course focuses on the development of those attributes which are essential for any Christian serving in a helping profession. Attention is also given to the development of specific skills and insights needed to promote growth, healing, and change in both common and crisis situations.

PM 423 Church Growth and Development **3 hours**
A biblical and practical study of how the body of Christ is called to evangelize and transform the communities in which they exist. Students will read about and observe specific churches that God is using to reach the lost within a wide variety of cultural contexts. They will also learn how to analyze and enhance a local congregation's overall health and effectiveness in evangelism and world outreach.

PM 442 Ministry Seminar: Initial Priorities **1 hour**
A seminar for the discussion of first pastorate concerns. Among the topics studied will be the interview process, beginning priorities, and setting the first year's agenda. Attention will be given to ministerial ethics and etiquette.

PM 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

PHILOSOPHY

PH 205 Introduction to Philosophy **3 hours**
A survey of the history and issues of philosophy, with attention given to the teachings of some of the great philosophers, and to the problems of epistemology, metaphysics, and religious values, etc. The entire study is viewed from the perspective of the Christian religion with a view to establishing a Biblical world-view.

PHYSICAL EDUCATION

PE 103, 203, 303, 403 Varsity Volleyball (Women) 1 hour

PE 104, 204, 304, 404 Cheerleading (Men, Women) 1 hour
An activity for participants who have been selected for varsity cheerleading. Practicing at least two hours per week and leading cheers at prescribed varsity games are required. One hour of credit is given in the Spring semester for a year's participation.

PE 105, 205, 305, 405 Varsity Soccer (Men) 1 hour

PE 106, 206, 306, 406 Varsity Basketball (Men, Women) 1 hour

PE 108, 208, 308, 408 Varsity Baseball/Softball (Men, Women) 1 hour

PHYSICAL SCIENCE

PS 106 Physical Science with Lab 4 hours
A general survey of the fundamental principles of chemistry, physics, astronomy, and geology. These are presented as man's physical environment with attention to presentation of the scientific method. Course consists of three hours lecture and a two hour lab each week.

PSYCHOLOGY

PY 103 General Psychology 3 hours
A study of the fundamental principles of behavior with attention to maturation, motivation, emotions, thinking and the learning process. An introductory course designed to provide knowledge and tools whereby the principles of psychology may be applied to meaningful life experiences.

PY 204 Marriage and Family in Society 3 hours
An examination of personal functioning and relationships in single adulthood, marriage, and the family. Includes the study of the dynamics of living as a single person, courtship, marriage, parenting, and family life. Biblical principles for healthy functioning in all of these areas are foundational.

PY 223 Developmental Psychology 3 hours
A survey of the physical, cognitive, moral, spiritual, and psychosocial development of the individual from conception to old age. Included is an expanded examination of the unique developmental and aging process of adults. Prerequisite: PY 103 General Psychology.

PY 242 Interpersonal Relationships 3 hours
A study of competencies needed for healthy interpersonal relationships. The course focuses on skills in the areas of verbal communication, active listening, problem solving, anger management, and conflict management.

PY 311 Psychology of Religion **3 hours**
An introduction to the role of religion in human thought and behavior. Provides an overview of both current Christian and current selected non-Christian religions and their influence on individual and cultural conceptualization of God, the world, humanity, and personal beliefs. The course includes an introduction to empirical studies on psychology of religion.

PY 318 Techniques of Counseling **3 hours**
An introduction to the theory and practice of counseling including practical exercises in the development of the basic skills of attending, interviewing, and guidance.
Prerequisites: PY 103 General Psychology.

PY 321 Theories of Personality **3 hours**
A study of the theories of development, structure, and dynamics of the human personality. These theories are compared and contrasted and studied along with Biblical concepts related to the nature of humanity and the psyche.

PY 322 Social Psychology **3 hours**
A scientific study of the nature and causes of individual behavior and thought in social situations. Includes an examination of how ethics and attitudes are affected by interpersonal influences.

PY 326 Psychology of the Exceptional Child **3 hours**
A study of the psychology of exceptional children with emphasis on the developmental, social, and emotional characteristics of exceptional children such as the mentally retarded, gifted, or emotionally disturbed.

PY 331 Abnormal Psychology **3 hours**
An overview of various areas of "abnormality" in human beings. Theoretical causes of abnormality and psychological explanations are considered. Biblical truths are included in the study so that there is an integration of psychology and Christian faith.

PY 332 Family Systems **3 hours**
A study of the defining models, concepts, and terminology of family systems theory with an emphasis on describing and assessing human behavior with a systemic perspective. Prerequisite: PY 103 General Psychology

PY 352 Human Sexuality **3 hours**
An introduction to the field of human sexuality. Topics to be covered include authentic sexual relationships, sexual intimacy, sexuality across the life cycle, gender-based differences in sexual behavior, and aberrant sexual behavior. Biblical perspectives are integrated throughout.

PY 381 Introduction to Marriage and Family Therapy **3 hours**
An introduction to the various approaches to marital and family counseling. Provides an overview of the common problems for which couples and families seek help and ways they can be treated in therapy. Includes Biblical perspectives as well as an examination of enrichment and preventive strategies.

PY 399 Practicum **3 hours**

A closely supervised experience in counseling or human services progressing from observation to participation. Prerequisite: permission from the major professor.

PY 400 Introduction to Research Methods in Psychology **3 hours**
An introduction to and examination of techniques commonly used in research on families. Subjects covered will include research literature, Internet uses, quantitative and qualitative methods, sampling, scales and indices, analysis, evaluation, secondary analysis, and ethics. Students will learn to write APA style reports.

PY 453 Tests and Measurements **3 hours**
A study of the principles and practice related to the measurement and appraisal of psychological variables. Attention is given to the history and philosophy of measurement, test development, interpreting and using test scores, test analysis, standardized tests, and testing programs.

SOCIAL SCIENCE

SS 201, 202 Western Civilization I, II **3 hours each**
A survey of the development of civilization dealing with the customs, cultures, religions and forms of government of ancient, medieval, and modern nations. The economic and social implications of modern civilization are also considered.

SS 223, 224 American History I, II **3 hours each**
A study of the American nation from the Colonial Period to the end of the Civil War. Among the topics stressed are colonial background, constitutional convention, westward expansion, sectionalism, and causes of the Civil War. The second semester course covers from 1865 to the present.

SOCIOLOGY

SO 211 Introduction to Sociology **3 hours**
An introductory study of humanity and its institutions, social changes, and developments with attention given to present day social problems.

SPEECH

SP 201 Fundamentals of Speech **3 hours**
A study in the basic principles of speech and in the preparation and delivery of speeches. Interpretation in reading, principles of group work, the psychological aspects of communication, and some attention to articulation and diction are included. Extemporaneous speaking practice forms the core of the course.

SPIRITUAL FORMATION

SL 101 Spiritual Formation I **3 hours**
A course designed to strengthen the devotional life of each student in order to enhance spiritual growth and establish lasting patterns of spiritual formation and discipleship. Through the reading

of devotional classics, practice of spiritual disciplines, participation in small group fellowship and completion of spiritual projects, students will be encouraged to develop a deeper and more intimate relationship with God.

SL 102 Spiritual Formation II **3 hours**
A course which answers the question, "How does the church make disciples?" The process of faith development and techniques of discipleship are covered. The personal and community spiritual disciplines begun in SL 101 Spiritual Formation I are further developed. Prerequisite: SL 101 Spiritual Formation I.

THEOLOGY

TH 105 Basic Beliefs **2 hours**
A brief survey and examination of the basic doctrines of the Christian religion, designed to aid the non-theological student in an adequate understanding of these areas. Required of all students except those taking TH 341, TH 342.

TH 302 Doctrine of Holiness **2 hours**
A thorough and Scriptural examination of the doctrine of sanctification in its various aspects of relationship to the plan of salvation.

TH 304 Apologetics **2 hours**
A systematic study of the relationship between Christianity and culture and the proofs for Christian truth. Major emphasis is given to recognizing and constructing a Biblical response to philosophical systems which are not compatible with evangelical Christianity.
Prerequisite: PH 205 Introduction to Philosophy.

TH 308 Teachings of Friends **3 hours**
A study of Biblical teachings as interpreted by Friends, with special consideration given to Friends' distinguishing beliefs. These teachings will be enhanced with a study of the Quaker movement in its historical, social, and religious setting, including contemporary trends.
Prerequisite: TH 105 Basic Beliefs or consent of professor.

TH 324 Eschatology **3 hours**
A study of prophecies concerning things yet to come, dwelling especially upon the teachings in the books of Daniel and Revelation, the Olivet Discourse, (Matthew 24, 25) and other prophetic utterances.

TH 333 Theology of Missions **2 hours**
A comprehensive study of how the Old Testament lays the groundwork for Christian missions and how the New Testament defines the content of Christian missions. Students will develop a Biblical evaluation of contemporary interpretations of the Biblical mission of the Church, including the place of signs and wonders.

TH 341, 342 Systematic Theology I, II **3 hours each**
An in-depth study of the evangelical doctrines of the Christian faith, including the existence and nature of God, Christ, the Holy Spirit, revelation and inspiration, creation, man, sin, salvation, the church, Christian ethics, and eschatology. Prerequisite for TH342: TH341 Systematic Theology I

TH 499 Directed Research **1-3 hours**
A scholarly report of research of a special area of investigation, selected with the guidance and supervision of the departmental chairman and the instructor who will direct the study. Open only to juniors and seniors or with permission of the Vice President for Academics.

YOUTH MINISTRY

YM 101 Introduction to Youth Ministry **3 hours**
A study and on-site observation of various approaches to effective youth ministry and its incorporation into overall church ministry.

YM 104 Youth Culture and Trends **3 hours**
A study of the various dynamics of youth culture. Special attention will be given to the analysis of media, the internet, and societal trends affecting adolescents.

YM 209 Youth Ministry Practicum **2 hours**
A closely supervised experience that allows students to see the individual areas of an effective youth ministry, how those areas function together, how they fit into the overall ministry, and the efforts necessary to sustain such a ministry.

YM 2122 Communication Strategies **2 hours**
A course designed to teach the necessary skills for effectively communicating to parents, pastors, church boards, and adolescents. Various types of communication such as web-sites, email, print, verbal, and musical will be examined.

YM 301 Youth Ministry Programming **3 hours**
A survey and analysis of youth ministry management skills with emphasis on program development and implementation. Students will explore the various components of effective programming including staff relations, planning events, discipleship, and office administration.

YM 302 Camp Programming **3 hours**
An examination of camp organization and administration policies. Special attention will be given to site selection, operation, and fundamentals of camp counseling.

YM 317 YFC Ministries **2 hours**
A course designed to equip the YFC credential candidate with spiritual and organizational leadership skills needed for effectiveness in a YFC setting. A week long residency at a YFC chosen site is required.

YM 343 Directed Study (NYWC) **2 hours**
A course allowing the student an opportunity to view youth ministry from the unique perspective of seasoned professionals from all over the country and many different cultures with varying perspectives and philosophies. The course requirement consists of seminar and group session attendance along with special activity observation and a response paper dealing with the student's experience. A lab fee based on conference and transportation cost is required.

YM 403 Youth Ministry Internship **3 hours**
A student internship and evaluation under an area youth minister. The student will be required to prepare, execute, and document all work performed.

YM 404 Senior Forum **2 hours**
A seminar designed to integrate all facets of youth ministry such as public speaking, developing a résumé, interviewing for a ministry position, counseling, administration, and how to approach youth ministry on a yearly basis.

YM 419 YFC Summer Institute **3 hours**
A course focusing on implementing Youth For Christ Relational Ministry Actions to target groups of young people. Practical skills, methods, planning, understanding the specific target population, and incorporating the use of adults will be addressed. A two week long residency at the YFC Summer Institute location is required.

YM 499 Directed Research in Bible and Theology: YFC Credentials **2 hours**
Research, facilitated discussion, and a scholarly report covering specific areas of biblical and theological knowledge designed to assist the student in cultivating a deeper understanding of foundational Christian doctrine and in preparing for their Youth For Christ Bible and Theology exam.

College Directory

DIRECTORY INFORMATION

College Mailing Address:	Barclay College 607 N. Kingman Haviland, KS 67059
College Receptionist:	620.862.5252
Academic Office Fax:	620.862.5242
Admissions Office:	800.862.0226
Admissions Office Fax:	620.862.5403
Athletic Director:	620.862.5252
Bookstore:	620.862.5804
Worden Memorial Library:	620.862.5274
Men's Residence Hall:	620.862.9889
Women's Residence Hall:	620.862.9887
General Information Email:	barclaycollege@barclaycollege.edu
Admissions Office Email:	admissions@barclaycollege.edu
Financial Aid Email:	financialaid@barclaycollege.edu
Registrar's Office Email:	registrar@barclaycollege.edu
College Website:	http://www.barclaycollege.edu

FACULTY

Lee Anders Chair, Division of Arts and Sciences; Assistant Professor: Business, Computers, Vice President for Business Services. B.S. Friends Bible College; B.S. McPherson College; M.B.A. Emporia State University. Barclay College 1983-

Royce Frazier Psychology, Vice President for Academic Services. B.S. Barclay College; B.S. Emporia State University; M.A. Friends University; Ph.D. Fielding Institute. Barclay College 1990-

Brian Hanneken Associate Dean for Academic Services, Columbia University; M.A., Western Evangelical Seminary, Barclay College 2006-

Emily Harkness Director of Library Services. B.S. Barclay College; MLS. Emporia State University (in process). Barclay College 2004-2005 (assistant librarian), 2006-

Tim Hawkins Instructor. English, literature. B.S. Central College of McPherson, M.A. Kansas State University, MFA Creative Writing, University of Alaska. Barclay College 2008-

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Francis (Skip) Payette Chair, Division of Bible and Ministry, Associate Professor, Youth Ministry and Bible. B.S. Crichton College; M.A.R. Asbury Theological Seminary; D. Min. Baptist Bible College and Seminary; Ph.D. The Sothern Baptist Theological Seminary. Barclay College 2004-2005, 2006-

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Jerry Simmons Associate Professor: Education, Math, Science. B.S. New Mexico Institute of Mining and Technology; B.A. Barclay College; Teacher Certification Grand Canyon University; M.S. New Mexico Institute of Mining and Technology; Ph.D. University of New Mexico. Barclay College 2008-

David Williams College Chaplain; Associate Professor: Pastoral Ministry, Spiritual Formation. B.A. Malone College; M.A. Ashland Theological Seminary; DMin (abd), George Fox Evangelical Seminary. Barclay College 2000-

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Kim Stewart Piano. B.S. Barclay College. Barclay College 2006-

Christa Zapfe Bible. B.S. Southeastern University; M.A. Assemblies of God Theological Seminary. Barclay College 2006-

Faculty Emeriti

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